Pinellas County Schools

Regular School Board Meeting

Tuesday, July, 30, 2013 5:30 PM
School Administration Building
301 Fourth Street SW
Largo, FL 33770
https://www.pcsb.org

Vision:
100% Student Success

Mission:
"Educate and prepare each student for college, career and life."

(Public Comments will begin 30 minutes before the beginning of each regular Board Meeting.)

Agenda

I. Amendments to the Agenda

II. Invocation

1. Reverend James Jones, Crossroads Christian Church, 1645 Seminole Blvd., Largo, FL 33778

III. Pledge of Allegiance

A. National Anthem

B. Video: Full STEAM Ahead: Students' Passion for Discovery Blasts off at Summer Camp

IV. Introduction of Professional and Community Organization Reps

A. Melanie Marquez Parra - Public Information Officer

V. Presentation by Student Rights and Responsibilities

VI. Public Comments on Agenda Items

VII. Adoption of Agenda

VIII. Special Order Agenda

1. Presentation of the Florida Healthy School District Gold Award, Presented by Peggy Johns, Specialist, PreK-12 Health Education 10

2. Recognition of Pinellas County Schools' Entries into Florida School Board Association (FSBA) Third Annual Video Contest, Presented by Bonnie S. Kelley, Specialist, PK-12 Library Media/Technology 11

3. Recognition of PALMS Administrators of the Year and PALMS Library Media/Technology Specialists of the Year, Presented by Bonnie S. Kelley, Specialist, PK-12 Library Media/Technology and Michelle Kasprzyk, President, PALMS and Library Media Technologist, Oakhurst Elementary 12

IX. Unfinished Business

X. Consent

1. Approval of Minutes: to Approve the Minutes of the Regular Meeting of June 11, 2013; the Special Meetings of June 27, 2013 and July 16, 2013; And, the Workshops of June 27, 2013 and July 16, 2013 13
   - Regular Meeting 6-11-13 (PDF)
   - Special Meeting 6-27-13 (PDF)
   - Special Meeting 7-16-13 (PDF)
   - w13Jun27 (PDF)
   - w13Jul16 (PDF)

2. Request Approval of Personnel Recommendations 42
   - Jul 30 2013 FINAL HR Board Agenda Sets A-D (PDF)

3. Request Approval of the Administrative Appointment of the Assistant Principal, Safety Harbor Middle School 123

4. Request Approval of the Administrative Appointment of the Assistant Principal, Osceola Fundamental High School 124

5. Request Approval of the Administrative Appointment of the Assistant Principal, Fitzgerald Middle School 125

6. Request Approval of the Administrative Appointment of the Assistant Principal, Dunedin High School 126

7. Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective July 1, 2013 127
   - Job Descriptions 073013 (PDF)

8. Request Approval of the Recommendation to Dismiss Ms. Melissa Kirkpatrick, Bus Driver, Employed with the Transportation Department 220
   - Kirkpatrick Melissa charge letter dismissal (PDF) 223

9. Request Approval of Field Trip Bid Selctions
   - Field Trip agenda item 073013 (PDF) 225

10. Request Approval of Yearbook Bid Selections
    - Yearbook agenda item 073013doc (PDF)

11. Request Approval of Vehicle Donation 227
    - Vehicle donation agenda item 073013 (PDF)

12. Request Approval of the Pinellas County Schools Approved Field Trip List for the 2013-14 School Year 229
- Field Trip Approved List 2013-14 School Year(PDF)

13. Request Approval of the Following Special Projects: 237
- A FDLRS Gulfcoast 073013 (PDF)
- B Intensified Algebra 1 073013 (PDF)
- C Title III 073013doc (PDF)
- D IDEA Part B 073013 (PDF)
- E IDEA PreK 073013 (PDF)
- F Amendment to the Contract with ASCD 073013 (PDF)
- G Title I Part D Neglected and Delinquent 073013 (PDF)
- H Title I Part A 073013 (PDF)
- I 21st CCLC 073013 (PDF)

14. Request Approval of Budget Amendment No. 8 (April 2013) To the District's 2012/13 Budget 261
- Budget Amendment No. 8 (April 2013) (PDF)

15. Request Approval of the Financial Statements for the Month Ending April 30, 2013 for Fiscal Year 2012/13 284
- Financial Statements for the Month Ending April 30, 2013 (PDF)

16. Request Approval of Petty Cash Funds for 2013/14 290
- Petty Cash Schools List 2013 (PDF)

17. Request Approval of Food Service Petty Cash and Change Funds for 2013/14 295
- Petty Cash/Cafe Change List 2013/14 (PDF)

18. Request Approval of Agreement Between the City of St. Petersburg and the School Board of Pinellas County 300
- City of SP Job Share Agt for 073013 Brd Mtg (PDF)

19. Request Approval to Renew the Agreement Between Community Tampa Bay, Inc., And the Pinellas County School Board 308
- Consent - Community Tampa Bay Agreement(PDF)

20. Request Approval of Renewal Agreements for Dropout Prevention Programs at Department of Juvenile Justice and Community Agency Facilities for 2013-2014 314
- Consent - DOP Pace Center for Girls, Inc. Agreement (PDF)
- Consent - DOP AMIKIDS Pinellas, Inc., Agreement (PDF)
- Consent - DOP Charles Britt Academy Agreement (PDF)
- Consent - DOP Daniel Academy Agreement (PDF)
- Consent - DOP Dept of Juvenile Justice Juvenile Detention Center Agreement (PDF)
- Consent - DOP Pinellas County Sheriff's Office Agreement (PDF)
- Consent - DOP Operation PAR Alpha Program Agreement (PDF)
- Consent - DOP Operation PAR Agreement (PDF)
- Consent - DOP Early Learning Coalition of Pinellas County, Inc., Pinellas Teenage Parenting Program Agreement (PDF)

21. Request Approval of Agreement with the Independent Electrical Contractors Florida West Coast Chapter And the School Board of Pinellas County 371
- Consent - Independent Electrical Contractors Agreement (PDF)

22. Request Approval of an Interagency Agreement for Student Data Sharing Pursuant to Section 1002.221(2)(B) F.S., Between the School Board of Pinellas County, Florida, 378

Bernie McCabe in His Capacity as State Attorney for the 6Th Judicial Circuit, and the Juvenile Welfare Board of Pinellas County

- Consent - JWB Interagency Agreement (PDF)

23. Request Approval of the Agreement with Virtual School Provider, K12 Florida LLC 382
- Consent - K-12 Florida LLC Agreement (PDF)

24. Request Approval of the Recommendations of the District Referendum Work Group For the Expenditure of Referendum Funds 395
- District Referendum Work Groups (PDF)

25. Request Approval of Second Amendment to Agreement Between University of South Florida, St. Petersburg/Project STING RAY and the School Board of Pinellas County, Florida 404
- Consent - USF Project Sting Ray 2nd Amendment to Agreement (PDF)

26. Request Approval of College Readiness System Products Agreement, Between The School Board of Pinellas County, Florida, and the College Board 407
- Consent - College Board College Readiness System Products Agreement (PDF)

27. Request Delegated Authority to Revise Bell Schedule for Extended School Day at Elementary Schools that Are Among the 100 Lowest Performing Elementary Schools Based on the State Reading Assessment and a Second Request Approval to Change the Opening and Closing Time at Campbell Park Elementary, Lakewood Elementary and Melrose Elementary from 9:00 A.M. - 4:00 P.M. to 8:35 A.M. - 3:35 P.M. Regardless of Their L100 Status 423

28. Request Approval of the Updated Facilities Joint Use Agreement with St. Petersburg College 425
- SPC Jt Use Agt for 073013 Brd Mtg (PDF)

29. Request Approval for the Resolution to Designate the Fisher Road Site (P8) Unnecessary for Educational Purposes and Release it for Sale 438
- Resolution for Sale.7.30.13.doc (PDF)

30. Request Approval of the Agreement Renewal with Osceola Youth Soccer Association, Inc. (OYSA), Permitting the Use of School Board Facilities 443
- OYSA (PDF)

31. Request Approval of the Agreement Renewal with the Pinellas County Sheriff's Office 451
- Sheriff's Office (PDF)

32. Request Approval of the Renewal of the Agreement with the City of St. Petersburg for the Shared Use of a Lighted Recreational Soccer Field on the Azalea Middle School Site 458
- St Pete. AzaleaAgr (PDF)

33. Request Approval of the Renewal of the Agreement with the City of St. Petersburg for the Shared Use of Lighted Recreational Football Fields on the Meadowlawn Middle School Site 467
- St Pete.MeadowlawnMid (PDF)

34. Request Approval of a Distribution Easement to Duke Energy on the Site of PTEC - St. Petersburg 476
- Duke Energy easement.2013 (PDF)

35. Request Approval to Enter into a Contract with Taylor Morrison of Florida, Inc. for the Sale of the Fisher Road Site and a Back-Up Contract with Coastal Bay Properties LLC & Frank Burkett for the Sale in the Event the Sale to Taylor Morrison Fails to Close 481

- Purchase Contract.Taylor Morrison (PDF)
- PurchaseContract Back up offer 7 30 13 (PDF)

36. Request Approval to Enter into a Contract with Historic Euclid School, LLC for the Sale of the Euclid Center in the Amount of $500,000 499

- Euclid Center Contract (PDF)

37. Request Approval of Supplemental Survey for Pinellas County Schools Property, Southeast Corner Fisher Road and County Road 39, Florida Inventory of School Houses (FISH) Parcel Number 167 505

- Fisher Road Supplemental Survey (PDF)

38. Request Approval of "Room Condition Change Building Replacement/Raze" (RCC – BRR) Form and Permission to Raze Permanent Buildings at Largo Central Elementary and Largo Senior High 508

- DOE OEF Form RCC-BRR 7-30-13 - Legal (PDF)

39. Request Approval of Amendment No. 1 to Agreement with Robert P. Resch, III, Architect for Architectural and Contract Administration Services in Connection with Heating, Ventilation, and Air Conditioning (HVAC) System Replacement in the Amount of $5,845, Resulting in a Total Project Architect/Engineer (PA/E) Fee of $333,573 at Bauder Elementary School, Project No. 9042 514

- Bauder El AMENDMENT(PDF)

40. Request Approval of Amendment No. 1 to Agreement with Biltmore Construction Co., Inc. for an Additional Construction Allocation of $63,131 Resulting in a Guaranteed Maximum Price (GMP) of $1,052,306 in Connection with the Sanitary Sewer Repairs and Replacement for the Entire Campus at Clearwater High School, Project No. 9113 519

- Clearwater HS GMP Amendment 1 to AGREEMENT (PDF)

41. Request Approval of Amendment No. 1 to Agreement with Ajax Building Corporation for a Reduction of $215,538 Resulting in a Guaranteed Maximum Price (GMP) of $737,386 in Connection with the Sewer Replacement and Restroom Renovation at Oakhurst Elementary School, Project No. 9084 524

- Oakhurst GMP Amendment 1 to AGREEMENT 7.01 (PDF)

42. Request Approval of Amendment No.1 to Agreement with Architect Larry LaDelfa, P.A., for Architectural and Contract Administration Services in Connection with Roof, Window, Door Replacement and Painting in the Amount of $63,550 at Osceola High School, Project No. 9049 529

- Osceola HS PAE Amendment 1 to AGREEMENT 7.8 (PDF)

43. Request Approval of Amendment No. 1 to Agreement with Ajax Building Corporation for an Additional Construction Allocation of $360,893 Resulting in a Guaranteed Maximum Price (GMP) of $918,845 in Connection with the Sewer Replacement and Restroom Renovation at Ponce De Leon Elementary School, Project No. 9089 534

- Ponce de Leon El GMP Amendment 1 to AGREEMENT(PDF)

44. Request Approval of Amendment No. 1 to Agreement with Biltmore Construction Co., Inc. for an Additional Construction Allocation of $90,998 Resulting in a Guaranteed Maximum Price (GMP) of $610,828 in Connection with the Sanitary Sewer Repairs and Replacement for the Entire Campus at Tyrone Middle School, Project No. 9097 539

- Tyrone EL GMP Amendment 1 to AGREEMENT (PDF)

45. Request Approval of Amendment No. 2 to Agreement with Cutler Associates, Inc. for an Additional Construction Allocation of $1,232,492 Resulting in a Guaranteed Maximum Price (GMP) of $6,482,492 in Connection with Renovations to Selected Heating, Ventilation and Air Conditioning (HVAC), Electrical Distribution, Lighting, and Roofing Systems at PTEC Clearwater Campus, Project No. 9025 544

- pTEC Clw CM Amendment 2 to AGREEMENT (PDF)

46. Request Approval of Amendment No. 2 to Agreement with Walbridge Aldinger Company for an Additional Construction Allocation in Connection with the Remodeling and Renovations for the Pre-School Children's Center in the Amount of $1,955,315, Resulting in a Guaranteed Maximum Price (GMP) of $3,125,315 at PTEC St. Petersburg Campus, Project No. --4507 549

- pTEC St. Pete CM Amendment 2 to AGREEMENT (PDF)

47. Request Approval of Selling the District's Surplus and Obsolete Equipment on the PublicSurplus.Com Internet Auction Site 554

- Warehouse Auction Items 7-30-13 (PDF)

48. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes 556

- Bids 7-30-13 (PDF)

XI. Nonconsent

1. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 2340 – FIELD TRIPS AND OTHER DISTRICT-SPONSORED TRIPS (This is the First Reading.) 654

- Policy 2340 Field Trips and Other District-Sponsored Trips (PDF)

2. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 5517.01 – POLICY AGAINST BULLYING AND HARASSMENT (This is the First Reading.) 657

- Policy - 5517.01 Policy Against Bullying and Harassment (PDF)

3. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 9210 – PARENT ORGANIZATIONS (This is the First Reading.) 667

- Policy 9210 Parent Organizations (PDF)

XII. New Business

A. Items Introduced by Superintendent

B. Items Introduced by School Board Attorney

C. Items Introduced by the Board

D. Review of Board Requests

E. School Board Meeting Evaluation

XIII. Adjournment

1. The above listed recommendations to the School Board of Pinellas County are submitted for consideration and approval at the meeting of July 30, 2013. _____ Superintendent of Schools

2. Public Participation - Revised 9/27/12

Meeting Procedures

The Board welcomes public comment. For those who wish to speak to the Board, please note the following:

You are given three separate opportunities to speak. The first is during "Public Comment" on a topic not included in the agenda but pertaining to the general business of the district. The second is on one or more agenda items, and this opportunity occurs prior to the adoption of the agenda by the Board. The third is at public hearings, such as budget hearings, and second readings on Board policy, when you are able to speak to the Board before it takes action.

In each case, (1) you must register to speak with the superintendents designee at the entrance to the meeting room as described below; (2) you will be called in the order you registered with the superintendent's designee or as announced by the chairperson; (3) you will be allotted three (3) minutes, which may only be extended with the approval of the chairperson; and (4) you may not yield your time to any other person. To avoid repetition, speakers supporting or opposing the same issue are encouraged to designate a spokesperson and have the spokesperson request that members of the audience supporting the position stand during the presentation.

If you wish to speak to agenda items, you must register prior to the time the last speaker on agenda items concludes his or her comments. If you wish to speak during the Public Comment period, you must register prior to the time the last speaker during that period concludes his or her comments. If you wish to speak during a Public Hearing, you must register prior to the time the last speaker during the Public Hearing concludes his or her comments.

The following additional procedures apply depending upon the specific speaking opportunity:

1. Public Comment. Thirty (30) minutes will be set aside immediately preceding each regular meeting for presentations from the audience on matters not covered by items on the agenda (excluding employee discipline), but which pertain to the general business or operation of the Board or District. The Board will not act on or respond to any matter you may raise during your presentation, except to correct inaccuracies. If the number of

speakers who sign up cannot be accommodated during the thirty (30) minute period, the remaining speakers will be given an opportunity to speak after the adjournment of the meeting. In addition, other speakers may sign up to speak before adjournment of the regular meeting or until the last registered speaker has finished, whichever is later.

2 Numbered Agenda Items. Time will be set aside immediately preceding adoption of the agenda during each regular meeting for you to address numbered agenda items. You may address as many agenda items as you wish during your three (3) minute period, other than items pertaining to employee discipline.

3. Public Hearings. Time will be set aside at each public hearing for you to speak on the agenda item. You must confine your comments to the agenda item.

Regulation of Disruptive Speech

Board meetings are a limited open forum for First Amendment purposes, and your exercise of your First Amendment right of free speech in that context will be recognized and protected, subject to reasonable restrictions as to time, place, and manner. Applause is permitted only when awards are granted.

To ensure the expeditious and orderly process of Board meetings, the Chairperson may:

1. Interrupt or terminate a speaker when his/her statement is not relevant, exceeds the time allotted, or is abusive, threatening, defamatory, obscene, profane, loud, interruptive, or otherwise of a disruptive or disorderly nature; and
2. Order the removal of any person interfering with the expeditious or orderly process of the meeting, provided the Chairperson has first issued a warning that continued interference with the orderly processes of the meeting will result in removal.

Nothing herein is intended, nor shall anything be construed, to limit or restrain negative, positive, or neutral comments about the manner in which Board employees, agents, the Superintendent, and Board members carry out their duties in public employment or office.

Recording of Board Meetings

Recordings are permitted under the following conditions:

1. No obstructions are created between the Board and the audience.
2. No interviews are conducted in the meeting room while the Board is in session.
3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

XIV. Public Comments

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

PRESENTATION (ID # 4107)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Presentation of the Florida Healthy School District Gold Award, Presented by Peggy Johns, Specialist, PreK-12 Health Education

Pinellas County Schools has been designated as a Gold level Florida Healthy School District, making Pinellas one of only eight districts in the state to hold the Gold level rating. This designation comes from the Florida Coordinated School Health Partnership, Florida Action for Healthy Kids and the Florida Association of District School Superintendents. The criteria for recognition as a Florida Healthy School District are measured by a self-assessment tool developed by a coalition of experts from state agencies, school districts, and community organizations working together through the Florida Coordinated School Health Partnership. The assessment covers eight areas and focuses on district infrastructure, policies, programs and practices.

Pinellas County Schools received a score of 91 percent, attributable to a perfect score in the area of Health Education, and very high scores in Physical Education, Health Services, Counseling, Psychological and Social Services, and Healthy School Environment.

To earn this recognition, the School Health Advisory Committee focused on last year's Silver level self-assessment to target actions for improvement. Resources from the recently completed Communities Putting Prevention to Work Grant facilitated the improvements.

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

RECOGNITION (ID # 4126)

July 30, 2013
TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recognition of Pinellas County Schools' Entries into Florida School Board Association (FSBA) Third Annual Video Contest, Presented by Bonnie S. Kelley, Specialist, PK-12 Library Media/Technology

Florida School Boards Association conducted its Third Annual FSBA Video Contest in an ongoing effort to encourage a state-wide conversation emphasizing the positive aspects of Florida's public schools and students. All Florida public schools were invited to participate by producing a 30 second Public Service Announcement (PSA) that focused on the theme ***"Florida Public Schools Deliver!"*** FSBA received dozens of excellent entries from across Florida and posted this year's winners online in their Video Library.

Shortly after FSBA released word of this year's theme, the Office of Library Media/Technology and the Office of Strategic Communications teamed up to get the word out to all K-12 students. All FSBA materials, including contest rules and a submission and release form, were branded with the Pinellas County Schools' logo. A flier was created for posting at schools with submission deadlines specific to the district's timeline for judging in order to ensure timely delivery of entries to FSBA. Additionally, schools were encouraged to call upon the communications team if they needed help with brainstorming video ideas, structuring their videos, or writing their scripts. All of this information was posted on Library Media/Technology's home page. An unprecedented level of enthusiasm for the FSBA video contest resulted in 20 video submissions this year from elementary, middle and high school students.

In April, a panel of judges, including School Board member Peggy O'Shea, utilized an edited version of the Florida Association for Media in Education's rubric that reflected FSBA's requirements to ensure a fair method of assessing student work. The judges selected videos produced by students at Belcher Elementary School and Clearwater High School to represent the district in the statewide contest. At the FSBA/FADSS annual conference on June 13, Clearwater High's entry won best video in the state, and FSBA officials presented Clearwater High School principal Mr. Mastorides with a check for $10,000.

We would like to recognize Clearwater High School principal Keith Mastorides, teacher Cara Ryan, student Allie Chandler and Belcher Elementary School principal Lisa Roth, library media/technology specialist Raylee Fleisch, tech technician Paul Aaron White and students Austin Cole, Carter Cole, Shy Roth, Grace Weston and Gregory Weston for their schools' "best of the district" entries in the third annual Florida School Boards Association video contest.

Click Here to view the video by Belcher Elementary School.

Click Here to view the video by Clearwater High School.

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

RECOGNITION (ID # 4109)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recognition of PALMS Administrators of the Year and PALMS Library Media/Technology Specialists of the Year, Presented by Bonnie S. Kelley,Specialist, PK-12 Library Media/Technology and Michelle Kasprzyk, President, PALMS and Library Media Technologist, Oakhurst Elementary

The mission of Pinellas Association of Library Media/Technology Specialists (PALMS) is to support school library media/technology specialists through advocating leadership and professionalism facilitating collaboration and promoting information literacy. As a result, PALMS annually recognizes outstanding library media/technology and principals who support the ideals of the profession.

PALMS Library Media/Technology Specialists of the Year
Elementary: Laura Woods, Library Media/Technology Specialist, John Sexton Elementary
Secondary: Amy Titus, Library Media/Technology Specialist, Palm Harbor University High

PALMS Administrators of the Year
Elementary: Lisa K. Roth, Principal, Belcher Elementary School
Middle: Dr. Solomon Lowery, Principal, Thurgood Marshall Middle School
High: Patricia Fuller, Principal, Bayside High School

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

07/30/13 05:30 PM

Regular School Board Meeting

301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4105)

ATTACHMENTS:

- Regular Meeting 6-11-13 (PDF)
- Special Meeting 6-27-13 (PDF)
- Special Meeting 7-16-13 (PDF)
- w13Jun27 (PDF)
- w13Jul16 (PDF)

Regular School Board Meeting

Tuesday, June, 11, 2013 10:00 AM
School Administration Building
301 Fourth Street SW
Largo, FL 33770

~ Minutes ~

https://www.pcsb.org

Public Comment

Prior to the presentations, Mrs. Cook shared with the public that they may speak to the Board at this time on topics of a general nature.

The following individuals presented their comments to the Board:

1. Lenore Faulkner

   Ms. Faulkner addressed the Board to share that she is a former teacher and that she continues to fight for education excellence. Ms. Faulkner stated that America promises happiness to all; and, that students in Pinellas Park are not happy as she looks at the African-American graduation rate for those students. Ms. Faulkner also shared a letter she had written to Dr. Wilcox, former superintendent, in which she offered to be his quality consultant.

2. Laci Stokes

   Ms. Stokes, Program Coordinator for MORE HEALTH, Inc. and a member of the School Health Advisory Committee (SHAC), addressed the Board to share information on the efforts of MORE HEALTH and SHAC in our schools to promote good health, safety and injury prevention to elementary through high school age students in Pinellas. Ms. Stokes presented the Board Members with a newsletter and provided them with a year-end summary. Ms. Stokes shared that Pinellas Park High School has placed the last two years in the Focus on the Road campaign sponsored by Allstate Insurance to encourage students not to text and drive; and, this achievement resulted in a $1000 check being given to their driver education program and their Live Free Club.

3. Kim Black

   Ms. Black, PCTA, distributed a copy to each of the Board Members of the document, Final Task Force Recommendations Article XXVII of the Agreement Between the Pinellas County School Board and the Pinellas Classroom Teachers Association. Ms. Black requested that the Board Members review this document and possibly schedule a discussion related to the materials at a future Board workshop. Ms. Black also requested that the Board specifically look at the potential of moving from a six-week grading period to a nine-week grading period.

There were no additional presentations from the audience; and, this session ended at 10:08 a.m.

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

Regular School Board Meeting

Tuesday, June, 11, 2013 10:30 AM
School Administration Building
301 Fourth Street SW
Largo, FL 33770

~ Minutes ~

https://www.pcsb.org

I. Call to Order

The meeting was called to order at 10:30 AM on June 11, 2013 at the School Administration Building, 301 Fourth Street SW, Largo, FL.

Attendee Name	Organization	Title	Status	Arrived
Deborah Beaty	Pinellas County Schools	Adm. Assistant and Clerk to the Board	Present	
Michael A. Grego	Pinellas County Schools	Superintendent	Present	
William Corbett	Pinellas County Schools	Deputy Superintendent	Present	
Michael Bessette	Pinellas County Schools	Associate Superintendent/Operations	Present	
Kevin Smith	Pinellas County Schools	Associate Superintendent/Finance Business Services	Present	
David Koperski	Pinellas County Schools	Board Attorney	Present	
Carol Cook	Pinellas County Schools	Chairperson	Present	
Peggy O' Shea	Pinellas County Schools	Vice Chairperson	Present	
Rene Flowers	Pinellas County Schools	Board Member	Present	
Robin Wikle	Pinellas County Schools	Board Member	Present	
Janet Clark	Pinellas County Schools	Board Member	Present	
Terry Krassner	Pinellas County Schools	Board Member	Present	
Linda Lerner	Pinellas County Schools	Board Member	Present	

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

II. Amendments to the Agenda

At this time, Dr. Grego shared with the public the following additions to Consent Item #2, Personnel Recommendations - Administrative Appointments, determined subsequent to its publication seven days ago:
LaSonya Moore to Assistant Principal, Bay Point Middle School
Antelia Campbell to Assistant Principal, Oak Grove Middle School
Kathleen Young-Parker to Principal, Cypress Woods Elementary

In addition, Dr. Grego requested that the Board rescind their action taken on May 21, 2013 of the administrative appointment for Diane P. Becker; and, add the name of Diane P. Becker to the list of annual contract appointments of instructional personnel in this meeting under Consent Item #2.

Dr. Grego also requested that Consent Item #12 be removed from this agenda; and, stated that this item will be brought back to the Board in their July meeting.

Mrs. Cook announced that she has found good cause to amend the agenda accordingly.

III. Invocation

1. Pastor Josh Martin, Gulf Coast Church, 13301 Walsingham Road, Largo 33774

The Invocation was delivered by Pastor Martin.

IV. Pledge of Allegiance

The Pledge of Allegiance followed the Invocation.

A. National Anthem

Following the Pledge of Allegiance, a video was shown of East Lake High School Choir performing the National Anthem.

B. Video: Graduating to a new challenge: A member of the Class of 2013 looks to the future

A video was shown highlighting Austin Treder, a Dixie Hollins High School senior, who overcame great challenges in his life and earned his high school diploma during the recent commencement ceremony.

V. Introduction of Professional and Community Organization Reps

A. Melanie Marquez Parra - Public Information Officer

Ms. Marquez Parra introduced the following individuals: Kimberly Black, PCTA; Bruce Proud, PCTA/PESPA: Rick Brant, SEIU/Florida Public Services Union; Cindy Ehrenzeller, PCCPTA; and, Lisa Gartner, The Tampa Bay Times.

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

VI. Presentation by Student Rights and Responsibilities

With school not being in session, there was no presentation from Students Rights and Responsibilities Committee.

VII. Public Comments on Agenda Items

There were no speakers signed up for this portion of the public meeting.

VIII. Adoption of Agenda

PULL: Consent Item #13e
The Board's action to adopt the Agenda reflects the changes provided to the public in Item II. Amendments to the Agenda.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Peggy O' Shea, Vice Chairperson
SECONDER:	Terry Krassner, Board Member
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

IX. Special Order Agenda

1. Presentation of Metrics for Measuring the Success of the Academies of Pinellas and Ford Next Generation Learning Five Year Plan Presented by Brad Kugler, Co-Chairman, Pinellas Education Foundation Career Education Board and Dave Barnes, Executive Director, Career, Technical and Adult Education

   Dave Barnes, Executive Director, Career, Technical and Adult Education, introduced Brad Kugler, Co-Chairman, Pinellas Education Foundation Career Education Board. Mr. Kugler presented the second annual report to the School Board on the metrics and progress of the Ford Next Generation Learning Five-Year Plan.

   Comments followed by Dr. Grego, Mrs. Lerner, Mrs. Wikle and Mrs. Krassner. Mrs. Lerner requested that Mr. Kugler provide the Board Members with a summary of the report via email.

2. Presentation by the Pinellas Education Foundation, Presented by Ms. Robin McGowan, Vice President

   Steve Shepard, Senior Vice President and General Counsel of Transamerica and member of the Pinellas Education Foundation Board, stated that he and other members of the Foundation are here today to acknowledge Verizon for their partnership with the district. Ms. Debby Kampert of the State Government & External Affairs division at Verizon, accompanied by Senator Brandes, presented the Board Members with a check in the amount of $20,000. Ms. Kampert stated that ten thousand dollars of this contribution will be made available through the Classroom Grants program for teachers to launch or expand after-school STEM programs; and, that ten thousand dollars of this contribution will ensure that the Verizon storefront continues to be the Enterprise Village website production site where 5th-grade students apply classroom lessons to the free-enterprise system.

   Mr. Shepard, Ms. Kampert and Senator Brandes were greeted and thanked by the School Board Members.

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

3. Recognition of East Lake High School's Academy of Engineering as a Society of Manufacturing Engineers (SME) Partnership Response in Manufacturing Education (PRIME) Site , Presented by Dave Barnes, Executive Director, Career Technical and Adult Education

Dave Barnes, Executive Director, Career Technical and Adult Education, stated that East Lake High School and its Academy of Engineering have been selected as a Society of Manufacturing Engineers (SME) Education Foundation Prime school site. The selection of East Lake High School as a PRIME site will bring national recognition to the school; and, the school will receive a total of $35,000 over three years to enhance the manufacturing education program. The first grant of $15,000 will be used during the 2013-2014 academic year with $10,000 being granted in two subsequent academic years. Mr. Barnes introduced Mr. Paul Wahnish, lead teacher for the academy and shared that Mr. Wahnish has been named the Federal Information Systems Security Educators' Association's Educator of the Year.

Mr. Wahnish, accompanied by his Principal Bob Poth, was greeted by the School Board Members.

X. Unfinished Business

1. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 2130 – DISTRICT MONITORING AND ADVISORY COMMITTEE (DMAC) (This is the Second Reading.)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Terry Krassner, Board Member
SECONDER:	Janet R. Clark, Board Member
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

2. Rescind Action Taken by the School Board at May 21, 2013 Meeting - Administrative Appointment for Diane P. Becker

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Robin L Wikle, Board Member
SECONDER:	Terry Krassner, Board Member
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

XI. Consent

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Terry Krassner, Board Member
SECONDER:	Janet R. Clark, Board Member
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

1. Approval of Minutes: to Approve the Minutes of the Regular Meeting of May 21, 2013; And, the Workshop of May 14, 2013

Approved, as submitted.

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

2. Request Approval of Personnel Recommendations
   Approved, as submitted.
   (Copy to be found in Supplemental Minute Book #150.)

3. Request Approval of the Administrative Appointment of the Area 2 Superintendent
   Robert Poth - Approved, as submitted.
   (Copy to be found in Supplemental Minute Book #150.)

4. Request Approval of the Administrative Appointment of the Executive Director, Elementary Education
   Sandra J. Downs - Approved, as submitted.
   (Copy to be found in Supplemental Minute Book #150.)

5. Request Approval of the Administrative Appointment of the Executive Director, Middle School Education
   Dwayne Hinds, Sr. - Approved, as submitted.
   (Copy to be found in Supplemental Minute Book #150.)

6. Request Approval of the Administrative Appointment of the Executive Director, High School Education
   Rita M. Vasquez - Approved, as submitted.
   (Copy to be found in Supplemental Minute Book #150.)

7. Request Approval of the Administrative Appointment of the Principal, Blanton Elementary School
   Cheryl Ann Maggio - Approved, as submitted.
   (Copy to be found in Supplemental Minute Book #150.)

8. Request Approval of the Administrative Appointment of the Principal, Largo Middle School
   Stephanie C. Joyner - Approved, as submitted.
   (Copy to be found in Supplemental Minute Book #150.)

9. Request Approval of the Administrative Appointment of the Principal, Northwest Elementary School
   Marie S. Brainard - Approved, as submitted.
   (Copy to be found in Supplemental Minute Book #150.)

10. Request Approval of 2013/2014 Casualty Insurance Program
    Approved, as submitted.

11. Request Approval of the Recommendation to Dismiss Ms. Melanie Fox, Teacher, Employed at Skycrest Elementary School
    Approved, as submitted.
    (Copy to be found in Supplemental Minute Book #150.)

12. Request Approval of the Pinellas County Schools Approved Field Trip List for the 2013-14, 2014-15, and 2015-16 School Years
    This item was removed from the agenda by the Superintendent during Item II. Amendments to the Agenda.

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

13. Request Approval of the Following Special Projects:
Approved, as follows:
A. Adults with Disabilities Program Grant $374,337.00
B. Agreement with Eckerd Youth Alternative, Inc. For a Guidance Counselor for students in licensed foster care $65,950.00
C. Renewal of contract with the Early Learning Coalition for Florida First Start Program $478,440.00
D. Title II, Part A Teacher and Principal Training and Recruitment Fund Grant $4,642,470.00
(Copy/copies to be found in Supplemental Minute Book #150.)

Special Projects Item E. Contract with Learning Sciences International (LSI) for Pilot Evaluation Project $978,463.00 was pulled for discussion by Mrs. Lerner. Please refer to XII. Consent Agenda - Items Pulled #1.

14. Request Approval to Advertise the Preliminary Budgets, Millage Rates, and Public Hearing Dates for the District's 2013/14 Budget
Approved, as submitted.

15. Request Authorization to Allow Payment of Current Bills and Salaries Beginning July 1, 2013 Until the Approval of the Final 2013/14 Budget
Approved, as submitted.

16. Request Adoption of the Investment Portfolio Financial Statements for the Quarter Ended March 31, 2013
Approved, as submitted.

17. Request Approval to Submit Course Code Additions for American Sign Language 5 and American Sign Language 6 to the Florida Department of Education
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

18. Request Approval of Renewal of Student Services Interagency Agreements Between Bay Area Behavioral Services, Bay Area Youth Services, Camelot Community Care, Inc., Families First of Florida, Family Enrichment Services, InterCultural Advocacy Institute (Hispanic Outreach Center), Kinship Services, Inc., Partnership for Children and Families, and the School Board of Pinellas County
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

19. Request Approval of Amendment No. 1 to Agreement with Weber and Tinnen, P.A. for Reroof Buildings 1, 2, 3, 4, 5 and Covered Walkways, to Include Architectural and Contract Administration Services in Connection with the Design of the Replacement of 62,000 Square Feet (Sf) of Roof Decking, Replacement of Overflow Drains, Fire Wall Fire Proofing Processes, and Clerk of the Works Services in the Amount of $158,753.75, Resulting in a Total Project Architect/Engineer (PA/E) Fee of $233,418.75 at Walsingham Elementary School, Project No. 9370
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

20. Request Approval of Amendment No. 2 to Agreement with Renker Eich Parks Architects, Inc. for Architectural and Contract Administration Services in Connection with Pre-School

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

Children's Center in the Amount of $19,350, Resulting in a Total Project Architect/Engineer (PA/E) Fee of $179,220 at PTEC St. Petersburg Campus, Project No. 4507
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

21. Request Approval of Amendment No. 1 to Agreement with Cutler Associates, Inc. for an Additional Construction Allocation of $3,750,000 Resulting in a Partial Guaranteed Maximum Price (GMP) of $5,250,000 in Connection with Renovations to Selected Heating, Ventilation and Air Conditioning (HVAC), Electrical Distribution, Lighting, and Roofing Systems at PTEC Clearwater Campus, Project No. 9025
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

22. Request Approval of Amendment No. 1 to Agreement with Walbridge Aldinger Company for an Additional Construction Allocation in Connection with Pre-School Children's Center in the Amount of $436,739, Resulting in a Partial Guaranteed Maximum Price (GMP) of $1,170,000 at PTEC St. Petersburg Campus, Project No. --4507
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

23. Request Approval of Amendment No. 1 to Agreement with Creative Contractors, Inc. for an Additional Construction Allocation of $587,615 Resulting in a Guaranteed Maximum Price (GMP) of $1,780,071 in Connection with the Replacement of Windows and Storefronts in Buildings 1-3, Replacement of Casework in Buildings 2, 3, and 6, and Conversion of Old Boiler Room to ESE Supplemental Instruction in Building 1 for San Jose Elementary School, Project No. 9058
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

24. Request Approval of Amendment No. 1 to Agreement with Creative Contractors, Inc. for an Additional Construction Allocation of $1,007,266 Resulting in a Guaranteed Maximum Price (GMP) of $2,918,532 in Connection with the Replacement of Windows, Storefronts, Doors, Hardware, Casework, Lighting and Heating, Ventilation and Air Conditioning Systems Upgrades, and Setup of Temporary Portable Classrooms for Skyview Elementary School, Project No. 9027
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

25. Request Approval of Amendment No. 1 to Agreement with Walbridge Aldinger, Company for an Additional Construction Allocation of $4,762,881 Resulting in a Guaranteed Maximum Price (GMP) of $10,699,871 in Connection with the Renovation to Heating, Ventilation and Air Conditioning (HVAC), Electrical Distribution, Ceiling and Grid Replacement, Lighting Replacement, Site Lighting Replacement and the Installation of Portable Classrooms at Tarpon Springs Middle School, Project 9095
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

26. Request Approval of Change Order No. 1 with Taylor Contracting and Roofing, Inc. for Reroofing/Refurbishing Buildings 1 through 9. This Change Order Will Decrease the Contract Amount by $20,015.41 with a One Hundred Forty-Four (144) Day Time Extension at Mildred Helms Elementary School, Project No. 9369.
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

27. Request Acceptance of Substantial Completion for Heating, Ventilation and Air Conditioning Controls Replacement as of May 10, 2013 at Fairmount Park Elementary School, Project No. 9074
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

28. Request Approval of Annual State Requirements for Educational Facilities (SREF) Inspection Reports
Approved, as submitted.

29. Request Approval of the Disposition of Five (5) Food Service Vans through Interschola Internet Auction Service
Approved, as submitted.

30. Request Approval of Selling the District's Surplus and Obsolete Equipment on the PublicSurplus.Com Internet Auction Site
Approved, as submitted.

31. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes
Approved, as submitted.
(Copy to be found in Supplemental Minute Book #150.)

XII. Consent Agenda - Items Pulled

1. Consent Item 13 - E. Contract with Learning Sciences International (LSI) for Pilot Evaluation Project

Mrs. Lerner, having pulled this item, stated that the money is from Race to the Top and Learning Science International and read a description that supports the development of the teacher evaluation pilot project. Mrs. Lerner expressed her concern that we still have some student services personnel, i.e., social workers, psychologist, etc., who travel to different school sites but still have half of their evaluation based on the district's Value Adjustment Model. Mrs. Lerner stated that she believes we need a fairer evaluator for those individuals. Ms. Lisa Grant, Professional Development, stated that there is a data working group meeting often; that they have a tentative plan drafted; that she is hoping to have this draft presented to the Board in July; and, that these positions and others will be included in a pilot project. Dr. Grego shared that this is a state-approved pilot and that we will look to see how we can improve and expand it.
(Copy to be found in Supplemental Minute Book #150.)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Terry Krassner, Board Member
SECONDER:	Peggy O' Shea, Vice Chairperson
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

XIII. Nonconsent

1. Request Approval of the Five-Year Charter School Agreement with Newpoint Pinellas Academy

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

Ms. Dot Clark, Coordinator for Partnership Schools, presented a brief overview of the proposed agreement.
(Copy to be found in Supplemental Minute Book #150.)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Peggy O' Shea, Vice Chairperson
SECONDER:	Terry Krassner, Board Member
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

XIV. New Business

A. Items Introduced by Superintendent

Dr. Grego's report included the following:
1) Thanked the Board for their support during this school year following his arrival in September.
2) Stated that we had a wonderful graduation season. Dr. Grego stated that it was thrilling to watch the joy shared by parents and students.
3) Stated that the Florida Department of Education has released the final results for FCAT and End of Course Exams. Dr. Grego shared that Pinellas had great results in the different levels; and, that some talking points will be forwarded to the Board Members.
4) Stated that a calendar of upcoming training days will be forwarded to the Board Members. Dr. Grego encouraged Board Members to drop in on any training event in support of our teachers.
5) Shared that the district is holding training this week for those teaching in the Summer Bridge Program. Dr. Grego stated that this is going very aggressively but going very well; and, that there are approximately 8500 students enrolled in this opportunity.
6) Stated that a statewide training on Common Core will take place on June 27-28, 2013 at Boca Ciega High School.
7) Shared that six award-winning Pinellas County students and their art teachers from John Hopkins Middle, Seminole High, PCCA at Gibbs High and St. Petersburg High schools traveled to New York City recently for the 2013 Scholastic Art Awards National Award Ceremony.
8) Shared that some of the Board Members and he attended the recent Sterling Conference. Dr. Grego stated that Pinellas had quite a presence at the conference; and, that Dr. Mary Beth Corace serves on that planning committee. Dr. Grego also shared that the Ann Frank Humanitarian Award was presented to the Florida Holocaust Museum during this conference celebrating students from Pinellas and other counties for giving to the community.
9) Shared that he attended a recent statewide charter school summit by the Governor and the Commissioner of Education where five superintendents and five nationally recognized turnaround charter companies were invited to discuss the future of not-for-profit charter schools in the state of Florida.
10) Thanked those who were involved in the Principals' Retreat. Dr. Grego shared that he has received several emails thanking him for bringing them together to discuss the progress of the district.
11) Shared that he, during one of school visits, gave four boxes of children's books to children at Bear Creek Elementary based on their promise to read them over the summer and return to school with a report.

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12) Shared that he and Dr. Law, SPC, will be attended a meeting organized by Florida Association of District School Superintendents regarding dual enrollment. Dr. Grego shared that Dr. Law and he have met on this subject and are in agreement regarding the dual enrollment and tuition issue.
13) Stated that the Board Members and he will be attending the Florida School Boards Association/Florida Association of District School Superintendents conference in Tampa later this week.
14) Shared that Wells Fargo will be recognized as Business Partner of Year at Ruth Eckerd Hall later this week.
15) Shared that he will be providing a luncheon opportunity for the members of PASA on June 20th.
16) Briefly shared information regarding the many enrichment opportunities that are available to Pinellas County students this summer, in addition to Summer Bridge. Dr. Grego stated that a complete list of these opportunities is available on the website; and, that a school message went out to all parents/guardians to encourage them to visit our website to learn of these opportunities.
17) Distributed to the Board Members a copy of a letter from Florida Association of District School Superintendents to the State Board of Education to express their concern with school letter grading.

B. Items Introduced by School Board Attorney

Mr. Koperski stated he had no report.

C. Items Introduced by the Board

Ms. Clark - 1) Shared that she attended several wonderful graduations and one at which Ms. Flowers sang the Star Spangled Banner. Ms. Clark shared that her favorite was the one held at Calvin Hunsinger where they had a single graduate.

Mrs. Lerner - 1) Reemphasized that she doesn't agree with school grades and stated that they cause a negative impact on students. Mrs. Lerner shared that Ms. Flowers and she attended a graduation where a student spoke to say that he had been encouraged not to attend his home-zoned school due to the letter grade it had been assigned. Mrs. Lerner stated that this student shared that he decided to attend that school and that those comments were so wrong. Mrs. Lerner stated that she will try to acquire a copy of the student's comments to be shared in their entirety with the Board. 2) Stated that she is glad that the Board Members will receive the schedule for summer training sessions. Mrs. Lerner encouraged Board Members to stop by some of these sessions if only to stay for portions of the training. 3) Stated that the training session that she had shared with the Board at a previous meeting went well. Mrs. Lerner stated that due to the large interest in the training, the location had to be moved to a bigger venue. 4) Stated that she will be completing a Workshop Topic Request Form to ask that Board Members agree to brainstorm the topic, the digital divide. Mrs. Lerner suggested that the discussion include the possibility of approaching the Education Foundation to request that they provide computers and internet service to lower socio-economic students. 5) Stated that she will also be completing a Workshop Topic Request Form to ask that the Board schedule a workshop discussion on how to look for ways to allow teachers to be creative in providing instruction in their classrooms. 6) Shared that the workload in Partnership Schools is increasing and that she is glad that Dr. Grego will be adding staff to that department. 7) Encouraged Board Members to consider what topics they would like to have scheduled at

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future workshops and complete a form to outline their requests. 8) Wished everyone a great summer.

Mrs. O'Shea - 1) Shared that she was unable to attend the graduation ceremonies this year. Mrs. O'Shea congratulated the recent graduates and the staff for another great year.

Ms. Flowers - 1) Shared that she attended the first graduation ceremony for MycroSchool which was held at the Palladium where there were 17 graduates celebrated this year. Ms. Flowers stated that Mr. Watson Haynes was the speaker and his topic was "You've Done What They Said Couldn't Be Done." 2) Shared that she attended the Senior Showcase at the Salvation Army Conference Center in St. Petersburg. Ms. Flowers stated that this event was sponsored by the Ladies of Alpha Kappa Alpha Academy and the Pathfinders; and that the Bessilli Scholarship was awarded to Mr. St. George, a graduate of Gibbs High PCCA program. 3) Shared that she attended Greater Mt. Zion AME and Bethel Metropolitan Church's recognition of their graduates. Ms. Flowers stated that a graduate from Bayside High School received the Turnaround award as well as the highest ACT score for the school; and, that he is going onto the Bethune Cookman College. 4) Stated that she also attended graduations for St. Petersburg High, Gibbs PCCA, Dixie Hollins High and Lakewood High school. 5) Stated that she attended the Childs Park YMCA Wrap Around Services Committee meeting with Mrs. Krassner at which Dr. Grego was the guest speaker. 6) Thanked Dr. Grego for reaching out to those at the Imagine Charter regarding Summer Bridge

Mrs. Wikle - 1) Stated that the Board, at today's meeting, approved Consent Item #18. Mrs. Wikle stated that she had submitted a question regarding this item and encouraged Board Members to read the response she had received. Mrs. Wikle stated that the Board cannot make decisions based on relationships but must be able to do so on the proven success of a program. Mrs. Wikle stated that the Board should be held accountable to have data on which to approve these in the future. 2) Stated that all the graduation events were fun. Mrs. Wikle gave a shout-out to Madonna in Donna Sicilian's office who assisted behind the scene at the Clearwater graduation event. 3) Gave a shout-out to Mr. Paul Wahnish, East Lake High School, who lives and breathes engineering.

Mrs. Krassner - 1) Shared that she attended graduation events held at Tropicana Field. Mrs. Krassner thanked those at Tropicana for use of their venue; and, acknowledged Ms. Lori Matway for her efforts in the past to acquire the Tropicana for graduations. 2) Stated that we have a lot of changes going on with our leadership and encouraged the Superintendent and his staff to put whatever they can in place to assist our administrators and to help them be successful. 3) Shared that she is very excited about the naming of the Lew Williams Center which is opening this year at pTEC St. Petersburg. 4) Referring to comments earlier by Mrs. Lerner regarding the digital divide, suggested that possibly Lori Matway and Valerie Brimm compose a list of assistance for parents and students that are available in our community. 5) Wished all a great summer.

Mrs. Cook - 1) Shared that each graduation was so unique. 2) Stated that a few months ago, a couple of the Board Members traveled to Gainesville to attend training on Common Core. Mrs. Cook shared that webinars are now available through the FSBA website during the month of June. 3) Shared that two of the Board's onsite Master Board Training sessions have been scheduled for July 16th and September 17th. Mrs. Cook stated that she was looking at scheduling the third one during November; but, thought better after looking at the

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

schedule for that month. Mrs. Cook suggested that the Board consider scheduling their third onsite training for either January or February. 4) Thanked the Board Members for all they have done during his busy time of year and Dr. Grego for his leadership.

D. Review of Board Requests

Dr. Corbett stated that no requests had been submitted by the Board Members during this meeting.

E. School Board Meeting Evaluation

The evaluation of the meeting followed the adjournment of the meeting; and, the results are as follows:

Pluses

- Mr. Kugler's presentation
- Superintendent's report- concise and thorough
- Rescission of vote went smooth
- Short- efficient

Opportunities

- Board requests need to be communicated to all board members

XV. Adjournment

There being no further business to be brought before the School Board, this meeting adjourned at 11:56 p.m.

_____

Chairperson

_____

Superintendent and Ex Officio Secretary

Public Comments

Following the adjournment of the meeting, the following individuals presented their comments:

1. Joe Dale

Though this speaker signed in under the name of Joe Dale, under his opening comments he explained that his name is actually Joe Morgan.

Mr. Morgan stated that he represents the Coalition of Bus Drivers; and, that this group has asked that safety issues be reviewed. Mr. Morgan reported various issues that have caused concern for this group.

Mrs. Wikle requested more information regarding the organization mentioned by Mr. Morgan. Mr. Koperski agreed to research this further and provide information to the Board.

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Ms. Flowers stated that the Board had requested an update on the concerns previously brought to the Board by Mr. Morgan; and, questioned whether we have a process in place for surveying stops once it gets darker in the morning. Dr. Grego stated that the issues mentioned that were previously shared with the Board by Mr. Morgan have been addressed. Mrs. Lerner requested that a written response be provided to Mr. Morgan and to the Board.

Mr. Bessette shared that all of the stops have been vetted; that it is difficult to control the walk paths taken by students; and, that if concerns are expressed regarding a stop, it will be reviewed and changed, if warranted.

This session ended at 12:05 p.m.

Attachment: Regular Meeting 6-11-13 (4105 : Approval of Minutes)

Special School Board Meeting

Thursday, June, 27, 2013 3:30 PM
School Administration Building
301 Fourth Street SW
Largo, FL 33770

~ Minutes ~

https://www.pcsb.org

I. Call to Order

The meeting was called to order at 3:30 PM on June 27, 2013 at the School Administration Building, 301 Fourth Street SW, Largo, FL.

Attendee Name	Organization	Title	Status	Arrived
Deborah Beaty	Pinellas County Schools	Adm. Assistant and Clerk to the Board	Present	
Michael A. Grego	Pinellas County Schools	Superintendent	Present	
William Corbett	Pinellas County Schools	Deputy Superintendent	Present	
Michael Bessette	Pinellas County Schools	Associate Superintendent/Operations	Present	
Kevin Smith	Pinellas County Schools	Associate Superintendent/Finance Business Services	Present	
David Koperski	Pinellas County Schools	Board Attorney	Present	
Carol J. Cook	Pinellas County Schools	Chairperson	Present	
Peggy O' Shea	Pinellas County Schools	Vice Chairperson	Present	
Rene Flowers	Pinellas County Schools	Board Member	Present	
Robin L Wikle	Pinellas County Schools	Board Member	Present	
Janet R. Clark	Pinellas County Schools	Board Member	Present	
Terry Krassner	Pinellas County Schools	Board Member	Present	
Linda S. Lerner	Pinellas County Schools	Board Member	Present	

II. Amendments to the Agenda

At this time, Dr. Grego stated that the following appointments have been added to the agenda subsequent to its publication seven days ago, all to be effective July 1, 2013:

Suzanne Hedberg to Assistant Principal, Largo Middle School
Evangelos Valsamis to Assistant Principal, Largo Middle School
Sharon Berry to Assistant Principal, Palm Harbor University High School

Attachment: Special Meeting 6-27-13 (4105 : Approval of Minutes)

Mrs. Cook stated that, as Chairperson, she has found good cause to amend the agenda by adding these appointments.

III. Adoption of Agenda

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Janet R. Clark, Board Member
SECONDER:	Peggy O' Shea, Vice Chairperson
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

IV. Consent

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Janet R. Clark, Board Member
SECONDER:	Peggy O' Shea, Vice Chairperson
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

1. Request Approval of Personnel Recommendations

   Approved, as follows:

   Boyd, Delonda - Assistant Principal, Sawgrass Elementary
   Brown, Norris Joseph - Assistant Principal, Tarpon Springs Middle
   Clausen, Kristen - Assistant Principal, Countryside High School
   Heuman, Angela - Assistant Principal, San Jose Elementary
   Nellenbach, Renee - Assistant Principal, Maximo Elementary
   Short, Kim - Assistant Principal, Fuguitt Elementary
   Vargus, Karen - Assistant Principal, Pinellas Park Elementary
   Witcher, Robyn - Principal on District Assignment
   Zornes, Thomas - Assistant Principal, Countryside High School
   (Copy to be found in Supplemental Minute Book #150.)

2. Request Approval of the Administrative Appointment of the Principal, Plumb Elementary School

   Appointment of Sandra Kemp, as submitted

   (Copy to be found in Supplemental Minute Book #150.)

3. Request Approval of the Administrative Appointment of the Principal, East Lake High School

   Appointment of Carmela Haley, as submitted

   (Copy to be found in Supplemental Minute Book #150.)

4. Request Approval of the Administrative Appointment of the Principal, Seminole High School

   Appointment of Thomas Brittain, as submitted

   (Copy to be found in Supplemental Minute Book #150.)

Attachment: Special Meeting 6-27-13 (4105 : Approval of Minutes)

5. Request Approval of the Administrative Appointment of the Assistant Principal, Lakewood Elementary School

   Appointment of Nicole Carr, as submitted

   (Copy to be found in Supplemental Minute Book #150.)

6. Request Approval of the Administrative Appointment of the Assistant Principal, Melrose Elementary School

   Appointment of Heidi Bockover Goldstein, as submitted

   (Copy to be found in Supplemental Minute Book #150.)

7. Request Approval of the Administrative Appointment of the Assistant Principal, Sandy Lane Elementary School

   Appointment of Melanie Dedert, as submitted

   (Copy to be found in Supplemental Minute Book #150.)

8. Request Approval of the Administrative Appointment of the Assistant Principal, Carwise Middle School

   Appointment of Asimina G. Patton, As submitted.

   (Copy to be found in Supplemental Minute Book #150.)

9. Request Approval of the Administrative Appointment of the Assistant Principal, Meadowlawn Middle School

   Appointment of Diane Zitelli, as submitted

   (Copy to be found in Supplemental Minute Book #150.)

10. Request Approval of the Administrative Appointment of the Assistant Principal, Palm Harbor Middle School

    Appointment of Michelle Lampert, as submitted

    (Copy to be found in Supplemental Minute Book #150.)

11. Request Approval of the Administrative Appointment of the Assistant Principal, Bayside High School

    Appointment of Shandy Gregg, as submitted

    (Copy to be found in Supplemental Minute Book #150.)

12. Request Approval of the Administrative Appointment of the Assistant Principal, Largo Middle School

    Appointment of Suzanne Hedberg, as submitted

    (Copy to be found in Supplemental Minute Book #150.)

13. Request Approval of the Administrative Appointment of the Assistant Principal, Largo Middle School

    Appointment of Evangelos Valsamis, as submitted

    (Copy to be found in Supplemental Minute Book #150.)

Attachment: Special Meeting 6-27-13 (4105 : Approval of Minutes)

14. Request Approval of the Administrative Appointment of the Assistant Principal, Palm Harbor University High School

Appointment of Sharon Berry, as submitted

(Copy to be found in Supplemental Minute Book #150.)

V. New Business

There was no new business to be discussed by the School Board Members.

VI. Adjournment

There being no further business to be brought before the School Board, this meeting adjourned at 3:34 p.m.

_____

Chairperson

_____

Superintendent and Ex Officio Secretary

Attachment: Special Meeting 6-27-13 (4105 : Approval of Minutes)

Special School Board Meeting

Tuesday, July, 16, 2013 4:30 PM
School Administration Building
301 Fourth Street SW
Largo, FL 33770

~ Minutes ~

https://www.pcsb.org

I. Call to Order

The meeting was called to order at 4:56 PM on July 16, 2013 at the School Administration Building, 301 Fourth Street SW, Largo, FL.

Attendee Name	Organization	Title	Status	Arrived
Deborah Beaty	Pinellas County Schools	Adm. Assistant and Clerk to the Board	Present	
Michael A. Grego	Pinellas County Schools	Superintendent	Present	
William Corbett	Pinellas County Schools	Deputy Superintendent	Present	
Kevin Smith	Pinellas County Schools	Associate Superintendent/Finance Business Services	Present	
David Koperski	Pinellas County Schools	Board Attorney	Present	
Rene Flowers	Pinellas County Schools	Board Member	Present	
Robin L Wikle	Pinellas County Schools	Chairperson	Present	
Carol J. Cook	Pinellas County Schools	Vice Chairperson	Present	
Janet R. Clark	Pinellas County Schools	Board Member	Present	
Terry Krassner	Pinellas County Schools	Board Member	Present	
Linda S. Lerner	Pinellas County Schools	Board Member	Present	
Peggy O' Shea	Pinellas County Schools	Board Member	Present	

II. Amendments to the Agenda

At this time, Dr. Grego shared the following additions to the agenda subsequent to its publication seven days ago:

Consent - Appointment of Linda Burris to Principal, Clearwater Fundamental Middle School

Consent Item #1 - Change in Administrative Assignment, Cindy Green to Assistant Principal, East Lake High School from Assistant Principal, Clearwater High School

Attachment: Special Meeting 7-16-13 (4105 : Approval of Minutes)

Mrs. Cook stated that, as Chairperson, she has found good cause to amend the agenda accordingly.

III. Adoption of Agenda

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Peggy O' Shea, Board Member
SECONDER:	Terry Krassner, Board Member
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

IV. Consent

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Peggy O' Shea, Board Member
SECONDER:	Terry Krassner, Board Member
AYES:	Flowers, Wikle, Cook, Clark, Krassner, Lerner, O' Shea

1. Request Approval of Personnel Recommendations

   Approved, as follows:

   Green, Cindy - Assistant Principal, East Lake High School
   (Copy to be found in Supplemental Minute Book #150.)

2. Request Approval of the Administrative Appointment of the Director, Human Resources

   Appointment of Carol Norton, as submitted
   (Copy to be found in Supplemental Minute Book #150.)

3. Request Approval of the Administrative Appointment of the Principal, Clearwater Fundamental Middle School

   Appointment of Lind Burris, as submitted
   (Copy to be found in Supplemental Minute Book #150.)

4. Request Approval of the Administrative Appointment of the Principal, Eisenhower Elementary School

   Appointment of Antonette Wilson, as submitted
   (Copy to be found in Supplemental Minute Book #150.)

5. Request Approval of the Administrative Appointment of the Principal, New Heights Elementary School

   Appointment of Lisa Austin, as submitted
   (Copy to be found in Supplemental Minute Book #150.)

6. Request Approval of the Administrative Appointment of the Principal, Walsingham Elementary School

   Appointment of Jessley A. Hathaway, as submitted
   (Copy to be found in Supplemental Minute Book #150.)

Attachment: Special Meeting 7-16-13 (4105 : Approval of Minutes)

7. Request Approval of the Administrative Appointment of the Assistant Principal, Fairmount Park Elementary School

   Appointment of Randria Williams, as submitted
   (Copy to be found in Supplemental Minute Book #150.)

8. Request Approval of the Administrative Appointment of the Assistant Principal, Sexton Elementary School

   Appointment of Stephanie Whitaker, as submitted
   (Copy to be found in Supplemental Minute Book #150.)

9. Request Approval of the Administrative Appointment of the Assistant Principal, Woodlawn Elementary School

   Appointment of Vickie J. Graham, as submitted
   (Copy to be found in Supplemental Minute Book #150.)

V. New Business

There was no new business to be discussed by the School Board Members.

VI. Adjournment

There being no further business to be brought before the School Board, this meeting adjourned at 4:58 p.m.

_____
Chairperson

_____
Superintendent and Ex Officio Secretary

Attachment: Special Meeting 7-16-13 (4105 : Approval of Minutes)

SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
WORKSHOP – June 27, 2013

The School Board of Pinellas County, Florida, conducted a workshop on Thursday, June 27, 2013 at 9:00 a.m., in the Cabinet Conference Room, Administration Building, 301 4th Street S.W., Largo, Florida.

Present: Mrs. Carol J. Cook, Chairperson; Mrs. Peggy L. O'Shea, Vice Chairperson; Ms. Janet R. Clark, Ms. Rene Flowers, Mrs. Terry Krassner, Mrs. Linda S. Lerner, Mrs. Robin L. Wikle, Members; Dr. Michael Grego, Superintendent; Dr. William Corbett, Deputy Superintendent; and, Mr. David Koperski, School Board Attorney.

The following topics were discussed:

- **Budget Updates – State and Federal –** Mr. Kevin Smith and Ms. Karen Coffey presented the information utilizing a notebook copied and distributed to each of the School Board Members that contained details on the following: Overview of Fiscal Trends; Operating Fund (General Fund) Budget; Capital Outlay Fund Budget; Debt Service Fund; Contracted Program Fund Budget; ARRA (American Recovery and Reinvestment Act); School Food Service Fund Budget; Internal Service Fund Budget; and Charter School Projections. Mrs. Lerner requested that the School Board budget on page 14 include more details as to whom those dollars are actually allocated. Mrs. Wikle requested additional information as to whom is covered under the Parental Involvement dollars. Mrs. Lerner requested that the Board Members receive an email that contains further details regarding the 60/40 split (63/37). Mrs. Cook requested that the information also include the 2007 details. Mr. Smith will send the information from the 11/12 year to the Board. Mrs. Wikle requested more detailed data to demonstrate the success rate of the STARS program. Ms. Clark requested the same for the Read 180 program. Mrs. O'Shea requested that schools are well informed that they are allowed to carry forward any operation dollars that they do not spend within a fiscal year. Mrs. Krassner, referring to page 78, questioned the absence of the "school board family" option: Dr. Grego stated that he will check on that. Mr. Smith will follow up with providing responses to the questions presented by the Board. Dr. Grego requested that further discussion on the budget be placed on the July 16th workshop. In response to a question presented by Mrs. Wikle, it was clarified that we have a total of 22 charter schools, as of August 2013.
- **Strategic Plan – Initial Review** – Dr. Grego and Dr. Mary Beth Corace presented the Strategic Plan for discussion. The Board Members were asked to review the document further between now and the July 16th workshop; and, to be prepared to discuss any changes or improvements they wish to have considered for the Plan. Board Members were asked to submit their clarifying questions to Dr. Corace no later than July 9th. Dr. Corace will provide the Board Members, at the July 16th workshop, with input being received from the principals.
- **Savings for Classrooms -** Mr. Jim Myers, Pinellas Education Foundation, presented the Savings for Classrooms recommendations for the following areas: Food Services, Management/Labor Relations, Management/Organizational Structure, and Technology.

Attachment: w13Jun27 (4105 : Approval of Minutes)

Dr. Grego stated that staff will review the recommendations further; and, that their input will be recorded and brought to the Board for consideration at the August workshop. Ms. Flowers requested further clarification on the fifth bulleted item on page 16 of the Savings for Classrooms 2013 document.

- **Operational Efficiency –** 1) Proposal from the Pinellas County Sheriff's Office - Mr. Michael Bessette stated that he has received a proposal from the Sheriff's Office to provide the services to the district now provided by the Pinellas County Schools Police, clarifying that this would not change the agreements between the district and different municipalities that provide School Resource Officers. Mrs. Krassner and Mrs. Lerner expressed their concern that the proposal from the Pinellas County Sheriff's Office had come to a workshop, specifically because it had not come through the board-approved decision-making process. Mrs. Lerner distributed copies of the Board's decision-making process. Mr. Bessette stated that he had received the proposal from the Sheriff's Office; that a draft contract was then received from the same; and, that this came to the Board in the same manner that the transportation option was brought to them a few months ago. Discussion followed by Board Members. Sheriff Gualtieri stated that he has agreed to give the district a three-year contract for the services needed by the district. Discussion followed by Board Members, Mr. Bessette and Schools Police Acting Chief Richard Stelljes. Mrs. Cook requested direction from the Board as to whether Dr. Grego and his staff were to pursue this proposal any further. Mrs. Krassner, Mrs. Lerner and Ms. Flowers stated that they were not interested; and, Ms. Clark, stated that this was outsourcing and that she was not interested, at this time. Mrs. Wikle stated that she believes the Board would be remiss not to pursue this option. Dr. Grego stated that he has the direction of the Board; and, that he will be moving forward with increasing efficiency and closing any potential gaps in the intelligence that needs to be accessible throughout Schools Police, as well as accessible by other law enforcement agencies. Mr. Bessette stated that he will move forward with discussion with the Sheriff regarding schools that are located in the middle of his control. Dr. Grego will provide the Board with any recommendations that come from these discussions. 2) Update on sale of property – Mr. Bessette shared an update on the actions taken thus far on the following pieces of property: Southside Fundamental, Euclid, Fisher Road and North Ward Secondary. Mr. Bessette requested agreement from the Board to hand the North Ward property over to the broker representing the district in such matters: Board Members, through consensus, indicated their agreement with that direction. 3) Review of Plant Operations Staffing to ensure we are equitably meeting the needs of schools – Mr. Bessette presented the Board with the document, Pinellas County Schools Plant Operations Core Mission; and, stated that he is in the middle of comparing our staffing with that of other similar districts. 4) Review of Maintenance Warehouse Operations, establishment of satellite zones, RFP addressing our maintenance, repair and operations procurement process and inventory management systems – Mr. Bessette shared with the Board the document, Consulting Services Project Proposal by Grainger Consulting Services, as an example. Mr. Bessette stated that he will be issuing an RFP for this service. 5) Repurposing some functions of the District Warehouse – Mr. Bessette shared that he is looking at options for delivering the services to school, including more efficiency regarding office supplies considering that the district has a contract for those provisions. 6) Review program to reduce energy consumption – Mr. Bessette stated that the district dismissed the energy coaches that had been employed; that he and staff will be

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bringing back for discussion by the Board the potential of either contracting with an outside service or returning to employing individuals to perform those duties. Dr. Grego, receiving direction from the Board, stated that he will bring back for Board discussion options to be considered to include a performance evaluation process. 7) Share reduction in leased portables and plan moving forward to eliminate all leases – Mr. Bessette briefly shared the direction being taken. 8) RFP for vending sale of beverages and snacks – Mr. Bessette stated that an RFP is being issued.

- **Organization Chart Modifications and Updated Job Descriptions** – Dr. William Corbett and Mrs. Pam Moore presented an overview of the revised organization charts for Teaching and Learning, led by Mrs. Pam Moore, and for Student and Community Services, led by Ms. Lori Matway. Dr. Ron Ciranna presented job descriptions for the following positions: 21st Century iClass Community Learning Advisor; 21st Century iClass Community Learning Liaison; Managing Officer, Adult Education; Manager, FACE IT Program; Grants Developer; Coordinator, Other – Adult Testing; and, Network Administration Apprentice.
- **Evaluation of Board Attorney** – Mr. David Koperski stated that Board Members had received the results of his evaluation via email; shared that he will continue to improve; and, thanked the Board for the results of this process. Dr. Grego stated that though he was not an evaluator of Mr. Koperski, he wished to add that it has been an absolute joy to work with him.
- **Leadership Discussion:**
  - **Superintendent's Update –**
    1) Updated the Board on the many summer learning opportunities that are being provided to students, i.e., Summer Bridge, as well as the reading enhancement programs such as In Sync, Ticket to Read, Scholastic's Summer Challenge, etc. Dr. Grego stated that there is a link to these programs on the district's website.
    2) Thanked Dr. Ciranna and the human resource team who orchestrated the teach-in recently held at Countryside High School. Dr. Grego shared that there were 312 interviews conducted; that this resulted in117 new hires; and, that a "call list" has been created of those remaining applicants.
    3) Shared that School Improvement training was recently held at Largo High School and Common Core training took place at Boca Ciega High School.
    4) Updated the Board on the training that is taking place over the summer for teachers and the numbers who are participating in these opportunities. Dr. Grego stated that more than 500 teachers completed the K-8 Math Institute, with over 1000 teachers registered for this institute during the months of July and August. Dr. Grego shared that over 500 K-5 teachers completed the Common Core Connection in Reading and Writing, with another 832 teachers are registered for this opportunity in the months of July and August. Dr. Grego also shared that teachers have the availability to online components.
    5) Shared that on June 18th, he spoke to the State Board of Education regarding the changes for dual enrollment. Dr. Grego stated that Dr. Law (SPC) and he will be drafting a related agreement to be brought to the School Board.
    6) Thanked Mrs. O'Shea for her comments regarding dual enrollment and other education topics at the recent breakfast held by Senator Jack Latvala. Dr. Grego shared that he and others will be working on improved legislation.
    7) Shared that a committee has been formed to work on school grading; and, that this committee will begin their work on Monday. Dr. Grego stated that he will keep the Board apprised of the progress.
    8) Shared information on the recognitions received by various departments in our district.

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- **Mrs. Cook –** Shared that the Board's Master Board Onsite Training will take place at Stavros Institute on July 16th, 8:30 a.m. to 12:30 p.m.. It was agreed that the team will go to lunch together before returning to the Administration Building for the afternoon workshop.
- **Mrs. Cook -** Shared that there is a Value Adjustment Board meeting scheduled for July 3rd and that she, as the School Board's representative, will be unable to attend. The Board, through consensus, determined that Mrs. Krassner will serve as the Board's alternate to the Value Adjustment Board (VAB) meeting on July 23rd.
- **Mrs. Wikle** – Stated that she has submitted a Workshop Topic Request Form but will present it to the Board at their next workshop for their consideration.

No official actions were taken by the Board at this workshop. An audio recording of this workshop is filed in the Board Office archives. This workshop adjourned at 3:29 p.m. A Special Board Meeting was conducted immediately following the closure of this workshop.

_____ _____

Chairperson Secretary

/db
W13Jun27

Attachment: w13Jun27 (4105 : Approval of Minutes)

SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
WORKSHOP – July 16, 2013

The School Board of Pinellas County, Florida, conducted a workshop on Tuesday, July 16, 2013 at 2:10 p.m., in the Cabinet Conference Room, Administration Building, 301 4th Street S.W., Largo, Florida.

Present: Mrs. Carol J. Cook, Chairperson; Mrs. Peggy L. O'Shea, Vice Chairperson; Ms. Janet R. Clark, Ms. Rene Flowers, Mrs. Terry Krassner, Mrs. Linda S. Lerner, Mrs. Robin L. Wikle, Members; Dr. Michael Grego, Superintendent; Dr. William Corbett, Deputy Superintendent; and, Mr. David Koperski, School Board Attorney.

The following topics were discussed:

- **Strategic Plan –** Dr. Grego and Dr. Mary Beth Corace presented the Strategic Plan, Goals 1-5 with a brief description of the actions under each goal. Dr. Grego stated that his intent is to have the final version of the Strategic Plan brought to the Board during their August workshop and to the second Board meeting in September for approval of the goals. Dr. Grego will also bring to the August workshop a revised timeline for the Strategic Plan; and, will provide the Board with periodic updates on the goals.
- **Budget Update –** Mr. Kevin Smith presented information on the following: Revenue Analysis Fiscal Year 2006/07 through 2011/12; Operating Fund 63/37 Analysis; and, the FY 2013-2014 Budget Development Points containing statewide points, district level issues, statewide revenue comparisons, statewide per-student funding comparisons and fiscal impacts on Pinellas schools. Mr. Smith shared that within the next 7-10 days he should have better knowledge of our revenue levels; and, that he will bring back Yellow Brick Road to the Board at their next workshop. Mrs. Lerner requested that the Board receive electronically the comparisons provided to them at today's workshop. Ms. Flowers stated that she had submitted a question as to whether the dollars could be identified to install CADD within our Schools Police Department. Dr. Grego stated that he will be looking at that and will bring information back to the Board.
- **Job Descriptions** – Dr. William Corbett and Mrs. Pam Moore presented an overview of the revised organization charts for Teaching and Learning, led by Mrs. Pam Moore, and for Student and Community Services, led by Ms. Lori Matway. Dr. Ron Ciranna presented job descriptions for the following positions: Managing Officer, Adult Education; General Manager, Operations; Manager, FACE IT Program; Grants Developer; Coordinator, Other – Adult Testing; Network Administration Apprentice; Director, Library, Technology, Instructional Materials, and Digital Learning; Administrator, Department of Juvenile Justice/Dropout Prevention; Administrator, Pinellas Virtual School; 6-8 Mathematics Specialist; 6-8 Science Specialist; Early Childhood Education Specialist; Elementary Reading and Language Arts Specialist; 9-12 Mathematics Specialist; 9-12 Science Specialist; K-5 Science Specialist; K-5 Mathematics Specialist; K-12 Social Studies Specialist; 6-8 Language Arts Specialist; 9-12 Language Arts Specialist; ESOL Specialist; Program Coordinator, Academic Computing; Program Coordinator, Instructional Materials; Program Coordinator, Library Media; Director, Charter Schools and Home Education; Charter Schools and Home

Attachment: w13Jul16 (4105 : Approval of Minutes)

Education Specialist; 21st Century iClass Community Learning Advisor; and 21st Century iClass Community Learning Liaison. Dr. Grego will bring back to the Board at their July 30, 2013 meeting a recommendation for the name of the Teaching and Learning Division.

➢ Leadership Discussion:

- **Superintendent's Update –**
  1) Provided the Board Members with a copy of the Commissioner of Education's July 16, 2013 letter to Members of the State Board of Education regarding "Recommendation for School Letter Grades."
  2) Provided the Board Members with a copy of the COQEBS Action Plan. Dr. Grego stated that the district is working very productively with COQEBS; and, that he will provide the Board with an update at their next workshop. Mrs. Cook stated that it is important that DMAC receive updates from the district, rather than receiving their information from the community. Mrs. O'Shea stated that this was a great plan offered by COQEBS, but that it needs to go to DMAC since DMAC is a part of the Court Order. In response to Dr. Grego's question as to what groups need to be approached, Mrs. Krassner suggested that the Urban League be added to the communication. Dr. Grego stated that the plan will be brought back to the Board with updated information.
  3) Provided the Board Members with a flier on the New Teacher Institute 2013 scheduled for July 22nd at Pinellas Park High School. Dr. Grego invited the Board Members to stop in on any part of that day.
  4) Provided the Board Members with the proposed schedule of visits to targeted schools by Area Superintendents and Teaching & Learning Staff beginning September 2013 through May 2014.
  5) Stated that the Board will be receiving information from him regarding the Back to School event to be held at Dixie Hollins High School on August 5th.
  6) Stated that based on the appointments scheduled to be made, all principal positions should be filled soon.
  7) Informed the Board that the USDA Under Secretary will be visiting in our district tomorrow (July 17th) to learn more about our district's programs and initiatives under the direction of our Food Services Department. Dr. Grego shared that the Under Secretary will be starting at Sandy Lane Elementary and having lunch at Rawlings Elementary. Dr. Grego invited the Board Members to join those taking the Under Secretary around to the various sites.
  8) Stated that some Board Members have asked for an update on the Wellness Centers. Dr. Grego shared that he met with Mr. Pafundi; that we are back to the drawing board in terms of establishing relationships with different clinics throughout the county; and, that he will be bringing to the Board proposals for clinics that employees will be able to access. Dr. Grego shared that Humana had to credential the doctors at the clinics presently housed in our three schools; and, that we are now waiting for the Pinellas County Health Department to complete their portion of the required paperwork.
  9) Provided the Board with the School Improvement Schedule 2013-14 organized by Dr. Mary Beth Corace. Dr. Grego will present this to the Board for approval at the September 24th meeting.
  10) Dr. Grego invited Ms. Lori Matway to the table to present a brief overview of the efforts to strengthen the partnership that the district has with the City of St. Petersburg. Ms. Matway shared that Mr. Boehm and the Pinellas Education Foundation have joined the effort; and, that it is her hope that this model partnership will be mirrored by other surrounding municipalities. Dr. Grego will bring the associated agreement to the Board at their July meeting.
- **Mrs. Wikle –** Stated that she had emailed a completed Workshop Topic Request Form to request that the Board agree to schedule for a workshop discussion, Academies of Pinellas. Board Members agreed to have this discussion scheduled either at the September or the October workshop.

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- **Mrs. Lerner –** Stated that she had submitted a completed Workshop Topic Request Form to request that the Board agree to schedule for a workshop discussion, Chronically Absent Students – 21 or More Days. Mrs. Lerner stated that Dr. Ahmadi had told her that it would take two hours to compile the report: Dr. Grego stated that he will check on that. Ms. Flowers questioned whether Mrs. Lerner was agreeable to adding to her request suspension data broken down by race and sex: Mrs. Lerner agreed. The Board Members agreed to schedule this discussion for a future workshop.
- **Mrs. Lerner** - Stated that she is scheduled to attend the July DMAC meeting but that the retirement celebration for Ms. Dee Burns is that same evening. Mrs. O'Shea agreed to exchange her DMAC meeting responsibility with Mrs. Lerner.
- **Ms. Flowers** – Requested an update on the Lew Williams learning opportunity. This will be provided during the August workshop.

No official actions were taken by the Board at this workshop. An audio recording of this workshop is filed in the Board Office archives. This workshop adjourned at 4:55 p.m. A Special Board Meeting was conducted immediately following the closure of this workshop.

_____ _____

Chairperson Secretary

/db
W13Jul16

Attachment: w13Jul16 (4105 : Approval of Minutes)

07/30/13 05:30 PM

Regular School Board Meeting

301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4075)

ATTACHMENTS:

- Jul 30 2013 FINAL HR Board Agenda Sets A-D (PDF)

Set A

MEMORANDUM July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2013/2014

The following personnel matters are submitted to you for your approval:

http://web.pcsb.org/hr/Compensation/jobdescr.htm

		Page
Administrative		
Change in Assignment	1	A
Terminations		
Retirements	8	A
Instructional		
Appointments of Probationary Contract	62	1-6
Appointments of Annual Contract	214	6-18
Transfers	126	18-27
Contract Change	3	27
Leaves of Absence	21	27-29
Terminations		
Resignations	17	29-30
Retirements	29	30-31
Teaching Out of Field	11	31-32

ABE = Adult Basic Education
CRISS = Creating Independence Through Student Owned Strategies
CTAE = Career, Technical and Adult Education
DA = Differentiated Accountability
DROP = Deferred Retirement Option Program
ESOL = English for Speakers of Other Languages
FCAT = Florida Comprehensive Assessment Test
FMLA = Family Medical Leave Act
HOSA = Health Occupations Students of America
IMAST = Interdisciplinary Math and Science with Technology
MEGSSS = Math Education for Gifted Secondary School Students
MGIC = Middle Grades Integrated Curriculum
MSAP = Middle School Achievement Program
NCLB = No Child Left Behind
PCS = Pinellas County Schools
PD = Professional Development
PS/RTI = Problem Solving/Response to Instruction and Intervention
ROTC = Reserve Officer Training Corps
SIG = School Improvement Grant
SIP = School Improvement Plan
SLC = Smaller Learning Communities
STEM = Science, Technology, Engineering and Mathematics

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT
ON ADMINISTRATIVE PERSONNEL

2013/2014

July 30, 2013

CHANGE IN ADMINISTRATIVE ASSIGNMENT

NAME	FROM	TO	EFFECTIVE
Fields, Christina J.	Assistant Principal, John Hopkins Middle	Assistant Principal, Northeast High School	July 29, 2013

ADMINISTRATIVE TERMINATIONS

NAME	POSITION	EFFECTIVE DATE
	Retirements	
Burns, Donna D. (W)	Director, Student Assignment	August 31, 2013
Dennison, Marlyn H. (W)	Director, Human Resources	June 27, 2013
Einsel, Charlene (W)	Turnaround Officer, Title I	June 28, 2013
Gordon, Mary J. (W)	Assistant Principal, Safety Harbor Elementary	August 2, 2013
Lusher, Marilyn L. (W)	Director, Human Resources	July 11, 2013
Morrison, Paula B. (W)	Assistant Principal, Lakewood Elementary	August 2, 2013
Price, Stephen A. (W)	Assistant Principal/Coordinator Magnet Program	August 2, 2013
Smith, Sandra L. (W)	Supervisor, Exceptional Student Education	July 5, 2013

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT ON
INSTRUCTIONAL PERSONNEL

2013/2014

July 30, 2013

APPOINTMENTS OF PROBATIONARY CONTRACT

NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Adams, Tyrone (B)	Azalea Middle	Math	08/12/13
Barbur, Patricia L. (W)	High Point Elementary	Gifted	08/12/13
Barker, Brenda A. (W)	Melrose Elementary	Elementary	08/12/13
Blanco, Celeste M. (W)	Seventy Fourth Street Elementary	Autism Spectrum Disorder	08/12/13
Blount, Abigail J. (W)	McMullen Booth Elementary	Music (Job Share)	08/12/13
Bohr, Debra M. (W)	Campbell Park Elementary	Elementary	08/12/13
Borland, Melia E. (W)	Melrose Elementary	Elementary	08/12/13
Butler, Kim L. (B)	Maximo Elementary	Elementary	08/12/13
Caldwell, Marcia (B)	Maximo Elementary	Elementary	08/12/13
Canali, Jessica S. (W)	Woodlawn Elementary	Elementary	08/12/13
Carrasquillo, Gidget (H)	Garrison Jones Elementary	Elementary	08/12/13
Cassidy, Thomas E. (W)	Dixie Hollins High	Mathematics	08/12/13
Cinelli, Gabrielle M. (W)	Belleair Elementary	Elementary	08/12/13
Croce, Melissa (W)	John Hopkins Middle	Mathematics	08/12/13
Doege, Johanna M. (W)	Woodlawn Elementary	Elementary	08/12/13
Duvall, Lori A. (W)	OT-PT/Medicaid	Occupational Therapist	08/12/13
Farley, Brian J. (W)	Campbell Park Elementary	Gifted	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

APPOINTMENTS OF PROBATIONARY CONTRACT

(Continued)

NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Fox Weber, Cheryl L. (W)	High Point Elementary	Elementary	08/12/13
Gamble, Chelsea A. (W)	Seminole Elementary	Kindergarten	08/12/13
Garcia, Elena C. (H)	Gibbs High	Reading	08/12/13
Gates, Tricia C. (W)	OT-PT/Medicaid	Occupational Therapist	08/12/13
Gerber, Kristie K. (W)	Eisenhower Elementary	Kindergarten	08/12/13
Golbom, Deborah E. (W)	Title I Center	Elementary	08/12/13
Greene, Alexis S. (W)	Campbell Park Elementary	Elementary	08/12/13
Halton, Ladarius L. (B)	Dropout Prevention	Alternative Education	08/12/13
Harford, Melissa J. (W)	Perkins Elementary	Elementary	08/12/13
Harris, Kevin B. (W)	Dixie Hollins High	Varying Exceptionalities	08/12/13
Hochman, Christopher B. (W)	Boca Ciega High	Science	08/12/13
Huff, Olivia R. (W)	Fairmount Park Elementary	Elementary	08/12/13
Huffaker, Teena (B)	Gibbs High	Reading	08/12/13
Huynh, Thuyduong N. (A)	Campbell Park Elementary	Elementary	08/12/13
Kimmel, Andrea M. (W)	Melrose Elementary	Kindergarten	08/12/13
Koster. Ryan J. (W)	Maximo Elementary	Elementary	08/12/13
Loomis, Jennifer N. (W)	Fairmount Park Elementary	Elementary	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

APPOINTMENTS OF PROBATIONARY CONTRACT

(Continued)

NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Maxon, Denise L. (W)	Maximo Elementary	Elementary	08/12/13
Mehlenbacher, Courtney (W)	Fairmount Park Elementary	Kindergarten	08/12/13
Mickel, Ashley P. (W)	Ponce de Leon Elementary	Elementary	08/12/13
Mitrovic, Aleksandra (W)	Bay Point Middle	Alternative Education	08/12/13
Monk, Elizabeth D. (W)	Melrose Elementary	Guidance Counselor	08/12/13
Oreste, Alicia M. (W)	OT-PT/Medicaid	Occupational Therapist (6/7 Contract)	08/12/13
Oswald, Magen B. (W)	Pinellas Park Elementary	Elementary	08/12/13
Peterson, Allison L. (W)	Leila Davis Elementary	Elementary	08/12/13
Rice, Kelly F. (W)	Melrose Elementary	Elementary	08/12/13
Robinson, Susan L. (W)	St. Petersburg High	Music	08/12/13
Rohan, Laura A. (W)	Doug Jamerson Elementary	Elementary	08/12/13
Saad, Merit (W)	Belleair Elementary	Elementary	08/12/13
Saric. Bojana (W)	Ponce de Leon Elementary	Varying Exceptionalities	08/12/13
Sawyer, Tracy M. (W)	Campbell Park Elementary	Elementary	08/12/13
Schneck, David (W)	John Hopkins Middle	Mathematics	08/12/13
Spaniel, Desirae N. (W)	Fairmount Park Elementary	Kindergarten	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Stadel, Ashley D. (W)	Boca Ciega High	Emotional/Behavioral Disorder	08/12/13
Stevens, Kariann M. (W)	Fairmount Park Elementary	Elementary	08/12/13
Toenjes, Constance M. M. (W)	Ponce de Leon Elementary	Elementary	08/12/13
Trihas, Effie D. (W)	Belleair Elementary	Library Media/ Technology Specialist	08/12/13
Walsh, Linda (W)	Campbell Park Elementary	Varying Exceptionalities	08/12/13
Young, Jacqueline (W)	Melrose Elementary	Kindergarten	08/12/13
Zadeh, Alicia A. (W)	Woodlawn Elementary	Varying Exceptionalities	08/12/13
Zenel, Mary E. (W)	Belcher Elementary	Elementary	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Ackerman, Lecia M. (W)	Fairmount Park Elementary	Kindergarten	08/12/13
Akins, Jessica L. (W)	Largo High	Foreign Language	08/12/13
Akintonde, Tequena L. (B)	Boca Ciega High	Reading	08/12/13
Altman, Kari L. (W)	Lakeview Fundamental Elementary	Guidance Counselor	08/12/13
Alvarez, Ivonne (H)	Dunedin Elementary	Elementary	08/12/13
Anderson, Khendle A. (W)	Azalea Middle	Alternative Education	08/12/13

APPOINTMENTS OF ANNUAL CONTRACT

(Continued)

NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Anderson, Ryan E. (W)	Azalea Middle	Health	08/12/13
Andress, Melissa C. (W)	Low Prevalence	Resource Teacher	08/12/13
Autrey, Rachel M. (W)	Azalea Middle	Language Arts	08/12/13
Azorin, Andrea N. (W)	Psychological Services	Psychologist	08/12/13
Bain, Stephen (W)	Seminole Middle	Health	08/12/13
Bean, Joshua (W)	Azalea Middle	Social Work	08/12/13
Becker, Diane P. (W)	Osceola High	Foreign Language	08/12/13
Bennett, Cindy A. (W)	Marjorie Kinnan Rawlings Elementary	Guidance Counselor	08/12/13
Benoit, Kristine L. (W)	Azalea Middle	Visually Impaired	08/12/13
Bisesti, Katherine E. (W)	Pinellas Park Middle	Health	08/12/13
Blair, Jonathan L. (W)	Azalea Middle	Instructional Staff Developer	08/12/13
Bohrnsen, Kathleen S. (W)	Woodlawn Elementary	Elementary	08/12/13
Bolden, Kelly A. (W)	Oakhurst Elementary	Elementary	08/12/13
Bradley, April N. (B)	Fairmount Park Elementary	Elementary	08/12/13
Brautigam, Lauren A. (W)	Northeast High	Music	08/12/13
Bravo, Omar J. (H)	pTEC/Clearwater	Vocational	08/12/13
Brose, Jennifer A. (W)	Title I Center	Science	08/12/13
Browning, Scott (W)	Azalea Middle	Music	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Buford, Debra P. (W)	Oak Grove Middle	Autism Spectrum Disorder	08/12/13
Buidens, Rebecca A. (W)	Pinellas Park Middle	Gifted	08/12/13
Burke, Jennifer M. (W)	Maximo Elementary	Elementary	08/12/13
Burnaman, Timothy P. (W)	Stephens Exceptional Student Education Center	Autism Spectrum Disorder	08/12/13
Burns, Jennifer M. (W)	Maximo Elementary	Alternative Education	08/12/13
Cavazuti, Anne K. (W)	Maximo Elementary	Elementary	08/12/13
Celli, Laura M. (W)	Pinellas Park Middle	Science	08/12/13
Clark, Tanya J. (W)	Sandy Lane Elementary	Alternative Education	08/12/13
Clarke, Jennifer B. (W)	Fairmount Park Elementary	Elementary	08/12/13
Conjerti, Karen R. (W)	Pre K-12 Performing Arts	Music	08/12/13
Connell, Angel C. (W)	Blanton Elementary	Elementary	08/12/13
Crawford, Tricia E. (W)	School Social Work/Full Service Schools	Social Work	08/12/13
Crumpacker, Kirsten L. (W)	James B. Sanderlin PK-8	Physical Education	08/12/13
Dall, Deana R. (W)	Safety Harbor Elementary	Guidance Counselor	08/12/13
Dave, Francesca (A)	New Heights Elementary	Elementary	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Davidson, Kelly B. (W)	School Social Work/Full Service Schools	Social Work	08/12/13
Davis, Kali J. (W)	Melrose Elementary	Elementary	08/12/13
Davis-Pritchett, Karen L. (B)	Title I Center	Teacher on Special Assignment	08/12/13
Dawson, Cynthia L. (W)	Azalea Middle	Mathematics	08/12/13
De Gottal, Wendy T. (W)	Boca Ciega High	Mathematics	08/12/13
Dials, Franchon M. (B)	Osceola Middle	Language Arts	08/12/13
Dickerson, Michael (W)	Largo Middle	Alternative Education	08/12/13
Dryden, Amanda J. (W)	Fairmount Park Elementary	Teacher on Special Assignment	08/12/13
Edwards, Lyman L. (W)	St. Petersburg High	Art	08/12/13
Ellis, Jeremy (W)	Azalea Middle	Physical Education	08/12/13
Erickson, Edward R. (W)	Azalea Middle	Reading	08/12/13
Espinal, Diana C. (H)	Communication Disorders	Speech Correction	08/12/13
Farnham, Melynda C. (W)	School Social Work/Full Service Schools	Social Work	08/12/13
Fields, Yata D. (B)	Azalea Middle	Guidance Counselor	08/12/13
Fox, Anne C. (W)	Belcher Elementary	Elementary	08/12/13
Franco Leal, Carlos L. (H)	Boca Ciega High	Music	08/12/13
Francona, Lauren A. (W)	Belleair Elementary	Elementary	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Freiesleben, Leah M. (W)	Pinellas Park Middle	Varying Exceptionalities	08/12/13
Gars, Marilyn A. (W)	Melrose Elementary	Elementary	08/12/13
Gerard, Joanna E. (W)	Hospital Homebound	Varying Exceptionalities	08/12/13
Gleason, Katie L. (W)	Dixie Hollins High	Language Arts	08/12/13
Golden, Nicole M. (W)	Azalea Middle	Library Media/ Technology Specialist	08/12/13
Gonzalez, Aida B. (H)	Lynch Elementary	Elementary	08/12/13
Goovaerts, Kimberly (W)	Azalea Middle	Language Arts	08/12/13
Gostlin, Barrie M. (W)	Safety Harbor Middle	Vocational	08/12/13
Green, Bonnie A. (W)	Seminole Elementary	Pre K Emotional/Behavioral Disorder	08/12/13
Grey, Jennifer C. (W)	Woodlawn Elementary	Elementary	08/12/13
Guska, Laura (W)	Azalea Middle	Alternative Education	08/12/13
Halkett, Kyle J. (W)	Anona Elementary	Autism Spectrum Disorder	08/12/13
Harrigan II, Timothy M. (W)	Pinellas Park Middle	Mathematics	08/12/13
Hastings, Colby J. (W)	Azalea Middle	Physical Education	08/12/13
Hayrapetian, Irene (W)	Tomlinson Adult Learning Center	Vocational	08/12/13
Heller, Bonnie A. (W)	Eisenhower Elementary	Elementary	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Henry, Ashley C. (W)	Doug Jamerson Elementary	Autism Spectrum Disorder	08/12/13
Highsmith, William J. (W)	Azalea Middle	Mathematics	08/12/13
Hill, Kiara M. (B)	Highland Lakes Elementary	Elementary	08/12/13
Hogan, Kerry M. (W)	Tyrone Middle	Mathematics	08/12/13
Holt, Shana L. (W)	Maximo Elementary	Guidance Counselor	08/12/13
Jackson, Christine L. (W)	Communication Disorders	Speech Correction	08/12/13
Jocelyn, Michelle C. (W)	Melrose Elementary	Kindergarten	08/12/13
Johns, Paula S. (B)	Pinellas Park Middle	Vocational	08/12/13
Johnson, Kimberly A. (W)	Lynch Elementary	Alternative Education	08/12/13
Johnson, Jr., III, Frank R. (W)	Boca Ciega High	Reading	08/12/13
Joseph, Suzanne (B)	Melrose Elementary	Elementary	08/12/13
Kelley, Willie (B)	Maximo Elementary	Elementary	08/12/13
Kelly, Angela S. (W)	Pinellas Park Middle	Language Arts	08/12/13
King, Jaime D. (W)	Title I Center	Reading	08/12/13
Kinny, Elizabeth M. (W)	Maximo Elementary	Kindergarten	08/12/13
Kolenich, Katie A. (W)	Azalea Middle	Language Arts	08/12/13
Konen, Danielle R. (W)	Azalea Middle	Emotional/Behavioral Disorder	08/12/13
Koning, Dale F. (W)	Pinellas Park High	First Responders	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Kraus, Ashley S. (W)	Azalea Middle	Supported Varying Exceptionalities	08/12/13
Lea, Lindsay (W)	Calvin Hunsinger	Emotional/Behavioral Disorder	08/12/13
Lebedz, Jason R. (W)	Pinellas Park Middle	Physical Education	08/12/13
Leikam, Megan E. (W)	Plumb Elementary	Autism Spectrum Disorder	08/12/13
Lengner, Kristy M. (W)	Title I Center	Reading	08/12/13
Lewis, Tyisha (B)	Azalea Middle	Mathematics	08/12/13
Loggins, Emily A. (W)	Fairmount Park Elementary	Elementary	08/12/13
Lopez, Justine V. (W)	Maximo Elementary	Elementary	08/12/13
Maas, Jennifer C. (W)	Maximo Elementary	Elementary	08/12/13
Maitner, April (W)	Azalea Middle	Emotional/Behavioral Disorder	08/12/13
Maker, Casey J. (W)	Melrose Elementary	Elementary	08/12/13
Malone, David L. (W)	Fairmount Park Elementary	Physical Education	08/12/13
Malstrom, Amy L. (W)	Pinellas Park Middle	Science	08/12/13
Manley, Nicole A. (W)	Gulfport Elementary	Kindergarten	08/12/13
Mason, Sandrine A. (W)	Maximo Elementary	Pre K Varying Exceptionalities	08/12/13
McCabe, Carol A. (W)	Fairmount Park Elementary	Library Media/ Technology Specialist	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
McCormick, Taryn Y. (W)	Psychological Services	Psychologist	08/12/13
McCullough, Michael J. (W)	Title I Center	Science	08/12/13
McDonald, Tracey M. (W)	Melrose Elementary	Elementary	08/12/13
McEligot, Heather J. (W)	Azalea Middle	Reading	08/12/13
McSorley, Lynette L. (W)	Meadowlawn Middle	Reading	08/12/13
Meister, Kristine M. (W)	Meadowlawn Middle	Varying Exceptionalities	08/12/13
Miller, Brandi P. (B)	Title I Center	Reading	08/12/13
Miller, Pamela A. (W)	Sandy Lane Elementary	Pre K Varying Exceptionalities	08/12/13
Mills, Keturah N. (B)	Title I Center	Language Arts	08/12/13
Morphyades, Melanie A. (W)	Countryside High	Reading	08/12/13
Morrow, Sarah A. (W)	Woodlawn Elementary	Elementary	08/12/13
Moslek, Angela R. (W)	Pinellas Park Middle	Reading	08/12/13
Myron, Shannon M. (W)	Psychological Services	Psychologist	08/12/13
Newby, Katarzyna A. (W)	Belleair Elementary	Elementary	08/12/13
Newman, Charles M. (W)	Azalea Middle	Health	08/12/13
Newman, Melissa L. (W)	School Social Work/Full Service Schools	Social Work	08/12/13
Nouri, Leila (W)	Thurgood Marshall Fundamental Middle	Gifted Foreign Language	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Ough, Amber L. (W)	Maximo Elementary	Elementary	08/12/13
Owen, Tiffany M. (W)	Pinellas Park Middle	Reading	08/12/13
Packer, Jackie C. (B)	Azalea Middle	Social Studies	08/12/13
Palmquist, Laurie E. (W)	Woodlawn Elementary	Elementary	08/12/13
Parker, Carrie L. (W)	Fairmount Park Elementary	Kindergarten	08/12/13
Parker-Smith, Cheryl (B)	Fitzgerald Middle	Behavior Specialist	08/12/13
Phillips, Latoya C. (B)	Gibbs High	Independent Varying Exceptionalities	08/12/13
Polt, Steven F. (W)	Tarpon Springs Elementary	Elementary	08/12/13
Poole, Latiki (B)	Azalea Middle	Guidance Counselor	08/12/13
Prater, Ramona L. (W)	Belleair Elementary	Kindergarten	08/12/13
Prescan, Elizabeth M. (W)	Thurgood Marshall Fundamental Middle	Gifted Mathematics	08/12/13
Price, Justin S. (W)	Seminole High	Health	08/12/13
Price, Lisa L. (W)	Fairmount Park Elementary	Kindergarten	08/12/13
Price, Lynn M. (W)	Lakewood Elementary	Elementary	08/12/13
Pruitt, Veronica L. (B)	Lakewood High	Guidance Counselor	08/12/13
Puhr, Jesse (W)	Melrose Elementary	Varying Exceptionalities	08/12/13
Quinn, Colleen E. (W)	Pinellas Park Middle	Varying Exceptionalities	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Quinn, Julia L. (W)	Fairmount Park Elementary	Varying Exceptionalities	08/12/13
Rau, Jane K. (W)	Skyview Elementary	Elementary	08/12/13
Ray, Linda S. (W)	Largo High	Behavior Specialist	08/12/13
Repking, John P. (W)	Oak Grove Middle	Mathematics	08/12/13
Richie, Suzette R. (W)	Azalea Middle	Mathematics	08/12/13
Riley, Khana A. (B)	Gulfport Elementary	Elementary	08/12/13
Robbins, Samantha A. (W)	Bardmoor	Elementary	08/12/13
Roberts, Kathia K. (B)	Pinellas Park Middle	Reading	08/12/13
Robinson, Franki M. (W)	Sexton Elementary	Elementary	08/12/13
Roegiers Jensen, Alexis D. (W)	Lakewood Elementary	Elementary	08/12/13
Rushing, Latoyia C. (B)	Fairmount Park Elementary	Elementary	08/12/13
Ryan, Teresa L. (W)	Lealman Avenue Elementary	Music	08/12/13
Sabiel, Jr., Keith V. (W)	Azalea Middle	Physical Education	08/12/13
Schatzel, Matthew P. (W)	Title I Center	Mathematics	08/12/13
Schirmer, Kathleen (W)	Stephens Exceptional Student Education Center	Supported Varying Exceptionalities	08/12/13
Schlierer, Oren T. (W)	Seminole Middle	Social Studies	08/12/13
Schneider, Kelsie A. (W)	Garrison Jones Elementary	Elementary	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Schulz, Jaimi (W)	Azalea Middle	Emotional/Behavioral Disorder	08/12/13
Scott, Elton H. (B)	Pinellas Park Middle	Business Education	08/12/13
Scott, Erik J. (B)	Pinellas Park Middle	Science	08/12/13
Scott-Davis, Teresa E. (B)	Frontier Elementary	Elementary	08/12/13
Selden, Andrea L. (W)	Azalea Middle	Mathematics	08/12/13
Seltz, Teal M. (W)	Meadowlawn Middle	Social Studies	08/12/13
Shader, Laura R. (W)	Communication Disorders	Speech Correction	08/12/13
Shaw, Amy C. (W)	Pinellas Park Middle	Mathematics	08/12/13
Shea, Cigi L. (W)	Blanton Elementary	Elementary	08/12/13
Sherman, Tia M. (W)	Dunedin Elementary	Kindergarten	08/12/13
Shetler, Denise (W)	Maximo Elementary	Elementary	08/12/13
Shivers, Nikita D. (B)	Fairmount Park Elementary	Elementary	08/12/13
Sievert, Stephanie S. (W)	Maximo Elementary	Elementary	08/12/13
Simmons, Megan A. (W)	Northeast High	Drama	08/12/13
Simon, Veronica M. (W)	Maximo Elementary	Kindergarten	08/12/13
Sinclair, Marlena Y. (W)	Tyrone Middle	Mathematics	08/12/13
Sine, Caroline S. (W)	Maximo Elementary	Music	08/12/13
Singh, Nicole G. (W)	Azalea Middle	Supported Varying Exceptionalities	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Slayton, Kristine E. (W)	Largo High	Language Arts	08/12/13
Slezak, Allison E. (W)	Title I Center	Mathematics	08/12/13
Smith, Amanda B. (W)	Boca Ciega High	Mathematics	08/12/13
Smith, Maria I. (W)	Pinellas Secondary	Mathematics	08/12/13
Sora, Shokofeh (W)	Maximo Elementary	Kindergarten	08/12/13
Sovocool, Katelyn A. (W)	Plumb Elementary	Autism Spectrum Disorder	08/12/13
Spivey, Jessie A. (B)	Gibbs High	Art	08/12/13
Stang, Beulah J. (A)	Pinellas Park Middle	Mathematics	08/12/13
Stephenson, Alecia C. (W)	Lakewood High	Teacher on Special Assignment	08/12/13
Steullet, Moira (W)	Azalea Middle	Varying Exceptionalities	08/12/13
Sycz, Malgorzata A. (W)	Countryside High	Foreign Language	08/12/13
Tavanese, Natalie (W)	Oak Grove Middle	Science	08/12/13
Thomas, Mark H. (W)	Pinellas Park Middle	Social Studies	08/12/13
Thompson, Litonya R. (B)	Azalea Middle	Language Arts	08/12/13
Thomssen, Diane M. (W)	Belleair Elementary	Pre K Varying Exceptionalities	08/12/13
Tisdale, Elizabeth R. (B)	Azalea Middle	Varying Exceptionalities	08/12/13
Tocco, Stephanie A. (W)	Largo High	Varying Exceptionalities	08/12/13

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NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Trelease, Martha K. (W)	James B. Sanderlin PK-8	Music	08/12/13
Trippett, Kelly A. (W)	Maximo Elementary	Elementary	08/12/13
Tsardoulias, Jason C. (W)	Palm Harbor University High	Social Studies	08/12/13
Turini, Lisa L. (W)	Azalea Middle	Reading	08/12/13
Urbano, Alicia L. (W)	Maximo Elementary	Art	08/12/13
Van Dyke, Hillary M. (B)	Azalea Middle	Language Arts	08/12/13
Veley, Amanda L. (W)	Sandy Lane Elementary	Physical Education	08/12/13
Wade, Jamie (B)	Pinellas Park Middle	Mathematics	08/12/13
Wagner, Robert M. (W)	Meadowlawn Middle	Mathematics	08/12/13
Wainman, Melissa A. (W)	Azalea Middle	Reading	08/12/13
Walker, Shayna J. (W)	Pinellas Park Middle	Mathematics	08/12/13
Warner, Ashley L. (W)	Maximo Elementary	Varying Exceptionalities	08/12/13
Warren, Ri (W)	Title I Center	Elementary	08/12/13
Westerfield, Emily A. (W)	Fairmount Park Elementary	Kindergarten	08/12/13
Westerhorstmann, Joseph G. (W)	Azalea Middle	Science	08/12/13
Williams, Benjamin N. (B)	Melrose Elementary	Foreign Language	08/12/13
Wimberly, Shelley D. (W)	Azalea Middle	Reading	08/12/13

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Witherspoon, Ivetha L. (B)	Melrose Elementary	Elementary	08/12/13
Woestmann, Molly E. (W)	Madeira Beach Fundamental	Art	08/12/13
Wood, Suzannah J. (W)	Azalea Middle	Varying Exceptionalities	08/12/13
Wright, Emily A. (W)	Fairmount Park Elementary	Varying Exceptionalities	08/12/13

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NAME OF TEACHER	TO COST CENTER	FROM COST CENTER	BEGINNING DATE
Agar, Diana C. (W)	Curlew Creek Elementary	Oldsmar Elementary	08/12/13
Albietz, Deena A. (W)	Fuguitt Elementary	Melrose Elementary	08/12/13
Albritton, Keisha L. (B)	Secondary Mathematics	Area 1 Office	08/12/13
Alonzo, Ernest N. (A)	Azalea Middle	Dropout Prevention	08/12/13
Anderson, Dawn M. (W)	Seventy Fourth Street Elementary	Pre K-12 Visual Arts	08/12/13
Angelelli, Laura (W)	Fuguitt Elementary	Hamilton Disston	08/12/13
Baker, John C. (W)	Fairmount Park Elementary	Northwest Elementary	08/12/13
Barzen, Valorie A. (W)	Orange Grove Elementary	Sawgrass Lake Elementary	08/12/13
Bays, Lindsay C. (W)	Frontier Elementary	Melrose Elementary	08/12/13
Beatty, Timothy A. (W)	Melrose Elementary	Lakewood Elementary	08/12/13

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NAME OF TEACHER	TO COST CENTER	FROM COST CENTER	BEGINNING DATE
Beauregard, Kathleen L. (W)	Elementary Language Arts & Reading	Fuguitt Elementary	08/12/13
Bender, Mark A. (W)	Fairmount Park Elementary	Northwest Elementary	08/12/13
Bolden, Kelly A. (W)	Oakhurst Elementary	Melrose Elementary	08/12/13
Bone, Rachel S. (W)	Sunset Hills Elementary	Brooker Creek Elementary	08/12/13
Brinkley, Marlene J. (B)	Bear Creek Elementary	Maximo Elementary	08/12/13
Brown, Marie F. (W)	Doug Jamerson Elementary (Job Share)	Campbell Park Elementary (Full Time)	08/12/13
Brown, Regina F. (B)	John Hopkins Middle	Azalea Middle	08/12/13
Bruckler, Jacqueline G. (W)	Northwest Elementary	Starkey Elementary	08/12/13
Butcher, Sarah M. (W)	Mildred Helms Elementary	Maximo Elementary	08/12/13
Byrne, Michelle R. (W)	Clearwater Intermediate	Tarpon Springs Middle	08/12/13
Camarra, Jessica L. (W)	Fitzgerald Middle	Azalea Middle	08/12/13
Chambers, Kathleen (W)	Sawgrass Lake Elementary	Fairmount Park Elementary	08/12/13
Circle, Jessica M. (W)	Curtis Fundamental Elementary	Campbell Park Elementary	08/12/13
Coon, Douglas M. (W)	Seminole Middle	Azalea Middle	08/12/13
Cumpston, Lonnie R. (W)	Maximo Elementary	Seventy Fourth Street Elementary	08/12/13

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NAME OF TEACHER	TO COST CENTER	FROM COST CENTER	BEGINNING DATE
D'Angelo, Jessica L. (W)	Bear Creek Elementary	Campbell Park Elementary	08/12/13
Davis, Susan T. (W)	Nina Harris Exceptional Student Education Center	Pre K-12 Visual Arts	08/12/13
Dhamo, Armela (W)	Fairmount Park Elementary	Title I Center	08/12/13
Dickey, Leslie A. (H)	Doug Jamerson Elementary (Job Share)	Pre K-12 Visual Arts (Full Time)	08/12/13
Dixon, Robert E. (W)	Northwest Elementary	Hamilton Disston	08/12/13
DuPaul, Ellen E. (W)	Pinellas Central Elementary	Pinellas Secondary	08/12/13
Early, Athian L. (B)	Lakewood Elementary	Gibbs High	08/12/13
Early, Michelle S. (B)	Elementary Language Arts & Reading	Lakewood Elementary	08/12/13
Fanning, Christine A. (W)	Lynch Elementary	Doug Jamerson Elementary	08/12/13
Fishback, Loretta A. (W)	Plumb Elementary	Fitzgerald Middle	08/12/13
Foley, Veronica E. (W)	Pinellas Park High	TIF Grant	08/12/13
George, Timothy S. (W)	Shore Acres Elementary	Pre K-12 Performing Arts	08/12/13
Gibbs, Judith C. (W)	Nina Harris Exceptional Student Education Center	Area 3 Exceptional Student Education	08/12/13
Gillen, Staci A. (W)	Secondary Mathematics	Boca Ciega High	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TRANSFERS

(Continued)

NAME OF TEACHER	TO COST CENTER	FROM COST CENTER	BEGINNING DATE
Gomilla, Sarah D. (B)	Clearwater High	Pinellas Park Middle	08/12/13
Gonzalez, Aida B. (W)	Lynch Elementary	Melrose Elementary	08/12/13
Gorman, Helen M. (W)	Pinellas Secondary	Pinellas Park Middle	08/12/13
Grimes, Ashley (W)	Maximo Elementary	Pre K-12 Health Education	08/12/13
Hall, Donna S. (W)	Elementary Language Arts & Reading	Lakewood Elementary	08/12/13
Hanson, Barbara C. (W)	Southern Oak Elementary	Hamilton Disston	08/12/13
Hayworth-Skrotsky, Hannah R. (W)	Osceola High	Area 4 Exceptional Student Education	08/12/13
Heitman, Lynn S. (W)	Palm Harbor University High	East Lake High	08/12/13
Heller, Bonnie A. (W)	Eisenhower Elementary	Maximo Elementary	08/12/13
Holtman, Diane L. (W)	Northwest Elementary	Hamilton Disston	08/12/13
Hourdas, Marilyn A. (W)	Clearwater Adult Education Center	Dunedin High	08/12/13
Jackson, Neala (A)	Gulfport Elementary	Fairmount Park Elementary	08/12/13
Jaspers, Helena N. (W)	Sanders Exceptional Student Education Center	Hamilton Disston	08/12/13
Jenkins, Reid R. (W)	Azalea Middle	Pre K-12 Visual Arts	08/12/13
Jocelyn, Michelle C. (W)	Bay Vista Fundamental Elementary	Melrose Elementary	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TRANSFERS

(Continued)

NAME OF TEACHER	TO COST CENTER	FROM COST CENTER	BEGINNING DATE
Jones, Gary T. (W)	Seminole Middle	Azalea Middle	08/12/13
Jones, Toree L. (I)	Ridgecrest Elementary	Pre K-12 Visual Arts	08/12/13
Jovanovic, Biljana (W)	Elementary Language Arts & Reading	Lynch Elementary	08/12/13
Krieg, Doug A. (W)	Osceola Middle	Fitzgerald Middle	08/12/13
Leone, Anayansi (H)	North Shore Elementary	Fairmount Park Elementary	08/12/13
Lindenburg, Christopher R. (W)	St. Petersburg High	Bay Point Middle	08/12/13
Long, Elizabeth S. (W)	Tarpon Springs Middle	Area 3 Exceptional Student Education	08/12/13
Lopez, Emily E. (W)	Melrose Elementary	Orange Grove Elementary	08/12/13
Lopez, Kimberly O. (W)	Melrose Elementary	Orange Grove Elementary	08/12/13
Madrinan, Gerard L. (A)	Seminole High	Pre K-12 Performing Arts	08/12/13
Major, Millicent T. (B)	Skyview Elementary	Maximo Elementary	08/12/13
Maker, Casey J. (W)	Melrose Elementary	Fairmount Park Elementary	08/12/13
May, Michelle K. (W)	Azalea Middle	Nina Harris Exceptional Student Education Center	08/12/13
McCullough, Kari A. (W)	Stephens Exceptional Student Education Center	Pre K-12 Visual Arts	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TRANSFERS

(Continued)

NAME OF TEACHER	TO COST CENTER	FROM COST CENTER	BEGINNING DATE
McMichael, Shane A. (W)	Clearwater Intermediate	Dropout Prevention	08/12/13
Middleton, Stephanie L. (W)	Curlew Creek Elementary	Elementary Language Arts & Reading	08/12/13
Miller, Scott D. (W)	Melrose Elementary	Bear Creek Elementary	08/12/13
Miranda, Marissa M. (W)	Ridgecrest Elementary	Hamilton Disston	08/12/13
Morrison, Annette C. (W)	Skycrest Elementary	Boca Ciega High	08/12/13
Moser, Sandra R. (W)	Melrose Elementary	Area 2 Exceptional Student Education	08/12/13
Muentener, Linda (W)	Dixie Hollins High	Gibbs High	08/12/13
O'Neill, Colleen A. (W)	Melrose Elementary	Skyview Elementary	08/12/13
O'Neill, Virginia B. (W)	Oak Grove Middle	Area 4 Exceptional Student Education	08/12/13
Owings, Anne L. (W)	Bay Point Elementary	Hamilton Disston	08/12/13
Pauley Perry, Colleen (W)	Azalea Middle	Fitzgerald Middle	08/12/13
Peers, Jennifer (W)	Mount Vernon Elementary	Hamilton Disston	08/12/13
Perkins, Grace C. (B)	Calvin Hunsinger	Pre K-12 Visual Arts	08/12/13
Peterson, Scott D. (W)	Dunedin High	Osceola High	08/12/13
Pirone, Karen M. (W)	North Shore Elementary	Fairmount Park Elementary	08/12/13
Polt, Steven F. (W)	Tarpon Springs Elementary	Fairmount Park Elementary	08/12/13
Poole, Deborah L. (W)	Title I Center	Bear Creek Elementary	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TRANSFERS

(Continued)

NAME OF TEACHER	TO COST CENTER	FROM COST CENTER	BEGINNING DATE
Rau, Jane K. (W)	Skyview Elementary	Maximo Elementary	08/12/13
Ray, Keith O. (W)	Azalea Middle	Seminole Middle	08/12/13
Redington, Patrice M. (W)	Pinellas Central Elementary	Melrose Elementary	08/12/13
Rehm, Ginger K. (W)	Elementary Science	Garrison Jones Elementary	08/12/13
Ricco, Pamela J. (W)	Ridgecrest Elementary	Hamilton Disston	08/12/13
Riley, Khana A. (B)	Gulfport Elementary	Fairmount Park Elementary	08/12/13
Riley, Tonja C. (B)	James B. Sanderlin PK-8	Maximo Elementary	08/12/13
Rodgers, Fredrick L. (W)	pTEC/St. Petersburg (11.5 Month Contract)	Tyrone Middle (10 Month Contract)	07/01/13
Ross, Steven J. (W)	Brooker Creek Elementary	Pre K-12 Performing Arts	08/12/13
Schoeller, Mary O. (W)	Northwest Elementary	Hamilton Disston	08/12/13
Scott, Lisa H. (W)	Sanders Exceptional Student Education Center	Hamilton Disston	08/12/13
Seals, Tammy D. (B)	Elementary Language Arts & Reading	Bear Creek Elementary	08/12/13
Seltz, Teal M. (W)	Meadowlawn Middle	Boca Ciega High	08/12/13
Sergos, Luke P. (W)	Title I Center	Azalea Middle	08/12/13
Shields, David J. (W)	Calvin Hunsinger	Hamilton Disston	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TRANSFERS

(Continued)

NAME OF TEACHER	TO COST CENTER	FROM COST CENTER	BEGINNING DATE
Shultz, Michael A. (W)	Fairmount Park Elementary	Northwest Elementary	08/12/13
Sine, Caroline S. (W)	Maximo Elementary	Pre K-12 Performing Arts	08/12/13
Sosslau, Frances R. (W)	Bardmoor Elementary	Ridgecrest Elementary	08/12/13
St. Julien, Laurie B. (W)	Elementary Mathematics	Secondary Mathematics	08/12/13
Stebelton, Rebekah S. (W)	McMullen Booth Elementary	Melrose Elementary	08/12/13
Stitt, Nancy S. (W)	Azalea Middle	Dixie Hollins High	08/12/13
Swinehart, Kathleen K. (W)	East Lake High	Area 1 Exceptional Student Education	08/12/13
Thorn, Craig V. (W)	Doug Jamerson Elementary	Fairmount Park Elementary	08/12/13
Trusler, Patricia F. (W)	Melrose Elementary	Lakeview Fundamental Elementary	08/12/13
Tsaousis, Patti (W)	Fairmount Park Elementary	Title I Center	08/12/13
Van Amburg, Karen M. (W)	San Jose Elementary	Clearwater Intermediate	08/12/13
VanHorn, Tabitha A. (W)	Orange Grove Elementary	Ridgecrest Elementary	08/12/13
VanVoorst, Lyn (W)	Curlew Creek Elementary	Melrose Elementary	08/12/13
Vershinina, Yana A. (W)	Thurgood Marshall Fundamental Middle	Azalea Middle	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TRANSFERS

(Continued)

NAME OF TEACHER	TO COST CENTER	FROM COST CENTER	BEGINNING DATE
Vestal, Sarah (W)	Azalea Elementary	Pre K-12 Performing Arts	08/12/13
Volker, Ashley R. (W)	Tarpon Springs Middle	Clearwater Fundamental	08/12/13
Wallace, Lawrence L. (W)	Sanders Exceptional Student Education Center	Hamilton Disston	08/12/13
Wester, Karin E. (W)	Bay Point Elementary	Melrose Elementary	08/12/13
Williams, Brandi L. (B)	Elementary Language Arts & Reading	Area 2 Office	08/12/13
Williams, Randria C. (B)	Fairmount Park Elementary	Bardmoor Elementary	08/12/13
Wilson, Lisa (B)	Azalea Middle	Gibbs High	08/12/13
Wilson, Taryn M. (W)	Pinellas Central Elementary	Melrose Elementary	08/12/13
Wood, Susan K. (W)	Seminole Elementary	Pre K-12 Performing Arts	08/12/13
Young, Cynthia K. (W)	Melrose Elementary	Seminole Elementary	08/12/13
Ziegler, Holly A. (W)	Seminole Middle	Area 3 Exceptional Student Education	08/12/13

CHANGE OF CONTRACT STATUS

NAME	COST CENTER	TO	FROM	EFFECTIVE DATE
Huddleston, Tara L. (W)	Curtis Fundamental Elementary	Part Time Contract (Job Share)	Full Time Contract	08/12/13

CHANGE OF CONTRACT STATUS

(Continued)

NAME	COST CENTER	TO	FROM	EFFECTIVE DATE
Ingham, Lauri L. (W)	School Social Work/Full Service Schools	Job Share	4/7 Contract	08/12/13
Saks, Stephanie K. (W)	Doug Jamerson Elementary	Job Share	Full Time Contract	08/12/13

LEAVES OF ABSENCE

NAME	COST CENTER	DATES	REASON
Arana, Meagan M.	Campbell Park Elementary	08/12/13-11/01/13	Maternity/FMLA
Blakeslee, Staci M.	High Point Elementary	08/12/13-11/01/13	Maternity/FMLA
Butkus, Jennifer	Melrose Elementary	09/29/13-06/06/14	Maternity/FMLA
Caldwell, Stephanie A.	Ponce de Leon Elementary	08/12/13-11/17/13	Maternity/FMLA
Carpenter, Karyn B.	New Heights Elementary	08/12/13-06/06/14	Child Care/FLMA
Coughlin, Jacquelyn A.	School Social Work/Full Service Schools	08/12/13-01/17/14	Maternity/FMLA
Edwards, Ashley E.	Gulfport Elementary	08/12/13-06/06/14	Child Care
Fahey, Bridget A.	Lynch Elementary	08/12/13-11/01/13	Maternity/FMLA
Finnemore, Sarah L.	Ponce de Leon Elementary	08/12/13-06/06/14	Professional
Greitzer, Jennifer A.	North Shore Elementary	08/12/13-06/06/14	Child Care

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

LEAVES OF ABSENCE

(Continued)

NAME	COST CENTER	DATES	REASON
Hyde, Sida L.	Garrison Jones Elementary	08/12/13-11/01/13	Maternity/FMLA
Keats, Michelle C.	Ozona Elementary	08/12/13-06/06/14	Child Care
Keehn, Saughn L.	Sawgrass Lake Elementary	08/12/13-06/06/14	Child Care
Koehler, Kimberly A.	Bauder Elementary	08/12/13-06/06/14	Child Care
Lantzy, Rachel A.	McMullen Booth Elementary	08/12/13-12/20/13	Maternity/FMLA
Levy, Mandy T.	Oakhurst Elementary	08/12/13-01/17/14	Maternity/FMLA
MacGregor, Melissa K.	Ponce de Leon Elementary	08/12/13-11/01/13	Maternity/FMLA
Mansolino, Michelle R.	Azalea Elementary	08/12/13-06/06/14	Maternity/FMLA
Owens, Gina M.	Skyview Elementary	08/12/13-06/06/14	Child Care/FLMA
Spaulding, Laura E.	Pinellas Central Elementary	08/12/13-06/06/14	Child Care
Unger, Donna L.	McMullen Booth Elementary	08/12/13-06/06/14	Personal

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS

NAME	COST CENTER	DATE	REASON
	Resignations		
Alderman, Jr., Kenneth D. (W)	Leila Davis Elementary	08/01/13	Moving
Bolduc, Tiffany M. (W)	Lynch Elementary	08/01/13	Moving
Brown, Tarlisa A. (B)	Psychological Services	07/30/13	Moving
Daniels, Marcia (W)	Oak Grove Middle	08/05/13	Leaving profession
Foster, Jerel C. (B)	Oak Grove Middle	08/05/13	To accept another job outside system
Geer, Megan W. (W)	New Heights Elementary	08/01/13	Moving
Giroud, Casey E. (W)	Seminole Middle	07/31/13	To accept another job outside system
Goldstein, Tina M. (W)	Pinellas Central Elementary	08/09/13	Moving
Irvine, Jamie M. (W)	Oak Grove Middle	08/05/13	Leaving profession
Lynch, Julie M. (W)	Elementary Language Arts & Reading	07/01/13	Family responsibilities
Miessler, Mark L. (W)	Lakewood Elementary	07/31/13	Moving
Mitskevich, Amanda J. (W)	Oak Grove Middle	08/05/13	Moving
Moen, Rebecca J. (W)	Bay Vista Fundamental Elementary	08/02/13	Moving
Moore, Sally A. (W)	Psychological Services	08/05/13	Moving

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	DATE	REASON
	Resignations (Continued)		
Morgen, David (W)	Dixie Hollins High	08/06/13	To accept another job outside system
Phillips, Bonnie M. (W)	Oak Grove Middle	08/05/13	Moving
Whipple, Melanie J. (W)	Largo High	08/02/13	Moving
	Retirements		
Baumbach, Catherine M. (W)	Curtis Fundamental Elementary	08/02/13	Retirement from investment plan
Chertok, Benjamin H. (W)	St. Petersburg High	08/02/13	Retirement from investment plan
Clark-Smith, Jacqueline (B)	Frontier Elementary	08/01/13	Retirement from investment plan
Cole, Susan C. (W)	Clearwater High	08/02/13	Retirement from DROP
Creamer, Christine G. (W)	Anona Elementary	07/02/13	Retirement from DROP
Crockett, Linda (W)	St. Petersburg High	08/02/13	Retirement from DROP
Cullen, Sandra K. (W)	Dunedin Elementary	08/02/13	Retirement from DROP
Deakyne, Lois C. (W)	Sexton Elementary	08/02/13	Retirement from DROP
Evers, Linda S. (W)	Plumb Elementary	08/02/13	Retirement from DROP
Footlick, Ann G. (H)	Bay Point Middle	08/05/13	Retirement from DROP

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	DATE	REASON
	Retirements (Continued)		
Harbison, Susan C. (W)	Seminole High	08/02/13	Retirement from DROP
Hodges, Jill J. (W)	Shore Acres Elementary	08/02/13	Retirement from DROP
Jones, Christina E. (W)	Marjorie Kinnan Rawlings Elementary	08/02/13	Retirement from investment plan
Kauffman, Karen E. (W)	Perkins Elementary	08/02/13	Retirement from DROP
Lamb, Johnie B. (W)	Northeast High	08/02/13	Normal Retirement
McLaughlin, Amy R. (W)	North Shore Elementary	08/02/13	Retirement from investment plan
Miskin, Mary Z. (W)	Southern Oak Elementary	08/02/13	Retirement from DROP
Munkittrick, Ursula A. (W)	St. Petersburg High	08/02/13	Retirement from DROP
Neff, Janice Kay L. (W)	Stephens Exceptional Student Education Center	07/31/13	Retirement from DROP
Norsworthy, Fay M. (W)	Sutherland Elementary	08/02/13	Retirement from DROP
Poling, Margaret S. (W)	Bear Creek Elementary	08/02/13	Retirement from investment plan
Reder, Barbara M. (W)	McMullen Booth Elementary	08/02/13	Retirement from investment plan
Roush, Mary S. (W)	Clearwater Intermediate	08/02/13	Retirement from DROP

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	DATE	REASON
	Retirements (Continued)		
Seaman, Carol M. (W)	Sutherland Elementary	08/01/13	Normal Retirement
Stambaugh, Barbara A. (W)	Lakewood High	08/02/13	Retirement from DROP
Stern, Sharon L. (W)	Psychological Services	08/03/13	Retirement from investment plan
Velardocchia, Maria A. (W)	Tarpon Springs Elementary	08/02/13	Retirement from DROP
Weeks, Brenda F. (W)	Tarpon Springs Elementary	08/31/13	Retirement from DROP
Zervos, Pantelia E. (W)	Tarpon Springs Elementary	08/02/13	Retirement from DROP

TEACHERS OUT-OF-FIELD

The following teachers are teaching one or more courses not covered by Florida teaching certificates. School Board approval is necessary in order that teachers may be considered as "qualified instructional personnel" under State Board Rule 6A-1.0503, which reads in part as follows: "A qualified instructional staff member who holds a valid Florida educator's certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the School Board to teach out-of-field."

COST CENTER/TEACHER	SUBJECT
Bauder Elementary	
Burks, Sally P.	Gifted
Bay Vista Fundamental Elementary	
Webb, Darcy	Gifted

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TEACHERS OUT-OF-FIELD

(Continued)

COST CENTER/TEACHER	SUBJECT
Bear Creek Elementary	
Parker, Deborah N.	Gifted
Cross Bayou Elementary	
Lee, Caryn L.	Gifted
Doug Jamerson Elementary	
Cate, Andrea C.	Gifted
Fuguitt Elementary	
Pile, Jennifer B.	Gifted
James B. Sanderlin PK-8	
Geraghty, Erin E.	Middle Grades English
Melrose Elementary	
Witherspoon, Ivetha L.	Gifted
Sexton Elementary	
Stevens, Richard D.	Elementary Education
St. Petersburg High	
Crum, Holly R.	Chemistry
Tarpon Springs Middle	
Greenbaum, Aimee R.	Reading, Math, Social Science & Science

APPROVED: _____

Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

Set B

MEMORANDUM July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2012/2013

The following personnel matters are submitted to you for your approval:

http://web.pcsb.org/hr/Compensation/jobdescr.htm

		Page
Administrative		
Instructional		
Appointment of Annual Contract	1	1
Leave of Absence	1	1
Terminations		
Termination	1	1
Resignations	37	1-4
Retirements	25	4-6
Adjustments	2	7
Payment of Contracted Services	27	7-9
Substitute Appointments	9	10
Extended Learning Appointments	100	11-13
Part Time Hourly	13	13-14
Additional Duty	2	14

ABE = Adult Basic Education
CRISS = Creating Independence Through Student Owned Strategies
CTAE = Career, Technical and Adult Education
DA = Differentiated Accountability
DROP = Deferred Retirement Option Program
ESOL = English for Speakers of Other Languages
FCAT = Florida Comprehensive Assessment Test
FMLA = Family Medical Leave Act
HOSA = Health Occupations Students of America
IMAST = Interdisciplinary Math and Science with Technology
MEGSSS = Math Education for Gifted Secondary School Students
MGIC = Middle Grades Integrated Curriculum
MSAP = Middle School Achievement Program
NCLB = No Child Left Behind
PCS = Pinellas County Schools
PD = Professional Development
PS/RTI = Problem Solving/Response to Instruction and Intervention
ROTC = Reserve Officer Training Corps
SIG = School Improvement Grant
SIP = School Improvement Plan
SLC = Smaller Learning Communities
STEM = Science, Technology, Engineering and Mathematics

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT ON
INSTRUCTIONAL PERSONNEL

2012/2013

July 30, 2013

APPOINTMENT OF ANNUAL CONTRACT

NAME OF TEACHER	COST CENTER	GRADE/SUBJECT	BEGINNING DATE
Bailey, Donna L. (W)	Seminole Middle	Science	06/01/13

LEAVES OF ABSENCE

NAME	COST CENTER	DATES	REASON
Dixon, Mary K.	OT-PT/Medicaid	04/11/13-05/31/13	Illness/FMLA

TERMINATIONS

NAME	COST CENTER	DATE	REASON
	Termination		
Fox, Melanie J. (W)	Skycrest Elementary	06/11/13	Infraction of Rules/Regulations & Policies
	Resignations		
Abinsay, Mark (W)	Bay Point Middle	06/10/13	Moving
Anderson, Julius (B)	Title I Center	06/07/13	Moving
Aponte, Jovanie (H)	Tyrone Middle	06/07/13	To continue education
Bell, Katherine L. (W)	Largo High	06/07/13	Family responsibilities

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS

(Continued)

NAME	COST CENTER	DATE	REASON
	Resignations (Continued)		
Boland, Andrew W. (W)	John Hopkins Middle	06/09/13	To continue education
Bowen, Jeffrey R. (W)	John Hopkins Middle	06/07/13	Moving
Bray, Danielle A. (W)	Communication Disorders	06/07/13	Moving
Burns, Kendall J. (W)	Countryside High	06/07/13	Family responsibilities
Christian, Harry D. (W)	Sandy Lane Elementary	06/05/13	Personal
Clark, Annette M. (W)	Marjorie Kinnan Rawlings Elementary	06/07/13	Moving
Davis, Hamilton T. (W)	Gibbs High	06/07/13	Moving
Diemidio, Anthony (W)	Lakewood High	06/17/13	To accept another job outside system
Escudero, Ana C. (W)	Tyrone Middle	06/12/13	Leaving profession
Esposita, Michael D. (W)	Safety Harbor Middle	05/20/13	Probationary employee resignation
Farmer, Thomas E. (W)	Largo High	06/07/13	Resigned under investigation
Flanagan, Tara A (W)	Palm Harbor Middle	06/12/13	To accept another job outside system

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS

(Continued)

NAME	COST CENTER	DATE	REASON
	Resignations (Continued)		
Galloway, Nicole A. (W)	Campbell Park Elementary	06/07/13	To accept another job outside system
Gannon, Cynthia D. (I)	Countryside High	06/07/13	Moving
Hilton, Holly A. (W)	Pinellas Park High	06/07/13	To accept another job outside system
Johnson, Selena A. (W)	Boca Ciega High	06/07/13	To continue education
Jones, Douglas R.(W)	Sandy Lane Elementary	06/07/13	Resigning from leave
Kaweck, Bradford R. (W)	St. Petersburg High	06/07/13	Personal
Kronz, Thomas M. (W)	pTEC/St. Petersburg	06/07/13	Resigning from leave
Laventure, Mary J. (W)	Safety Harbor Elementary	06/07/13	To accept another job outside system
Lutz, Nicole E. (W)	Elementary Language Arts & Reading	06/07/13	Moving
Mattiace, Lynn (W)	Prevention Office	05/17/13	To accept another job outside system
Nesbitt, Tomeia J. (B)	Title I Center	06/07/13	Moving
Paioff, Caela M. (W)	Seminole Vocational Education Center	06/30/13	Moving

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS

(Continued)

NAME	COST CENTER	DATE	REASON
	Resignations (Continued)		
Perez, Christos D. (H)	Boca Ciega High	06/07/13	To accept another job outside system
Phillips, John P. (W)	St. Petersburg High	06/07/13	Moving
Roth, Linda H. (W)	Stephens Exceptional Student Education Center	06/30/13	Resigning from leave
Scott, Erik J. (W)	Pinellas Park Middle	06/07/13	Leaving profession
Simmons, Dawn M. (W)	Carwise Middle	06/13/13	Moving
Simons, Christopher J. (W)	Osceola Middle	06/13/13	To accept another job outside system
Thrasher, Theresa M. (W)	Clearwater High	06/07/13	Resigning from leave
Wahnon, Jessica L. (W)	Curtis Fundamental Elementary	06/07/13	To accept another job outside system
Wheaton, Jaclyn (W)	Carwise Middle	06/07/13	Resigning from leave
	Retirements		
Adams, Linda J. (W)	Hospital Homebound	06/10/13	Retirement from DROP
Aljasir, Elaine K. (W)	Largo Middle	06/30/13	Retirement from DROP

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME	COST CENTER	DATE	REASON
	Retirements (Continued)		
Archer, Brenda J. (W)	Countryside High	06/07/13	Normal Retirement
Bryant, Bernice R. (W)	Communication Disorders	06/07/13	Normal Retirement
Callan, Judith M. (W)	Psychological Services	06/27/13	Retirement from DROP
Cherryholmes, Deborah A. (W)	Belleair Elementary	06/07/13	Retirement from investment plan
Cooper, Carolyn H. (W)	Pre K-12 Visual Arts	06/07/13	Normal Retirement
Day, Nancy M. (W)	Private School ESE	06/09/13	Normal Retirement
Dukes, Marilyne J. (W)	Elementary Language Arts & Reading	06/30/13	Retirement from DROP
Johnson, Barbara O. (W)	Ponce de Leon Elementary	06/20/13	Retirement from DROP
Johnson, Nancy L. (W)	Ponce de Leon Elementary	04/12/13	Early Retirement
Keys, Carol D. (B)	Tyrone Middle	06/07/13	Normal Retirement
Killinger, Barbara A. (W)	Seventy Fourth Street Elementary	06/07/13	Normal Retirement

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS

(Continued)

NAME	COST CENTER	DATE	REASON
	Retirements (Continued)		
Lemmon, Lynn S. (W)	Palm Harbor University High	06/07/13	Retirement from investment plan
Meredith, Vickie D. (W)	Woodlawn Elementary	06/07/13	Retirement from investment plan
Moir, Donna K. (W)	School Social Work/Full Service Schools	06/07/13	Normal Retirement
Murray, Rachel G. (W)	Clearwater High	06/30/13	Retirement from DROP
Nease, Carole T. (W)	Tarpon Springs Elementary	06/07/13	Retirement from DROP
Silvernell, Kerri A. (W)	Palm Harbor University High	06/07/13	Normal Retirement
Slater, Lee A. (W)	Belcher Elementary	06/14/13	Retirement from DROP
Talmadge, Phil D. (W)	Bayside High	06/07/13	Retirement from DROP
Vozar, Karen L. (W)	Pinellas Park High	06/07/13	Retirement from DROP
Wallace, Jacquilin B. (B)	St. Petersburg High	06/07/13	Retirement from DROP
Wilder, Janice L. (W)	Skycrest Elementary	06/08/13	Normal Retirement

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

ADJUSTMENTS

NAME OF TEACHER	COST CENTER	ADJUSTMENT
Glinski, Diana M.	Tarpon Springs High	Adjustment to the April 9, 2013, Board Agenda, Set A: Leaves of Absence; change end date to 06/07/13 from 05/31/13.
Ryburn, Colleen S.	Carwise Middle	Adjustment to the April 9, 2013, Board Agenda, Set A: Leaves of Absence; change end date to 06/07/13 from 05/31/13.

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

Funding Source: Band

East Lake High

Percussion Instruction

Hecht, Kristin E	05/08/13 - 05/21/13	$497.25

Funding Source: Choral

Dixie Hollins High

Percussion instruction

Gaskill, Lucas Wade	05/22/13 - 06/05/13	$780.00

Pinellas Park High

Piano accompanist

Havard, Justin R	05/09/13 - 06/07/13	$208.00

Funding Source: English Language Acquisition Title III

Pre K-12 World Languages/ESOL

Translate Serbo-Croatian guide

Prodanovic Hodzic, Branka	05/24/13 - 06/06/13	$195.00

Funding Source: Industry Certification

Career Technical & Adult Education

Administer industry certification exams

Browder, Joan E	05/14/13 - 06/30/13	$3,000.00

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PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

Funding Source: Industry Certification (Continued)		
Palm Harbor University High		
Chaperone students at a national convention during summer		
Miller, Margaret	06/26/13 - 06/29/13	$390.00
Ungs, Sharon S	06/26/13 - 06/29/13	$390.00
Funding Source: Internal School Funds		
Countryside High		
Assistant softball coach for season		
Lieb, Andrew S	01/07/13 - 04/30/13	$400.01
Osceola High		
Thompson, Courtney A	08/20/12 - 01/17/13	$200.07
Set up school website		
Palm Harbor University High		
Weightroom supervision		
Lepain, Matthew	06/10/13 - 06/28/13	$416.00
Mullaney, Michael T	06/10/13 - 06/28/13	$416.00
Vaught, Ryan C	06/10/13 - 06/28/13	$416.00
Ridgecrest Elementary		
Clerical assistant for summer		
Folks, Melissa K	06/17/13 - 06/27/13	$574.75
Funding Source: Magnet		
Gibbs High School		
Assist magnet program		
Hearn, Donna W	06/24/13 - 06/27/13	$75.96
Funding Source: Medicaid Money		
Pre-Kindergarten Handicapped		
Interpret for families and children being assessed by the Pre K ESE Department		
Manojlovic, Ivana	05/13/13 - 06/30/13	$1,537.20
Funding Source: Medical Magnet Carryover		
Boca Ciega High		
Assist in Certified Nursing Assistant classes		
Pridemore, Jocelyn	10/19/12 - 05/10/13	$1,000.00

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

Funding Source: Mentor Models		
Professional Development		
Leadership and facilitation of district teacher action research initiative and New Teacher Orientation		
Brody, Holly A	06/17/13 - 06/30/13	$500.00
Funding Source: Perkins Secondary Technical Education		
Industrial Technical & Agribusiness Education		
Pre apprenticeship program		
Bench, Daniel J	06/03/13 - 06/28/13	$1,344.50
Funding Source: School Shared Leases		
Meadowlawn Middle		
Assist principal with technology issues		
Amheiser, Nicholas A	06/10/13 - 06/28/13	$780.00
Bryant, Mark C	06/10/13 - 06/28/13	$780.00
Heeren, Edward A	06/10/13 - 06/28/13	$390.00
Organize student records and storage room		
Dickey, Jacquelin T	06/10/13 - 06/28/13	$780.00
Nichols, Minnie D	06/10/13 - 06/28/13	$520.00
Rouse, Virginia B	06/10/13 - 06/28/13	$780.00
Set up language labs for Spanish and French teachers		
Santiago, Raul	06/10/13 - 06/28/13	$455.00
Funding Source: Title 1 Part D		
Dropout Prevention		
Instruct after school course/credit recovery		
Wright, Laura G	05/01/13 - 06/28/13	$975.00
Funding Source: Training Programs		
Professional Development		
Assist with coordination and analyzing of data		
Hackett, Allison G	04/15/13 - 06/30/13	$468.00

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

SUBSTITUTE APPOINTMENTS

It is recommended that the persons named on this list be appointed as substitute teachers. Their names are submitted with the understanding that they will comply with all regulations of the State Department of Education and the School Board of Pinellas County, Florida, pertaining to substitute teachers.

NAME	NAME
Boland, Andrew W	Brier, Esther C
George, Lige A	Huber, Jane C
Kent, Jody	Krenitsky, Mary B
Pudney, Marcella F	Sica, Amy M

EXTENDED LEARNING PROGRAM APPOINTMENTS

NAME	COST CENTER
Amato, Sherri A	Largo Middle
Amheiser, Nicholas A	Meadowlawn Middle
Amuso, William E	Northeast High
Bailey, Oliver S	Gibbs High School
Bennett, Tamika L	Gibbs High School
Blanton, Donna M	Pinellas Park Elementary
Bodine, Margaret G	Bayside High
Bradley, Frederick B	Gibbs High School
Brunson, Ruth M	Countryside High
Bryant, Brett M	Dunedin High
Can, Elisabeth	James B. Sanderlin PK-8
Canfield, Janet L	Pinellas Park High
Chirino, Angela	Gibbs High School
Church, Hester W	Pinellas Park Elementary
Clifford, Angela L	Largo Middle
Cullen, Jennifer M	Dixie Hollins High
Davidson, Shaylan C	Gibbs High School

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

EXTENDED LEARNING PROGRAM APPOINTMENTS

(Continued)

NAME	COST CENTER
Dials, Franchon M	Largo Middle
Dodge, Douglas D	Bay Point Elementary
Doughty, Carin	Meadowlawn Middle
Duvall, Joellen B	Dunedin Elementary
Edwards, Sarah E	Dixie Hollins High
Ehmig, Tamara B	Pinellas Central Elementary
Farmer, Russell L	Seminole Middle
Fox, Vanessa Margaret	Marjorie Kinnan Rawlings Elementary
Freshley, Joseph	Dixie Hollins High
Gausling, Dawn M	Dixie Hollins High
Georgia, Debbie R	Gibbs High School
Georgia, Erin V	Pinellas Central Elementary
Godfirnon, Suzanne G	Bay Point Elementary
Gomez Jimenez, Nilsa X	Bay Point Elementary
Gomillion, Phyteria L	Bay Point Elementary
Griffin, Christopher	Dixie Hollins High
Hall, Donna L	Tarpon Springs Middle
Haynes, Caleshia C	Gibbs High School
Hingle, Susan L	Dunedin Elementary
Hosch, Stephanie M	Tarpon Springs Middle
Hudson, Nancy A	Palm Harbor Middle
Hutchinson, Marjorie H	Pinellas Park Elementary
Jarvis, Jamie A	Largo Middle
Johnson, Amanda L	James B. Sanderlin PK-8
Johnson, Marlene E	Gibbs High School
Jones, Kelley	Dixie Hollins High
Jones, Nicole L	St Petersburg High
Kaleita, Tracey	Gulfport Elementary
Lakhani, Zehra	Pinellas Central Elementary
Lamore, Loretta D	Dixie Hollins High
Lauzon, Danielle R	Largo Middle

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EXTENDED LEARNING PROGRAM APPOINTMENTS

(Continued)

NAME	COST CENTER
Leopold, Eric N	Fitzgerald Middle
Lopez, Eutimio	Dixie Hollins High
Lowery, Denita L	Gibbs High School
Malinka, Michael T	Meadowlawn Middle
McCafferty, Jennifer Lynn	Marjorie Kinnan Rawlings Elementary
McCall-Davis, Untilla A	Bayside High
McClain, Angelique B	Dixie Hollins High
McRitchie, Sandra M	Oakhurst Elementary
Mesker, Rebeka R	Carwise Middle
Moldal, Evelyn	Mcmullen-Booth Elementary
Moore, Cidney M	Seminole Middle
Morgen, Donna	Dixie Hollins High
Narubin, Brittney A	Pinellas Park High
Nilsen, Patricia R	Pinellas Central Elementary
Norwood, Sheryll Y	Gibbs High School
O'Connor, Judith	Bay Point Elementary
O'Daniel, Christopher E	Dixie Hollins High
Patrick, Dejuan	Gibbs High School
Phillips, Sarah J	Largo Middle
Pineda, Hernan E	Bay Point Elementary
Procida, Joan	Pinellas Park Elementary
Profeta, Jennifer A	Dunedin High
Putnam, Timothy A	Seminole Middle
Quackenbush, Stephen D	Dixie Hollins High
Randolph, Christine A	Northeast High
Ray, Keith O	Seminole Middle
Rentz, Danelle M	Pinellas Central Elementary
Robinson, Dana L	Dunedin Elementary
Robinson-Allen, Marcia A	Pinellas Central Elementary
Rollins, Michele Kathryn	Marjorie Kinnan Rawlings Elementary
Ross, Lakeshia D	Gibbs High School

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EXTENDED LEARNING PROGRAM APPOINTMENTS

(Continued)

NAME	COST CENTER
Russo, Theresa C	Bay Point Elementary
Sanferraro, Erika L	Bayside High
Schroeder, Jesse	Carwise Middle
Setzer, Dennis L	Safety Harbor Middle
Sikorski, Kalyn M	Carwise Middle
Singletary, Laura B	James B. Sanderlin PK-8
Skerry, Colleen D	Safety Harbor Middle
Smith, Kyle J	St Petersburg High
Smith, Tracy L	Marjorie Kinnan Rawlings Elementary
Tavanese, Natalie	Oak Grove Middle
Thomas, Barbara A	Gibbs High School
Todd, Karen M	Safety Harbor Middle
Van Deilen, Diane	Bay Point Elementary
Weber, Faye H	Pinellas Central Elementary
White, Joyce A	Bay Point Elementary
Wiemer, Jeffrey D	Dunedin High
Wilson, Cynthia M	Bay Point Elementary
Wilson, James L	Gibbs High School
Wilson, Rachel C	Bay Point Elementary
Woods, Laura D	Sexton Elementary
Zuercher, Dennis M	Gibbs High School

PART-TIME HOURLY APPOINTMENTS

NAME	COST CENTER
Cady, James A	pTEC/Clearwater
Griffin, Tera K	Countryside High
Hunt, Ann K	pTEC/Clearwater

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

PART-TIME HOURLY APPOINTMENTS

(Contined)

NAME	COST CENTER
Jacob, Sharyn A	Lakewood Community
Kakoullis, James	Clearwater Adult Education Center
Lambert, John C	pTEC/St Petersburg
Lucey, Keith C	Clearwater Adult Education Center
Muhleman, Don R	pTEC/Clearwater
Phipps, Tonya M	pTEC/Clearwater
Schuck, Gail L	Dunedin High
Tesone, Katherine G	Dixie Hollins Adult Education Center
Waxman, Liesa Sarah	Tomlinson Adult Learning Center
White, Jennifer Z	Oakhurst Elementary

ADDITIONAL DUTY FOR SUMMER OF 2013
ASSISTANT PRINCIPALS

Fairmount Park Elementary
Participant: 1, Cost: $2615.18

Woodlawn Elementary
Participant: 1, Cost: $1983.93

SITE-BASED PROGRAMS

Lakewood Comm
Participants: 2
Program: ABE/GED
Approximate Cost: $6,000

Tomlinson Adult
Participants: 8
Program: ABE/GED
Approximate Cost: $11,000

Clearwater Adult Ed
Participants: 26
Program: Adult Education
Approximate Cost: $102,000

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

ADDITIONAL DUTY FOR SUMMER OF 2013
SITE-BASED PROGRAMS
(Continued)

OT-PT Medicaid Participants: 1	Program: Billing/Claims Approximate Cost: $3,000
Fairmount Park Elementary Participants: 12	Program: Bridge to Success Approximate Cost: $36,000
Prevention Office Participants: 2	Program: Bullying Prevention Approximate Cost: $2,000
CTAE Participants: 1	Program: Certification Verification Approximate Cost: $21,000
FDLRS Participants: 22	Program: Child Find/HR Development Approximate Cost: $150,000
Elementary Math Participants: 5	Program: Curriculum Writing/Planning Approximate Cost: $9,000
Elementary Read/Language Participants: 5	Program: Curriculum Writing/Planning Approximate Cost: $56,000
ESE K12 Academics Participants: 3	Program: Curriculum/reports Approximate Cost: $2,700
Communication Disorders Participants: 13	Program: Data Entry/Develop Curriculum/Reports Approximate Cost: $7,000
East Lake High Participants: 2	Program: Dir/Emp Child Care Approximate Cost: $2,200
Countryside High Participants: 1	Program: Dir/Emp Child Care Approximate Cost: $205
Student Activities Participants: 46	Program: Drivers' Education Approximate Cost: $170,000
ESOL Department Participants: 4	Program: ESOL Approximate Cost: $6,000

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

ADDITIONAL DUTY FOR SUMMER OF 2013
SITE-BASED PROGRAMS
(Continued)

Family/Consumer Sciences	Program: Exam Training
Participants: 2	Approximate Cost: $49,000
Advance Studies	Program: Executive Internship Program
Participants: 1	Approximate Cost: $4,700
Clearwater High	Program: JROTC
Participants: 1	Approximate Cost: $1,200
Dixie Hollins High	Program: JROTC
Participants: 2	Approximate Cost: $3,000
Dunedin High	Program: JROTC
Participants: 6	Approximate Cost: $9,000
Boca Ciega High	Program: JROTC
Participants: 6	Approximate Cost: $12,000
Gibbs High	Program: JROTC
Participants: 2	Approximate Cost: $6,000
PreK12 Performing Arts	Program: Music Tip Training
Participants: 2	Approximate Cost: $6,000
Low Prev ESE	Program: Olympics/Training/ASD
Participants: 10	Approximate Cost: $6,600
Title 1	Program: Professional Development
Participants: 7	Approximate Cost: $26,000
PreK ESE	Program: PT/Audio/Speech/Social Evaluations
Participants: 25	Approximate Cost: $95,000
ESE Area III	Program: Scheduling and Curriculum
Participants: 2	Approximate Cost: $3,000
PreK12 Curriculum	Program: Scheduling and Curriculum
Participants: 2	Approximate Cost: $4,000

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

ADDITIONAL DUTY FOR SUMMER OF 2013
SITE-BASED PROGRAMS
(Continued)

School Social Participants: 44	Program: Social Work Duties Approximate Cost: $40,000
ESE Area IV Participants: 3	Program: Staffing Approximate Cost: $6,300
ESE Area I Participants: 6	Program: Staffing Approximate Cost: $3,000
ESE Area III Participants: 4	Program: Staffing Approximate Cost: $3,200
Woodlawn Elementary Participants: 25	Program: Summer Enrichment Approximate Cost: $25,000
PreK12 Visual Arts Participants: 11	Program: Technology Training Approximate Cost: $15,000
ESE Dept Participants: 8	Program: Technology Training/Verfications/Web Page Approximate Cost: $6,000

APPROVED: _____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

Set C

MEMORANDUM July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2013/2014

The following personnel matters are submitted to you for your approval:

http://www.pinellas.k12.fl.us/hr/JobDescriptions.html

		Page
Supporting Services		
Status Changes	5	1
Job Changes	1	1
Cost Center Changes	143	1-12
Terminations:		
Resignations	1	13
Retirements	7	13
Appointment of Non-Represented Unit Employee	1	13

DROP = Deferred Retirement Option Program
ESE = Exceptional Student Education
ESOL = English for Speakers of Other Languages
FS = Food Services
FT = Full Time
IDEA B = Individuals with Disabilities Education Act
PT = Part Time

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT
ON SUPPORT PERSONNEL

2013-2014

July 30, 2013

STATUS CHANGES

NAME OF EMPLOYEE	TO POSITION/COST CENTER	FROM POSITION/COST CENTER	DATE
Anello, Brian J.	Plant Operator FT Shore Acres Elementary	Plant Operator PT Shore Acres Elementary	07/01/13
Ellison, Roderick K.	Night Foreman III Thurgood Marshall Fundamental Middle	Night Foreman II Shore Acres Elementary	07/01/13
Guy, Mary A.	Night Foreman II Cross Bayou Elementary	Plant Operator Sandy Lane Elementary	08/05/13
Markowski, Robert	Food Service Manager III Largo High	Food Service Manager Intern Food Services	08/12/13
Pescio, Shannon M.	Food Service Manager II Safety Harbor Elementary	Food Service Manager Intern Food Services	08/12/13

JOB CHANGES ONLY

NAME OF EMPLOYEE	TO	FROM	DATE
Ghansiam, Sawak N.	Night Foreman II	Plant Operator	07/01/13

COST CENTER CHANGES ONLY

NAME OF EMPLOYEE	TO	FROM	DATE
Amatriain, Jeanine	Tarpon Springs Elementary	Pre K-12 World Languages/ESOL	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Arnett, James K.	Seminole Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Ballester, Karen M.	High Point Elementary	Pre K-12 World Languages/ESOL	08/12/13
Barnes, Patricia	Dunedin Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Bates II, Robert O.	Lynch Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Bermudez, Janelle	Frontier Elementary	Pre K-12 World Languages/ESOL	08/12/13
Borbon-Munoz, Maria I.	New Heights Elementary	Pre K-12 World Languages/ESOL	08/12/13
Brinkman, Mary E.	Curlew Creek Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Cachilli, Mia C.	Frontier Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Cadmus, Elizabeth L.	Lynch Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Cano-Fernandez, Eva M.	Seventy-Fourth Street Elementary	Pre K-12 World Languages/ESOL	08/12/13
Carlson, Sally E.	Northwest Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Cespedes, Patricia F.	Oakhurst Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Collins, Debra A.	Sawgrass Lake Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Cook, Flora M.	Bardmoor Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Corbin, Denise A.	Curtis Fundamental Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Crawford, Jeannie	Pasadena Fundamental Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Crispyn, Rebecca R.	Cypress Woods Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Darlington, James P.	Madeira Beach Fundamental	Pre K-12 Extra Curricular Student Activities	08/12/13
Deins, Susan C.	James B. Sanderlin PK-8	Pre K-12 Extra Curricular Student Activities	08/12/13
Delgado, Carlos	Clearwater High	Pre K-12 World Languages/ESOL	08/12/13
Delgado, Rosada S.	Countryside High	Pre K-12 World Languages/ESOL	08/12/13
DiGregorio, Karen M.	Westgate Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Do, Huong T.	Blanton Elementary	Pre K-12 World Languages/ESOL	08/12/13
Dooley, Angela M.	Eisenhower Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Duncan, Pam C.	Pinellas Park Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Elsner Jr., Richard P.	Lakewood Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Evans, Anthea	Cypress Woods Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Ferguson, David L.	Belcher Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Fernandez, Rosemarie	Belcher Elementary	Pre K-12 World Languages/ESOL	08/12/13
Finkley Jr., John H.	Mount Vernon Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Fox, Steven A.	Skyview Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Furrow, Nancy W.	Ponce de Leon Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Ganim, Robert G.	Belcher Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Gibson, Martha	San Jose Elementary	Pre K-12 World Languages/ESOL	08/12/13
Godcharles, Teresa Q.	Oakhurst Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Goldinak, Deborah E.	Curlew Creek Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Gomez, Maria R.	Bardmoor Elementary	Pre K-12 World Languages/ESOL	08/12/13
Gonzalez, Henry	Ridgecrest Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Gonzalez, Maritza	Belleair Elementary	Pre K-12 World Languages/ESOL	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Gonzalez-Negron, Yaritza	Marjorie Kinnan Rawlings Elementary	Pre K-12 World Languages/ESOL	08/12/13
Grab, Maureen J.	Ozona Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Greer, Katherine M.	New Heights Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Grudic, Borislava	Sawgrass Lake Elementary	Pre K-12 World Languages/ESOL	08/12/13
Guirgess, Mireille L.	Curlew Creek Elementary	Pre K-12 World Languages/ESOL	08/12/13
Hancock, Gloria E.	Starkey Elementary	Pre K-12 World Languages/ESOL	08/12/13
Hangen, Ryan K.	Mount Vernon Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Harding, Patricia A.	Seminole Elementary	Pre K-12 World Languages/ESOL	08/12/13
Harris, Arvis D.	New Heights Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Harvey, David C.	Leila Davis Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Hentchel, Mark A.	Bay Point Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Hinrichs, Dawn M.	Oakhurst Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Hornung, Maria I.	Skycrest Elementary	Pre K-12 World Languages/ESOL	08/12/13

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COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Insouta, Khamphanh	New Heights Elementary	Pre K-12 World Languages/ESOL	08/12/13
Jasarevic, Zorica	Lynch Elementary	Pre K-12 World Languages/ESOL	08/12/13
Johnson, Michele P.	Blanton Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Johnson, Sandra L.	Fairmount Park Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Johnson, Xavier A.	Woodlawn Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Jones, Rosario A.	Oak Grove Middle	Pre K-12 World Languages/ESOL	08/12/13
Kachinski, Stacy D.	Ridgecrest Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Katkoot, Isis	Skycrest Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Kennedy, Linda J.	Lake St. George Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Kingsley, Doris J.	Sandy Lane Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Kramer, Christina D.	Tarpon Springs Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Kubek, Jan M.	Marjorie Kinnan Rawlings Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Lalama, Yolanda	Northeast High	Pre K-12 World Languages/ESOL	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Legoas, Raquel I.	Eisenhower Elementary	Pre K-12 World Languages/ESOL	08/12/13
Leguichard, Jeanclaude M.	Eisenhower Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Lemus, Eleazar R.	Ponce de Leon Elementary	Pre K-12 World Languages/ESOL	08/12/13
Long, Annette F.	Perkins Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Lopez, Gertrude	Blanton Elementary	Pre K-12 World Languages/ESOL	08/12/13
Luengas, Esperanza	Countryside High	Pre K-12 World Languages/ESOL	08/12/13
Madden, Mark R.	Bardmoor Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Maldonado, Trixiana	Garrison Jones Elementary	Pre K-12 World Languages/ESOL	08/12/13
Maldonado Pagan, Alejandra	Garrison Jones Elementary	Pre K-12 World Languages/ESOL	08/12/13
Manley, Susan H.	Curtis Fundamental Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Martinez, Alma	Largo Middle	Pre K-12 World Languages/ESOL	08/12/13
Martinez, Sarah C.	Westgate Elementary	Pre K-12 World Languages/ESOL	08/12/13
Masters, April E.	Seventy-Fourth Street Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
McGonigle, Caron S.	Garrison Jones Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
McKeel, Kelly L.	Ponce de Leon Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Melendez, Bianca J.	Skyview Elementary	Pre K-12 World Languages/ESOL	08/12/13
Metcalf, Virginia L.	Azalea Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Miller, Olga B.	Leila Davis Elementary	Pre K-12 World Languages/ESOL	08/12/13
Minton, Anthony S.	Lakewood Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Nava, Silvia S.	Dunedin Elementary	Pre K-12 World Languages/ESOL	08/12/13
Novaro, Aldo M.	Belleair Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
O'Brien, Julie L.	Bauder Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Olan, Maria I.	McMullen Booth Elementary	Pre K-12 World Languages/ESOL	08/12/13
Orozco, Nuria E.	Tyrone Middle	Pre K-12 World Languages/ESOL	08/12/13
Otero, Angela M.	Frontier Elementary	Pre K-12 World Languages/ESOL	08/12/13
Pagan, Yolanda	Dunedin Elementary	Pre K-12 World Languages/ESOL	08/12/13

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COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Patton, Normand K.	Tarpon Springs Fundamental Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Paulk, Patricia A.	Skycrest Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Payne, Mia L.	Frontier Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Pereira, Haydee J.	Azalea Elementary	Pre K-12 World Languages/ESOL	08/12/13
Ralston, Mark J.	James B. Sanderlin PK-8	Pre K-12 Extra Curricular Student Activities	08/12/13
Ramirez Pena, Maria	Eisenhower Elementary	Pre K-12 World Languages/ESOL	08/12/13
Ramos-Arroyo, Nancy	Tarpon Springs Middle	Pre K-12 World Languages/ESOL	08/12/13
Ramsey, Michael J.	High Point Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Robinson, Mary E.	Highland Lakes Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Robinson, Pamela D.	Lakeview Fundamental Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Roy, Carol A.	Sutherland Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Salgado, Diane E.	Azalea Middle	Pre K-12 World Languages/ESOL	08/12/13
Sams, Susan M.	Skyview Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13

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COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Santiago, Raul	Meadowlawn Middle	Pre K-12 World Languages/ESOL	08/12/13
Scaglione, Patti-Jo	Belleair Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Secundino, Sandra S.	Belleair Elementary	Pre K-12 World Languages/ESOL	08/12/13
Shea, Marie F.	Belcher Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Solomon, Gloria J.	Seminole Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Son, Nga T. T.	New Heights Elementary	Pre K-12 World Languages/ESOL	08/12/13
Southern, Patricia L.	San Jose Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Spencer, Norma J.	McMullen Booth Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Stanimirovic, Zorka	Pinellas Park Elementary	Pre K-12 World Languages/ESOL	08/12/13
Stanney, Helen C.	Orange Grove Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Stevens, Tyrune A.	Fairmount Park Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Stockdale, Kimberly T.	Madeira Beach Fundamental	Pre K-12 Extra Curricular Student Activities	08/12/13
Stoll, William A.	Leila Davis Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13

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COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Talley, Susan M.	Sawgrass Lake Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Thompson, Bessie B.	Northwest Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Tokach, Nanci A.	Marjorie Kinnan Rawlings Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Tomlinson, Nancy D.	Bauder Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Torres, Kenia A.	Belleair Elementary	Pre K-12 World Languages/ESOL	08/12/13
Torres, Romana	Pinellas Park Elementary	Pre K-12 World Languages/ESOL	08/12/13
Trans, Dorothy L.	Skyview Elementary	Pre K-12 World Languages/ESOL	08/12/13
Tran, Thuy	New Heights Elementary	Pre K-12 World Languages/ESOL	08/12/13
Tran, Tue	Marjorie Kinnan Rawlings Elementary	Pre K-12 World Languages/ESOL	08/12/13
Tuorto, Carol A.	Starkey Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Turina, Jasmina	Oak Grove Middle	Pre K-12 World Languages/ESOL	08/12/13
Valdez Duarte, Leida E.	Skycrest Elementary	Pre K-12 World Languages/ESOL	08/12/13
Valle, Heriberto	Ponce de Leon Elementary	Pre K-12 World Languages/ESOL	08/12/13

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COST CENTER CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Valle, Janet	Lake St. George Elementary	Pre K-12 World Languages/ESOL	08/12/13
Vargas, Irma N.	Skycrest Elementary	Pre K-12 World Languages/ESOL	08/12/13
Velazquez-Rivera, Cindy	Fitzgerald Middle	Pre K-12 World Languages/ESOL	08/12/13
Verras, Miriam S.	Highland Lakes Elementary	Pre K-12 World Languages/ESOL	08/12/13
Vijil, Maria R.	Clearwater Intermediate	Pre K-12 World Languages/ESOL	08/12/13
Weaver, Dion N.	High Point Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Westlund, Scott P.	Sawgrass Lake Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
White, Kimberly A.	McMullen Booth Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Whitter, Trent D.	McMullen Booth Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Williams, Patricia J.	Oldsmar Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Wong II, Tyrone D.	Melrose Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13
Woodworth, Barbara J.	Garrison Jones Elementary	Pre K-12 Extra Curricular Student Activities	08/12/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS

NAME OF EMPLOYEE	COST CENTER	DATE	REASON
	Resignation		
Connolly, Jillian J. (I)	Pinellas Central Elementary	07/01/13	To accept another position
	Retirements		
Brown, Leon J. (B)	Lealman Avenue Elementary	08/02/13	Normal retirement
Buckstein, Jeanne (W)	Cross Bayou Elementary	08/02/13	Retirement from DROP
Keller, Jeffrey V. (W)	Dixie Hollins High	08/09/13	Normal retirement
Miller, Charlene E. (W)	Sexton Elementary	08/02/13	Normal retirement
Randolph, Regina A. (W)	Cross Bayou Elementary	08/02/13	Retirement from DROP
Sessions, Judith A. (W)	Safety Harbor Middle	08/31/13	Retirement from DROP
Ware, Gail (W)	Palm Harbor Community	08/30/13	Retirement from DROP

Appointment of Non-Represented Unit Employees 2013/2014 School Year

The Superintendent recommends the appointment of the following non-bargaining unit employees to serve under written contract for 2013/2014. These employees fall within the category of educational support employees, who are subject to annual appointment. See Secs. 1012.01(6) and 1012.40 F.S.

PROFESSIONAL / TECHNICAL / SUPERVISORY

LAST NAME	FIRST NAME	JOB DESCRIPTION
Rush	Edward M.	Financial Specialist pTEC

APPROVED:_____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

Set D

MEMORANDUM July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2012/2013

The following personnel matters are submitted to you for your approval:

http://www.pinellas.k12.fl.us/hr/JobDescriptions.html

		Page
Supporting Services		
Appointments	22	1-2
Part Time Appointments	2	2
Substitute Appointments	19	2-3
Status Changes	27	3-5
Job Changes	19	6-7
Cost Center Changes	8	7
Terminations:		
Probationary Dismissals	3	8
Resignations	46	8-11
Retirements	24	11-12
Adjustment	1	13
Additional Duty	4	13

DROP = Deferred Retirement Option Program
ESE = Exceptional Student Education
ESOL = English for Speakers of Other Languages
FS = Food Services
FT = Full Time
IDEA B = Individuals with Disabilities Education Act
PT = Part Time

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT
ON SUPPORT PERSONNEL

2012-2013

July 30, 2013

APPOINTMENTS

NAME OF EMPLOYEE	COST CENTER	POSITION	START DATE
Calkins, Kyle A. (W)	Transportation	Bus Driver Temp	06/17/13
Campbell, William S. (W)	Transportation	Bus Driver Temp	06/17/13
Davis, Dondre M. (B)	Transportation	Bus Driver Temp	06/17/13
Donnelly, Patrick T. (W)	Maintenance	Plumber	05/28/13
Farid, Karim (W)	Transportation	Bus Driver Temp	06/17/13
Greenwood III, George J. (W)	Transportation	Bus Driver Temp	06/17/13
Hagan, Mariana (W)	Transportation	Bus Driver Temp	06/17/13
Hardy, Margaret A. (W)	Transportation	Bus Driver Temp	06/17/13
Harpole, Marc B. (W)	Transportation	Bus Driver Temp	06/17/13
Hite, Robin (W)	Transportation	Bus Driver Temp	06/17/13
Jasper, Terri L. (W)	Transportation	Bus Driver Temp	06/17/13
Lagasi Jr., Rene (W)	Transportation	Bus Driver Temp	06/17/13
McFarley, Traci L. (B)	Transportation	Bus Driver Temp	06/17/13
Meredith, Monte R. (W)	Maintenance	Electrician	05/20/13
Miller, Terry J. (W)	High Point Elementary	Plant Operator	05/22/13
Ortiz-Siragusa, Herenia A. (W)	Transportation	Bus Driver Temp	06/17/13
Pye, Anthony M. (W)	Transportation	Bus Driver Temp	06/17/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

APPOINTMENTS
(Continued)

NAME OF EMPLOYEE	COST CENTER	POSITION	START DATE
Schmelzer, Matthew P. (W)	Transportation	Bus Driver Temp	06/17/13
Sheets, James R. (W)	Transportation	Bus Driver Temp	06/17/13
Smith, Tina M. (W)	Transportation	Bus Driver Temp	06/17/13
Starks, Jhila N. (B)	Transportation	Bus Driver Temp	06/17/13
Tremblay, Andrew M. (W)	Curlew Creek Elementary	Plant Operator	06/05/13

PART-TIME APPOINTMENTS

NAME OF EMPLOYEE	COST CENTER	POSITION	START DATE
Fenech, Sarah B. (W)	East Lake High	Student Temp	06/03/13
Linse, Amanda C. (W)	East Lake High	Student Temp	06/03/13

SUBSTITUTE APPOINTMENTS

NAME	NAME	NAME
	<u>Countywide Food Service Assistants</u>	
Birchmore, Katherine F.	Fetterman, Reigel T.	Greco, Betty S.
Hardee, Jan R.	Hill, Kelly S.	Joyce, Dawn D.
McQueary, Deana L.	Meisman, Karen A.	Mercado, Jennifer M.
Mercado, Sarah M.	Sadenwater, Christy L.	Smith, Lin F. C.
White, Andre T.	Wyble, Heather C.	
	<u>Countywide Assistants/Clerical</u>	
Hood, Rachel L.		

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SUBSTITUTE APPOINTMENTS
(Continued)

NAME	NAME	NAME
	Countywide Plant Operators	
Brittain, Andrew T. Trotsyuk, Volodymyr	Crosby, Dylan W.	Hall, Nathan H.

STATUS CHANGES

NAME OF EMPLOYEE	TO POSITION/COST CENTER	FROM POSITION/COST CENTER	DATE
Alleyne, Fitz P.	Plant Operator FT Carwise Middle	Plant Operator PT McMullen Booth Elementary	06/17/13
Best, Nikki V.	Bus Driver FT Temp Transportation	Clerk Specialist I FT pTEC/St Petersburg	06/17/13
Boeggeman, Debbie R.	Clerk Specialist I Transportation	Central Information Receptionist Walter Pownall Service Center	05/23/13
Chapin, Cynthia H.	Food Service Assistant PT Countryside High	Food Service Assistant Substitute Food Services	05/20/13
Ellis, Nicholas P.	Clerk Specialist I Human Resources	School Office Clerk I Walsingham Elementary	06/17/13
Elmore, Vickie L.	Food Service Specialist FT Dunedin High	Food Service Assistant PT Dunedin High	05/24/13
Espinoza, Eric E.	Plant Operator FT Dunedin High	Plant Operator Substitute Human Resources	05/22/13
Ferguson, Charlotte B.	Plant Operator PT Blanton Elementary	Plant Operator FT Blanton Elementary	05/06/13

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STATUS CHANGES
(Continued)

NAME OF EMPLOYEE	TO POSITION/COST CENTER	FROM POSITION/COST CENTER	DATE
Henley, Hilda J.	Secretary to Associate Superintendent Student & Community Support Services	Secretary to Executive Director Pre K-12 Curriculum	06/12/13
Hoffman, Stephanie L.	Secretary/Bookkeeper FT Fuguitt Elementary	Family & Community Liaison PT Southern Oak Elementary	05/22/13
Ingerson, Amber L.	Food Service Assistant PT Marjorie Kinnan Rawlings Elementary	Food Service Specialist Intern FT Marjorie Kinnan Rawlings Elementary	05/21/13
Kizer, Carmen L.	Career, Technical and Adult Education Operations Specialist Career Tech Adult Ed Post Secondary	Senior Compensation Analyst Human Resources	06/10/13
Lafave, Debra S.	Food Service Assistant Substitute Food Services	Food Service Assistant PT Fitzgerald Middle	05/20/13
Mitola, Theresa A.	Benefits Assistant FT Risk Management and Insurance	Clerical Substitute-Class I Human Resources	06/24/13
Paulton, April M.	Secretary/Bookkeeper Plumb Elementary	ESE Associate Pinellas Park Elementary	06/07/13
Piwowarczyk, Diane E.	Classroom Assistant Substitute Human Resources	Pending Placement Employee Human Resources	05/23/13
Ranck, Becca A.	Plant Operator Clearwater High	ESE Associate Meadowlawn Middle	06/18/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

STATUS CHANGES
(Continued)

NAME OF EMPLOYEE	TO POSITION/COST CENTER	FROM POSITION/COST CENTER	DATE
Robinson, Charlene	Clerk Typist II Professional Development	ESE Associate Calvin Hunsinger	06/10/13
Rollins, Patrick M.	Plant Operator Gulfport Elementary	Night Foreman II Pinellas Secondary School	05/28/13
Rueter, Renate C.	Classroom Assistant Substitute Human Resources	ESE Associate PT pTEC/St Petersburg	05/28/13
Rush, Edward M.	Financial Specialist-pTEC pTEC/St Petersburg	Financial Reporting Analyst Budget & Resource Allocation	06/03/13
Russell Jr., Reginald S.	Plant Operator PT Perkins Elementary	Plant Operator Substitute Human Resources	06/03/13
Segura, Victor H.	Bus Driver FT Temp Transportation	Plant Operator FT Garrison Jones Elementary	06/17/13
Sharp, David R.	Plant Operator FT Largo High	Plant Operator Substitute Human Resources	06/03/13
Smith, Ian C.	Plant Operator FT Dunedin High	Plant Operator Substitute Human Resources	05/22/13
Stucki, Carolyn	Clerk Specialist II School Social Work/Full Service Schools	School Office Clerk I Clearwater Fundamental Middle	06/10/13
Tomblyn, Jonas A.	Night Foreman IV East Lake High	Plant Operator East Lake High	06/10/13

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JOB CHANGES ONLY

NAME OF EMPLOYEE	TO	FROM	DATE
Ayotte, Tammy K.	Food Service Manager Intern	Food Service Specialist	06/06/13
Davis, Paula K.	Bus Driver Relief/Training Assistant	Transportation Dispatcher	06/17/13
Denton, John H.	Food Service Manager Intern	Food Service Specialist	06/06/13
Ferris, Cynthia E.	Financial Reporting Analyst	FTE Assistant	06/03/13
Fonteyne, Janine A.	Food Service Manager Intern	Food Service Specialist	06/06/13
Fraioli, Marie	Food Service Specialist	Food Service Specialist Intern	05/30/13
Harrington, Kifinya Q.	Food Service Specialist	Food Service Specialist Intern	05/24/13
Hunt, Jason L.	Automotive Diesel Mechanic-Journeyman	Automotive Diesel Mechanic-Journeyman Intern	05/21/13
Kim, Crisanta R.	Food Service Specialist	Food Service Specialist Intern	05/30/13
Miller, Mascolo G.	Food Service Specialist	Food Service Specialist Intern	05/24/13
Paschal, Mattie N.	Bus Driver Relief/Training Assistant	Bus Driver	06/17/13
Paul, Jason B.	Appliance/Refrigeration Technician-Journeyman	Appliance/Refrigeration Technician-Journeyman Intern	06/05/13
Rhame Jr., Johnnie D.	Food Service Specialist	Food Service Specialist Intern	05/30/13

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JOB CHANGES ONLY
(Continued)

NAME OF EMPLOYEE	TO	FROM	DATE
Richardson, Deborah A.	Food Service Manager Intern	Food Service Specialist	06/06/13
Rutherford, Heather G.	Food Service Specialist	Food Service Specialist Intern	05/24/13
Smalley, Jessica L.	Food Service Specialist	Food Service Specialist Intern	05/22/13
Tarrant, Jeffrey S.	General Manager School Lunch/General Accounting	Financial Reporting Analyst	05/22/13
Thompson, Barbara A.	Food Service Specialist	Food Service Specialist Intern	05/22/13
Vance, Kayla M.	Food Service Specialist	Food Service Specialist Intern	05/24/13

COST CENTER CHANGES ONLY

NAME OF EMPLOYEE	TO	FROM	DATE
Cortes, Rubenia I.	Mount Vernon Elementary	Osceola Middle	05/28/13
Duttry, Thomas R.	pTEC/St Petersburg	Hospital/Homebound	06/07/13
Kmiec, Christopher E.	Gibbs High	Gulfport Elementary	06/10/13
Noeske, John A.	New Heights Elementary	Food Services	06/03/13
Panado, Michael	East Lake High	Cypress Woods Elementary	05/22/13
Smith, Ernest L.	Gulfport Elementary	Gibbs High	06/10/13
Thomas, Mary Jo	Dunedin Elementary	Largo High	06/10/13
Ward, Tabitha L.	Shore Acres Elementary	Azalea Middle	06/03/13

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS

NAME OF EMPLOYEE	COST CENTER	DATE	REASON
	Probationary Dismissal		
Baskerville, Yahsarah P. (B)	Lakewood High	06/12/13	Probationary Dismissal
Godwin Jr., Harold L. (W)	Clearwater Intermediate	06/13/13	Probationary Dismissal
Kierzkowski, Karen M. (W)	Food Services	06/12/13	Probationary Dismissal
	Resignations		
Anderson, Jacquelyn D. (B)	Campbell Park Elementary	06/06/13	Moving
Bailey, Daniel G. (W)	Mildred Helms Elementary	06/08/13	Health
Bizell, Demetria D. (B)	Bay Point Middle	06/07/13	To continue education
Brissett, Takiyah S. (B)	Clearwater High	04/26/13	Personal
Clayton, Karissa L. (W)	Shore Acres Elementary	06/05/13	To accept another position
Coleman, Cortez D. (B)	Countryside High	06/07/13	Resigned in lieu of recommendation for dismissal
Diaz Bacallao, Maida (W)	Southern Oak Elementary	06/07/13	Personal
Easley, Lucy E. (W)	Tarpon Springs Fundamental Elementary	06/06/13	Position eliminated
Force, Daniel R. (W)	Maintenance	05/31/13	Quit, No Notice
Freeman III, Jimmie D. (I)	St. Petersburg High	06/12/13	Greater job potential
Gainer, Erica M. (B)	Perkins Elementary	06/06/13	To accept another position

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME OF EMPLOYEE	COST CENTER	DATE	REASON
	Resignations (Continued)		
Gauley, Misty K. (W)	Ponce de Leon Elementary	06/06/13	To accept another position
Giles, Deborah (W)	North Shore Elementary	06/06/13	Health
Gissendanner, Lashawnda M. (B)	Oldsmar Elementary	06/05/13	Moving
Harrell, Leticia K. (B)	Transportation	03/04/13	Personal
Hickey, Ryan M. (H)	Pre K-12 World Languages/ESOL	06/06/13	Moving
Jones, Jason S. (W)	Fuguitt Elementary	06/07/13	To accept another position
Jones-Clarke, Asia M.N. (B)	School Health Services	05/17/13	Personal
Kelly, Linda K. (W)	McMullen Booth Elementary	06/06/13	To accept another position
Lawrence, Yvonne J. (W)	Countryside High	06/16/13	To continue education
Lewetag, Andrea M. (W)	Nina Harris Exceptional Student Educational Center	05/29/13	Probationary employee resignation
Lord, George D. (W)	Pinellas Park High	06/06/13	Position eliminated
Malone, Susan M. (W)	Belleair Elementary	06/07/13	To accept another position
Markowich, Michelle M. (W)	Curlew Creek Elementary	06/06/13	Personal
McCarthy, Deborah A. (W)	Curtis Fundamental Elementary	06/06/13	Position eliminated
McDonald, Katrina A. (B)	Melrose Elementary	06/06/13	Personal

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TERMINATIONS
(Continued)

NAME OF EMPLOYEE	COST CENTER	DATE	REASON
	Resignations (Continued)		
McGeever, Sean E. (W)	Melrose Elementary	06/06/13	Position eliminated
Miles, Antonio H. (B)	Belleair Elementary	06/06/13	Moving
Miller, Desmond M. (B)	Maintenance	06/14/13	Personal
Morales Torres, Evelyn (H)	Tarpon Springs High	06/06/13	Moving
Parker, Brian S. (B)	Nina Harris Exceptional Student Educational Center	06/06/13	To accept another position
Petollino, Nancy E. (W)	Curtis Fundamental Elementary	06/06/13	Position eliminated
Riley, Laronda (B)	New Heights Elementary	06/06/13	Moving
Rogers, Katie L. (W)	Tarpon Springs Middle	06/19/13	To accept another position
Sagan, Christopher S. (W)	Maintenance	06/21/13	To accept another position
St. Aimie, Kervin (B)	East Lake High	05/31/13	To accept another position
Santana, Suleika (W)	Pre K-12 World Languages/ESOL	06/06/13	Moving
Seelbach, Richard J. (W)	Nina Harris Exceptional Student Educational Center	06/06/13	Moving
Simmons, Pamela D. (B)	Lakewood Elementary	06/06/13	Health
Swann, Cynthia R. (W)	Human Resources	06/03/13	Personal

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME OF EMPLOYEE	COST CENTER	DATE	REASON
	Resignations (Continued)		
Veenstra, John T. (W)	Tarpon Springs Fundamental Elementary	06/14/13	To continue education
Viscomi, Gary J. (W)	Pinellas Secondary School	05/31/13	To accept another position
Vovan, Judy A. (W)	Pinellas County Schools Police Dept.	02/27/13	To accept another position
Watkins, Janice E. (W)	Pre-Kindergarten Handicapped	06/03/13	To accept another position
Wong, Katie (A)	Pinellas Park High	06/06/13	To accept another position
Zinge, Jeannine M. (W)	Ridgecrest Elementary	05/16/13	Personal
	Retirements		
Bach, Clifford J. (W)	pTEC/Clearwater	06/28/13	Retirement from Investment Plan
Blizzard, Reed A. (W)	Transportation	06/05/13	Normal retirement
Botterbusch, Hope C. (W)	pTEC/Clearwater	06/30/13	Retirement from DROP
Broeske, Linda L. (W)	Ridgecrest Elementary	06/06/13	Normal retirement
Chylewski, Andrzej (W)	Meadowlawn Middle	05/28/13	Normal retirement
Daly, Eleanor G. (W)	Osceola High	06/06/13	Normal retirement
Foster, Ernestine (B)	Melrose Elementary	06/07/13	Normal retirement
Jackson, Annette M. (B)	Perkins Elementary	06/06/13	Normal retirement
Johnson, Janice A. (W)	High Point Elementary	06/06/13	Retirement from Investment Plan

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

TERMINATIONS
(Continued)

NAME OF EMPLOYEE	COST CENTER	DATE	REASON
	Retirements (Continued)		
Johnston, William J. (W)	School Safety and Security	06/28/13	Retirement from Investment Plan
Judah, Henry D. (W)	Tarpon Springs High	06/04/13	Early Retirement
Kennedy, Debra J. (W)	Dunedin High	06/06/13	Early Retirement
Lane, Matty C. (B)	Gulfport Elementary	06/09/13	Normal retirement
Miller, Cheryl A. (W)	McMullen Booth Elementary	06/06/13	Early Retirement
Olpp, Claudia A. (W)	Belleair Elementary	06/07/13	Normal retirement
Orlofske, Lisa M. (W)	Dunedin Elementary	06/06/13	Early Retirement
Roche, Robert K. (W)	Pinellas County Schools Police Dept.	06/19/13	Retirement from Investment Plan
Rogers, Gwendolyn I. (B)	Largo Middle	06/07/13	Retirement from DROP
Strnad, Donna J. (W)	School Health Services	06/06/13	Retirement from Investment Plan
Storozow, Kenneth F. (W)	Vehicle Maintenance	06/28/13	Normal retirement
Tate, Toya M. (B)	Hamilton Disston	06/18/13	Retirement from Investment Plan
Tenney, Marguerite A. (W)	Frontier Elementary	06/06/13	Early Retirement
Wimberly, James O. (B)	Transportation	06/05/13	Normal retirement
Zalewski, Paul J. (W)	Fitzgerald Middle	05/31/13	Normal retirement

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

ADJUSTMENT

NAME OF EMPLOYEE	COST CENTER	ADJUSTMENT
Wery Jr., Richard E.	Vehicle Maintenance	Adjustment to the June 11, 2013, Board Agenda, Set B; Terminations: Change date to 06/28/13 from 06/27/13.

ADDITIONAL DUTY FOR THE SUMMER OF 2013
PROFESSIONAL/TECHNICAL/SUPERVISORY EMPLOYEES

Middle School Education
Participant: 1, Cost: $1481

Elementary Reading/language Arts
Participant: 1, Cost: $1225

Secondary Science
Participant: 1, Cost: $1207

K-12 Guidance Services
Participant: 1, Cost: $1207

APPROVED:_____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: Jul 30 2013 FINAL HR Board Agenda Sets A-D (4075 : Request Approval of Personnel Recommendations)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4113)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal, Safety Harbor Middle School

BACKGROUND:
The Assistant Principal, Safety Harbor Middle School position is available due to a change in assignment of Kristen Clausen effective July 29, 2013. This position was advertised for one week and eleven applicants applied for the position. Superintendent's staff interviewed three applicants on July 18, 2013.

STRATEGIC DIRECTION: Managing Systems for Effective and Efficient Operations

RECOMMENDATION:
Recommend the School Board approve the appointment of **Matthew Miller,** Social Studies Teacher at Safety Harbor Middle School to Assistant Principal, Safety Harbor Middle School effective July 29, 2013. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:
Matthew Miller began his career in Pinellas County Schools in 2006. He currently serves as a Social Studies Teacher at Safety Harbor Middle School (2006 to present).

Mr. Miller earned his bachelor's degree in Social Sciences at Oakland University and a master's degree in Educational Leadership from National Louis University.

SUBMITTED BY:
Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4114)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal, Osceola Fundamental High School

BACKGROUND:
The Assistant Principal, Osceola Fundamental High School position is available due to a change in assignment of Melissa Campbell effective August 5, 2013. This position was advertised for one week and nine applicants applied for the position. Superintendent's staff interviewed three applicants on July 18, 2013.

STRATEGIC DIRECTION: Managing Systems for Effective and Efficient Operations

RECOMMENDATION:
Recommend the School Board approve the appointment of **Evelyn Mowatt,** Exceptional Student Education Program Specialist to Assistant Principal, Osceola Fundamental High School effective July 29, 2013. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:
Evelyn Mowatt began her career in Pinellas County Schools in 2000. She has served as a Classroom Teacher at Dixie Hollins High School (2000-2004); an Elementary School Resource Teacher (2004-2007); a Supervisor, Exceptional Student Education (2007-2012); and currently serves at an Exceptional Student Education Specialist (2012 to present).

Ms. Mowatt earned her bachelor's degree in Special Education and her master's degree in Leadership Development from the University of South Florida.

SUBMITTED BY:
Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4115)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal, Fitzgerald Middle School

BACKGROUND:
The Assistant Principal, Fitzgerald Middle School position is available due to the retirement of Marsha McCoy effective July 15, 2013. This position was advertised for one week and eight applicants applied for the position. Superintendent's staff interviewed three applicants on July 18, 2013.

STRATEGIC DIRECTION: Managing Systems for Effective and Efficient Operations

RECOMMENDATION:
Recommend the School Board approve the appointment of **Armando Gilkes,** Mathematics Teacher at Lakewood High School to Assistant Principal, Fitzgerald Middle School effective July 29, 2013. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:
Armando Gilkes began his career in Pinellas County Schools in 2011. He has served as a Mathematics Teacher at Lakewood High School (2011-2012); an Assistant Principal Intern at Oak Grove (2012-2013); and currently serves as a Mathematics Teacher at Lakewood High School (2013 to present). Mr. Gilkes' background also includes an Academic Advisor (1995-1998), an Assessment Specialist (1998-1999), a Counselor (1999-2003), and a Middle School Mathematics and Social Studies Teacher (2003-2008) in Missouri; and a High School Mathematics Teacher (2008-2010) in Georgia.

Mr. Gilkes earned his bachelor's degree in Religious Studies from Grinnell College and his master's degrees in Counselor Education: College Student Development from the University of Iowa; in Secondary Education: Mathematics from the University of Central Missouri; and in Educational Leadership from the University of South Florida.

SUBMITTED BY:
Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4116)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal, Dunedin High School

BACKGROUND:
The Assistant Principal, Dunedin High School position is available due to a change in assignment of Thomas Brittain effective July 1, 2013. This position was advertised for one week and nine applicants applied for the position. Superintendent's staff interviewed three applicants on July 18, 2013.

STRATEGIC DIRECTION: Managing Systems for Effective and Efficient Operations

RECOMMENDATION:
Recommend the School Board approve the appointment of **Steven Plummer,** Business Education Teacher at East Lake High School to Assistant Principal, Dunedin High School effective July 29, 2013. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:
Steven Plummer began his career in Pinellas County Schools in 2006. He has served as a Business Education Teacher at Tarpon Springs High School (2006-2008) and currently serves at East Lake High School (2008 to present).

Mr. Plummer earned his bachelor's degree in Business Administration from Hanover College and his master's degree in Educational Leadership from National Louis University.

SUBMITTED BY:
Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4103)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Request Approval to Revise and/or Create the Following Job Descriptions Which Will be Effective July 1, 2013

- Routine updates/revisions
  - Supervisor, Adult Education to *Managing Officer, Adult Education* (PTS E07)
  - Manager, Facilities, Operations, Safety and Security to *General Manager, Operations* (PTS E05)
  - Manager, FACE IT PROGRAM (PTS E06)
  - Grant Specialist to *Grant Developer* (PTS E04)
  - Coordinator Other, Adult Testing (INS)
  - Network Administration Apprentice (NR D10)

- Ongoing reorganization
  - Director, Library, Technology, Instructional Materials, and Digital Learning (ADM C09)
  - Administrator, Department of Juvenile Justice / Dropout Prevention (ADM C07)
  - Administrator, Pinellas Virtual School (ADM C07)
  - 6-8 Mathematics Specialist (PTS E07)
  - 6-12 Science Specialist to *6-8 Science Specialist* (PTS E07)
  - Early Childhood Education Specialist (PTS E07)
  - Elementary Reading and Language Arts Specialist (PTS E07)
  - Supervisor, 9-12 Mathematics and Science to *9-12 Mathematics Specialist* (PTS E07)
  - Supervisor, 9-12 Mathematics and Science to *9-12 Science Specialist* (PTS E07)
  - Supervisor, K-8 Science to *K-5 Science Specialist* (PTS E07)
  - Supervisor, K-8 Mathematics to *K-5 Mathematics Specialist* (PTS E07)
  - Supervisor, K-12 Social Studies to *K-12 Social Studies Specialist* (PTS E07)
  - Supervisor, Secondary Language Arts to *6-8 Language Arts Specialist* (PTS E07)
  - Supervisor, Secondary Language Arts to *9-12 Language Arts Specialist* (PTS E07)
  - Specialist ESOL to *ESOL Specialist* (PTS E07)
  - Program Coordinator, Academic Computing (PTS E05)
  - Program Coordinator, Instructional Materials (PTS E05)

- Program Coordinator, Library Media (PTS E05)
- Coordinator, Partnership Schools to *Director, Charter Schools and Home Education* (ADM C09)
- Charter Schools and Home Education Specialist (PTS E05)

- 21st Century iClass grant
  - 21st Century iClass Community Learning Advisor (PTS E01) *Revised*
  - 21st Century iClass Community Learning Liaison (NR D09)

BACKGROUND:
Routine updates/revisions: Human Resources Services is engaged in a continuing review of current employee job descriptions and, as appropriate, proposing new job descriptions, being mindful of best practices to accomplish the district's mission and goals. The following revised and/or proposed new job descriptions accurately reflect the minimum qualifications and better align the duties and requirements with actual job responsibilities and tasks and encourage a more comprehensively trained staff.

Ongoing reorganization: As part of the ongoing reorganization, Human Resources Services has reviewed and updated current job descriptions and proposed new job descriptions to align with the revised organizational charts. The following revised and/or proposed new job descriptions accurately reflect the minimum qualifications and duties required for each position within the proposed organizational charts.

21st Century iClass grant: The 21st Century Community Learning Centers (iClass Program) are designed to provide activities that support high-quality, expanded learning to meet the needs of 225 children and families of three low-performing schools; Fairmount Park, Campbell Park, and Melrose Elementary Schools. The following proposed new job descriptions accurately reflect the minimum qualifications and duties required for each position at these three centers.

STRATEGIC DIRECTION/GOAL: Managing Productive Systems

ALTERNATIVES:
1. Approve the revisions and/or creation of the job descriptions
2. Do not approve the revisions and/or creation of the job descriptions

RECOMMENDATION:
Alternative #1 is recommended

RATIONALE:
Routine updates/revisions: The Compensation Action Plan was designed to review, update, and revise the job descriptions for all job classifications. This will assure that Pinellas County School Board job descriptions reflect the updated titles, major functions, essential responsibilities, qualifications, and pay grades, including who the individuals report to and supervise. This will eliminate the possibility of duplication of efforts and define and delineate position roles and responsibilities.

Ongoing reorganization: This will better align administrative positions within the district toward the goal of increasing student achievement, while ensuring focus on curriculum, instruction, and assessment and continuous improvement of student engagement and academic achievement.

21st Century iClass grant: This will align positions within the 21st Century iClass grant towards the goals of the grant to ensure all students are taught in a community of learners using effective educational practices which ensure 100% student success.

IMPACT STATEMENT:

Routine updates/revisions: These are revisions to existing positions and will have minimal impact on district funds. The Manager, FACE IT Program is a change from Resource Teacher, FACE IT Program to Manager, FACE IT Program with an estimated increased cost of $18,000.

Ongoing reorganization: The ongoing reorganization to this point has resulted in a net savings of $94,000 in district funding. For the purpose of estimation this dollar amount is based on entry-level compensation; however, the actual cost will be calculated as positions are filled.

21st Century iClass grant: These positions will be funded as part of the 21st Century Grant through June 30, 2014, and will be discontinued after that date unless the grant is renewed. There will be no impact to the district operating fund.

DATA SOURCES:

William P. Corbett, Ed. D., Deputy Superintendent
Michael Bessette, Associate Superintendent, Operational Services
Lori Matway, Associate Superintendent, Student and Community Services
Pam Moore, Associate Superintendent, Teaching and Learning Services
Norm Kelton, Assistant Superintendent, Technology and Information Systems
David Barnes, Executive Director, Career, Technical, and Adult Education
Dywayne Hinds, Executive Director, Middle School Education
Donna Sicilian, Executive Director, Student Services
Rita Vasquez, Executive Director, High School Education
Valerie Brimm, Director, Strategic Partnerships
Dave Gavin, Director, Network and Telecommunications
Jan Urbanski, Ed. D., Director, Special Projects
Laura Sargent, Managing Officer, Adult Education
Lill McKendry, Compensation Analyst

SUBMITTED BY:

Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

ATTACHMENTS:

- Job Descriptions 073013 (PDF)

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 8601
Pay Grade: ~~C~~E07

FLSA: Exempt
~~ADM~~ PTS

~~SUPERVISOR~~, MANAGING OFFICER, ADULT EDUCATION

REPORTS TO:
Executive Director, Career, Technical, and Adult Education

SUPERVISES:
Instructional ~~s~~Staff
Support Staff

QUALIFICATIONS:
Master's degree from an accredited college or university with certification in Administration and Supervision, Educational Leadership, School Principal, or an equivalent certification as defined by the Florida Department of Education. Five (5) years professional experience with adult~~,~~ or community education programs

MAJOR FUNCTION

The ~~Supervisor of~~ Managing Officer, Adult Education is responsible for the supervision, curriculum design and development, and continuous improvement of ~~A~~adult ~~E~~education, ~~A~~adults with ~~D~~disabilities, and other countywide career, technical, and adult education programs~~,~~ on and off campus, day~~,~~ and evening. ~~This responsibility includes goal setting, planning, organizing, coordinating, decision-making, communicating and evaluating. The Supervisor collaborates with other district departments and individual schools in meeting the district's strategic directions.~~

ESSENTIAL RESPONSIBILITIES

- Supervises programs in the areas of ~~A~~adult ~~E~~education, ~~A~~adults with ~~D~~disabilities, and other countywide ~~C~~career, ~~T~~technical and ~~A~~adult ~~E~~education programs at the secondary and postsecondary levels
- Actions include goal setting, planning, organizing, coordinating, decision-making, communicating, and evaluating all adult education programs
- Facilitates articulation of all levels of programs with outside agencies
- ~~Coordinates with regional area superintendents and high school principals in the overall supervision of adult and community sites and programs~~
- Serves as contact person for the business community relevant to supervised programs
- Promotes, communicates, and reviews progress toward program and ~~C~~career, ~~T~~technical, and ~~A~~adult ~~E~~education departmental goals
- Represents the district at state meetings related to the instructional program
- Develops and manages departmental budget priorities and annual budget
- Advocates, facilitates, and monitors the alignment of curriculum, instruction, assessment, and improvement (CIAI) in the accomplishment of district goals
- Represents ~~C~~career, ~~T~~technical and ~~A~~adult ~~E~~education on cross-functional teams
- Provides recommendations for staffing model
- Maintains an information system that supports and monitors the district's strategic directions
- Monitors and communicates data in CIAI as related to ~~C~~career, ~~T~~technical and ~~A~~adult ~~E~~education students
- Interprets impact of federal and state legislation and state board rule as it relates to ~~C~~career, ~~T~~technical and ~~A~~adult ~~E~~education programs and students
- Monitors and communicates current labor market information relevant to supervised programs
- Continually monitors performance-based indicators relevant to program viability

~~SUPERVISOR~~, MANAGING OFFICER, ADULT EDUCATION

ESSENTIAL RESPONSIBILITIES (Continued)
• Participates in goal setting and planning processes within the department, based on district vision and planning • Participates in departmental staffing model recommendations and problem solving • Develops budget within department parameters that aligns to program, department, and district goals • Plans for and implements the development of new programs as appropriate • Evaluates program support and program staff as appropriate • Advocates, facilitates, and monitors career development of staff • Communicates professional development opportunities for district- and school-based personnel • Plans and conducts professional development activities for district- and school-based personnel • Recognizes staff members' contributions to the district, division, department, and program goals • Seeks opportunities for personnel professional growth and development • Assists in the recruitment, selection, orientation, and induction of instructors as appropriate • Participates in curriculum development and design activities • ~~Participates in School Improvement Plan processes~~. Interprets and monitors curriculum design and development, instructional strategies, and continuous improvement • ~~Supports and monitors process for establishing vocational equipment replacement priorities~~ • Assists in development, preparation, implementation, and evaluation of all state and federal projects • Participates in analyzing performance results and measures in relation to instructional methodology used for highest student achievement • Communicates results and provides recommendations for adjustments to instructional methodology based on analysis of results for continuous program improvement • Communicates performance-based program data results and provides recommendations relevant to the continuous improvement of instructional programs • Solicits and listens to customer input from staff, schools, parents, and the business community • Monitors customer satisfaction results • Develops and monitors program processes and services based on needs of students, teachers, administrators, families, and the business community • Performs other related work as required

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*

HISTORY OF JOB CLASSIFICATION
BOARD APPROVED: 2/85; FORMAT REVISED: 7/88; REVISED: TITLE AND MQ'S PBL; BOARD APPROVED: 6/13/00; REVISED MF AND D&R 6/00 PBL; REVISED: TITLE AND MQ'S 5/03 WB, BOARD APPROVED: 05/28/03; UPDATE DIVISION NAME: 1/06 AK.; REVISED: TITLE, MF, D&R, MQ 5/09 RAS; BOARD APPROVED: 6/16/09 EFF 7/01/09; REVISED FORMAT, TITLE, SALARY SCHEDULE, MF, ER, ADA 4-01-13 LM, BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

~~SUPERVISOR~~, MANAGING OFFICER, ADULT EDUCATION

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6827
Pay Grade: E05

FLSA: EXEMPT
PTS

GENERAL MANAGER, ~~FACILITIES,~~ OPERATIONS~~, SAFETY AND SECURITY~~

REPORTS TO:
Associate Superintendent, Operational Services

SUPERVISES:
~~Not Applicable~~ Support Staff

QUALIFICATIONS:
Graduation from high school or possession of a GED. Five (5) years~~'~~ experience as a Head Plant Operator or five (5) years of progressive management experience in a school setting or equivalent. Demonstrated working knowledge of computer applications as they apply in a business setting. Must obtain certification by the ~~S~~state of Florida as a Fire, Casualty, and Sanitation ~~i~~Inspector within one (1) year of appointment to the position. Must obtain certification by the National Recreation and Park Association (NRPA)~~,~~ as a Playground Safety Inspector within (1) year of appointment to the position. ~~Background of~~ ~~d~~Demonstrated performance that assures potential for success. Equivalent combination of education and experience to meet the above minimum qualifications will be considered. Must possess a valid ~~S~~state of Florida Class E noncommercial driver's license.

PREFERRED:
Associate ~~D~~degree, ~~or~~ ~~T~~technical ~~S~~schooling or equivalent training in an applicable discipline. Experience with purchasing contracts for a public school system. Working knowledge of local building and fire codes. Strong working knowledge of building operations at elementary, middle, and high school levels.

MAJOR FUNCTION

Performs highly responsible management duties for the Associate Superintendent, Operational Services ~~Facilities~~, ~~Operations,~~ ~~Safety, and Security~~ in matters related to safety, security, performance, and plant operations at the school level. Utilizes skills and abilities to conduct preservice and inservice training of personnel and is responsible for the detection of potential safety hazards. Works collaboratively with the Associate Superintendent, Operational Services ~~Facilities~~, ~~Operations,~~ ~~Safety and Security~~ in planning and reviewing strategic work protocols to assure professionally managed and maintained facilities. Conducts routine site safety reviews and plans, designs, and coordinates safety and security projects with school-based personnel, district personnel, local government agencies, and private contractors. Position requires the use of independent judgment and professional discretion.

ESSENTIAL RESPONSIBILITIES

- Conducts preservice and inservice workshops on proper use, care, and maintenance of equipment, materials and facilities
- Receives, analyzes, and investigates accident reports involving personal injury to employees occurring on school property; makes recommendations to correct conditions
- Investigates fires; receives and analyzes fire and evacuation drill reports; makes recommendations for updating when necessary
- Conducts periodic and special inspections of facilities for proper sanitation, order, and physical condition; produces written reports

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ESSENTIAL RESPONSIBILITIES (Continued)

- Applies knowledge of proper maintenance procedures, safety requirements of a school system, and proper care and use of supplies and equipment
- Coordinates with district departments all requests for routine, emergency, and unscheduled work or projects
- Reviews special requests for maintenance services, projects, renovations, remodeling, and contractual items
- Conducts onsite surveys to help the maintenance department determine priorities, materials needed, and the degree of urgency
- Prepares routine and special maintenance projects for administrative submission; responsible for follow-through from early planning stages through completion
- Investigates and coordinates resolution regarding incomplete work
- Meets regularly with the maintenance department to coordinate, plan, and share information
- Plans and prepares budgets for plant operations, supplies, ~~and~~ equipment, and maintenance and security projects
- Reviews Pinellas County Health Department inspection reports and facility follow-up reports
- Participates in interviews and upholds the supporting service personnel assignment process for filling positions~~,~~ and consults with principals to develop or revise work schedules
- Investigates personnel issues and grievances, recommends disciplinary action, and works with the Office of Professional Standards
- Reviews current developments on safety and fire prevention; accompanies city, county, or state inspectors on scheduled Florida State Fire Inspections and ~~i~~ensures compliance
- Completes Head Plant Operators' evaluations in cases where applicable
- Supports Head Plant Operators in evaluating site Plant Operations staff
- Performs other related work as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 9/79 SSN; REVISED: 3/82 WP; REVISED: 1/86 RW; FORMAT REVISED: 3/88; MQ'S REVISED: 11/91 PBL; BOARD APPROVED: 3/25/92; MQ'S REVISED: 2/93 PBL; BOARD APPROVED: 2/24/93; MQ'S REVISED: 10/97 AK; BOARD APPROVED: 11/12/97; PREFERRED ADDED, MF, D&R REVISED: 4/00 AK; BOARD APPROVED: 10/01; REVISED TITLE, PG, MF, D&R, MQ's: 9/07 AK; BOARD APPROVED: 10/30/07; REVISED TITLE, MF, D&R, MQ's: 1/11 LM, BOARD APPROVED: 2/22/11, REVISED FORMAT, TITLE, SALARY SCHEDULE, PREFERRED, ED, ADA 6/13, LM; BOARD APPROVED:

GENERAL MANAGER, ~~FACILITIES,~~ OPERATIONS~~, SAFETY AND SECURITY~~

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds			X		
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds			X		
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending			X		
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy				X	
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van			X		
27. Other physical, mental or visual ability required by the job			X		

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: E06

FLSA: -Exempt
PTS

MANAGER, FACE IT PROGRAM

REPORTS TO:
Executive Director, Student Services

SUPERVISES:
Professional Staff/Facilitators
Volunteers
Language Translators

QUALIFICATIONS:
Master's degree from an accredited college or university in social work, psychology, counseling, education, or a related field including classes in counseling, psychology, social work, exceptional education, or educational leadership. Holds or is eligible for a Florida Professional Educator's Certificate. Three (3) years successful, documented experience in a related field.

PREFERRED:
Educational Specialist degree in Educational Leadership and demonstrated experience in substance abuse prevention, violence prevention and other related prevention areas. Demonstrated effective oral and written communication skills. Demonstrated supervisory experience.

MAJOR FUNCTION

Responsible for establishment, implementation, and continuation of the FACE IT Program and drug prevention related services for the district. Provides support and assistance to region superintendents, directors, district personnel, administrators, teachers, students, parents, community agencies, and court programs in direct correlation to the FACE IT program and drug prevention.

ESSENTIAL RESPONSIBILITIES

- Provides leadership in the formulation of goals and objectives and establishes priorities for the district's drug prevention programs
- Serves as the district's drug prevention contact person, is the district liaison with Department of Juvenile Justice, Pinellas/Pasco District Court, law enforcement, and various community agencies in matters concerning drug prevention
- Serves on various community boards and professional committees relating to drug prevention
- Recruits, selects, and trains professional staff, volunteers, and translators for the FACE IT drug prevention program
- Develops and monitors program budget
- Prepares and approves all payroll
- Monitors and approves purchases of all supplies and curriculum materials
- Plans, develops, implements, and monitors program curriculum, interprets and implements drug prevention legislation, keeps curriculum current within Common Core Standards, FCAT, RTI, and National Standards

MANAGER, FACE IT PROGRAM

ESSENTIAL RESPONSIBILITIES (Continued)
• Researches, evaluates, selects, and secures instructional material, incorporates new materials, approaches, and current research into the FACE IT drug prevention program for use by professionals/facilitators and staff in other disciplines • Collects, records, and interprets student, program, and discipline referral data districtwide • Interprets district, local, state, and national data • Evaluates long-term impact and effectiveness of program on student progress and behavior • Mentors staff and observes classes, particularly those of new professionals/facilitators, and offers comments and suggestions for improvement • Develops, plans, and implements staff development for the FACE IT staff, teachers in other disciplines, and other district personnel; provides ongoing professional development • Models creative and innovative thinking for staff and other personnel in keeping with compassionate education for all students and parents/caregivers • Monitors all physical sites where program is located • Works flexible hours to oversee the FACE IT Program evening schedule • Develops, prepares, staffs, budgets, and implements the FACE IT Summer Program • Prepares, maintains, and oversees all FACE IT program records and reports • Monitors districtwide school referrals, enrollment, attendance, reassignment of FACE IT students and attendance of parents/caregivers • Attends parent meetings as needed districtwide • Attends monthly district-level Principal Leadership meetings • Communicates drug prevention program concerns to region superintendents, directors, and subject area supervisors • Communicates information about drug prevention programs to school personnel, administrators, counselors, attendance workers, parents/caregivers, and community agencies • Communicates with Region Superintendents relating to reassignment of students • Solves problems systematically for all parent/caregiver concerns, behavior issues, and school concerns • Disseminates and implements School Board Policy and Procedures as it relates to students, parents/caregivers, staff, translators, and volunteers in the FACE IT program • Serves as the liaison for drug prevention with other school districts • Serves and responds as a member of the district crisis response team • Assists the Executive Director, Student Services in coordinating programs and activities, which include, but are not limited to violence prevention, service learning, drug prevention, and behavior management • Assists school improvement teams in developing safe schools goals and action plans • Performs other related duties as required

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

MANAGER, FACE IT PROGRAM

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED 5/13; LM, BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

MANAGER, FACE IT PROGRAM

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds			X		
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending			X		
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors		X			
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects				X	
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts				X	
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van				X	
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: ~~6622~~ 8311
Pay Grade: ~~C04~~ E04

FLSA: Exempt
PTS

GRANTS ~~SPECIALIST~~ DEVELOPER

REPORTS TO:
Director, Special Projects

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Bachelor's degree from an accredited college or university. Florida certification in any field and/or five (5) years related professional experience to include three (3) years grant-related experience, or the equivalent combination of education, training, and experience. Demonstrated ~~knowledge of district curriculum expectations and/or demonstrated~~ success in writing funded grants. Demonstrated ability to work effectively with others. ~~Must show evidence of a working knowledge of the principles of quality management or commit to begin training in the area of quality within the first six (6) months of employment.~~

PREFERRED:
Master's degree from an accredited college or university. Knowledge of district curriculum expectations. Demonstrated leadership experience at a school-based or central office site. ~~Demonstrated leadership experience at a school based or central office site. For grant coordination, demonstrated experience preferably at the same level as the schools/departments included in the funded grant.~~ Experience working with federal and/or state grants. ~~program coordination and district fiscal practices.~~

MAJOR FUNCTION

Assists the Director, Special Projects in obtaining ~~or coordinating~~ federal, state, and other specially funded projects for the Pinellas County School System, ~~either~~ by aiding school and district personnel in the interpretation of guidelines and in the preparation of grant proposals ~~or by implementing grant-funded programs at schools/departments funded through identified grants.~~

ESSENTIAL RESPONSIBILITIES

~~**Grant Proposal Development:**~~

- Works cooperatively with district- and school-based personnel in the preparation, evaluation, and submission of grant applications
- Creates and manages grant development timelines
- Provides training and technical assistance to school and district personnel in the identification of funding opportunities and the grant writing process
- Prepares and distributes communications to all district sites, schools, and centers with funding updates and opportunities
- Reviews and summarizes Requests for Proposals
- Aligns grant proposals with program requirements, Board Policy, and Strategic Plan
- Develops a thorough knowledge of state, federal, and other project regulations and guidelines dealing with grant applications
- Assists in providing leadership to appropriate personnel in developing curriculum needs, which may be funded by special grant monies
- Interprets state, federal, and other project guidelines for the preparation of grants
- Collaborates with partnering agencies in proposal development
- Performs other related duties as required

GRANTS ~~SPECIALIST~~ DEVELOPER

ESSENTIAL RESPONSIBILITIES (Continued)
~~Grant Coordination:~~ • ~~Coordinates funded grant program development and implementation for identified schools / departments~~ • ~~Aligns program activities with grant program and district goals and objectives~~ • ~~Collaborates with school-based and district office personnel, federal and/or state grant program staff, and possibly with contracted project evaluators to ensure achievement of grant program goals and objectives~~ • ~~Develops overall grant program implementation timelines~~ • ~~Manages budgets and monitors expenditures for compliance with grant requirements~~ • ~~Serves as liaison with school-based personnel and district level staff~~ • ~~Coordinates and assists grant program evaluation~~ • ~~Prepares and disseminates information on the effectiveness of grant program implementation~~ • ~~Prepares annual grant performance reports and submits to federal and/or state program officer and special projects office~~ • ~~Coordinates development and implementation of staff training in support of grant goals and objectives~~ • ~~Performs other related duties as required~~
TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 9/99 PBL; BOARD APPROVED: 9/28/99; UPDATED D&R, MQ: 9/03 AK; BOARD APPROVED: 9/23/03; UPDATED MQ & PREFERRED: 1/11 RAS; BOARD APPROVED: 02/08/11; REVISED FORMAT, TITLE, SALARY SCHEDULE, QUALS, PREFERRED, MF, ER, ADA, 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

GRANTS ~~SPECIALIST~~ DEVELOPER

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

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PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 2205 FLSA: Exempt
Pay Grade: Instructional

COORDINATOR, OTHER - ADULT TESTING

REPORTS TO:
Managing Officer, Adult Education

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Bachelor's degree from an accredited college or university. Florida Department of Education certificate in an academic field. ~~related field.~~ Demonstrated ability in oral and written communication skills, planning, and organization. Three (3) years professional experience.

PREFERRED:
Adult education and/or GED Testing experience.

MAJOR FUNCTION

Serves as ~~the~~ a General Educational Development (GED) ~~chief examiner~~ test administrator and is responsible for coordinating and conducting the GED testing program at either the north or south GED testing center.

ESSENTIAL RESPONSIBILITIES

- Ensures compliance will all GED testing policies, procedures, and requirements.
- Prepares and processes state and federal annual GED contracts
- Recommends and schedules appropriate personnel for all testing sessions, maintaining the integrity of testing in Pinellas County
- Provides publicized testing schedules in compliance with ~~state and local mandates and ensures testing opportunities countywide for all eligible candidates~~ GED testing requirements
- Ensures the security of all testing ~~materials and~~ situations
- Maintains sufficient ~~materials and~~ services to meet countywide testing demands
- ~~Follows policies relating to receipt, storage, inventory, disbursement and shipment of secure test materials~~
- Ensures the ~~inventory and~~ acceptable condition of ~~all~~ the testing ~~materials~~ lab at the beginning and end of each testing session. ~~Securely transports materials to locked storage~~
- Provides appropriate accommodations for eligible disabled candidates at the testing site
- Maintains records and financial management as they relate to adult testing
- Assists ~~testing and sign-up center personnel with procedures for all testing instruments~~ with online test registration process at all adult schools
- Assists administrators with preparing required reports and dissemination of statistical information as they pertain to the GED Testing program
- Addresses community organizations on request on issues related to ~~Adult~~ GED testing
- Performs other related work as required

COORDINATOR, OTHER - ADULT TESTING

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 1/94 PBL/DLH; FORMAT REVISED LM 9/04; REVISED FORMAT, MF, ER, ADA 4/01/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

COORDINATOR, OTHER - ADULT TESTING

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds				X	
3. Lift objects weighing 51 to 100 pounds			X		
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds				X	
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time			X		
12. Stooping and bending				X	
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects				X	
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van				X	
27. Other physical, mental or visual ability required by the job	X				

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PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6890
Pay Grade: D10

FLSA: Non-Exempt
Non-Rep Support

NETWORK ADMINISTRATION APPRENTICE

REPORTS TO:
Director, Network and Telecommunications

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Graduation from high school or possession of a GED. Current enrollment in a bachelor's degree program at an accredited college or university in Computer Science or a related field or enrollment in an accredited Cisco Certified Network Associate (CCNA) Associate of Arts program~~, plus one (1) year experience in an IBM or comparable environment, working with major operating system and subsystem software development, to include data base management and knowledge of Microsoft internet information server (IIS) and SQL.~~ Demonstrated knowledge and experience with Microsoft servers, personal computers, ~~NT servers and enterprise~~ networks, and related hardware and software.

MAJOR FUNCTION

Assists the Network Administrator in performing ~~highly complex technical and analytical work in~~ the daily support of WAN/LAN and wireless network systems including tasks such as documenting and configuring systems during installation. Trains on an array of advanced subjects including the design, ~~installation, documentation~~, support, and maintenance of districtwide networks and associated applications. ~~Provides guidance to applications personnel in the use of systems software, linkage to application programs, servers and the impact of such on networks~~. Functions as a backup to the Network Administrator position.

ESSENTIAL RESPONSIBILITIES

- ~~Provides~~ Assists with the communications network administration, including design, implementation, and ~~use of~~ use of network software to design network architecture, test communications links, and troubleshoot communication link failures
- ~~Provides technical responsibility for network and district-wide applications with in-depth knowledge of a wide variety of communications hardware and software~~
- ~~Maintains, and documents~~ Assists with the maintenance and documentation of ~~infrastructure~~ network systems including ~~servers~~, switches, routers, ~~hubs,~~ firewalls, intrusion detection/prevention systems, ~~and~~ wiring, and physical infrastructure
- ~~Oversees~~ Assists with network/computer resources and installation of new equipment
- ~~Administers~~ Assists with the testing and analysis of all components of network facilities to ensure operational status
- ~~Responsible for and supports a variety of district applications.~~
- ~~Provides site design and client support.~~
- Participates in the research, design, installation, and operation of the district LAN, WAN, routers, multi-layer switches, and wireless networks
- ~~Provides~~ Assists with the ongoing support for the district network security infrastructure including firewalls, VPNs, system patching, and managed anti-virus systems
- ~~Provides~~ Assists with the management and maintenance ~~on~~ of network servers and applications on various platforms as it applies to the district network

NETWORK ADMINISTRATION APPRENTICE

ESSENTIAL RESPONSIBILITIES (Continued)
• Provides technology assistance to customers via e-mail, telephone, and in person throughout the district • ~~Creates, maintains, and manages appropriate online documentation resources~~ • Work with other members of the ~~Management~~ Technology and Information Systems (~~M~~TIS) Team in resolving complex issues • ~~Maintains technical data on state-of-the-art systems or applications software and computer equipment; applies knowledge, as applicable, in making recommendations to management and/or users for new systems or modifications to existing systems~~ • ~~Provides or assures that~~ Assists with providing technical guidance and resources ~~are available~~ to team members when necessary • ~~Researches, evaluates and recommends~~ Assists with the research, evaluation, and recommendation of changes in hardware, software, data communications, and techniques that contribute to more effective automated systems capabilities • Works in the ~~F~~field ~~work~~, as required, to support and learn Network Administration skills • Performs other related duties as assigned
TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 1/08 AK; BOARD APPROVED: 2/12/08; REVISED FORMAT, MQ, MF, ER, ADA, 5/13 LM, BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

NETWORK ADMINISTRATION APPRENTICE

WORKING CONDITIONS PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending	X				
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

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PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: C09

FLSA: Exempt
Administrative

DIRECTOR, LIBRARY, TECHNOLOGY, INSTRUCTIONAL MATERIALS, AND DIGITAL LEARNING

REPORTS TO:
Associate Superintendent, Teaching and Learning Services

SUPERVISES:
Program Coordinator, Academic Computing
Program Coordinator, Library Media
Program Coordinator, Instructional Materials
Instructional Staff
Support Staff

QUALIFICATIONS:
Master's degree with certification in Administration and Supervision or Educational Leadership. Five (5) years related professional experience. Demonstrated organizational and communication skills. Must show evidence of working knowledge of the principles of quality management or commit to begin training in the area of quality management within the first six (6) months of employment.

PREFERRED:
Experience across various grade levels - elementary, middle, and high school. Demonstrated knowledge and expertise to facilitate development of complex data solutions and networking requirements. Demonstrated leadership in planning for and in utilizing technologies for academic instruction and data analysis. Certification in Educational Media (K-12).

MAJOR FUNCTION

The Director of Library, Technology, Instructional Materials, and Digital Learning is responsible for the supervision of library media/technology, instructional materials, and digital learning in elementary, middle high schools, and in exceptional student and adult centers. This responsibility includes providing leadership, developing strategic plans aligned to customer requirements, deploying processes to support strategic goals, developing and managing human resources, and monitoring progress toward goal measures. It also includes evaluating results in order to provide quality library/media programs and services. Provides instructional materials for effective instruction, academic software applications to support data management and analysis, as well as digital learning options for students. The Director supports student achievement by providing leadership and collaboration that ensures access to and effective use of diverse information and multimedia resources, instructional materials, supported by academic solutions through district and school library media/technology programs. The position requires collaboration with district departments, area superintendents, principals, and teachers in using current technologies to manage information, resources, and both state-adopted and non-state-adopted instructional materials.

ESSENTIAL RESPONSIBILITIES

- Communicates, plans collaboratively, and develops partnerships with other district departments, school administrators, vendors, library information specialists, textbook coordinators and the community
- Coordinates department to consult with architects, principals, and library information specialists to administer the educational specifications for new construction/remodeling projects of library information centers, including furniture, shelving, network infrastructure, security system, and installation

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ESSENTIAL RESPONSIBILITIES (Continued)

- Recommends to principals, technology coordinators, and library information specialists the purchase of equipment to support audiovisual production, computer technology, local area network, and multimedia production, and digital learning materials
- Coordinates department to advise library information specialists on the selection and utilization of library materials, including print resources, audiovisual materials, computer software, and online services
- Promotes, reviews, and communicates progress toward division goals
- Manages data collection and reporting functions in library media/technology, academic computing, and digital learning; uses data in decision-making
- Represents department on cross-functional teams
- Serves as liaison with community groups, parents, colleges and universities, and other agencies
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- Communicates budget needs to the Teaching and Learning Services Leadership Team
- Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions
- Keeps abreast of the rapidly changing technological advances
- Coordinates the cataloging of print and non-print resources, application for the statewide union catalog, maintenance of the media resource library, and reinforcement of copyright law throughout the county
- Maintains an information system that supports the facilitation and monitoring of division goals and initiatives
- Interprets impact of state legislation and State Board rule on library media/technology, instructional materials, and digital learning
- Plans and coordinates professional development opportunities for department staff, administrators, library media/technology specialists, technology specialists, and teachers
- Coordinates the allocation of available resources to school library information centers to support district goals, including block grant and state allocation
- Interprets and monitors for schools the school board curriculum policy regarding library media/technology; provides policy input
- Establishes and oversees annual budgets from various funding allocations to support library media/technology, instructional materials, and digital learning
- Provides leadership in the formulation of goals and objectives for the textbook depository; plans, manages, and evaluates effectiveness of the department
- Supervises supporting staff performing textbook and other instructional materials related activities in the textbook depository
- Serves as liaison between the district and the Florida School Book Depository, state Department of Education, and publishers' representatives on all matters relating to textbooks and state-adopted related materials as well as non-state-adopted related materials
- Coordinates the supervision, development and implementation of textbook related procedures and the overall operation of the textbook depository
- Prepares the Annual Instructional Materials Budget for the district including school based allocations and other programs requiring instructional materials allocations
- Periodically reviews and provides guidance to schools and centers regarding the usage of instructional material allocations
- Ensures accurate records of deposits to and expenditures from the district textbook account
- Works with staff to evaluate all requisitions from schools in accordance with the "Recommended and County Approved Instructional Materials Program", prepared by the instructional staff, verifying guidelines, limits on supplementary titles, prices, and extensions

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ESSENTIAL RESPONSIBILITIES (Continued)

- Coordinates the responsibility for the annual state-adopted instructional materials process
- Ensures that all provisions of the Florida Statutes and of the State Board of Educational Regulations, governing the "State Free Instructional Materials Program" are met and that local policies or procedures are not in conflict
- Participates in the legislative process as it relates to state-adopted instructional materials to seek adequate funding for instructional materials
- Maintains communication with Curriculum Specialists for planning purposes regarding adoption and other instructional materials needs
- Applies knowledge of Florida State Laws and Regulations, policies, and procedures pertaining to instructional materials
- Works closely with curriculum personnel to implement and evaluate academic computing initiatives
- Demonstrates initiative in identifying potential problems or opportunities for improvement
- Works in conjunction with region superintendents, principals, teachers, and curriculum leaders to provide each with effective data management tools to accurately analyze and use current information needed to make informed decisions
- Reviews and analyzes existing data solutions and facilitates revisions or new development of solutions to enable district users to effectively manage data and information
- Examines and analyzes existing schools' learning challenges and facilitates the development of solutions utilizing instructional learning technology resources
- Directs the work of instructional technology and distance learning and their respective functions, ensuring that activities assigned are completed in the most competent, effective, and efficient manner
- Oversees all current and long-range instructional technology support budgets
- Assists schools and departments throughout the district in efforts to develop user technology skill proficiency to utilize technology to support operations while enhancing productivity and effectiveness
- Works in cooperation with all departments to effectively implement the district's Technology Plan
- Utilizes appropriate strategies and problem-solving tools to make decisions concerning planning, utilization of funds, and delivery of services
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 6/13 LM; BOARD APPROVED:

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van			X		
27. Other physical, mental or visual ability required by the job	X				

Director, Library, Technology, Instructional Materials, and Digital Learning – ADM

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: C07

FLSA: Exempt
Administrative

ADMINISTRATOR, DEPARTMENT OF JUVENILE JUSTICE / DROPOUT PREVENTION

REPORTS TO:
Director, Dropout Prevention

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
Master's degree with certification in a subject area and/or social science area and certification in Administration and Supervision at the elementary and/or secondary level, Educational Leadership, or an equivalent certification as defined by the Florida Department of Education. Five (5) years teaching experience. Demonstrated knowledge of dropout prevention strategies. Demonstrated proficiency in oral and written communication skills. Must show evidence of working knowledge of the principles of quality management or commit to begin training in the area of quality management within the first six (6) months of employment.

MAJOR FUNCTION

The Administrator, Department of Juvenile Justice (DJJ) / Dropout Prevention coordinates and administers the district's juvenile justice and dropout prevention programs and provides services and articulation of such among other programs.

ESSENTIAL RESPONSIBILITIES

- Serves as a representative to the Teaching and Learning Services Team
- Assists the Director, Dropout Prevention in developing, implementing, and formulating goals and objectives for DJJ and dropout prevention programs
- Articulates curriculum and testing issues with subject core specialists
- Determines and develops budgets, staffing models, and FTE projections for all school-based programs, the dropout prevention school, and for the after-school tutoring programs.
- Implements priorities and monitoring all school-based and out-of-school programs for compliance with dropout prevention law, Florida Statues, State Board rules, district policies, and other applicable regulations and guidelines
- Administers out-of-school dropout prevention programs including selecting, supervising, and evaluating teachers; implementing Pinellas County School Board Policies and Procedures and providing curriculum materials
- Prepares and implements local, state, and federal grant projects
- Plans, coordinates, and presents professional development trainings to appropriate staff members
- Creates, edits, and prepares forms used in monitoring dropout prevention programs.
- Selects and distributes instructional materials for dropout prevention school programs
- Edits, organizes, and distributes manuals, and other materials annually and on an as-needed basis to teachers, school personnel, and community including revisions to the District's Comprehensive Dropout Prevention Plan
- Presents program information to schools regularly and to community groups upon request
- Articulates with transportation and budget

ADMINISTRATOR, DEPARTMENT OF JUVENILE JUSTICE / DROPOUT PREVENTION

ESSENTIAL RESPONSIBILITIES (Continued)
• Participates in all activities related to planning, implementing, supervising, and administrating out-of-school and school-based dropout prevention programs • Supervises clerical help and staff positions • Collaborates with individual teachers, school administrators, teams, and staff regarding dropout prevention issues • Plans, organizes, and conducts regularly scheduled meetings with school-based dropout prevention program personnel • Articulates with food service, textbook depository, testing, and other administrative offices as service needs arise. • Administers beginning teacher portfolios in school-based dropout prevention programs (upon request) and the dropout prevention school • Hires and monitors teachers for the after-school tutoring programs • Attends state and national conferences; serves on various boards and committees relating to dropout prevention; attends faculty, curriculum, and parent meetings as needed • Performs other duties as required
TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds		X			
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds		X			
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: C07

FLSA: Exempt
Administrative

ADMINISTRATOR, PINELLAS VIRTUAL SCHOOL

REPORTS TO:
Director, Advanced Studies and Academic Excellence

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
Master's degree from an accredited college or university with certification in Educational Leadership or an equivalent certification as defined by the Florida Department of Education. Five (5) years administrative experience in public schools. Demonstrated knowledge and expertise to facilitate development of complex data solutions and networking requirements. Demonstrated leadership in planning for and in utilizing technologies for academic instruction and data analysis. Must show evidence of working knowledge of the principles of quality management or commit to begin training in the area of quality management within the first six (6) months of employment.

MAJOR FUNCTION

Performs administrative work to support and direct district personnel as related to virtual education. Oversee the utilization of academic software applications to support virtual education, data management, and analysis. Collaborates with and supports district departments, area superintendents, principals, and teachers in communicating virtual education opportunities for students.

ESSENTIAL RESPONSIBILITIES

- Demonstrates initiative in identifying potential problems or opportunities for improvement
- Oversees all current and long-range virtual education support budgets
- Works in cooperation with all departments to effectively implement the district's Technology Plan
- Serves as the district's virtual education contact person
- Reviews and analyzes online resources to build highly effective virtual education options
- Creates long-term plan for virtual education in Pinellas County Schools
- Monitors student progress for all virtual school students
- Conducts student and parent workshops regarding virtual school options
- Interprets and communicates virtual education legislation
- Recruits, selects, trains, and evaluates teachers for virtual education
- Communicates information about virtual education options to school personnel, administrators, counselors, the public, and community agencies
- Plans, develops, coordinates, and supervises implementation of virtual instruction
- Plans staff development for virtual education teachers and other district personnel
- Performs other related duties as required

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ADMINISTRATOR, PINELLAS VIRTUAL SCHOOL

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ADMINISTRATOR, PINELLAS VIRTUAL SCHOOL

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: E07

FLSA: Exempt
PTS

6-8 MATHEMATICS SPECIALIST

REPORTS TO:
Executive Director, Middle School Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
Bachelor's degree from an accredited college or university with certification in Administration and Supervision, Educational Leadership, School Principal, Curriculum and Instruction, Mathematics, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) years of successful experience in teaching mathematics. Demonstrated organizational and communication skills.

PREFERRED:
Master's or doctoral degree in one or more math subjects or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning, and presenting training for teachers, ~~Creating Independence through Student Owned Strategies (CRISS) training~~ and/or other training in literacy ~~reading~~ in the content area. ~~, and/or Classroom Learning System training/practice.~~

MAJOR FUNCTION

The 6-8 Mathematics Specialist is responsible for the supervision of the ~~elementary and~~ middle school curriculum, instruction, and assessment program in mathematics. This responsibility includes goal setting, researching, planning, organizing, coordinating, decision-making, communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Advocates, facilitates, and monitors the alignment of curriculum, instruction, and assessment improvement in the accomplishment of district mathematics goals
- Serves as consultant to teachers, principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Promotes, reviews, and communicates progress toward division goals
- Manages data collection and reporting functions in mathematics; uses data in decision-making
- Represents 6-8 mathematics on cross-functional teams
- Represents the district at state, regional, national, and international conferences on educational research and effective practices in the teaching of 6-8 mathematics
- Serves as liaison with community groups, parents, colleges and universities, and other agencies
- Serves as a support for school instructional review
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- Evaluates and improves the planning process
- Communicates budget needs to the Teaching and Learning Services Team
- Solicits and listens to customer input from staff, schools, parents, and community

6-8 MATHEMATICS SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)
• Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions • Develops customer service standards for the 6-8 mathematics office • Continually evaluates and improves customer satisfaction processes • Maintains an information system that supports the facilitation and monitoring of division goals and initiatives • Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in 6-8 mathematics • Assists school personnel in analyzing data for continuous improvement of student achievement in ~~K~~6-8 mathematics • Interprets impact of state legislation and state board rule on 6-8 school mathematics • Collaborates with Technology and Information Services; Assessment, Accountability, and Research; and schools to determine data needs and formats for classroom, school, and district analysis • Coordinates professional training for 6-8 mathematics teachers and administrators; provides training for all elementary teachers in using mathematics as learning strategies • Encourages teacher involvement, empowerment, responsibility, and innovation in school improvement activities • Collaborates to ensure the hiring, orientation, recognition, and career development of high-performing mathematics teachers • Leads the research and development of curriculum, instruction, and assessment services, activities, and product development related to 6-8 mathematics • Assists schools in securing appropriate instructional materials • Participates in School Improvement Plan reviews • Interprets and monitors for schools the school board curriculum policy regarding 6-8 mathematics; provides policy input • Provides for the evaluation and improvement of 6-8 mathematics programs • Establishes and oversees annual budgets from various funding allocations to support 6-8 mathematics • Assists teachers in creating classroom learning systems • Facilitates 6-8 articulation of the mathematics programs • Works closely with both the elementary and high school mathematics specialists to ensure vertical alignment /articulation • Monitors the results of school improvement research and development in 6-8 mathematics • Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding ~~K-~~6-8 mathematics achievement, including comparisons and benchmarks • Contributes to Teaching and Learning Services' accountability for results aligned to all district strategic directions • Performs other related duties as required

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

6-8 MATHEMATICS SPECIALIST

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

6-8 MATHEMATICS SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 8010
Pay Grade: E07

FLSA: Exempt
PTS

~~6-12~~ 6-8 SCIENCE SPECIALIST

REPORTS TO:
Executive Director, Middle School Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
~~Master's~~ Bachelor's degree from an accredited college or university with certification in Administration and Supervision, Educational Leadership, School Principal, Curriculum and Instruction, ~~or~~ Science Education or a science subject, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) years of successful experience in teaching science. Demonstrated organizational and communication skills. ~~Must show evidence of a working knowledge of the principles of quality management or commit to begin training in the area of quality within the first six (6) months of employment.~~

PREFERRED:
Master's or doctoral degree in one or more science subjects or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning and presenting training for teachers, ~~CRISS training,~~ and/or other training in ~~reading~~ literacy in the content area.

MAJOR FUNCTION

The ~~6-12~~ 6-8 Science Specialist is responsible for the supervision of the middle ~~and high~~ school curriculum, instruction, and assessment program in science. This responsibility includes goal setting, researching, strategic planning, organizing, coordinating, decision-making, communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Advocates, facilitates, and monitors the alignment of curriculum, instruction, assessment, and improvement in the accomplishment of the district strategic plan for science
- Serves as consultant to teachers, principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Promotes, reviews, and communicates progress toward the ~~6-12~~ 6-8 science and the division strategic plan
- Facilitates ~~6-12~~ 6-8 articulation of the science program
- Manages data collection and reporting functions in science; uses data in decision-making
- Represents ~~6-12~~ 6-8 science on cross-functional teams
- Articulates with ~~6-12~~ 6-8 specialists of other subject areas
- Represents the district at state, regional, national, and international conferences on educational research and effective practices in the teaching of science
- Serves as liaison with community groups, parents, colleges and universities, and other agencies
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- Evaluates and improves the planning process
- Communicates budget needs to the Teaching and Learning Services ~~Curriculum~~ Team

~~K-12~~ 6-8 SCIENCE SPECIALIST

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ESSENTIAL RESPONSIBILITIES
• Solicits and listens to customer input from staff, schools, parents, and community • Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions • Develops customer service standards for the science office • Continually evaluates and improves customer satisfaction processes • Maintains an information system that supports the facilitation and monitoring of division goals and initiatives • Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in science • Assists school personnel in analyzing data for continuous improvement of student achievement in science • Interprets impact of state legislation and State Board rule on science • Collaborates with Technology and Information ~~Systems~~ Services; Assessment, Accountability, and Research; and schools to determine data needs and formats for classroom, school, and district analysis • Coordinates professional training for ~~6-12~~ 6-8 science teachers and administrators • Encourages teachers' involvement, empowerment, responsibility, and innovation in school improvement activities • Leads the research and development of ~~6-12~~ 6-8 curriculum, instruction, and assessment services, activities, and product development related to science • Assists schools in securing appropriate instructional materials • Participates in School Improvement planning • Interprets and monitors for schools the school board curriculum policy regarding science; provides policy input • Provides for the evaluation and improvement of science programs • Establishes and oversees annual budgets from various funding allocations to support science • Assists schools with articulation of the ~~6-12~~ 6-8 science program from grade to grade and level to level • Monitors the results of school improvement research and development in science • Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding science achievement, including comparisons and benchmarks • Contributes to Teaching and Learning Services' accountability for results aligned to all district strategic directions • Performs other related duties as required

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*

HISTORY OF JOB CLASSIFICATION
ISSUED: 5/12 LM; BOARD APPROVED: 6/12/12; REVISED, TITLE, QUALS, MF, ER, 6/13 Lm; BOARD APPROVED:

~~K-12~~ 6-8 SCIENCE SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: E07

FLSA: Exempt
PTS

EARLY CHILDHOOD EDUCATION SPECIALIST

REPORTS TO:
Executive Director, Elementary School Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
Bachelor's degree from an accredited college or university with certification in Administration and Supervision, Educational Leadership, School Principal, Curriculum and Instruction, Early Childhood, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) years of successful experience in teaching early childhood. Demonstrated organizational and communication skills.

PREFERRED:
Masters or doctoral degree in Early Childhood or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning and presenting training for teachers.

MAJOR FUNCTION

The Early Childhood Education Specialist is responsible for providing leadership in developmentally appropriate practices in early childhood. Responsibilities include providing supervisory support and staff development for Voluntary Prekindergarten and kindergarten teachers, evaluating and ordering of prekindergarten and kindergarten equipment and materials, and writing and reviewing educational specifications for early childhood classrooms.

ESSENTIAL RESPONSIBILITIES

- Formulates districtwide voluntary prekindergarten and kindergarten policy and procedure
- Develops, updates, and implements prekindergarten curriculum collaboratively with ESE prekindergarten programs
- Develops, updates and implements prekindergarten and kindergarten curriculum
- Demonstrates effective early childhood teaching techniques
- Works with individuals and groups of prekindergarten and kindergarten teachers in terms of expressed needs to stimulate change or improvement of programs
- Provides professional development for early childhood teachers, prekindergarten, and kindergarten levels
- Maintains a budget for new prekindergarten and kindergarten units and early childhood components
- Develops and interprets to others the educational specifications for new prekindergarten, kindergarten, and primary classroom facilities
- Purchases, distributes, and keeps inventories on materials for new kindergarten units and all new early childhood facilities
- Maintains and updates the early childhood flexibility list
- Interprets the prekindergarten and kindergarten program and entry requirements to the public
- Completes information requested by the Department of Education
- Reads and attends professional conferences at the state and national level to become increasingly knowledgeable in the field of child development and early childhood education

EARLY CHILDHOOD EDUCATION SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)
• Provides input to the preK-12 Teaching and Learning Services office regarding unit allocations • Consults and interfaces with subject area specialists and the ESE prekindergarten specialist regarding curriculum and assessment planning and integration, appropriate materials, teaching strategies, and research on developmentally appropriate practices • Works with the Specialist, ESE Prekindergarten Education, private schools, teachers and administrators, Head Start, and community agencies to provide a smooth transition from prekindergarten to kindergarten • Designs and implements summer programs for prekindergarten and kindergarten students • Provides summer school and new prekindergarten and kindergarten teacher orientations and trainings • Serves as member of Teaching and Learning Services Team • Performs other related duties as required
TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 6/13, LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

EARLY CHILDHOOD EDUCATION SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds		X			
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds		X			
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 1001
Pay Grade: E07

FLSA: Exempt
PTS

ELEMENTARY READING AND LANGUAGE ARTS SPECIALIST

REPORTS TO:
Executive Director, Elementary Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
~~Master's~~ Bachelor's degree from an accredited college or university with certification in ~~Administration and Supervision, Educational Leadership, School Principal, or Master's degrees in~~ Reading, Elementary Education, or a core area of Curriculum and Instruction or an equivalent certification as defined by the Florida Department of Education, with documented leadership experiences and a commitment to begin training to obtain Florida Reading Endorsement. Five (5) years of related professional experience at the elementary school-level to include three (3) years of successful experience in teaching elementary reading and language arts. Demonstrated organizational and communication skills.

PREFERRED:
Master's degree with certification in Administration and Supervision, Educational Leadership, School Principal, ~~in~~ Reading, or Florida Reading Endorsement. Experience as a curriculum specialist/trainer in the area of reading and language arts.

MAJOR FUNCTION

The Elementary Reading and Language Arts Specialist is responsible for the supervision of the elementary school curriculum, instruction, and assessment program in reading and language arts. This responsibility includes goal setting, researching, planning, organizing, coordinating, decision-making, communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Advocates, facilitates, and monitors the alignment of curriculum, instruction, and assessment improvement in the accomplishment of district strategic plan for reading and writing
- Serves as a consultant to teachers, principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Promotes, reviews, and communicates progress toward the elementary reading and language arts and division strategic plan
- Facilitates elementary articulation of the reading and writing program
- Manages data collection and reporting functions in reading and language arts; uses data in decision-making
- Represents reading and language arts on cross-functional teams
- Represents the district at state, regional, national, and international conferences on educational research and effective practices in the teaching of reading and language arts
- Serves as liaison with community groups, parents, colleges and universities, and other agencies
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- Evaluates and improves the planning process
- Communicates budget needs to the Teaching and Learning Services Team
- Solicits and listens to customer input from staff, schools, parents, and community
- Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ESSENTIAL RESPONSIBILITIES (Continued)

- Develops customer service standards for the reading and language arts office
- Continually evaluates and improves customer satisfaction processes
- Maintains an information system that supports the facilitation and monitoring of division goals and initiatives
- Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in reading and language arts
- Assists school personnel in analyzing data for continuous improvement of student achievement in reading
- Interprets impact of state legislation and State Board rule on elementary school reading and language arts
- Collaborates with Technology and Information Services; Assessment, Accountability and Research; and schools to determine data needs and formats for classroom, school, and district analysis
- Coordinates professional training for elementary reading and language arts teachers and administrators
- Encourages teachers' involvement, empowerment, responsibility, and innovation in school improvement activities
- Leads the research and development of curriculum, instruction, and assessment services, activities, and product development related to reading and language arts
- Assists schools in securing appropriate instructional materials
- Participates in School Improvement planning
- Interprets and monitors for schools the school board curriculum policy regarding reading and language arts; provides policy input
- Provides for the evaluation and improvement of reading and language arts programs
- Establishes and oversees annual budgets from various funding allocations to support elementary reading and language arts
- Assists schools with articulation of the reading and language arts program from grade to grade and level to level
- Monitors the results of school improvement research and development in reading and language arts
- Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding reading and language arts achievement, including comparisons and benchmarks
- Contributes to Teaching and Learning Services' accountability for results aligned to all district strategic directions
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED 5/12 LM; BOARD APPROVED; 6/12/12; REVISED REPORTING, QUALS, 6/13 LM; BOARD APPROVED:

ELEMENTARY READING AND LANGUAGE ARTS SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: ~~C07~~ E07

FLSA: Exempt
~~Administrative~~ PTS

~~SUPERVISOR,~~ 9-12 MATHEMATICS ~~AND SCIENCE~~ SPECIALIST

REPORTS TO:
Executive Director, High School Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
~~Master's degree~~ Bachelor's degree from an accredited college or university with certification in Administration~~/~~ and Supervision, Educational Leadership, School Principal, Curriculum and Instruction, Mathematics, Science, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) successful years of experience in teaching mathematics, ~~science,~~ or science, technology, engineering, and mathematics (STEM) related curriculum. Demonstrated organizational and communication skills.

PREFERRED:
Master's or doctoral degree in mathematics~~, science,~~ or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning and presenting training for teachers,~~ Creating Independence Through Student Owned Strategies (CRISS) training and/~~or other training in literacy (reading and writing) in the content area. ~~, and/or Motivation and Learning assessment.~~

MAJOR FUNCTION

The ~~Supervisor of~~ 9-12 Mathematics ~~and Science~~ Specialist is responsible for the supervision of the high school curriculum, instruction, and assessment program in mathematics ~~and science~~. This responsibility includes goal setting, researching, planning, organizing, coordinating, decision-making, communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Advocates, facilitates and monitors the alignment of curriculum, instruction, assessment, and improvement in the accomplishment of district mathematics ~~and science~~ goals
- Serves as consultant to teachers, principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Promotes, reviews, and communicates progress toward division goals
- Facilitates articulation of all levels of the mathematics ~~and science~~ high school program
- Manages data collection and reporting functions in ~~science~~ mathematics; uses data in decision-making
- Represents 9-12 mathematics ~~and science~~ on cross-functional teams
- Articulates with supervisors of other subject areas
- Represents the district at state, regional, national, and international conferences on educational research and effective practices in the teaching of 9-12 mathematics ~~and science~~
- Serves as liaison with community groups, parents, colleges and universities, and other agencies
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- ~~Serves as a support for school instructional review~~
- Evaluates and improves the planning process
- Communicates budget needs to the ~~Curriculum~~ Teaching and Learning Services Team

~~SUPERVISOR,~~ 9-12 MATHEMATICS ~~AND SCIENCE~~ SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)

- Solicits and listens to customer input from staff, schools, parents, and community
- Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions
- Develops customer service standards for the 9-12 mathematics ~~and science~~ office
- Continually evaluates and improves customer satisfaction processes
- Maintains an information system that supports the facilitation and monitoring of division goals and initiatives
- Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in 9-12 mathematics and science
- Assists school personnel in analyzing data for continuous improvement of student achievement in mathematics ~~and science~~
- Interprets impact of state legislation and state board rule on mathematics ~~and science~~
- Collaborates with Technology and ~~Management~~ Information ~~Systems~~ Services; ~~Testing and Evaluation,~~ Assessment, Accountability, and Research; and schools to determine data needs and formats for classroom, school, and district analysis
- Coordinates professional training for ~~science~~ 9-12 mathematics teachers and administrators, provides training for all ~~elementary~~ high school teachers in using mathematics as learning strategies
- Encourages teachers' involvement, empowerment, responsibility, and innovation in school improvement activities
- Collaborates to ensure the hiring, orientation, recognition, and career development of high-performing mathematics ~~and science~~ teachers
- Leads the research and development of curriculum, instruction, and assessment services, activities, and product development related to 9-12 mathematics ~~and science~~
- Assists schools in securing appropriate instructional materials
- Participates in School Improvement Plan reviews
- Interprets and monitors for schools the school board curriculum policy regarding 9-12 mathematics, ~~to regarding science;~~ and provides policy input
- Provides for the evaluation and improvement of 9-12 mathematics ~~and science~~ programs
- Establishes and oversees annual budgets from various funding allocations to support 9-12 mathematics ~~and science~~
- Assists teachers in creating classroom learning systems
- Assists schools with articulation of the 9-12 mathematics ~~and science~~ program from grade to grade and level to level
- Monitors the results of school improvement research and development in 9-12 mathematics ~~and science~~
- Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding 9-12 mathematics ~~and science~~ achievement, including comparisons and benchmarks
- Contributes to ~~Curriculum and Operations~~ Teaching and Learning Services' accountability for results aligned to all district strategic directions
- ~~Assigns student interns in mathematics and science~~
- ~~Reviews syllabi for the Advanced Placement (AP) Audit~~
- Performs other related duties as required.

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

~~SUPERVISOR,~~ 9-12 MATHEMATICS ~~AND SCIENCE~~ SPECIALIST

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 5/03 AK: BOARD APPROVED: 5/14/03; UPDATE DIVISION NAME: 1/06 AK; REVISE TITLE, MF: 5/07 AK; BOARD APPROVED: 6/12/07; REVISED TITLE, D&R, MQ's: 6/10 LM; BOARD APPROVED: 08/10/10; REVISED FORMAT, SALARY SCHEDULE, TITLE, QUALS, PREFERRED, MF, ER, ADA, 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

~~SUPERVISOR,~~ 9-12 MATHEMATICS ~~AND SCIENCE~~ SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: ~~C07~~ E07

FLSA: Exempt
~~Administrative~~ PTS

~~SUPERVISOR~~, 9-12 ~~MATHEMATICS AND~~ SCIENCE SPECIALIST

REPORTS TO:
Executive Director, High School Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
~~Master's degree~~ Bachelor's degree from an accredited college or university with certification in Administration and ~~/~~Supervision, Educational Leadership, School Principal, Curriculum and Instruction, Mathematics, ~~Science~~ or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) years of successful experience in teaching ~~mathematics~~, science ~~or Science, technology, engineering, and mathematics (STEM) related curriculum~~. Demonstrated organizational and communication skills.

PREFERRED:
Master's or doctoral degree in ~~mathematics,~~ science or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning, and presenting training for teachers, ~~Creating Independence Through Student Owned Strategies (CRISS) training and~~/or other training in literacy (reading and writing) in the content area~~., and/or Motivation and Learning assessment.~~

MAJOR FUNCTION

The ~~Supervisor of~~ 9-12 ~~Mathematics and~~ Science Specialist is responsible for the supervision of the high school curriculum, instruction, and assessment program in ~~math and~~ science. This responsibility includes goal setting, researching, planning, organizing, coordinating, decision-making, communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Advocates, facilitates, and monitors the alignment of curriculum, instruction, assessment, and improvement in the accomplishment of district math ~~and science~~ goals
- Serves as consultant to teachers, principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Promotes, reviews, and communicates progress toward the 9-12 science and the division strategic plan ~~goals~~
- Facilitates 9-12 articulation of all levels of the ~~math and~~ science high school program
- Manages data collection and reporting functions in science ~~mathematics~~; uses data in decision making
- Represents ~~math and~~ 9-12 science on cross-functional teams
- Articulates with 9-12 specialists ~~supervisors~~ of other subject areas
- Represents the district at state, regional, national, and international conferences on educational research and effective practices in the teaching of ~~math and~~ science
- Serves as liaison with community groups, parents, colleges and universities, and other agencies
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- ~~Serves as a support for school instructional review~~

~~SUPERVISOR,~~ 9-12 ~~MATHEMATICS AND~~ SCIENCE SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)
• Evaluates and improves the planning process • Communicates budget needs to the ~~Curriculum~~ Teaching and Learning Services Team • Solicits and listens to customer input from staff, schools, parents, and community • Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions • Develops customer service standards for the ~~math and~~ science office • Continually evaluates and improves customer satisfaction processes • Maintains an information system that supports the facilitation and monitoring of division goals and initiatives • Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in ~~math and~~ science • Assists school personnel in analyzing data for continuous improvement of student achievement in ~~math and~~ science • Interprets impact of state legislation and State Board rule on ~~math and~~ science • Collaborates with ~~Management Information Systems~~ Technology and Information Services; ~~Testing and Evaluation~~ Assessment, Accountability and Research; and schools to determine data needs and formats for classroom, school, and district analysis • Coordinates professional training for 9-12 science ~~mathematics~~ teachers and administrators • Collaborates to ensure the hiring, orientation, recognition, and career development of high-performing ~~math and~~ science teachers • Leads the research and development of 9-12 curriculum, instruction, and assessment services, activities, and product development related to ~~math and~~ science • Assists schools in securing appropriate instructional materials • Participates in School Improvement Plan reviews • Interprets and monitors for schools the school board curriculum policy regarding science; provides policy input • Provides for the evaluation and improvement of ~~math and~~ science programs • Establishes and oversees annual budgets from various funding allocations to support ~~math and~~ science • Assists teachers in creating classroom learning systems • Assists schools with articulation of the ~~math and~~ 9-12 science program from grade to grade and level to level • Monitors the results of school improvement research and development in ~~math and~~ science • Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding ~~math and~~ science achievement, including comparisons and benchmarks • Contributes to ~~Curriculum and Operations~~ Teaching and Learning Services' accountability for results aligned to all district strategic directions • Assigns student interns in ~~mathematics and~~ science • Reviews syllabi for the Advanced Placement (AP) Audit • Performs other related duties as required.

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

~~SUPERVISOR,~~ 9-12 ~~MATHEMATICS AND~~ SCIENCE SPECIALIST

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 5/03 AK: BOARD APPROVED: 5/14/03; UPDATE DIVISION NAME: 1/06 AK; REVISE TITLE, MF: 5/07 AK; BOARD APPROVED: 6/12/07; REVISED TITLE, D&R, MQ's: 6/10 LM; BOARD APPROVED: 08/10/10; REVISED FORMAT, SALARY SCHEDULE, TITLE, QUALS, PREFERRED, MF, ER, ADA, 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

~~SUPERVISOR,~~ 9-12 ~~MATHEMATICS AND~~ SCIENCE SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 8510
Pay Grade: ~~C07~~ E07

FLSA: Exempt
~~Administrator~~ PTS

~~SUPERVISOR,~~ ~~K-8~~ K-5 SCIENCE SPECIALIST

REPORTS TO:
Executive Director, Elementary Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
~~Master's~~ Bachelor's degree from an accredited college or university with certification in Administration~~/~~ and Supervision, Educational Leadership, School Principal, Curriculum and Instruction, Science, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) years of successful experience in teaching science. Demonstrated organizational and communication skills.

PREFERRED:
Master's or doctoral degree in one or more science subjects or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning and presenting training for teachers. ~~Creating Independence Through Student Owned Strategies (CRISS) training~~ and/or other training in ~~reading~~ literacy in the content area. ~~and/or Classroom Learning Systems training/practice.~~

MAJOR FUNCTION

The ~~Supervisor of K-8~~ K-5 Science Specialist is responsible for the supervision of the elementary ~~and middle~~ school curriculum, instruction, and assessment program in science. This responsibility includes goal setting, researching, planning, organizing, coordinating, decision-making, communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Advocates, facilitates and monitors the alignment of curriculum, instruction, assessment, and improvement in the accomplishment of district science goals
- Serves as consultant to teachers, principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Promotes, reviews, and communicates progress toward division goals
- Manages data collection and reporting functions in science; uses data in decision-making
- Represents ~~K-8~~ K-5 science on cross-functional teams
- Represents the district at state, regional, national, and international conferences on educational research and effective practices in the teaching of ~~K-8~~ K-5 science
- Serves as liaison with community groups, parents, colleges and universities, and other agencies
- Serves as a support for school instructional reviews
- Coordinates short - and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- Evaluates and improves the planning process
- Communicates budget needs to the ~~Curriculum~~ Teaching and Learning Services Team
- Solicits and listens to customer input from staff, schools, parents, and community
- Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions

~~SUPERVISOR, K-8~~ K-5 SCIENCE SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)
• Develops customer service standards for the ~~K-8~~ K-5 science office • Continually evaluates and improves customer satisfaction processes • Maintains an information system that supports the facilitation and monitoring of division goals and initiatives • Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in ~~K-8~~ K-5 science • Assists school personnel in analyzing data for continuous improvement of student achievement in ~~K-8~~ K-5 science • Interprets impact of state legislation and state board rule on ~~K-8~~ K-5 science • Collaborates with ~~Management~~ Technology and Information Services ~~Systems; Testing and Evaluation~~, Assessment, Accountability, and Research; and schools to determine data needs and formats for classroom, school, and district analysis • Coordinates professional training for ~~K-8~~ K-5 science teachers and administrators; provides training for all ~~K-8~~ K-5 teachers in using science as learning strategies • Encourages teachers' involvement, empowerment, responsibility, and innovation in school improvement activities • Collaborates to ensure the hiring, orientation, recognition, and career development of high-performing science teachers • Leads the research and development of curriculum, instruction, and assessment services, activities, and product development related to ~~K-8~~ K-5 science • Assists schools in securing appropriate instructional materials • Participates in School Improvement Plan reviews • Interprets and monitors for schools the school board curriculum policy regarding ~~K-8~~ K-5 science; provides policy input • Provides for the evaluation and improvement of ~~K-8~~ K-5 science programs • Establishes and oversees annual budgets from various funding allocations to support ~~K-8~~ K-5 science • Assists teachers in creating classroom learning systems • Assists schools with articulation of the ~~K-8~~ K-5 science program from grade to grade and level to level • Monitors the results of school improvement research and development in ~~K-8~~ K-5 science • Monitors current levels and trends in key measures ~~of satisfaction and dissatisfaction~~ regarding ~~K-8~~ K-5 science achievement, including comparisons and benchmarks • Contributes to ~~Curriculum and Operations~~ Teaching and Learning Services' accountability for results aligned to all district strategic directions • Performs other related duties as required

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*

HISTORY OF JOB CLASSIFICATION
ISSUED: 5/03 AK: BOARD APPROVED: 5/14/03; UPDATE DIVISION NAME: 1/06 AK; REVISE TITLE, MF: 5/07 AK; BOARD APPROVED: 6/12/07; REVISED TITLE. D&R, MQ's: 6/10 LM; BOARD APPROVED: 8/10/10; REVISED FORMAT, SALARY SCHEDULE, TITLE, QUALS, PREFERRED, MF, ER, ADA, 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: ~~C07~~ E07

FLSA: Exempt
~~Administrative~~ PTS

~~SUPERVISOR,~~ ~~K-8~~ K-5 MATHEMATICS SPECIALIST

REPORTS TO:
Executive Director, Elementary Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
Bachelor's degree from an accredited college or university with certification in Administration and Supervision, Educational Leadership, School Principal, Curriculum and Instruction, Mathematics, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) successful years of experience in teaching mathematics. Demonstrated organizational and communication skills.

PREFERRED:
Master's or doctoral degree in one or more math subjects or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning, and presenting training for teachers, ~~Creating Independence Through Student Owned Strategies (CRISS) training~~ and/or other training in literacy ~~reading~~ in the content area. ~~, and/or Classroom Learning System training/practice.~~

MAJOR FUNCTION

The ~~Supervisor of~~ ~~K-8~~ K-5 Mathematics Specialist is responsible for the supervision of the elementary ~~and middle~~ school curriculum, instruction, and assessment program in mathematics. This responsibility includes goal setting, researching, planning, organizing, coordinating, decision-making, communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Advocates, facilitates, and monitors the alignment of curriculum, instruction, and assessment improvement in the accomplishment of district mathematics goals
- Serves as consultant to teachers, principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Promotes, reviews, and communicates progress toward division goals
- Manages data collection and reporting functions in mathematics; uses data in decision making
- Represents ~~K-8~~ K-5 mathematics on cross-functional teams
- Represents the district at state, regional, national, and international conferences on educational research and effective practices in the teaching of ~~K-8~~ K-5 mathematics
- Serves as liaison with community groups, parents, colleges and universities, and other agencies
- Serves as a support for school instructional review
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- Evaluates and improves the planning process
- Communicates budget needs to the ~~Curriculum Services~~ Teaching and Learning Services Team
- Solicits and listens to customer input from staff, schools, parents, and community
- ~~Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions~~

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ESSENTIAL RESPONSIBILITIES (Continued)

- Develops customer service standards for the ~~K-8~~ K-5 mathematics office
- Continually evaluates and improves customer satisfaction processes
- Maintains an information system that supports the facilitation and monitoring of division goals and initiatives
- Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in ~~K-8~~ K-5 mathematics
- Assists school personnel in analyzing data for continuous improvement of student achievement in ~~K-8~~ K-5 mathematics
- Interprets impact of state legislation and state board rule on ~~K-8~~ K-5 elementary school mathematics
- Collaborates with ~~Management Information Systems, Testing and Evaluation,~~ Technology and Information Services; Assessment, Accountability, and Research; and schools to determine data needs and formats for classroom, school, and district analysis
- Coordinates professional training for ~~K-8~~ K-5 mathematics teachers and administrators; provides training for all elementary teachers in using mathematics ~~as~~ learning strategies
- Encourages teachers' involvement, empowerment, responsibility, and innovation in school improvement activities
- Collaborates to ensure the hiring, orientation, recognition, and career development of high-performing mathematics teachers
- Leads the research and development of curriculum, instruction, and assessment services, activities, and product development related to ~~K-8~~ K-5 mathematics
- Assists schools in securing appropriate instructional materials
- Participates in School Improvement Plan reviews
- Interprets and monitors for schools the school board curriculum policy regarding ~~K-8~~ K-5 mathematics; provides policy input
- Provides for the evaluation and improvement of ~~K-8~~ K-5 mathematics programs
- Establishes and oversees annual budgets from various funding allocations to support ~~K-8~~ K-5 mathematics
- ~~Assists teachers in creating classroom learning systems~~
- Assists schools with articulation of the elementary mathematics program from grade to grade and level to level
- Monitors the results of school improvement research and development in ~~K-8~~ K-5 mathematics
- Monitors current levels and trends in key measures ~~of satisfaction and dissatisfaction~~ regarding ~~K-8~~ K-5 mathematics achievement, including comparisons and benchmarks
- Contributes to ~~Curriculum Services~~ Teaching and Learning Services Team accountability for results aligned to all district strategic directions
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 3/82; FORMAT REVISED: 7/88; REVISED (MQ's): 10/98 PBL; BOARD APPROVED: 10/13/98; REVISED D&R, MQ's: 5/03 AK; BOARD APPROVED: 05/14/03; UPDATE DIVISION NAME: 1/06 AK; REVISED TITLE, D&R 6/10 LM; BOARD APPROVED: 8/10/11; REVISED FORMAT, SALARY SCHEDULE, TITLE, QUALS, MF, ADA 6/13 LM; BOARD APPROVED:

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 8540
Pay Grade: ~~C07~~ E07

FLSA: Exempt
~~Administrative~~ PTS

~~SUPERVISOR,~~ K-12 SOCIAL STUDIES SPECIALIST

REPORTS TO:
Executive Director, High School Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
~~Master's~~ Bachelor's degree from an accredited college or university with certification in Administration ~~/~~ and Supervision, Educational Leadership, School Principal, Curriculum and Instruction, Social Studies, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) years of successful experience in teaching social studies. Demonstrated organizational and communication skills.

PREFERRED:
Master's or doctoral degree in social studies or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning, and presenting training for teachers, ~~Creating Independence Through Student Owned Strategies (CRISS)~~ Document-Based Questions (DBQ) training and/or other training in ~~reading~~ literacy (reading and writing) in the content area~~., and/or Motivation and Learning/Assessment.~~

MAJOR FUNCTION

The ~~Supervisor of~~ K-12 Social Studies Specialist is responsible for the supervision of the elementary, middle, and high school curriculum, instruction, and assessment program in social studies. This responsibility includes goal setting, researching, planning, organizing, coordinating, decision-making, communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Serves as consultant to teachers, principals, assistant principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Advocates, facilitates, and monitors the alignment of curriculum, instruction, assessment, and improvement in the accomplishment of district social studies goals
- Promotes, reviews, and communicates progress toward division goals
- Facilitates articulation of all levels of the social studies program
- Manages data collection and reporting functions in social studies; uses data in decision-making
- Represents social studies on cross-functional teams
- Articulates with supervisors of other subject areas
- Represents the district at state, regional, national, and international conferences on educational research and effective practices in the teaching of social studies
- Serves as liaison with community groups, parents, colleges and universities, publishers, and other agencies
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- Evaluates and improves the planning process
- Communicates budget needs to the ~~Curriculum and Operations~~ Teaching and Learning Services Team

~~SUPERVISOR,~~ K-12 SOCIAL STUDIES SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)
• Solicits and listens to customer input from staff, schools, parents, and community • Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions • Develops customer service standards for the social studies office • Continually evaluates and improves customer satisfaction processes • Maintains an information system that supports the facilitation and monitoring of division goals and initiatives • Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in social studies • Assists school personnel in analyzing data for continuous improvement of student achievement in social studies • Interprets impact of state legislation and State Board rule on social studies • Collaborates with ~~Management Information Systems, Testing and Evaluation,~~ Technology and Information Services; Assessment, Accountability, and Research; and schools to determine data needs and formats for classroom, school, and district analysis • Coordinates professional training for social studies teachers, department heads, and administrators • Encourages teachers' involvement, empowerment, responsibility, and innovation in school improvement activities • Collaborates to ensure the hiring, orientation, recognition, and career development of high-performing social studies teachers • Leads the research and development of curriculum, instruction, and assessment services, activities, and product development related to social studies • Assists schools in securing appropriate instructional materials • Participates in School Improvement Plan reviews • Interprets and monitors for schools the school board curriculum policy regarding social studies; provides policy input • Provides for the evaluation and improvement of social studies programs • Establishes and oversees annual budgets from various funding allocations to support social studies • Assists schools with articulation of the social studies program from grade to grade and level to level • Monitors the results of school improvement research and development in social studies • Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding social studies achievement, including comparisons and benchmarks • Contributes to ~~Curriculum Services~~ Teaching and Learning Services' accountability for results aligned to all district strategic directions • Assigns student interns in social studies • Performs other related duties as required

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

~~SUPERVISOR,~~ K-12 SOCIAL STUDIES SPECIALIST

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 5/03 AK; BOARD APPROVED: 5/14/03, UPDATE DIVISION NAME: 1/06 AK; REVISED FORMAT 4/08 LM; REVISED D&R, MQ's LM; BOARD APPROVED: 5/13/08; REVISED FORMAT, SALARY SCHEDULE, TITLE, QUALS, MF, ER, ADA, 6/13, LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: ~~C07~~ E07

FLSA: Exempt
PTS

~~SUPERVISOR, SECONDARY~~ 6-8 LANGUAGE ARTS SPECIALIST

REPORTS TO:
Executive Director, Middle School Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
~~Master's~~ Bachelor's degree from an accredited college or university with certification in ~~Administration/ and Supervision, Educational Leadership, School Principal, Curriculum and Instruction~~, English, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) years of successful experience in teaching English or language arts. Demonstrated organizational and communication skills.

PREFERRED:
Master's or doctoral degree in English or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning and presenting training for teachers, ~~Creating Independence Through Student Owned Strategies (CRISS) training and/~~or other training in literacy (reading and writing) in the content area. ~~, and/or Motivation and Learning assessment.~~

MAJOR FUNCTION

The ~~Supervisor, Secondary~~ 6-8 Language Arts Specialist is responsible for the responsible for the supervision of the middle ~~and high~~ school curriculum, instruction, and assessment program in language arts. This responsibility includes goal setting, researching, planning, coordinating, decision-making communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Serves as consultant to teachers, principals, assistant principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Works closely with the Reading Specialist to align curriculum approaches to the Common Core Standards
- Develops Professional Development Training to model instructional practices
- Advocates, facilitates, and monitors the alignment of curriculum, instruction, assessment, and improvement in the accomplishments of district language arts goals
- Promotes, reviews, and communicates progress toward division goals
- Facilitates articulation of all levels of the language arts program
- Manages data collection and reporting functions in language arts; uses data in decision-making
- Represents middle school language arts on cross-functional teams
- Articulates with supervisors of other subject areas
- Represents the district at state, regional, and national conferences on educational research and effective practices in the teaching of language arts
- Serves as liaison with community groups, parents, colleges and universities, publishers, and other agencies
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- Evaluates and improves the planning process
- Communicates budget needs to the ~~Curriculum and Operations~~ Teaching and Learning Services Team

~~SUPERVISOR,~~ ~~SECONDARY~~ 6-8 LANGUAGE ARTS SPECIALIST

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ESSENTIAL RESPONSIBILITIES (Continued)

- Solicits and listens to customer input from staff, schools, parents, and community
- Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions
- Develops customer service standards for the language arts office
- Continually evaluates and improves customer satisfaction processes
- Maintains an information system that supports the facilitation and monitoring of division goals and initiatives
- Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in language arts
- Assists school personnel in analyzing data for continuous improvement of student achievement in language arts
- Interprets impact of state legislation and State Board rule on middle school language arts
- Collaborates with ~~Management~~ Technology and Information ~~Systems,~~ Services; ~~Testing and Evaluation,~~ Assessment, Accountability, and Research; and schools to determine data needs and formats for classroom, school, and district analysis
- Coordinates professional training for language arts teachers, department heads, and administrators
- Encourages teachers' involvement, empowerment, responsibility, and innovation in school improvement activities
- Collaborates to ensure the hiring, orientation, recognition, and career development of high-performing language arts teachers
- Leads the research and development of curriculum, instruction, and assessment services, activities, and product development related to language arts
- Assists schools in securing appropriate instructional materials
- Participates in School Improvement Plan reviews
- Interprets and monitors for schools the school board curriculum policy regarding language arts; provides policy input
- Provides for the evaluation and improvement of language arts programs
- Establishes and oversees annual budgets from various funding allocations to support language arts
- Assists schools with articulation of the language arts program from grade to grade and level to level
- Monitors the results of school improvement research and development in language arts
- Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding language arts achievement, including comparisons and benchmarks
- Contributes to ~~Curriculum and Operations~~ Teaching and Learning Services' accountability for results aligned to all district strategic directions
- Assigns student interns in middle school language arts
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 3/82; FORMAT REVISED: 7/88; REVISED MQ's: 10/98 PBL; BOARD APPROVED: 10/13/98; UPDATE DIVISION NAME: 1/06 AK; REVISED: MF, D&R, MQ's LM; BOARD APPROVED: 5/13/08; REVISED FORMAT, SALARY SCHEDULE, TITLE, QUALS, MF, ER, ADA, 6/13 LM; BOARD APPROVED:

~~SUPERVISOR,~~ ~~SECONDARY~~ 6-8 LANGUAGE ARTS SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: ~~C07~~ E07

FLSA: Exempt
PTS

~~SUPERVISOR, SECONDARY~~ 9-12 LANGUAGE ARTS SPECIALIST

REPORTS TO:
Executive Director, High School Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
~~Master's~~ Bachelor's degree from an accredited college or university with certification in Administration~~/~~ and Supervision, Educational Leadership, School Principal, Curriculum and Instruction, English, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of related professional experience to include three (3) years of successful experience in teaching English or language arts. Demonstrated organizational and communication skills.

PREFERRED:
Master's or doctoral degree in English or curriculum and instruction. Experience in educational administration/supervision, district-level curriculum development/writing, planning, and presenting training for teachers, ~~. Creating Independence through Student Owned Strategies (CRISS)~~ NEXT Generation Content Area Reading (NGCAR-PD), Comprehension Instructional sequence training, and/or other training in reading in the content area.~~, and/or Motivation and Learning/Assessment.~~

MAJOR FUNCTION

The ~~Supervisor, Secondary~~ 9-12 Language Arts Specialist is responsible for the ~~responsible for the~~ development and supervision of the ~~middle and~~ high school curriculum, instruction, and assessment program in language arts. This responsibility includes goal setting, researching, planning, coordinating, decision-making communicating, and evaluating.

ESSENTIAL RESPONSIBILITIES

- Serves as consultant to teachers, principals, assistant principals, guidance personnel, central office staff, colleges and universities, professional organizations, and community groups
- Advocates, facilitates and monitors the alignment of curriculum, instruction, assessment, and improvement in the accomplishments of district language arts goals
- Promotes, reviews, and communicates progress toward division goals
- Facilitates articulation of all levels of the language arts program
- Manages data collection and reporting functions in language arts; uses data in decision-making
- Represents language arts on cross-functional teams
- Articulates with supervisors of other subject areas
- Represents the district at state, regional, and national conferences on educational research and effective practices in the teaching of language arts
- Serves as liaison with community groups, parents, colleges and universities, publishers, and other agencies
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division
- Evaluates and improves the planning process
- Communicates budget needs to the ~~Curriculum and Operations~~ Teaching and Learning Services Team
- Solicits and listens to customer input from staff, schools, parents, and community

~~SUPERVISOR,~~ ~~SECONDARY~~ 9-12 LANGUAGE ARTS SPECIALIST

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

ESSENTIAL RESPONSIBILITIES (Continued)

- Monitors customer satisfaction and dissatisfaction results regarding products, services, and transactions
- Develops customer service standards for the language arts office
- Continually evaluates and improves customer satisfaction processes
- Maintains an information system that supports the facilitation and monitoring of division goals and initiatives
- Monitors and communicates trend, benchmark, and comparison data in the areas of curriculum, instruction, assessment, and improvement in language arts
- Assists school personnel in analyzing data for continuous improvement of student achievement in language arts
- Interprets impact of state legislation and State Board rule on language arts
- Collaborates with ~~Management~~ Technology and Information Services; ~~Systems~~, ~~Testing and Evaluation,~~ Assessment, Accountability, and Research; and schools to determine data needs and formats for classroom, school, and district analysis
- Coordinates professional training for language arts teachers, department heads, and administrators
- Encourages teachers' involvement, empowerment, responsibility, and innovation in school improvement activities
- Collaborates to ensure the hiring, orientation, recognition, and career development of high-performing language arts teachers
- Leads the research and development of curriculum, instruction, and assessment services, activities, and product development related to language arts
- Assists schools in securing appropriate instructional materials
- Participates in School Improvement Plan reviews
- Interprets and monitors for schools the school board curriculum policy regarding high school language arts; provides policy input
- Provides for the evaluation and improvement of language arts programs
- Establishes and oversees annual budgets from various funding allocations to support language arts
- Assists schools with articulation of the language arts program from grade to grade and level to level
- Monitors the results of school improvement research and development in language arts
- Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding language arts achievement, including comparisons and benchmarks
- Contributes to ~~Curriculum and Operations~~ Teaching and Learning Services' accountability for results aligned to all district strategic directions
- Assigns student interns in high school language arts
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 3/82; FORMAT REVISED: 7/88; REVISED MQ's: 10/98 PBL; BOARD APPROVED: 10/13/98; UPDATE DIVISON NAME: 1/06 AK; REVISED: MF, D&R, MQ's LM; BOARD APPROVED: 5/13/08; REVISED FORMAT, SALARY SCHEDULE, TITLE, QUALS, MF, ER, ADA, 6/13 LM; BOARD APPROVED:

~~SUPERVISOR,~~ ~~SECONDARY~~ 9-12 LANGUAGE ARTS SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: ~~C05~~ E07

FLSA: Exempt
PTS

~~SPECIALIST, ESOL~~ ESOL SPECIALIST

REPORTS TO:
Executive Director, Elementary School Education

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
~~Masters degree~~ Bachelor's degree with certification in English or at least one foreign language. State certification in Supervision at the elementary and/or secondary level, Educational Leadership, or an equivalent as defined by the Florida Department of Education. Five (5) years related professional experience to include three (3) years of successful teaching. Demonstrated cross-cultural communication skills and sensitivity. ~~Recommendation for the position from immediate supervisor.~~

PREFERRED:
Master's degree with certification in English or at least one foreign language.

MAJOR FUNCTION

Plans, coordinates, and implements the English for Speakers of Other Languages (ESOL) Program for both elementary and secondary school-age children with limited English proficiency.

ESSENTIAL RESPONSIBILITIES

- Responsible for the development, implementation and articulation with both the elementary and secondary instructional levels of the K-12 ESOL program to meet the special educational needs of students with limited English proficiency
- Develops curriculum that incorporates ESOL methodology into content areas; organizes cross-cultural and interdisciplinary programs
- Selects, trains, and places ESOL teachers; observes classes providing assistance as needed; conducts staff meetings; assists in resolving parent/community conflicts
- Manages data collection and reporting functions for ESOL; utilizes data in decision-making
- Promotes, reviews, and communicates progress towards District Strategic Plan
- Coordinates professional training for K-12 ESOL teachers and administrators
- Monitors current levels and trends in key measures of satisfaction and dissatisfaction regarding K-12 ESOL achievement, including comparisons and benchmarks
- Works with Volunteer Services to recruit and train volunteer tutors
- Establishes program criteria; supervises testing and placement of Limited English proficiency (LEP) students, and sets standards for student ESOL program exit
- Coordinates with Pupil Assignment and the Transportation Department matters pertaining to the assignment of eligible students to a particular school
- Works with outside agencies cases involving LEP students identified as having special physical, emotional, and/or psychological needs

~~SPECIALIST, ESOL~~ ESOL SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)
• Develops and monitors the program budget; presents program framework to the state; collects information for, submits to Special Projects and manages grants; prepares reports for DOE (Department of Education) or OCR (Office of Civil Rights) including FTE reports; selects, evaluates, purchases, processes, and distributes materials • Utilizes cross-cultural language skills in translation of documents and communication with parents and students of limited English proficiency • Performs other related duties as required
TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 6/87 PBL; BOARD APPROVED: 10/12/88; REVISED FORMAT, TITLE, SALARY SCHEDULE, PAY GRADE, QUALIFICATIONS, PREFERRED, ER, ADA, 7/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

~~SPECIALIST, ESOL~~ ESOL SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds		X			
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds		X			
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: E05

FLSA: Exempt
PTS

PROGRAM COORDINATOR, ACADEMIC COMPUTING

REPORTS TO:
Director, Library, Technology, Instructional Materials, and Digital Learning

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
Bachelor's degree from an accredited college or university with certification in Administration and Supervision, Educational Leadership, or equivalent certification as defined by the Florida Department of Education. Five (5) years successful teaching experience in public schools, PreK-12. Demonstrated knowledge in planning for and in utilizing technologies for instruction in a variety of curriculum areas. Demonstrated organizational and communication skills.

PREFERRED:
Master's degree from an accredited college or university.

MAJOR FUNCTION

The Program Coordinator is responsible for the development and implementation of the district's long-range technology plan, which encompasses all instructional levels and all curriculum areas. Work includes visioning, goal-setting, planning, budgeting, and working cooperatively with curriculum services personnel, all school board divisions, school-based personnel, and the community.

ESSENTIAL RESPONSIBILITIES

- Provides visionary leadership, oversight, and direction for all district technology applications for teaching and learning
- Develops plans to increase the level of technological literacy for students, teachers, and administrators
- Collaborates with other departments and divisions to facilitate access to and the implementation of technology
- Provides leadership in obtaining grants and other sources of funds to support innovative practices
- Assists in implementing the district's strategic goals and directions
- Investigates emerging technologies and assesses their potential for cost effective use
- Provides leadership in technology training, resources acquisition, and staff development
- Designs, coordinates, and provides educational technology inservice opportunities for school-based personnel
- Assists educators in using and integrating technology in the instructional program
- Models effective uses of appropriate instructional technology
- Supports teacher and student use of computers in classrooms
- Designs technology training programs for the district's television programming schedule
- Researches and negotiates contracts and agreements with consultants and vendors
- Participates in local, state, and national conferences, collaborates with colleges and universities, and serves on state committees to keep informed on current trends and issues
- Designs and implements new programs and course curricula for computer education
- Recommends budget requirements to effectively support the district technology plan

ESSENTIAL RESPONSIBILITIES (Continued)
• Coordinates, evaluates, delegates, and coordinates the work of designated staff members • Prepares and presents reports on technology issues as directed by the Superintendent and Board • Performs other related duties as required
TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 6/13, LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PROGRAM COORDINATOR, ACADEMIC COMPUTING

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van			X		
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: E05

FLSA: Exempt
PTS

PROGRAM COORDINATOR, INSTRUCTIONAL MATERIALS

REPORTS TO:
Director, Library, Technology, Instructional Materials, and Digital Learning

SUPERVISES:
Instructional Staff
Support Staff

QUALIFICATIONS:
Bachelor's degree with certification in Administration and Supervision or Educational Leadership. Five (5) years related professional experience. Demonstrated organizational and communication skills.

PREFERRED:
Master's degree with certification in Administration and Supervision or Educational Leadership

MAJOR FUNCTION

The Program Coordinator, Instructional Materials provides adequate and appropriate instructional materials countywide working with the Director, Library, Technology, Instructional Materials, and Digital Learning and consultants in a mutual effort to provide the best possible instructional materials support to the countywide instructional program. The position supervises textbook depository support staff and works closely with the Associate Superintendent, Teaching and Learning Services and staff members on a regular basis related to state requirements for state-adopted materials and non-state-adopted items.

ESSENTIAL RESPONSIBILITIES

- Provides leadership in the formulation of goals and objectives for the textbook depository; plans, manages, and evaluates effectiveness of the program
- Supervises supporting staff performing textbook and other instructional materials related activities in the textbook depository
- Serves as liaison between the district and the Florida School Book Depository, state Department of Education, and publishers' representatives on all matters relating to textbooks and state-adopted-related materials as well as non-state-adopted-related materials
- Supervises, develops, and implements textbook-related procedures and the overall operation of the textbook depository
- Prepares annual report for the Superintendent's information on lost and damaged materials
- Prepares the Annual Instructional Materials Budget for the district including school-based allocations and other programs requiring instructional materials allocations
- Periodically reviews and provides guidance to schools and centers regarding the usage of instructional material allocations
- Maintains accurate records of deposits to and expenditures from the district textbook account
- Evaluates all requisitions from schools in accordance with the "Recommended and County Approved Instructional Materials Program", prepared by the instructional staff, verifying guidelines, limits on supplementary titles, prices, and extensions
- Prepares textbook requisitions to the Florida School Book Depository, based upon minimum known requirements and books available to this county
- Processes and distributes instructional materials to schools.
- Coordinates transfer and redistribution of surplus books
- Coordinates the return, processing, redistribution, and disposition of out-of-adoption, discontinued, and unusable textbooks

PROGRAM COORDINATOR, INSTRUCTIONAL MATERIALS

ESSENTIAL RESPONSIBILITIES (Continued)

- Responsible for the annual state-adopted instructional materials process
- Maintains a perpetual inventory, by schools, denoting the quantities, titles, and series of texts in use, and budget expenditures
- Responsible for the administration of the Destiny Textbook Manager Program in conjunction with the District Program Administrator
- Ensures that all provisions of the Florida Statutes and of the State Board of Educational Regulations, governing the "State Free Instructional Materials Program" are met and that local policies or procedures are in conflict
- Participates in the legislative process as it relates to state-adopted instructional materials to seek adequate funding for instructional materials
- Develops and conducts workshops for administration and instructional staff on the textbook/instructional materials process
- Maintains communication with curriculum supervisors for planning purposes, regarding adoption and other instructional materials needs
- Advises the instructional staff concerning approved substitute editions, extension of state contracts or other major changes in the state textbook program
- May prepare and/or update related textbooks and instructional materials website
- Applies knowledge of countywide curricula offerings
- Applies knowledge of Florida State Laws and Regulations, policies, and procedures pertaining to instructional materials
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 6/13 LM, BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PROGRAM COORDINATOR, INSTRUCTIONAL MATERIALS

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: FLSA: Exempt
Pay Grade: E05 PTS

PROGRAM COORDINATOR, LIBRARY MEDIA

REPORTS TO:
Director, Library, Technology, Instructional Materials, and Digital Learning

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Bachelor's degree from an accredited college or university with certification in Educational Media Specialist (PK-12) or equivalent certification as defined by the Florida Department of Education. Five (5) years experience as a library information specialist or school library media specialist to include three (3) years successful teaching experience. Demonstrated organizational and communication skills.

PREFERRED:
Master's degree in Library and Information Science from a college or university accredited by the American Library Association (ALA).

MAJOR FUNCTION

The Program Coordinator, Library Media is responsible for the supervision of library media/technology in elementary, middle, and high schools; and in exceptional student and adult centers. The Program Coordinator is responsible for developing strategic plans aligned to customer requirements, deploying processes to support strategic goals, developing and monitoring progress toward goal measures, and evaluating results to provide quality library media programs and services that support the highest achievement for each student.

ESSENTIAL RESPONSIBILITIES

- Communicates, plans collaboratively, and develops partnerships with other district departments, school administrators, vendors, library information specialists, and the community
- Consults with architects, principals, and library information specialists to administer the educational specifications for new construction/remodeling projects of library information centers, including furniture, shelving, network infrastructure, security system, and installation
- Recommends to principals and library information specialists the purchase of equipment to support audiovisual production, computer technology, local area network, and multimedia production
- Advises library information specialists on the selection and utilization of library materials, including print resources, audiovisual materials, computer software, and online services
- Serves as consultant to library information specialists, principals, central office staff, colleges and universities, professional organizations, and community groups
- Promotes, reviews, and communicates progress toward division goals
- Manages data collection and reporting functions in library media/technology; uses data in decision making
- Represents library media/technology on cross-functional teams
- Represents the district at state, regional, national, and international conferences on educational research and effective practices in library media/technology
- Serves as liaison with community groups, parents, colleges and universities, and other agencies
- Coordinates short- and long-term goal setting to support the District Strategic Plan, as well as the planning process and performance measures within the office, department, and division

PROGRAM COORDINATOR, LIBRARY MEDIA

ESSENTIAL RESPONSIBILITIES (Continued)
• Communicates budget needs to the Teaching and Learning Services Team • Solicits and listens to customer input from staff, schools, parents, and community • Monitors customer satisfaction results regarding products, services, and transactions • Develops customer service standards for the library media/technology office • Keeps abreast of the rapidly changing technological advances and current educational philosophy • Supervises the cataloging of print and non-print resources, application for the statewide union catalog, maintenance of the media resource library, and reinforcement of copyright law throughout the county • Maintains an information system that supports the facilitation and monitoring of division goals and initiatives • Interprets impact of state legislation and state board rule on library media/technology • Plans, coordinates, and presents inservice opportunities for library information specialists, media assistants, teachers, and administrators on national educational trends in the profession that support state standards and district strategic directions for highest student achievement • Provides training for all library information specialists in using library media/technology as learning tools • Encourages library information specialists' involvement, empowerment, responsibility, and innovation in school improvement activities • Collaborates to ensure the hiring, orientation, recognition, and career development of high-performing library information specialists • Allocates available resources to school library information centers to support district goals, including block grant and state allocation • Writes grants and supports library information specialists in writing grants to support district goals through library media/technology programs, including Extended Access Grant of Library Media Services, and SUNLINK grants • Manages partnerships with vendors to provide for software maintenance agreements for library information center support and to assist schools in securing appropriate periodical subscriptions • Provides consultation, installation, usage, and upgrade of automated circulation and catalog hardware and software for school library information centers • Coordinates and promotes countywide student programming such as Author Teleconference, Student Storytelling Festival, Educational Media Awards, and Battle of the Books • Keeps the district Multimedia Resource Library current and available for teacher use by coordinating the ordering, cataloging, circulating, maintaining, and weeding of the multimedia collection • Interprets and monitors for schools the school board curriculum policy regarding library media/technology; provides policy input • Provides for the evaluation and improvement of library media/technology programs • Establishes and oversees annual budgets from various funding allocations to support library media/technology • Assists schools with articulation of the library media/technology program from elementary to middle to high school • Monitors the status of library media/technology programs in the schools to provide consultant services by determining improvement needs and establishing programs to satisfy those needs • Contributes to Teaching and Learning Services' accountability for results aligned to all district strategic directions • Performs other related duties as required

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PROGRAM COORDINATOR, LIBRARY MEDIA

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED: 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PROGRAM COORDINATOR, LIBRARY MEDIA

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van			X		
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 0786
Pay Grade: ~~C07~~ C09

FLSA: Exempt
Administrative

~~COORDINATOR, PARTNERSHIP~~ DIRECTOR, CHARTER SCHOOLS AND HOME EDUCATION

REPORTS TO:
Associate Superintendent, Student and Community Services

SUPERVISES:
Charter Schools and Home Education Specialist
Support Staff

QUALIFICATIONS:
Master's degree from an accredited college or university ~~with certification in Elementary or Secondary Education or related field.~~ with certification in Administration ~~/~~ and Supervision, Educational Leadership, or an equivalent as defined by the Florida Department of Education. Five (5) years related professional experience. Demonstrated knowledge of applicable federal, state. and local laws and regulations. Demonstrated ability to work with diverse groups and effectively communicate, both orally and in writing. Must show evidence of working knowledge of the principles of quality management or commit to begin training in the area of quality management within the first six (6) months of employment.

MAJOR FUNCTION

The ~~Coordinator~~ Director of ~~Partnership~~ Charter Schools and Home Education is responsible for the administration, supervision, and management of ~~the partnership schools~~, charter schools and home education. Monitors compliance of charter schools and home education programs with district and state requirements. Administers contracts/agreements for charter schools and home education programs. ~~This~~ Responsibilities include~~s~~ goal setting, planning, organizing, coordinating, decision-making, communicating, and evaluating to improve learning processes and promote highest achievement for all students.

ESSENTIAL RESPONSIBILITIES

- ~~Develops, promotes, evaluates and communicates progress toward department goals on a regular basis~~
- ~~Collaborates with schools and individuals in establishing partnerships including charter schools~~
- ~~Develops and maintains partnerships with business and community organizations~~
- ~~Represents the department on cross functional teams~~
- ~~Facilitates the execution of contracts with local businesses and other community organizations~~
- Serves as the district's liaison with Florida Department of Education for charter schools and home education
- Coordinates goal setting and planning processes within the department based on district vision and strategic directions
- Communicates budget parameters and legislative mandates
- Solicits and responds to customer input from staff, schools, parents, and community
- Monitors customer satisfaction results
- Works with Technology and Information Services in developing technology to monitor and track charter schools and home education programs
- Develops and monitors program processes and services based on needs of students, teachers, administrators, families, businesses, and community
  - ~~Interprets Florida Statute, the Florida Administrative Code, the Pinellas County School Board policies and procedures and monitors district compliance~~

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

~~COORDINATOR, PARTNERSHIP~~ DIRECTOR, CHARTER SCHOOLS AND HOME EDUCATION

ESSENTIAL RESPONSIBILITIES (Continued)
• Maintains an information system that supports the facilitation and monitoring of department goals and initiatives • Assists schools, charter schools, and home education parents in analyzing data for continuous improvement in student achievement • Correlates directly with the credentialing team in Human Resources to monitor teacher credentialing • Collaborates with School Board Attorney to ~~i~~Interpret~~s~~ and monitor~~s~~ Florida statutes and school board policy~~ies~~ ~~to principals, other school personnel, parents, and the community~~ • Manages department data collection and reporting functions; uses data in decision-making • ~~Provides for evaluation and modification of the partnership programs through advisory committees and other groups~~ • Supervises the selection, development, and evaluation of departmental personnel • Collaborates with other departments, areas, and schools on projects related to charter schools and home education curriculum, instruction, and staff development • Keeps informed on the latest research, trends and developments in education and interprets these matters for appropriate personnel as necessary • Communicates effectively, orally and in writing, with other professionals, students, parents, and community • Serves on community boards and as a representative to community and state agencies as requested or directed by job responsibilities • Works collaboratively ~~with the Director of Government Services~~ to review charter school and home school ~~Deregulated School~~ applications • ~~m~~Monitors and participates in the evaluation of curriculum at those schools • ~~Advocates, facilitates, and monitors child care services accountability for highest student achievement~~ • Performs other related duties as assigned

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*

HISTORY OF JOB CLASSIFICATION
ISSUED: 6/89 PBL; BOARD APPROVED: 6/28/89; REVISED 5/90 (TITLE) BMP; BOARD APPROVED: 5/23/90; REVISED 7/91 (TITLE) PBL; BOARD APPROVED: 8/14/91; REVISED (MQ's): 10/98 PBL; BOARD APPROVED: 10/13/98; REVISED (MF and D&R): 12/98 PBL; UPDATED DIVISION NAME: 1/06 AK; REVISED TITLE, MF, D&R, MQ'S: 4/07 AK; BOARD APPROVED: 5/8/07; REVISED FORMAT, PAY GRADE, TITLE, MF, ER, ADA, 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

~~COORDINATOR, PARTNERSHIP~~ DIRECTOR, CHARTER SCHOOLS AND HOME EDUCATION

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: E05

FLSA: Exempt
PTS

CHARTER SCHOOLS AND HOME EDUCATION SPECIALIST

REPORTS TO:
Director, Charter Schools and Home Education

SUPERVISES:
Support Staff

QUALIFICATIONS:
Bachelor's degree from an accredited college or university with certification in an educational area or an equivalent as defined by the Florida Department of Education. Demonstrated ability to work with diverse groups and effectively communicate, both orally and in writing. Five (5) years related professional experience.

PREFERRED:
Master's degree with certification in Administration and Supervision, Educational Leadership, or an equivalent as defined by the Florida Department of Education. Demonstrated knowledge of applicable federal, state, and local laws and regulations.

MAJOR FUNCTION

The Charter Schools and Home Education Specialist is responsible for assisting in the supervision and management of charter schools and home education. Assists in monitoring compliance of charter schools and home education programs with District and state requirements. Responsibilities include goal setting, planning, organizing, coordination, decision-making, communication, and evaluating to improve learning processes and promote highest achievement for all students.

ESSENTIAL RESPONSIBILITIES

- Assists the Director of Charter Schools and Home Education in monitoring compliance of charter schools to ensure adherence to all applicable state and federal laws and regulations
- Assists in monitoring the implementation of each charter school's application and contract
- Assists in providing coordination and support among and between departments in the provision of "administrative and educational services" as prescribed in state statutes
- Works with Technology and Information Services in developing technology to monitor and track charter schools and home education programs
- Assists in providing technical assistance to charter schools, district personnel, and community members interested in charter schools
- Assists in disseminating information about charter schools to families and interested citizens.
- Assists in coordinating the charter application process
- Assists to ensure that charter schools adhere to all applicable state and federal laws and regulations
- Assists to ensure that charter schools and district operations are consistent with the terms of the charter
- Assists in receiving and investigating complaints about charter schools from parents, community members, or employees of the school, and ensuring the charter school communicates its resolution
- Assists in reviewing charter applications
- Assists in coordinating the charter renewal process

ESSENTIAL RESPONSIBILITIES (Continued)
• Assists in monitoring the accurate and timely completions of reporting requirements • Assists in monitoring pre-opening charter school requirements (Such as: Certificate of Occupancy, Fire Inspection, Health Inspection) • Assists as needed in interpreting Florida Statutes and Pinellas County School Board policies and procedures for Home Education • Analyzes and uses data for decision-making • Collaborates with all members of the Charter School Home Education Department to help fully deploy and meet department goals • Participates in meetings which involve charter school or home education requirements • Attends professional meetings--national, state, and local to keep informed on current developments as they pertain to the charter schools or home education • Helps define and interpret goals for the department of charter schools and home education • Correlates directly with the credentialing team in human resources to monitor teacher credentialing • Plans and carries out monitoring site visitations to charter schools • Monitors charter schools and home education programs on a regular basis. • Provides other related duties as required
TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
ISSUED; 6/13 LM; BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

CHARTER SCHOOLS AND HOME EDUCATION SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: E01

FLSA: Non-Exempt
PTS

21st Century iClass Community Learning Advisor

REPORTS TO:
Director, Family and Community Involvement

SUPERVISES:
Not applicable

QUALIFICATIONS:
Bachelor's degree from an accredited college or university and/or five (5) years related professional experience to include one (1) year of demonstrated experience in the family and community relations area. Demonstrated knowledge of program management and district curriculum expectations. Demonstrated proficiency in computer literacy. Demonstrated ability to work effectively with others.

PREFERRED:
Demonstrated leadership experience at a school-based or central office site. Experience working with federal and/or state grants, program coordination, and district fiscal practices.

MAJOR FUNCTION

The 21st Century iClass Community Learning Advisor is responsible for the successful implementation of the 21st Century grant, including planning and coordinating program requirements, managing daily program activities, ensuring successful management of all program components, and reporting grant information as required by district, state, and federal mandates.

ESSENTIAL RESPONSIBILITIES

- Assists Director with managing 21st Century grant project according to requirements
- Manages budget planning and reconciliation functions
- Manages and designs program support systems and infrastructure
- Manages vendor procurement and program purchasing functions
- Assists Director with managing grant compliance functions
- Manages activities of the 21st Century grant to assure that policies and guidelines are observed
- Collects data using various data collection methods
- Manages research or program datasets
- Coordinates with external collaborators and program stakeholders
- Performs field work at designated program sites to interview program participants
- Assists Director with preparing and presenting program progress reports and presentations
- Maintains good public relations in collaboration with Pinellas County Schools' Strategic Communications Department
- Ensures that support services are provided to the program and community
- Anticipates needs of the program and develops recommendations for filling these needs
- Monitors/tracks the status of the iClass program through its program life cycle
- Performs site visits to verify compliance with staffing guidelines related to grant award agreements
- Assists Director with preparing and/or coordinating program reports for submission to the granting authority according to grant guideline schedules
- Performs other related duties as required

21st Century iClass Community Learning Advisor

TERMS OF EMPLOYMENT
Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District. *Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.* *The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*
HISTORY OF JOB CLASSIFICATION
Issued: 5/13, LM, BOARD APPROVED:

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

21st Century iClass Community Learning Advisor

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
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15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
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26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: D09

FLSA: Non-Exempt
Non-Rep

21st Century iClass Community Learning Liaison

REPORTS TO:
Director, Family and Community Involvement

SUPERVISES:
Not applicable

QUALIFICATIONS:
Graduation from a standard high school or possession of a GED, with one (1) year of demonstrated experience in family and community relations area. Demonstrated proficiency in computer literacy.

MAJOR FUNCTION

The 21st Century iClass Community Learning Liaison supports the implementation, execution, and delivery of the iClass Learning Center program districtwide. The liaison is responsible for the day to day operation of a site-specific iClass Learning Center program as a liaison between community stakeholders, program contractors, school administrators, and district program administrators.

ESSENTIAL RESPONSIBILITIES

- Oversees daily operations of the 21st Century iClass Community Learning Program
- Provides support to staff to include assisting in assigning and monitoring work, ensuring training, resolving conflicts, in interviewing applicants, and evaluating program staff
- Facilitates planning meetings to develop, organize, and schedule daily activities, materials, and supplies
- Communicates information to parents, community stakeholders and district staff
- Inventories and orders materials, resources, supplies, and equipment for daily activities and for special projects
- Facilitates parent or vender meetings to develop and implement changes to the program
- Performs site visits to verify compliance with staffing guidelines related to grant award agreements and program operating procedures
- Monitors/tracks the status of the 21st Century iClass Community Learning Program
- Ensures proper reporting and administration of requirements
- Ensures that support services are provided to the program and community
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

Issued: 5/13, LM, BOARD APPROVED;

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

21st Century iClass Community Learning Liaison

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
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16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
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26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Attachment: Job Descriptions 073013 (4103 : Request Approval to Revise And/Or Create the Following Job Descriptions Which Will be Effective

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4069)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Recommendation to Dismiss Ms. Melissa Kirkpatrick, Bus Driver, Employed with the Transportation Department

BACKGROUND:
Since her suspension without pay in April 2013, Ms. Kirkpatrick has failed to follow multiple board policies.

STRATEGIC DIRECTION: Managing Productive Systems

ALTERNATIVES:
1. Accept the Superintendent's recommendation to dismiss Ms. Kirkpatrick effective the close of business on July 30, 2013
2. If an administrative hearing is requested, suspend Ms. Kirkpatrick without pay effective upon her return to work on August 12, 2013, until the conclusion of the hearing process and direct the Staff Attorney to submit the request to the Division of Administrative Hearings.
3. Reject the Superintendent's recommendation.

RECOMMENDATION:
Alternative #1 is recommended.

RATIONALE:
On May 6, 2013, a citizen reported that a bus driven by Ms. Kirkpatrick was speeding in a school zone. In the course of investigating the allegation, the school bus Global Positioning System (GPS) confirmed that her bus was traveling at a rate of sixteen (16) miles per hour in a five (5) mile per hour school zone. The GPS was reviewed for the entire day and she routinely exceeded the speed limit throughout her route including in school zones as well as in the bus compound.

Additionally, while en route to an afternoon run, Ms. Kirkpatrick was driving her bus while talking on her cell phone. Also, she was not wearing her mandatory school bus shirt uniform.

This recommendation to dismiss Ms. Kirkpatrick is based on the fact that she violated Pinellas County School Board Policies 4140 A (9a), "Failure to perform the duties of the position," 4140 A (20), "Insubordination, which is defined as a continuing or intentional failure to obey a direct order, reasonable in nature, and given by and with proper authority," 4140 A (22), "Misconduct or Misconduct in office," 4140 A (24) "Failure to comply with board policy, State law, or appropriate contractual agreement" and 8600.02 "Requirements for School Bus Drivers."

EMPLOYMENT HISTORY:
10/10/11 Bus Driver, Transportation Department

EVALUATIONS:
Ms. Kirkpatrick's performance evaluations have been satisfactory.

DISCIPLINE:
04/08/13 Suspended five (5) days without pay, District, Failure to comply with board policy, State law or appropriate contractual agreement, Misconduct

EMPLOYEE STATEMENT:
Ms. Kirkpatrick stated when she was coming out of Alderman and Bentley she was in a hurry and probably had to go to the bathroom. She said that the only time that she is talking on her cell phone is when both ear pieces are in and that she only has one ear piece in when she listens to music. Ms. Kirkpatrick stated she was not aware that she was speeding and will be more careful not to speed. She stated she did not think she was talking on her cell phone. She apologized for her driving habits and said she will keep her shirt on.

CONCLUSION:
Ms.Kirkpatrick's actions are a violation of the policies listed above and constitute grounds for her dismissal.

IMPACT STATEMENT:
Ms. Kirkpatrick's annual salary is $19,491.84.

DATA SOURCE:
Valencia Walker, Administrator, Office of Professional Standards
Richard McBride, Director, Transportation Department

SUBMITTED BY:
Laurie Dart, Staff Attorney – reviewed as to form

Case number 13B – 014

ATTACHMENTS:

- Kirkpatrick Melissa charge letter dismissal (PDF)

PINELLAS COUNTY SCHOOLS

ADMINISTRATION BUILDING
301 Fourth St. SW
P.O. Box
Largo, FL 33779-
Ph. (727) 588-

SCHOOL BOA
PINELLAS COUNTY, FLO
Chairpe
Carol J.

Vice Chairpe
Peggy L. O'

Janet R.
Rene Flo
Terry Kras
Linda S. L
Robin L. V

Superinten
Michael A. Grego, E

July 9, 2013

CERTIFIED AND REGULAR MAIL
HAND DELIVERED

Ms. Melissa Kirkpatrick
7311 Trouble Creek Road, Apt. 1109
New Port Richey, Florida 34653

Dear Ms. Kirkpatrick:

This is to advise you that at the regularly scheduled Pinellas County School Board meeting on July 30, 2013, I shall recommend the termination of your employment. The board will meet at 5:30 p.m. in the conference hall of the Administration Building located at the address on this letterhead. My recommendation for the termination of your employment is based on the facts and violations contained in the Agenda Item dated July 30, 2013, attached for your reference.

The School Board will take action on my recommendation during this School Board meeting. If the School Board enters its Final Order at that meeting, the effective date of your dismissal will be July 30, 2013.

You are entitled to a public hearing regarding my recommendation to be conducted in accordance with Chapters 120.569 and 120.57, Florida Statutes. Your request for a public hearing must be submitted, in writing, to David Koperski, School Board Attorney, no later than Monday, July 29, 2013, by 4:30 p.m. Attached to this letter is a copy of a form which will assist you in complying with the rules which apply to a hearing request. If you do not request a hearing, this failure constitutes an admission of the allegations made in the attached Agenda Item. If you have any questions regarding these procedures, you may contact Laurie Dart, Staff Attorney at 588-6221.

Respectfully,

Michael A. Grego, Ed.D.
Superintendent

cc: Laurie Dart – Staff Attorney
Michael Bessette – Associate Superintendent, Operational Services
Richard McBride – Director, Transportation Department
Marilyn Lusher – Director, Human Resources Department
Cathy Houck – Risk Management
Mickey Converse – Payroll Department
Personnel File
Invest File

_____
Signature/Date

Attachment: Kirkpatrick Melissa charge letter dismissal (4069 : Melissa Kirkpatrick Dismissal)

The School Board of Pinellas County, Florida, prohibits any and all forms of discrimination and harassment based on race, color, sex, religion, national origin, marital status, age, sexual orientation or disability in any of its programs, services or activities.

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4099)

ATTACHMENTS:

- Field Trip agenda item 073013 (PDF)

Field Trips
July 30, 2013
School Board Meeting

Field Trips				
DESTINATION/PURPOSE	**SCHOOL/CLASS**	**DATE OF TRIP**	**VENDOR**	**COMMENTS**
Paris, France To participate in the 2014 American Celebration of Music in France concert series. This will be part of the 70th Anniversary Commemoration of D-Day: The Battle of Normandy and the Liberation of France. Students will also tour historic sites.	East Lake HS Choir Approximately 50 students (and chaperones) at appx. $3,000.00 each	June 8 – 15, 2014	Music Celebrations International, LLC.	School Board Policy 6320 requires School Board approval for any single purchase of $50,000 or more to a single vendor.

Attachment: Field Trip agenda item 073013 (4099 : Field Trip)

C:\word\Field Trip 073013
7/17/2013 9:16 AM

07/30/13 05:30 PM

Regular School Board Meeting

301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4100)

ATTACHMENTS:

- Yearbook agenda item 073013doc (PDF)

Yearbooks
July 30, 2013
School Board Meeting

YEARBOOKS				
SCHOOL	**DATE OF YEARBOOKS**	**VENDOR**	**AMOUNT**	**COMMENTS**
Countryside HS	2013-2014, 2014-2015, and 2015-2016 school years	Herff Jones Yearbooks	$39,657.20 with a $5,000.00 discount off the price to be used toward student improvement for the 3 year contract With the option of a one-time three-year rollover.	School Board Policy 6320 requires School Board approval for any single purchase of $50,000 or more to a single vendor.
Palm Harbor MS	2013-2014, 2014-2015, and 2015-2016 school years	Herff Jones Yearbooks	$44,572.05 for the 3 year contract With the option of a one-time three-year rollover.	School Board Policy 6320 requires School Board approval for any single purchase of $50,000 or more to a single vendor.

Attachment: Yearbook agenda item 073013doc (4100 : Yearbook Bid Selections)

07/30/13 05:30 PM

Regular School Board Meeting

301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4101)

ATTACHMENTS:

- Vehicle donation agenda item 073013 (PDF)

Vehicle Donation
July 30, 2013
School Board Meeting

VEHICLE DONATION				
SCHOOL	**TYPE OF VEHICLE**	**DONOR**	**VALUE OF DONATION**	**COMMENTS**
Boca Ciega HS (HS Band program)	Trailer VIN #1L9BU12186N383834	Boca Ciega HS Band Boosters, Inc.	$1,200.00	School Board Policy 7230, Gifts To The School District: "Any gift conveying title shall be submitted to the Board for individual acceptance."

*Value is placed by the donor

Attachment: Vehicle donation agenda item 073013 (4101 : Vehicle Donation)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4102)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Request Approval of the Pinellas County Schools Approved Field Trip List for the 2013-14 School Year

BACKGROUND:
The Field Trip List for Pinellas County Schools is updated every year through the offices of the Area Superintendents. The updated list for 2013-14 school year follows. This list has been compiled with input from teachers, the Departments of Teaching and Learning and principals. Having a board-approved field trip list allows schools to plan field trips and engage in trip fund raising activities without waiting for district approval on forms. School board policy will be followed in submitting field trip requests.

STRATEGIC DIRECTION/GOAL: Student Achievement

ALTERNATIVES:
1. Approve the Field Trip List.
2. Do not approve the Field Trip List.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
A board-approved field trip list reduces the amount of paperwork teachers need to complete and permits more time for trip planning and trip fund raising activities.

IMPACT:
There is no cost to the district.

DATA SOURCES:
Area Superintendents
Subject Area Supervisors

SUBMITTED BY:
Barbara Hires, Ed. D., Area Superintendent, Area 4

ATTACHMENTS:

- Field Trip Approved List 2013-14 School Year(PDF)

PINELLAS COUNTY SCHOOLS
APPROVED FIELD TRIP LIST
2013-14

Please refer to School Board Policy 2340 - Field Trips and Other District Sponsored Trips

Overnight trips lasting more than one day, even if on the list, require an "Application For Field Trip Not On The Approved List" form, "Field Trip Information Sheet", and a detailed itinerary be approved. NO RESTAURANTS ARE ON THE LIST.

Business - General	Airports
Choose a LOCAL IN-COUNTY	Assisted living facilities
	Banks and other financial institutions
	Bookstores
	Bowling alleys
	Brokerage firms
	Communication oriented businesses
	Daycare / pre-school centers
	Doctors' offices
	Financial institutions
	Florists
	Grocery stores
	Hospital/medical centers
	Laundromats
	Libraries
	Malls
	Newspaper / publishing companies
	Nurseries / garden centers
	Nursing home and retirement centers
	Radio stations
	Television stations
	Travel agencies
Public and Government Offices and Sites	**All government departmental offices including, but not limited to:**
	Armed Force stations & related offices (including Coastguard)
	Chambers of Commerce
	City Halls
	City, County,Sanitation & Recycling Dept.
	City, County, State Recreation Centers
	Courthouses
	Federal & State government buildings
	Fire departments
	Jails and detention centers
	Law enforcement agencies (including FBI)
	MacDill Air Force Base
	Medical Examiners' offices
	Post Offices
	Power Plants
	Reclamation plants
	Sewage treatment plants
	Water treatment plants
Aquariums, Zoos and Animal Farms	Big Cat Rescue, Tampa
	Clearwater Marine Aquarium
	Coral Sea Aquarium, Tarpon Springs
	Florida Aquarium, Tampa
	Horse Power for Kids
	Lowry Park Zoo, Tampa
	Parker Manatee Aquarium, Bradenton

Attachment: Field Trip Approved List 2013-14 School Year (4102 : Approved Field Trip List for the 2013-14 School Year)

PINELLAS COUNTY SCHOOLS
APPROVED FIELD TRIP LIST
2013-14

Aquariums, Zoos and Animal Farms (continued)	Retirement Home for Horses, Alachua
	Sarasota Jungle Garden
	Seminole Vo-Ed Center Tour Farm
	Suncoast Primate Sanctuary
	Suncoast Seabird Sanctuary
	Tampa Farm Service
	Thunder Ranch, Odessa
Planetariums, Institutes and Science Centers	**All county, city and state science fairs**
	Anderson Environmental Center / Sawgrass Lake
	Bishop Planetarium, Bradenton
	Brooker Creek Preserve Enviromental Education Center
	Crystal River Marine Science Center
	Dunedin Nature Center
	Florida Fish & Wildlife Conservation Commission
	Florida Marine Research Institute
	Kennedy Space Center
	Mote Marine Laboratory
	Museum of Science and Industry (MOSI)
	Nature's Academy, Inc.
	Newfound Harbor Marine Institute, Sarasota
	Orlando Science Center
	Parker Manatee, Bradenton
	SPC Planetarium, St. Petersburg
	Science Center
	Sea Adventure, Hubbard's
	Seminole Agriculture Farm
	Spongerama Exhibit Center, Tarpon Springs
	Tampa Bay Watch, Tierra Verde
	Sunken Gardens, St. Petersburg
	U.S. Geological Survey Center for Coastal and Watershed Studies
	Weedon Island Preserve Cultural and Natural History Center
Parks and Fields	**All city, county and state parks**
**** No swimming or boating***	**All preserves in Pinellas County**
	Crystal Springs Preserve
	Green Swamp Park, Dade City
	Homosassa Springs State Wildlife Park
	Pinellas Cultural Park and related sites
	Selby Botanical Gardens, Sarasota
	Starkey Wilderness Park, Pasco County
Resorts and Theme Parks	
****On Non-school days, these sites are approved without restriction.***	
****On school days, trips must be linked to the curriculum or students must be engaged in performing or competing.***	
****No amusement rides during school hours on school days.***	
****No recreational swimming***	
	Animal Kingdom
	Busch Gardens
	Dinosaur World
	Disney World
	Epcot
	Florida Botanical Gardens
	Innisbrook Westin Resort
	Islands of Adventure

Attachment: Field Trip Approved List 2013-14 School Year (4102 : Approved Field Trip List for the 2013-14 School Year)

PINELLAS COUNTY SCHOOLS
APPROVED FIELD TRIP LIST
2013-14

Resorts and Theme Parks (continued)	Metro-Goldwyn-Mayer (MGM) Studios
	Sea World
	Universal Studios
	Weeki Wachee Springs
Historical Sites, Museums, and Art Centers	**All County, City, and State Museums and Art Centers including:**
	Astronaut Hall of Fame
	Dunedin Historical Museum
	Duncan McClellan Glass Gallery
	Florida Craftsmen Gallery
	Florida Gulf Coast Center For Fishing Foundation & Interactive Museum
	Florida Gulf Coast Railroad Museum
	Florida International Museum
	Gamble Plantation State Historic Museum
	Glazier Childrens Museum
	Great Explorations Children's Museum
	Henry B. Plant Museum
	Heritage Village & Historial Museum (Pinewood Cultural Park)
	Hillsborough County Veterans Memorial Museum
	Holocaust Memorial Museum & Educational Center
	Kid City--The Children's Museum of Tampa
	Largo Cultural Center
	Leepa-Rattner Museum of Art
	Lynx Educational Foundation
	Museum of African American Art, Tampa
	Museum of Fine Arts
	Pioneer Florida Museum
	Ringling Museum of Art, Sarasota
	St. Augustine **(Overnight trip requires form**)
	Safety Harbor Museum of Regional History
	Salvador Dali Museum
	South Florida Museum, Bradenton and Tampa
	Tampa Bay History Center
	Tampa Museum of Art
	Tarpon Springs Cultural Center
	Tarpon Springs Historical Society
	The Armed Forces Military Museum
	The Chihully Collection
	Thomas Edison House
	Ybor City State Museum
Performing Art Centers, and Theatres	American Stage
	Arabian Nights, Orlando
	Bits'n Pieces Puppet Theatre
	Dunedin Fine Arts and Cultural Center
	Florida Orchestra
	Mahaffey Theater at Progress Energy Center for the Arts
	Oakhurst Learning Center
	Palladium Theater
	Puppet Theatres
	Royalty Theater
	Ruth Eckerd Hall (PACT)
	St. Petersburg Clay Company
	Stages Productions Theatre for Children
	Tampa Bay Performing Arts Center
	Tampa Convention Center
	Tarpon Springs Cultural Center
	The Morean Arts Center

Attachment: Field Trip Approved List 2013-14 School Year (4102 : Approved Field Trip List for the 2013-14 School Year)

PINELLAS COUNTY SCHOOLS
APPROVED FIELD TRIP LIST
2013-14

Community and Recreational Facilities	Boys & Girls Club of America
	ChiChi Rodriquez Youth Foundation
	Deaf Service Center, Seminole
	Enoch Davis Center
	Goodwill Industries, Salvation Army
	Health South
	Hospice Centers
	Long Center
	Oakhurst Learning Center
	Pathfinder Outdoor Education, Belleair Beach
	Ronald McDonald House, St. Petersburg
	Sunshine Multi-Services Senior Center
	Upper Pinellas Association of Retarded Citizens (UPARC)
	Write Start Learning Centers
	YMCA
	YWCA
Schools, Colleges, and Universities	**All Pinellas County Schools and Facilities**
	All State Universities in Florida
	Eckerd College
	Florida Metropolitan University
	Florida Southern College
	Gus Stavros Institute
	Pinellas County Extension
	Rollins College
	Schiller International University
	St. Petersburg College
	Stetson Law School
	Stetson University
	University of Tampa
Fairs, Festivals, and Field Days Theatre and Musical Events	**Band, orchestra, chorus festivals and competitions**
	AECT International Student Media Festival (ISMF)
	Bay Area Renaissance Festival, Tampa
	Construction Career Fair
	Cracker Country, State Fair Grounds
	District and State FVA chorus festivals
	FAME State Jim Harbin Student Media Festival
	FBA, FUA and FOA State Evaluation Festivals
	Festival of States Competitions/Concerts/Parades
	Florida Strawberry Festival Performances
	freeFall Theatre Company
	International Day
	Highland Games
	Northeast Florida Highland Games
	Mathematics Field Day
	Medieval Times
	Officer Friendly Jamboree at the Jack Russell Stadium
	One Act Play Competition
	St. Petersburg International Folk Fair Society (SPIFFS)
	Science Fairs-Annual International
	Science Fairs-Elementary and Secondary
	Science Fairs-Florida State Science Fair
	Science Olympiad

Attachment: Field Trip Approved List 2013-14 School Year (4102 : Approved Field Trip List for the 2013-14 School Year)

PINELLAS COUNTY SCHOOLS
APPROVED FIELD TRIP LIST
2013-14

Conferences, Conventions and Competitions	Columbia Scholastic Press Conference
	Congres De La Culture Francaise State Conference, Orlando
	Discover Native America / Pow Wow, St. Petersburg
	District IV Journalism Competition
	Florida Association of Student Councils Conferences
	Florida Braille Challenge
	Florida Chinese Language Teachers Association Student Competition
	Florida Forensics League State Tournament
	Florida Future Educators of America - State Convention
	Florida High School Model United United Nations Conference
	Florida National Dental Congress, Orlando
	Florida Scholastic Press Association Convention
	Florida State Fair Competitions
	Florida State German Conference
	Florida State Spanish Conference
	Florida State Thespian Conference, Tampa
	Florida Theatre Conference
	FMEA State Conference, Tampa
	FSMA Sanctioned District and State Music Performances
	Interact District Convention
	JEA / NSPA Spring National High School Journalism Conference
	Latin Forum
	Mu Alpha Theta Invitational, Regional and State Competition
	National Conference of Community Justice (NCCJ)
	National Scholastic Press Association Convention
	Southeastern Theatre Conference
	Southern Interscholastic Press Association Convention
	Special Olympics
	Student Council, District IV Rally
	Suncoast Young Authors' Conference
	Tampa Bay Times Forum
	Tampa Convention Center
	The Scholastic Art & Writing National Awards
	Individual Events Competition
	United States Tennis Assn. Jamboree at East Lake Woodlands
	Very Special Arts Festival, Largo
	Youth in Government/Mock Legislative Session
Junior Reserve Officers Training Corps	**All Official ROTC Sponsored Events in the State of Florida**
	6th Marine Corps District Field Meet, Atlanta, GA
	Festival of States Parade, St. Petersburg
	Fun 'N' Sun Parade, Clearwater
	Gasperilla Parade, Tampa
	Memorial Day Activities--various areas, Pinellas County
	NJROTC Leadership Academy, Kings Bay, GA
	Orientation Trip, Quantico, VA
	Orientation Trip, Norfolk, VA; Camp Blanding, Starke
	Parades, Pinellas County
	Safety Harbor Spring Parade, Safety Harbor
	Toys for Tots Activities, Clearwater
Vocational Student Organizations	Cooperative Education Clubs of Florida
	Countywide VSO Office Leadership Workshops
	District Leadership Training Workshop
	District Performance Contests
	District Rally
	District Written Contests

Attachment: Field Trip Approved List 2013-14 School Year (4102 : Approved Field Trip List for the 2013-14 School Year)

PINELLAS COUNTY SCHOOLS
APPROVED FIELD TRIP LIST
2013-14

Vocational Student Organizations (continued)	Cooperative Education Clubs of Florida (continued)
	Employer Recognition Banquet
	Leadership Council Meetings
	Distributive Education Clubs of America
	Chapter Elections and Installation of Officers
	Competitions--Written Test
	Employer Recognition Banquet
	Spring Rally
	Family, Career & Community Leaders of America
	Countywide VSO Office Leadership Workshops
	District Conference
	State Conference
	National Conference
	Florida Public Service Association
	Countywide VSO Office Leadership Workshops
	Future Business Leaders of America
	District XII Rally
	District XII Community Service Project
	District XII Advisor and Executive Council Meetings
	District XII Contests
	District XII Awards Banquet
	Employer Recognition Banquet
	Countywide VSO Office Leadership Workshops
	Future Educators of America
	National Convention
	Future Farmers of America
	Countywide VSO Office Leadership Workshops
	National Convention
	State Convention
	Health Occupations Students of America
	Countywide/District VSO Office Leadership Workshops
	District Conference
	National Conference
	State Conference
	ProStart Culinary Competitions
	Local & District Competitions/Conferences
	State Competitions/Conferences
	National Competitions/Conferences
	Technology Students Association
	Advisors Leadership Workshop
	Countywide VSO Office Leadership Workshops
	Vocational Industrial Clubs of America (SKILLSUSA)
	Construction Career Days
	Countywide VSO Office Leadership Workshops
	Executive Council Meeting
	FATIE Workshop (VICA - SKILLSUSA Workshop)
	Regional Office Training Workshop
	State Officer Training Workshop
Businesses by Name: (requested by schools)	AAA
	Al Lang Field, St. Petersburg
	Alessi's Bakery
	Astro Skate
	Bama Sea Products
	Blackhawk Color Corp.
	Bright House (including Stadium)
	Captain Bligh's Landing

Attachment: Field Trip Approved List 2013-14 School Year (4102 : Approved Field Trip List for the 2013-14 School Year)

PINELLAS COUNTY SCHOOLS
APPROVED FIELD TRIP LIST
2013-14

Businesses by Name:	Celebration Station
(requested by schools)	Ceridian (formerly ABR)
(continued)	Clearwater Ice Arena
	Fantasy of Flight
	Gateway Organic Farms
	Gatti Town
	GENCA
	H & S Swanson's Tool Company
	Home Shopping Network
	Honeywell
	Jack Russell Stadium
	Jump! Zone
	Linvatec, Inc.
	Melitta North America, Inc., Clearwater
	Nielson - **High School Students Only**
	Norris Precision Machine
	Pinellas County Extension
	Prima Die Casting
	Rainbow Roller Land
	Raytheon Companies
	Society for Prevention of Cruelty to Animals
	Southeastern Guide Dogs, Inc.
	Sweetwater Organic Community Farm, Tampa, FL
	Sunstar Ambulance
	Tech Data
	Time Warner
	Tropicana Field, St. Petersburg
	Victor Distributing Co.

Note: This list will be in place through the 2013-14 school year.

Please send corrections, suggestions, or additions for the next revision ***in writing*** to:

Dr. Barbara Hires, Area Superintendent, Area 4.

If you have questions, please call 727 588-5024.

Attachment: Field Trip Approved List 2013-14 School Year (4102 : Approved Field Trip List for the 2013-14 School Year)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4104)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Request Approval of the Following Special Projects:

A. Florida Diagnostic and Learning Resources System (FDLRS) Gulfcoast Grant $1,047,519.00

B. Contract with Agile Mind for Professional Development for Intensified Algebra 1 $80,000.00

C. Title III Supplementary Instructional Support for English Language Learners (ELLs) Grant $635,537.00

D. IDEA Part B Entitlement Project $27,176,979.00

E. IDEA PreK Entitlement Project $818,328.00

F. Amendment (Time Extension) to the Contract with ASCD $318,162.52

G. Title I, Part D, Neglected and Delinquent Grant $834,175.00

H. Title I, Part A Basic Grant $24,613,417.00

I. Florida Department of Education: 21st Century Community Learning Centers Grant $2,480,861.00

BACKGROUND:

A. FDLRS supports professional learning for district staff, eligible non-public school personnel and parents who work with all students. The support includes curriculum and instruction support, behavior management, instructional strategies, as well as assistive and instructional technology support. This project also supports the curriculum and Child Find legislation.

B. This contract with Agile Mind will provide for a comprehensive professional development and support plan at 12 school campuses to support high quality implementation and Intensified Algebra I. The scope of work will include 2.5 day institute for teachers, three on site advisor sessions per school (36 total), and a district mid-year seminar.

C. Title III provides supplemental educational services for English language learners (ELL). Funding received through Title III will be used to provide supplemental educational services for English language learners through purchase of supplemental materials,

technology, software, professional development and family outreach activities for classrooms and schools with ELL students.

D. The IDEA Part B Entitlement Project is to ensure that all children with disabilities ages 3 through 21 are provided with a free appropriate public education (FAPE) designed to meet their individual needs and prepare them for employment and independent living. Fifteen percent of funds are allocated for Early Intervening Services and a proportionate share for services to parentally placed private school students with disabilities.

E. The IDEA Part B, Preschool grant is used to ensure that all preschool students with disabilities are identified and provided with appropriate educational services. Personnel and resources in the grant are used to meet the needs of students, families, and teaching staff. A proportionate share of funds is allocated for services to parentally placed private school students with disabilities.

F. The contract with ASCD, signed by the Board on November 6, 2012, included an implementation plan that outlined nine sessions with the Community of Practice and three learning sessions with each school cadre to be completed by June 30, 2013. In order to create the most effective Professional Development System and to deliver and support the highest quality professional learning, the schedule was adjusted. The amendment extends the contract through June 30, 2014 for the additional three cadre sessions and allows for resources and support during the 2013-2014 school year. No additional funds are requested.

G. Title I, Part D, Neglected and Delinquent grant funds are used to provide itinerant staff, instructional materials and services to Neglected, Delinquent and At-Risk sites which include three Residential facilities: Charles Britt Academy, Juvenile Detention Center (JDC) and Operation PAR 3 Day Treatment Facilities: AMIKids, Pinellas, Daniel Academy and Pace Center for Girls. Two Eckerd Youth Alternative sites and the Pinellas County Jail as well as the community based credit recovery program-MC/CR are also supported through these funds.

H. Forty-nine high poverty elementary and middle schools including one charter school will operate as Title I school wide programs. Funds will be utilized to support the School Improvement Plan and required components of Title I school wide programs. An equitable portion of Title I funds will be used to provide instructional support and services for participating students, teachers, and families at eligible private schools.

I. This grant project will establish three 21st Century Community Learning Centers programs to provide safe environments for students during after-school hours and non-school hours in three targeted Title I elementary schools: Lealman Avenue, New Heights and Pinellas Park. The centers will provide a range of services to support student learning and family engagement, including tutoring and mentoring, academic enrichment, homework assistance, service learning, character education, physical education, recreational activities, and adult family member literacy.

ALTERNATIVES:

1. Approve the above listed projects.
2. Do not approve the projects.

RECOMMENDATIONS:

Alternative # 1 will provide funds for the above listed projects.

DATA SOURCES:

Jan Urbanski, Ed. D., Director, Special Projects (All Items)
Paula Nelson, FDLRS Manager (Item A)
Rose Mack, Secondary Math Curriculum Specialist (Item B)
Natasa Karac, Ed. D., ESOL Program Coordinator (Item C)
Cindy Bania-Carter, Executive Director, Exceptional Student Education (Items D & E)
Lisa Grant, Ed. D., Director, Professional Development (Item F)
Carol Norton, Supervisor, Dropout Prevention (Item G)
Mary Conage, Title I (Item H)
Valerie Brimm, Ed. D., Director, Strategic Partnerships Family and Community (Item I)

SUBMITTED BY:

Lori Matway, Associate Superintendent, Student and Community Services

ATTACHMENTS:

- A FDLRS Gulfcoast 073013 (PDF)
- B Intensified Algebra 1 073013 (PDF)
- C Title III 073013doc (PDF)
- D IDEA Part B 073013 (PDF)
- E IDEA PreK 073013 (PDF)
- F Amendment to the Contract with ASCD 073013 (PDF)
- G Title I Part D Neglected and Delinquent 073013 (PDF)
- H Title I Part A 073013 (PDF)
- I 21st CCLC 073013 (PDF)

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of July 30, 2013.

A. Title of Project: Florida Diagnostic & Learning Resources System (FDLRS) Gulfcoast Grant

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

___The "**Checklist for Contractual Agreements**" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

__X__ N/A

Amount of Project: $ 1,047,519.00

Status of Project:

New: Renewal: X Amendment:
If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source:

State: Federal: X Other:

Length of Project: __14__ Months

Starting Date: 7/1/2013 Ending Date: 8/31/2014

Strategic Direction(s): Student Achievement, Curriculum, Safe Learning Environment, Community Relations, Technology

Program Description: FDLRS supports professional learning for district staff, eligible non-public school personnel, and parents who work with all students. The support includes curriculum and instruction support, behavior management, instructional strategies, as well as assistive and instructional technology support. FDLRS serves on the fiscal agent Professional Development Advisory Board to collaborate on professional learning needs within the district. This project also supports the Child Find legislation. FDLRS Child Find Specialists assist the district with early identification of children ages 3-5 who may need special support for success in school. In addition, FDLRS collaborates with local community agencies and Early Steps (ages birth - 3) to ensure screening procedures and transition services are in place for children and families. FDLRS provides Parent Services Specialists to each county to assist the districts in providing resources and support to parents of students with special needs.

Form Revised 4/2/2013

Attachment: A FDLRS Gulfcoast 073013 (4104 : Special Projects)

Page 2:

Rationale: FDLRS Gulfcoast provides a variety of instructional support to teachers and parents that help to promote highest student achievement. Blended courses for teachers include Differentiated Instruction, Assistive Technology, Positive Behavior Support, Compliance, and the Strategic Instruction Model (SIM) curriculum. FDLRS conducts the Community Screenings to provide Child Find services to children ages 3-5 years of age. This support is crucial to effective operations and early identification for children.

Usage in other districts: Yes X No

Visits by PCS Staff: Dates: 9/23/13, 10/17/13, 2/20/14, 5/19/14, 5/29/14
People: Cindy Bania-Carter, Mary Ann Ziegler, and other ESE Staff

Students to be served/Target Audience: teachers, administrators, staff and parents

Performance Data, Research Findings, or Improvement Results: FDLRS monitors the district LRE Profile data in relation to the State Performance Plan (SPP) Indicators and works in collaboration with the district ESE department to communicate the results and improve.

Contact Person: Paula Nelson, Ed.S – FDLRS Manager

Grant Proposal/Contract Developer(s): Paula Nelson, Ed.S – FDLRS Manager

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: Pinellas, Pasco and Hernando County Schools and Non-public schools serving the disabled

Budget

Personnel (Salaries & Fringe) all existing • 1.0 Administrator • 9.8 Resource Teachers • 2.0 Secretary II • 1.0 Clerk Specialist I • 0.5 Account Clerk • 1.0 Contracted Services Staff	$ 953,552.00
Materials & Supplies	$ 8,200.00
Travel & Registrations	$ 7,066.00
Equipment and Other Capital Costs	$ 2,550.00
Purchased Services	$ 34,561.00
Indirect Costs (Federal Funds Only)	$ 41,590.00
TOTAL	**$1,047,519.00**

SUPERINTENDENT TO SIGN_0__COPIES AS MARKED

BOARD CHAIRMAN TO SIGN_0__COPIES AS MARKED

Form Revised 4/2/2013

Attachment: A FDLRS Gulfcoast 073013 (4104 : Special Projects)

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of: July 30, 2013.

B. Title of Project: Contract with Agile Mind for Professional Development for Intensified Algebra 1

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

__X__ The "**Checklist for Contractual Agreements**" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

____ N/A

Amount of Project: $ 80,000.00

Status of Project:

New: X Renewal: Amendment:

If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source:

State: Federal: X Other:

Length of Project: __11__ Months

Starting Date: August 1, 2013 Ending Date: June 30, 2014

Strategic Direction(s): Student Achievement

Program Description: Intensified Algebra I is a core curriculum providing instructional material for daily classroom instruction and includes professional development services, embedded professional supports, assessments, classroom instruction tools, curriculum, and real-time reports on student progress. This contract with Agile Mind will provide for a comprehensive professional development and support plan at 12 school campuses to support high quality implementation. The scope of work will include a 2.5 day institute for teachers, three on site advisor sessions per school (36 total), and a district mid-year seminar.

Rationale: The contract with Agile Minds will provide professional development and support resources for a comprehensive curriculum to improve student performance in Algebra I and on the Algebra End of Course Exam.

Form Revised 4/2/2013

Attachment: B Intensified Algebra 1 073013 (4104 : Special Projects)

Page 2:

Usage in other districts: Yes: Hillsborough; Collier; Duval

Visits by PCS Staff: NA Date: Person:

Students to be served/Target Audience: High School Algebra students who scored a Level I or Level 2 on the grade 8 FCAT mathematics exam.

Performance Data, Research Findings, or Improvement Results: Intensified Algebra I is a major research and development initiative of the Charles A. Dana Center at The University of Texas at Austin, the Learning Sciences Research Institute at the University of Illinois at Chicago, and Agile Mind. Studies have indicated significant improvement in student achievement. A 2011 study reported while students scored poorly on the test prior to taking the course, after completing the course they scored at the high mastery range on three out of six objectives and at the moderate mastery range on the remaining three. Researchers also found significant changes in the way students viewed themselves as learners. The evaluations found statistically significant gains in students': confidence in their ability to succeed in math class; attitudes about the relevance of math; attitudes about sharing ideas and working with peers; and beliefs in their own effort.

Contact Person: Rose Mack; Secondary Math Curriculum Specialist

Grant Proposal/Contract Developer(s): Rose Mack; Secondary Math Curriculum Specialist

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: Boca Ciega, Palm Harbor, Gibbs, Lakewood, Pinellas Park, St. Petersburg, Dixie Hollins, Northeast and Seminole high schools; Calvin Hunsinger, Clearwater Intermediate, Lealman Intermediate

Budget

Purchased Services	$ 80,000.00
TOTAL	**$ 80,000.00**

SUPERINTENDENT TO SIGN__2__COPIES AS MARKED

BOARD CHAIRMAN TO SIGN__2__COPIES AS MARKED

Form Revised 4/2/2013

Attachment: B Intensified Algebra 1 073013 (4104 : Special Projects)

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of: July 30, 2013.

C. Title of Project: Title III Supplementary Instructional Support for English Language Learners (ELLs) Grant

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

___The "**Checklist for Contractual Agreements**" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

__X__ N/A

Amount of Project: $ 635,537.00

Status of Project:

New: Renewal: X Amendment:

If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source:

State: Federal: X Other:

Length of Project: __12__Months

Starting Date: July 1, 2013 Ending Date: June 30, 2014

Strategic Direction(s): Student Achievement

Program Description: Title III provides supplemental educational services for English language learners (ELL). Funding received through Title III will be used to provide supplemental educational services for English language learners through purchase of supplemental instructional materials for classrooms and schools with ELL students, purchase of supplemental technology and software to increase the English language skills and academic achievement of ELLs, purchase of supplemental professional development of teachers and staff that work with ELLs, as well as for family outreach activities, including parent literacy.

Rationale: The overarching purpose of Title III funds is to ensure that English Language Learner (ELL) students attain English proficiency and meet the same challenging academic content and achievement standards that other students are expected to meet. The state educational agency (SEA), LEAs, and schools are accountable for increasing the English proficiency and core

Attachment: C Title III 073013doc (4104 : Special Projects)

Page 2:

academic content knowledge of ELL students. Title III funds provide means for the district to ensure that meaningful instruction is being provided to ELL students and that supplemental instructional materials, SBR technologies, professional development and family outreach activities help ELLs in achieving these standards.

Usage in other districts: X Yes No

Visits by PCS Staff: N/A Date: Person:

Students to be served/Target Audience: English Language Learner (ELL) students

Performance Data, Research Findings, or Improvement Results:
Increased English language proficiency as measured by state-mandated, standardized CELLA assessment; Increased ELL student achievement as measured by FCAT and AMOs; Increased family involvement as measured by participation in parent training and parent literacy classes; Increased effectiveness of teachers of ELLs, as measured through student performance data.

Contact Person: Natasa Karac, Ed.D., ESOL Program Coordinator

Grant Proposal/Contract Developer(s): Natasa Karac, Ed.D., ESOL Program Coordinator

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: Schools with high ELL population

Budget

Personnel (Salaries & Fringe) $ 275,655.74

- 2 ESOL Staff Developers– (New)
- 1 Family Outreach Coordinator- (Existing)
- Parent Literacy teachers and bilingual assistants
- CSEs paid to district teachers for summer writing of training materials, training, and tutoring
- Bookkeeper to provide assistance with Title III
- Substitute teachers

Equipment and Other Capital Costs $ 297,381.26

Other Purchased Services $ 44,500.00

- Room rental for training activities
- Consulting services
- SIOP Professional Development

Travel & Registrations $ 18,000.00

TOTAL **$ 635,537.00**

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Form Revised 10/18/2012

Attachment: C Title III 073013doc (4104 : Special Projects)

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of: July 30, 2013.

D. Title of Project: IDEA Part B Entitlement Project

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

___The "**Checklist for Contractual Agreements**" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

__X__ N/A

Amount of Project: $ 27,176,979.00

Status of Project:

New: Renewal: X Amendment:

If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source:

State: Federal: X Other:

Length of Project: __12__Months

Starting Date: July 1, 2013 Ending Date: June 30, 2014

Strategic Direction(s): Student Achievement; Safe Learning Environment

Program Description: The IDEA Part B Entitlement Project is to ensure that all children with disabilities ages 3 through 21 are provided with a free appropriate public education (FAPE) designed to meet their individual needs and prepare them for employment and independent living. Examples of appropriate uses of funds include personnel to provide services to students with disabilities, contracted services for specialized services, instructional materials and supplies, travel required for students and staff, and professional development for staff. The Department of Education requires that a specific percentage of the funds be allocated for Early Intervening Services to students not identified with disabilities (15%) and a proportionate share for services to Parentally Placed Private School Students with Disabilities.

Rationale: IDEA, Part B, Entitlement Project funds are used to supplement the excess costs associated with providing special education and related services to students with disabilities.

Attachment: D IDEA Part B 073013 (4104 : Special Projects)

Page 2:

Usage in other districts: Yes X No

Visits by PCS Staff: NA Date: Person:

Students to be served/Target Audience: Students with Disabilities and students requiring Early Intervening Services.

Performance Data, Research Findings, or Improvement Results: Data is collected by FDOE and results are published in the annual LEA Profile.

Contact Person: Cynthia Bania-Carter, Executive Director, Exceptional Student Education

Grant Proposal/Contract Developer(s): Cynthia Bania-Carter, Executive Director, Exceptional Student Education

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: All schools in district

Budget

Personnel (Salaries & Fringe) • See attached list	$ 24,633,169.00
Materials & Supplies	$ 681,044.00
Travel & Registrations	$ 120,100.00
Equipment and Other Capital Costs	$ 355,000.00
Purchased Services • Proportionate Share, Eckerd Camps • Purchased specialized evaluations • Lindamood Bell • Creative Clay • Service Source • Pinellas Suncoast Transit Authority • Beth Ingram and Associates Speech Therapy	$ 434,278.00
Indirect Costs (Federal Funds Only)	$ 973,388.00
TOTAL	**$ 27,176,979.00**

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IDEA B Funded Personnel:

Form Revised 10/18/2012

Attachment: D IDEA Part B 073013 (4104 : Special Projects)

Notes:

- Students with disabilities are identified as SWD.
- Staff funded to provide required Coordinated Early Intervening Services (Tier 2 and 3) are identified as CEIS.
- Staff funded to provide required proportionate share services to Parentally Placed Private School Students with Disabilities are identified as PPPSSD.
- Staff who work with students with Intellectual Disabilities are identified as InD.
- If percentages are not specified, staff are 100% IDEA funded.
- All staff exists, unless specified as 'new'.

Positions	Position Title/Use
23.9	Behavior specialists to assist with tier 2 and 3 behavioral interventions, 53 school sites @ 40%, 4 district @ 15%, 2 district @ 20%, 2 district @ 85%--2 NEW District Behavior Specialists
0.13	Teachers 7/7 supplement to coordinate the Peer Support Program which facilitates the pairing of SWD with gen ed peers to promote the social, emotional, and academic supports in inclusionary settings.
19.5	Teacher on Special Assignment: provide 3 job coaches for extended transition on the job training @ 50%, provide 36 secondary level school-based specialists to coordinate SWD programming and compliance @ 50%
12.98	ESE instructional staff (136 teachers) for extended school year (ESY) services (7/2013 15 days, 6/2014 4 days)
10.54	ESE teachers and therapists 16 positions (% funded) to serve PPPSSD—2 NEW VE teachers
51.05	Behavior specialists: county-wide autism spectrum disorder (ASD), emotional/behavioral disability (EBD) & intellectual disability (InD) centers, secondary school (15 @ 95%), schools with EBD and ASD services (53 @ 60%, 2 @ 80%, 4 @ 85%)
0.25	Reading/literacy coaches to support students with disabilities (SWD) at 2 center schools (1 @ 25%)
1.5	Paraprofessionals 3 positions @ 50% to assist job coaches with extended transition on the job training
1	Paraprofessional staff for Special Olympics
111	ESE associate in classrooms for students with severe disabilities (Supported and Participatory Varying Exceptionalities (SVE, PVE), ASD, selected Pre-K) and 1 district-wide to assist with curriculum adaptations
107.143	ESE associates (part time) to support teachers of high need SWD
20.81	ESE associates (218) for ESY services (7/2013 15 days, 6/2014 4 days)
0.8	Social workers 2 positions (40% CEIS funded) to assist with tier 2 and 3 interventions district-wide
0.286	Social work services staff (3) during extended school year (ESY) (7/2013 15 days, 6/2014 4 days)
21.75	Social work services staff (11 @ 95%; 1 @ 50%, 27 @ 40%) to support families & SWD, including counseling services
1.24	Health services staff (13) to meet needs of SWD during ESY, (7/2013 15 days, 6/2014 4 days)
12.6	Health services staff 16 positions (% funded) to meet medical needs of SWD: RNs, LPNs, CNAs, coordinators
12.95	Psychologists (47 @ 25%; 3 @ 40%) to assist with tier 2 and 3 academic and behavioral interventions for general education students
3.85	Psychologists for SWD in InD and EBD centers and for contracted services for

Attachment: D IDEA Part B 073013 (4104 : Special Projects)

	specialty evaluations (3 @ 95%; 1 @ 100%)
0.7	Professional/technical/supervisory position to work with the delivery and implementation of the tier 2 and 3 academic and behavioral interventions through coordinating training and supervision of psychologists and educational diagnosticians
34.9	Educational diagnostic staff 40 positions (% funded): PreK, speech mentors, assistive technology, eligibility & compliance, ESE academic & behavior support, including 111 days add'l duty
9.5	Educational diagnostic staff to assist with tier 2 and 3 interventions and assessments: Academic (10 @ 95%)
1.43	OT/PT staff (15) for ESY (7/2013 15 days, 6/2014 4 days)
2	ESE supervisors: Exec Director ESE, Director ESE
1.05	Resource teachers to direct and monitor implementation of tier 2 and 3 interventions (1 @ 30%; 1 @ 60%' 1 coordinator @ 15%)
14.45	ESE resource teachers 18 positions (% funded): FDLRS CF/HRD, Compliance, ASD/EBD/SVE, SL; IDEA, LP, ET, and Student Assignment Coordinators
12.2	ESE clerical support staff 13 positions (% funded) to ESE programs and district area offices
1.05	Clerical support staff for ESY: 6 data management technicians (enter schedules, course codes, transportation, FTE, attendance), 2 secretaries, 3 school office clerks, (7/2013 15 days, 6/2014 4 days)
1.85	Clerical support for PPPSSD services (student scheduling, enter SP updates, release of information/registration process, contracts for related services)
8	Professional/Technical/Supervisory (P/T/S): 9 positions (% funded) to oversee and support SWD programming; 1 NEW
0.15	Instructional staff developer 1 position (15% CEIS funded) to assist with tier 2 and 3 interventions
1	FTE Assistant 1 position to assist with ESE FTE requirements

Attachment: D IDEA Part B 073013 (4104 : Special Projects)

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of: July 30, 2013.

E. Title of Project: IDEA Pre-K Entitlement Grant

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

___The "**Checklist for Contractual Agreements**" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

__X__ N/A

Amount of Project: $ 818,328.00

Status of Project:

New: Renewal: X Amendment:

If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source:

State: Federal: X Other:

Length of Project: __12__Months

Starting Date: July 1, 2013 Ending Date: June 30, 2014

Strategic Direction(s): Student Achievement; Safe Learning Environment

Program Description: The IDEA Part B, Preschool grant is used to ensure that all preschool students with disabilities are identified and provided with appropriate educational services. Personnel and resources in the grant are used to meet the needs of students, families, and teaching staff. The Department of Education requires that a proportionate share of the funds be allocated for services to Parentally Placed Private School Students with Disabilities.

Rationale: IDEA Part B, Preschool grant is used to provide staff to support the needs of students with disabilities, such as Child Development Associates and Educational Diagnosticians. Additionally, the grant provides equipment, travel and instruction materials that supplement the district services. Without this grant the school district would have to incur these costs.

Attachment: E IDEA PreK 073013 (4104 : Special Projects)

Page 2:

Usage in other districts: Yes X No

Visits by PCS Staff: N/A Date: Person:

Students to be served/Target Audience: Pre-Kindergarten Students with Disabilities

Performance Data, Research Findings, or Improvement Results: Data is collected by FDOE and results are published in the annual LEA Profile.

Contact Person: Cynthia Bania-Carter, Executive Director, Exceptional Student Education

Grant Proposal/Contract Developer(s): Cynthia Bania-Carter, Executive Director, Exceptional Student Education

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: All district schools

Budget

Personnel (Salaries & Fringe) All existing • 1.2 PreK Child Development Associates • 3.8 PreK Educational Diagnosticians • 0.5 PreK Professional/Technical/Supervisory • 4.0 PreK Clerical Support • 0.03 PreK Teacher, VE Parentally Placed • Private School Students with Disabilities	$	568,630.00
Materials & Supplies	$	181,391.00
Travel & Registrations	$	13,300.00
Equipment and Other Capital Costs	$	30,000.00
Indirect Costs (Federal Funds Only)	$	25,007.00
TOTAL	**$**	**818,328.00**

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Attachment: E IDEA PreK 073013 (4104 : Special Projects)

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of: July 30, 2013.

F. Title of Project: Amendment (Time Extension) to the Contract with ASCD

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

__X__ The "**Checklist for Contractual Agreements**" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

____ N/A

Amount of Project: $ 318,162.52

Status of Project:

New: Renewal: Amendment: X
If Amendment:

Additional Funds: Reduced Funds: Time Extension: X Other:

Fund Source:

State: Federal: X Other:

Length of Project: __24__ Months

Starting Date: 11/6/2012 Ending Date: 6/30/2014

Strategic Direction(s): Student Achievement

Program Description: ASCD is supporting the Professional Development System (PDS) and CCSS implementation through a blended model of capacity building professional learning. The contract with ASCD, signed by the Board on November 6, 2012, included an implementation plan that outlined nine sessions with the Community of Practice and three learning sessions with each school cadre to be completed by June 30, 2013. In order to create the most effective PDS and to deliver and support the highest quality professional learning, the schedule was adjusted. During the 2012-2013 school year each school selected Cadre members, orientation sessions were held, the Community of Practice met regularly to learn and plan the school cadre sessions, and one professional learning session was held with each school cadre. Additional cadre sessions remain within the contract. The amended contract adjusts the dates of the additional three cadre session and allows for resources and support during the 2013-2014 school year including completion of the online CCSS course initiated in May 2013. The goal is the building of district capacity and the gradual release of support from ASCD.

Form Revised 4/2/2013

Attachment: F Amendment to the Contract with ASCD 073013 (4104 : Special Projects)

Page 2:

Rationale: The contract between Pinellas County Schools and ASCD is providing professional development services and resources to support implementation of the Common Core State Standards and development and implementation of the revised Professional Development System.

Usage in other districts: Yes x No

Visits by PCS Staff: NA Date: Person:

Students to be served/Target Audience: All teachers and administrators

Performance Data, Research Findings, or Improvement Results: The national professional learning organization, Learning Forward, professional learning revised standards recognize that sustained staff development is vital for individuals that affect student learning (Learning Forward Professional Development Standards, 2011). Research indicates that professional learning focused on teacher capacity-building in instructional practices has been found to be the most productive investment for schools and far exceeds the effects of teacher experience or class size (Greenwald, Hedges, & Laine, 1996, *Review of Educational Research,* 66, 411-416). In addition, research has found statistically significant improvement in student achievement in schools where teacher collaboration, job-embedded professional learning and the use of lesson study were the norm.

Contact Person: Lisa Grant, Ed. D., Director, Professional Development

Grant Proposal/Contract Developer(s): Jan Urbanski, Ed. D., Director, Special Projects

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: All Schools

Budget

Materials & Supplies	$ 20,592.00
Purchased Services • ASCD	$ 297,570.52
TOTAL	**$ 318,162.52**

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Attachment: F Amendment to the Contract with ASCD 073013 (4104 : Special Projects)

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D, SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of: July 30, 2013.

G. Title of Project: Title I, Part D, Neglected and Delinquent Grant

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

___The "**Checklist for Contractual Agreements**" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

__X__ N/A

Amount of Project: $ 834,175.00

Status of Project:

New: Renewal: X Amendment:
If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source:

State: Federal: X Other:

Length of Project: __12__Months

Starting Date: July 1, 2013 Ending Date: June 30, 2014

Strategic Direction(s): Student Achievement

Program Description: Pinellas County will utilize these grant funds to provide itinerant staff, instructional materials and services to Neglected, Delinquent and At-Risk sites which includes three Residential facilities – Charles Britt Academy, Juvenile Detention Center(JDC) and Operation PAR; 3 Day Treatment Facilities: AMIKids, Pinellas, Daniel Academy and Pace Center for Girls. Two Eckerd Youth Alternative sites are also supported by these funds as well as the Pinellas County Jail which is a Department of Corrections facility. Funding will be used for salaries/fringe to pay for itinerant staff/tutors, paraprofessional positions, a transition specialist, a social worker and a behavior specialist as well as for professional/technical services at Eckerd Youth Alternatives. It will also be used to support the community based credit recovery program-MC/CR.

Rationale: Funds are used to ensure that the educational programs in the correctional facilities are related to assisting students to meet high academic achievement standards.

Form Revised 4/2/2013

Attachment: G Title I Part D Neglected and Delinquent 073013 (4104 : Special Projects)

Page 2:

Usage in other districts: Yes X No

Visits by PCS Staff: Date: Ongoing (Eckerd) Person: Bev Carmody, Program Monitor

Students to be served/Target Audience: Neglected & Delinquent and At Risk MS/HS students

Performance Data, Research Findings, or Improvement Results: Students' performance is measured through entry and exit assessments required by the Department of Juvenile Justice Department. Academic Indicator data is retrieved from PCS FOCUS during July 2013 and July 2014 with the assistance of Assessment, Accountability. and Research

Contact Person: Carol Norton, Supervisor, Dropout Prevention

Grant Proposal/Contract Developer(s): Carol Norton, Supervisor, Dropout Prevention

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: County-wide Neglected & Delinquent, At-Risk schools (MS/HS)

Budget

Personnel (Salaries & Fringe) $ 688,829.00

- Teacher Alternative Ed. (5 tutors) (existing)
- Supplemental teachers (2) (new to N&D grant)
- Paraprofessionals (3) (existing)
- Social Worker (1) (existing)
- School counselor (1) (new to N&D grant)
- Behavior Specialist (1) (new)
- Teacher Alternative Ed. (2.5 existing) including additional duty(DJJ)
- Clerk Specialist I (1) existing
- Student Testing Coordinator (1) existing

Materials & Supplies	$ 1,905.00
Travel & Registrations	$ 4,225.00
Equipment and Other Capital Costs	$ 200.00

- Non-capitalized computer hardware

Purchased Services	$ 109,264.00

- Eckerd
- Communications for fax machine, wireless
- Rental for MC/CR facility use

Indirect Costs (Federal Funds Only)	$ 29,752.00
TOTAL	**$ 834,175.00**

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Form Revised 4/2/2013

Attachment: G Title I Part D Neglected and Delinquent 073013 (4104 : Special Projects)

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of: July 30, 2013.

H. Title of Project: Title I, Part A Basic Grant

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

___The "**Checklist for Contractual Agreements**" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

__X__ N/A

Amount of Project: $ 24,613,417.00

Status of Project:

New: Renewal: X Amendment:
If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source:

State: Federal: X Other:

Length of Project: 12 Months

Starting Date: July 1, 2013 Ending Date: June 30, 2014

Strategic Direction(s): Student Achievement

Program Description: Forty-nine (49) high poverty elementary and middle schools including one charter school will operate as Title I schoolwide programs. Each Title I school develops a School Improvement Plan (SIP), based on a comprehensive needs assessment. Funds awarded under this grant (including available roll forward funds) will be utilized to support the SIP and other required components of Title I schoolwide programs: school reform strategies; instruction by highly qualified staff; high quality, ongoing professional development; strategies to attract high quality staff; increased parental involvement; preschool transition; teacher participation in making assessment decisions; timely, additional assistance to students not meeting standards; and coordination and integration of resources. An equitable portion of Title I funds will be used to provide instructional support and services for participating students, teachers, and families at eligible private schools.

Attachment: H Title I Part A 073013 (4104 : Special Projects)

Page 2:

Rationale: Approval of this grant project will benefit students, families, and staff at participating Title I schools by providing support for daily classroom instruction; extended learning time, professional learning for teachers and school leaders, parental engagement, and technical assistance and support for Title I schools.

Usage in other districts: Yes X No

Visits by PCS Staff: Date: NA Person:

Students to be served/Target Audience: Students in grades PreK-8 who attend eligible public and private Title I schools; identified homeless and neglected/delinquent youth

Performance Data, Research Findings, or Improvement Results: Performance is measured using school grades and disaggregated FCAT data.

Contact Person: Mary R. Conage, Director, Title I

Grant Proposal/Contract Developer(s): Mary R. Conage, Director, Title I

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: 49 elementary and middle schools with at least 70% of students qualifying for free or reduced lunch and 23 eligible private schools

Budget

Personnel (Salaries & Fringe)	$ 20,485,255.00
• See attachment	
Materials & Supplies	$ 1,830,153.00
Travel & Registrations	$ 82,301.00
Equipment and Other Capital Costs	$ 857,779.00
Purchased Services	$ 689,891.00
• Agreement with Educational Computing Technologies (ECT)	
• Agreement with East Coast Technical Assistance Center (ECTAC)	
• Agreement with Renaissance Learning (assessment system)	
• Agreement with Seniors in Service of Tampa Bay	
• Agreement with consultants for professional development	
• Printer/copier costs, postage	
• Transportation (extended learning programs)	
Indirect Costs (Federal Funds Only)	$ 668,038.00
TOTAL	**$ 24,613,417.00**

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Form Revised 4/2/2013

Attachment: H Title I Part A 073013 (4104 : Special Projects)

Title I-Funded Personnel 2013-2014
(New positions are indicated with an asterisk.)

Administrative
Director
Program Manager- Promise Time/Extended Learning*
Supervisors (2)
Senior Coordinator, Evaluation (*formerly Research Specialist*)*

Instructional
Supplemental Classroom Teachers (70)
Pre-K Teachers (24)
Part-Time/Hourly Teachers (254)
Reading, Math, and Science Staff Developers (43)
RtI/MTSS Staff Developers (46)
Curriculum Specialists (5.5)
Technology Specialists (1.4)
Social Workers (1.5)
Resource Teachers (5) -*Parental Involvement, Private School Programs, Homeless, Neglected/Delinquent, Promise Time/Extended Learning*

Support Services
Paraprofessionals (16)
Family and Community Liaisons (20)
Secretary/Clerk/Clerical Assistants (10)
Technology Technicians (12)
Plant Operators (1.5)

Attachment: H Title I Part A 073013 (4104 : Special Projects)

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of: July 30, 2013.

I. Title of Project: Florida Department of Education; 21st Century Community Learning Centers Grant

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

___The "**Checklist for Contractual Agreements**" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

___X_ N/A

Amount of Project: $ 2,480,861.00

Status of Project:

New: X Renewal: Amendment:
If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source: Florida Department of Education

State: Federal: X Other:

Length of Project: ___60__Months

Starting Date: October 1, 2013 Ending Date: September 30, 2018

Strategic Direction(s): Student Achievement, Student Services

Program Description: The purpose of this program is to establish three 21st Century Community Learning Centers (CCLC) programs to provide safe environments for students during after-school hours and non-school hours. The Centers will be located in three targeted Title1 elementary schools across the district, including Lealman Avenue, New Heights, and Pinellas Park Elementary. All centers will provide a range of high-quality services to support student learning and development, and family engagement, including, but not limited to: tutoring and mentoring, academic enrichment (e.g., reading/language arts, math, science, and technology programs), homework assistance, service learning, character education, physical education, recreational activities, and adult family member literacy. The concept of project-based learning will drive the curriculum for this program that will feed into the existing 21st century programs at the middle school level. Partners that have indicated support for this grant include the YMCA of Greater St. Petersburg, R'Club Child Care, YMCA of the Suncoast and the City of St. Petersburg, and Boys and Girls Club.

Attachment: I 21st CCLC 073013 (4104 : Special Projects)

Page 2

Rationale: This grant will provide a continuum of services to students both in core academics; reading, math, and science, and provide them with high quality enrichment activities after school.

Usage in other districts: X Yes No

Visits by PCS Staff: N/A Date: Person:

Students to be served/Target Audience: 225 elementary students

Performance Data, Research Findings, or Improvement Results: Students who participate in 21st CCLC programs show greater improvement in: grades; math and reading proficiency; homework completion; class participation; and student behavior. *(Learning Point Associates, 2010)*. A study of low-income, ethnically-diverse elementary and middle school students found that those who regularly attended high-quality programs over two years demonstrated gains of up to 20 percentiles and 12 percentiles in standardized math test scores respectively, compared to peers who were unsupervised during the afterschool hours. *(Policy Studies Associates, Inc., 2007)*

Contact Person: Valerie Brimm, Ed.D., Director, Strategic Partnerships Family and Community

Grant Proposal/Contract Developer(s): Neysa Jones, Grants Developer, Special Projects

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: Pinellas Park, Lealman Avenue, and New Heights

Budget

Personnel (Salaries & Fringe) • Program Manager 1 FTE (New) • Site Coordinator 1 FTE (New) • Hourly Teachers and Assistants • Clerk II Specialist	$1,635,470.00
Materials & Supplies	$ 480,295.00
Travel & Registrations	$ 42,500.00
Equipment and Other Capital Costs	$ 45,000.00
Purchased Services • Evaluator • Staff Professional Development • Performing Arts Instruction	$ 184,360.00
Indirect Costs (Federal Funds Only)	$ 93,236.00
TOTAL	**$2,480,861.00**

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Form Revised 4/2/2013

Attachment: I 21st CCLC 073013 (4104 : Special Projects)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4070)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, ED. D., SUPERINTENDENT

SUBJECT: Request Approval of Budget Amendment No. 8 (April 2013) to the District's 2012/13 Budget

BACKGROUND:
This Budget Amendment, with the detail attached, reflects changes in revenues received and the resulting changes in budgetary appropriations. This amendment also includes adjustments to reflect changes in coding based on actual expenditures plus encumbrances.

STRATEGIC DIRECTION/GOAL: **Managing Productive Systems**-implement process and methodology of decision making; improve level of productivity and control; establish accountability systems

ALTERNATIVES:
1. Approve the Budget Amendment as presented.
2. Revise the Budget Amendment.
3. Reject the Budget Amendment.

RECOMMENDATION:
I recommend that the school board approve Alternative 1.

RATIONALE:
The Budget Amendment is procedurally necessary to update our budget to reflect the changes outlined under "BACKGROUND".

Operating Fund
(1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
(2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

Debt Service
No change.

Capital Outlay Fund
(1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
(2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

Contracted Programs Fund
(1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.

(2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

American Recovery and Reinvestment Act (ARRA) Targeted Assistance & RTTT
(1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
(2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

School Food Service Fund & High School Beverage
No change.

Internal Service Fund
No change.

The 2012/13 Budget was approved by the school board at the Second Public Hearing on September 11, 2012.

IMPACT STATEMENT: (Operating Fund Only)
The financial impact to the Operating Fund follows:

- Medicaid claiming revenue increased $56,321 which has corresponding appropriations in various functions.
- State income was adjusted to conform to the Florida Education Finance Program (FEFP) Fourth Calculation. The total FEFP Revenue (function 3310) was decreased $837,337 to reflect FTE reported by the district and $964,065 in increased funds proration.
- Voluntary Pre-K program increased $522,647 matching estimated revenue to actual cash collections.
- Miscellaneous State increased $529 for Florida Student Assistance Grant (FSAG).
- Rental income increased $6,863 with corresponding offsets to appropriations.
- Student fees increased $109,042 with corresponding appropriations mainly in 5300 function.
- Miscellaneous local sources increased $582,230 which represents revenue received from miscellaneous school based collections.
- Capital Outlay Transfers increased by $128,787 which represents revenue for Charter School Capital Outlay.

Total estimated revenues and transfers increased $569,082. Appropriations increased $1,532,815. There was no change in non-spendable, restricted or assigned fund balance. Unassigned fund balance decreased $963,733.

DATA SOURCE:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services
Karen L. Coffey, Executive Director, Budget & Resource Allocations
Catherine N. Davidson, CPA, Director of Accounting
Lou Ann Jourdan, Budget Specialist

SUBMITTED BY:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Budget Amendment No. 8 (April 2013) (PDF)

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
OPERATING (GENERAL) FUND - ESTIMATED REVENUE						
		FEDERAL DIRECT				
3121	000	FEDERAL IMPACT FUNDS	20,000	20,000	0	20,000
3191	000	R O T C	300,000	300,000	0	300,000
	TOTAL	FEDERAL DIRECT	$320,000	$320,000	$0	$320,000
		FEDERAL THRU STATE				
3202	000	MEDICAID	2,753,000	3,165,041	56,321	3,221,362
3230	000	DISABILITIES EDUCATION ACT	13,870	13,870	0	13,870
	TOTAL	FEDERAL THRU STATE	$2,766,870	$3,178,911	$56,321	$3,235,232
		STATE SOURCES				
3310	000	FLORIDA EDUCATION FINANCE PROGRAM	79,822,585	76,529,241	(777,667)	75,751,574
3310	000	SAFE SCHOOLS	3,081,379	3,093,450	(1,016)	3,092,434
3310	000	SUPPLEMENTAL ACADEMIC INSTRUCTION	20,692,967	20,692,967	0	20,692,967
3310	000	ESE GUARANTEED ALLOCATION	42,172,916	42,172,916	0	42,172,916
3310	000	READING PROGRAMS	4,654,989	4,711,946	(9,708)	4,702,238
3310	000	DJJ SUPPLEMENTAL ALLOCATION	554,429	454,112	(5,889)	448,223
3310	000	VIRTUAL EDUCATION CONTRIBUTION	155,094	128,070	(10,992)	117,078
3310	000	FLORIDA TEACHERS LEAD PROGRAM	1,212,609	1,212,609	0	1,212,609
3310	000	INSTRUCTIONAL MATERIALS	7,940,760	7,833,596	(44,404)	7,789,192
3310	000	TRANSPORTATION	13,543,323	12,927,015	12,339	12,939,354
3315	000	WORKFORCE DEVELOPMENT	25,095,633	25,095,633	0	25,095,633
3317	000	WORKFORCE PERFORMANCE INCENTIVES	418,827	418,827	0	418,827
3318	000	ADULT HANDICAPPED	374,337	374,337	0	374,337
3323	000	CO & DS WITHHELD FOR ADMINISTRATION	67,927	67,927	0	67,927
3343	000	STATE LICENSE TAX	550,000	550,000	0	550,000
3355	000	CLASS SIZE REDUCTION	112,134,000	113,737,963	0	113,737,963
3361	000	SCHOOL RECOGNITION	5,067,913	4,979,132	0	4,979,132
3371	000	VOLUNTARY PRE K PROGRAM	70,711	649,783	522,647	1,172,430
3399	000	MISCELLANEOUS STATE REVENUE	4,598,755	5,494,517	529	5,495,046
	TOTAL	STATE SOURCES	$322,209,154	$321,124,041	($314,161)	$320,809,880
		LOCAL SOURCES				
3411	000	DISTRICT SCHOOL TAXES	355,212,229	355,212,229	0	355,212,229
3411	000	TAX REFERENDUM	28,267,725	28,267,725	0	28,267,725
3411	000	PRIOR PERIOD ADJUSTMENT	1,074,173	1,074,173	0	1,074,173
3425	000	RENTAL INCOME	1,204,535	2,025,810	6,863	2,032,673
3430	000	INTEREST INCOME	2,500,000	2,500,000	0	2,500,000
346X	000	STUDENT FEES	2,404,534	2,844,445	109,042	2,953,487
3481	000	CHARGES FOR SERVICES	1,300,000	1,300,000	0	1,300,000
349X	000	MISCELLANEOUS LOCAL SOURCES	8,361,153	13,490,970	582,230	14,073,200
	TOTAL	LOCAL SOURCES	$400,324,349	$406,715,352	$698,135	$407,413,487
		OTHER				
374X	000	LOSS RECOVERIES	300,000	300,000	0	300,000
	TOTAL	OTHER	$300,000	$300,000	$0	$300,000
	TOTAL ESTIMATED REVENUE		$725,920,373	$731,638,304	$440,295	$732,078,599

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
April 30, 2013

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
OPERATING (GENERAL) FUND - ESTIMATED REVENUE						
		OTHER FINANCING SOURCES				
		TRANSFERS				
3630	000	TRANS. FROM CAPITAL PROJECTS	**23,255,318**	**23,804,228**	128,787	**23,933,015**
3670	000	TRANS FROM INTERNAL SERVICE FUND	**2,244,682**	**2,244,682**	0	**2,244,682**
	TOTAL	TRANSFERS	**$25,500,000**	**$26,048,910**	$128,787	**$26,177,697**
	TOTAL	*OTHER FINANCING SOURCES*	**$25,500,000**	**$26,048,910**	$128,787	**$26,177,697**
	TOTAL	ESTIMATED RESOURCES	**$751,420,373**	**$757,687,214**	$569,082	**$758,256,296**
		FUND BALANCE				
2800	000	BUDGET FUND BALANCES-BEGIN				
		NON-SPENDABLE	**10,486,932**	**10,486,932**	0	**10,486,932**
		RESTRICTED	**20,910,265**	**20,910,265**	0	**20,910,265**
		ASSIGNED	**22,614,477**	**22,614,477**	0	**22,614,477**
		UNASSIGNED	**6,667,953**	**6,667,953**	0	**6,667,953**
	TOTAL	BEGINNING FUND BALANCE	**$60,679,627**	**$60,679,627**	$0	**$60,679,627**
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	**$812,100,000**	**$818,366,841**	$569,082	**$818,935,923**
		TOTAL COMBINED ESTIMATED REVENUE AND FUND BALANCE	**$812,100,000**	**$818,366,841**	$569,082	**$818,935,923**

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
April 30, 2013

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		REGULAR EDUCATION				
5100	100	SALARIES	**253,958,801**	**253,139,902**	(1,516,820)	**251,623,082**
5100	200	EMPLOYEE BENEFITS	**71,436,759**	**71,892,444**	(42,812)	**71,849,632**
5100	300	PURCHASED SERVICES	**29,974,172**	**32,848,074**	840,919	**33,688,993**
5100	400	ENERGY SERVICES	**8,412**	**19,412**	2,913	**22,325**
5100	500	MATERIALS & SUPPLIES	**10,369,161**	**5,876,621**	(484,544)	**5,392,077**
5100	600	CAPITAL EXPENDITURES	**7,888,540**	**9,207,360**	190,415	**9,397,775**
5100	700	OTHER EXPENSE	**124,722**	**178,773**	8,055	**186,828**
	TOTAL	REGULAR EDUCATION	**$373,760,567**	**$373,162,586**	($1,001,874)	**$372,160,712**
		SPECIAL EDUCATION				
5200	100	SALARIES	**76,828,837**	**77,474,223**	535,135	**78,009,358**
5200	200	EMPLOYEE BENEFITS	**24,915,573**	**24,952,863**	42,942	**24,995,805**
5200	300	PURCHASED SERVICES	**999,735**	**1,070,393**	12,881	**1,083,274**
5200	500	MATERIALS & SUPPLIES	**383,052**	**268,717**	(42,048)	**226,669**
5200	600	CAPITAL EXPENDITURES	**63,862**	**320,807**	51,046	**371,853**
5200	700	OTHER EXPENSE	**0**	**11,322**	(2,900)	**8,422**
	TOTAL	SPECIAL EDUCATION	**$103,191,059**	**$104,098,325**	$597,056	**$104,695,381**
		VOCATIONAL EDUCATION				
5300	100	SALARIES	**13,909,591**	**13,974,614**	64,046	**14,038,660**
5300	200	EMPLOYEE BENEFITS	**4,178,258**	**4,181,294**	4,930	**4,186,224**
5300	300	PURCHASED SERVICES	**0**	**12,828**	18,010	**30,838**
5300	400	ENERGY SERVICES	**100**	**487**	0	**487**
5300	500	MATERIALS & SUPPLIES	**662,439**	**575,950**	(125,281)	**450,669**
5300	600	CAPITAL EXPENDITURES	**64,910**	**1,076,395**	103,362	**1,179,757**
5300	700	OTHER EXPENSE	**408**	**30,083**	13,694	**43,777**
	TOTAL	VOCATIONAL EDUCATION	**$18,815,706**	**$19,851,651**	$78,761	**$19,930,412**
		ADULT CONTINUED EDUCATION				
5400	100	SALARIES	**4,428,829**	**4,709,839**	(8,497)	**4,701,342**
5400	200	EMPLOYEE BENEFITS	**1,503,538**	**1,602,367**	395	**1,602,762**
5400	300	PURCHASED SERVICES	**4,766**	**17,514**	27,637	**45,151**
5400	500	MATERIALS & SUPPLIES	**39,834**	**79,520**	(14,078)	**65,442**
5400	600	CAPITAL EXPENDITURES	**9,071**	**25,528**	7,343	**32,871**
5400	700	OTHER EXPENSE	**0**	**3,100**	0	**3,100**
	TOTAL	ADULT CONTINUED EDUCATION	**$5,986,038**	**$6,437,868**	$12,800	**$6,450,668**
		PRE KINDERGARTEN				
5500	100	SALARIES	**1,334,188**	**1,982,063**	722,706	**2,704,769**
5500	200	EMPLOYEE BENEFITS	**640,424**	**940,137**	204,502	**1,144,639**
5500	300	PURCHASED SERVICES	**930**	**940**	930	**1,870**
5500	500	MATERIALS & SUPPLIES	**12,840**	**47,304**	3,070	**50,374**
5500	600	CAPITAL EXPENDITURES	**2,310**	**11,836**	0	**11,836**
	TOTAL	PRE KINDERGARTEN	**$1,990,692**	**$2,982,280**	$931,208	**$3,913,488**
		OTHER INSTRUCTION				
5900	100	SALARIES	**0**	**148,930**	(2,786)	**146,144**
5900	200	EMPLOYEE BENEFITS	**0**	**200**	0	**200**
	TOTAL	OTHER INSTRUCTION	**$0**	**$149,130**	($2,786)	**$146,344**
		SUBTOTAL - INSTRUCTIONAL SERVICES	*$503,744,062*	*$506,681,840*	*$615,165*	*$507,297,005*

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
April 30, 2013

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		ATTENDANCE & SOCIAL WORK				
6110	100	SALARIES	**3,268,966**	**3,333,170**	12,233	**3,345,403**
6110	200	EMPLOYEE BENEFITS	**934,301**	**952,533**	936	**953,469**
6110	300	PURCHASED SERVICES	**35,948**	**24,655**	25	**24,680**
6110	500	MATERIALS & SUPPLIES	**11,566**	**14,161**	1,249	**15,410**
6110	600	CAPITAL EXPENDITURES	**0**	**27,250**	0	**27,250**
6110	700	OTHER EXPENSE	**25**	**25**	0	**25**
	TOTAL	ATTENDANCE & SOCIAL WORK	**$4,250,806**	**$4,351,794**	$14,443	**$4,366,237**
		GUIDANCE SERVICES				
6120	100	SALARIES	**11,564,907**	**11,598,289**	68,605	**11,666,894**
6120	200	EMPLOYEE BENEFITS	**3,035,170**	**3,038,628**	7,716	**3,046,344**
6120	300	PURCHASED SERVICES	**16,750**	**17,988**	10,348	**28,336**
6120	500	MATERIALS & SUPPLIES	**36,147**	**35,323**	(4,862)	**30,461**
6120	600	CAPITAL EXPENDITURES	**23,669**	**24,591**	(1,685)	**22,906**
6120	700	OTHER EXPENSE	**654**	**984**	0	**984**
	TOTAL	GUIDANCE SERVICES	**$14,677,297**	**$14,715,803**	$80,122	**$14,795,925**
		HEALTH SERVICES				
6130	100	SALARIES	**1,310,015**	**1,625,823**	5,548	**1,631,371**
6130	200	EMPLOYEE BENEFITS	**452,786**	**576,783**	415	**577,198**
6130	300	PURCHASED SERVICES	**592,261**	**446,743**	83	**446,826**
6130	500	MATERIALS & SUPPLIES	**9,262**	**25,477**	1,839	**27,316**
6130	600	CAPITAL OUTLAY	**6,421**	**15,583**	0	**15,583**
6130	700	OTHER EXPENSE	**3,240**	**5,796**	0	**5,796**
	TOTAL	HEALTH SERVICES	**$2,373,985**	**$2,696,205**	$7,885	**$2,704,090**
		PSYCHOLOGICAL SERVICES				
6140	100	SALARIES	**3,328,425**	**3,330,537**	3,753	**3,334,290**
6140	200	EMPLOYEE BENEFITS	**872,181**	**872,343**	287	**872,630**
6140	300	PURCHASED SERVICES	**78,714**	**76,808**	1,520	**78,328**
6140	500	MATERIALS & SUPPLIES	**63,524**	**75,243**	(30,729)	**44,514**
6140	600	CAPITAL EXPENDITURES	**6,820**	**9,355**	30,411	**39,766**
6140	700	OTHER EXP.	**125**	**125**	0	**125**
	TOTAL	PSYCHOLOGICAL SERVICES	**$4,349,789**	**$4,364,411**	$5,242	**$4,369,653**
		PARENTAL INVOLVEMENT				
6150	100	SALARIES	**682,733**	**727,117**	14,631	**741,748**
6150	200	EMPLOYEE BENEFITS	**248,336**	**254,203**	1,895	**256,098**
6150	300	PURCHASED SERVICES	**0**	**605**	0	**605**
6150	500	MATERIALS & SUPPLIES	**0**	**2,455**	(206)	**2,249**
6150	600	CAPITAL EXPENDITURES	**0**	**720**	0	**720**
	TOTAL	PARENTAL INVOLVEMENT	**$931,069**	**$985,100**	$16,320	**$1,001,420**
		OTHER PUPIL PERSONNEL SVC				
6190	100	SALARIES	**2,070,656**	**2,076,650**	2,596	**2,079,246**
6190	200	EMPLOYEE BENEFITS	**722,684**	**719,723**	312	**720,035**
6190	300	PURCHASED SERVICES	**58,418**	**65,408**	2,855	**68,263**
6190	500	MATERIALS & SUPPLIES	**26,142**	**17,334**	(4,824)	**12,510**
6190	600	CAPITAL EXPENDITURES	**32,028**	**32,464**	91	**32,555**
6190	700	OTHER EXPENSE	**200**	**3,038**	2,178	**5,216**
	TOTAL	OTHER PUPIL PERSONNEL SVC	**$2,910,128**	**$2,914,617**	$3,208	**$2,917,825**
	SUBTOTAL - PUPIL SERVICES		*$29,493,074*	*$30,027,930*	*$127,220*	*$30,155,150*

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
April 30, 2013

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		INSTRUCTIONAL MEDIA				
6200	100	SALARIES	**6,200,561**	**6,247,447**	46,770	**6,294,217**
6200	200	EMPLOYEE BENEFITS	**1,853,010**	**1,862,891**	(5,148)	**1,857,743**
6200	300	PURCHASED SERVICES	**55,053**	**76,948**	2,325	**79,273**
6200	400	ENERGY SERVICES	**2,500**	**1,500**	500	**2,000**
6200	500	MATERIALS & SUPPLIES	**136,446**	**139,911**	(27,205)	**112,706**
6200	600	CAPITAL EXPENDITURES	**684,416**	**590,506**	(25,395)	**565,111**
6200	700	OTHER EXPENSE	**592**	**4,212**	(1,515)	**2,697**
	TOTAL	INSTRUCTIONAL MEDIA	**$8,932,578**	**$8,923,415**	($9,668)	**$8,913,747**
		CURRICULUM & INSTRUCTION				
6300	100	SALARIES	**6,456,413**	**6,519,263**	(93,204)	**6,426,059**
6300	200	EMPLOYEE BENEFITS	**1,794,285**	**1,815,224**	4,022	**1,819,246**
6300	300	PURCHASED SERVICES	**181,761**	**324,384**	34,666	**359,050**
6300	500	MATERIALS & SUPPLIES	**0**	**115,842**	(115,842)	**0**
6300	600	CAPITAL EXPENDITURES	**268,809**	**116,970**	11,340	**128,310**
6300	700	OTHER EXPENSE	**30,326**	**33,778**	183	**33,961**
	TOTAL	CURRICULUM & INSTRUCTION	**$8,731,594**	**$8,925,461**	($158,835)	**$8,766,626**
		STAFF DEVELOPMENT				
6400	100	SALARIES	**3,134,354**	**3,262,459**	15,464	**3,277,923**
6400	200	EMPLOYEE BENEFITS	**808,478**	**827,792**	1,581	**829,373**
6400	300	PURCHASED SERVICES	**137,774**	**324,590**	84,190	**408,780**
6400	500	MATERIALS & SUPPLIES	**217,398**	**173,262**	(20,400)	**152,862**
6400	600	CAPITAL EXPENDITURES	**7,901**	**11,938**	(999)	**10,939**
6400	700	OTHER EXPENSE	**6,188**	**6,201**	0	**6,201**
	TOTAL	STAFF DEVELOPMENT	**$4,312,093**	**$4,606,242**	$79,836	**$4,686,078**
		INSTRUCTIONAL TECHNOLOGY				
6500	100	SALARIES	**1,665,307**	**1,666,984**	7,995	**1,674,979**
6500	200	EMPLOYEE BENEFITS	**491,779**	**491,537**	612	**492,149**
6500	300	PURCHASED SERVICES	**1,806**	**5,607**	(306)	**5,301**
6500	500	MATERIALS & SUPPLIES	**50,021**	**43,427**	32	**43,459**
6500	600	CAPITAL EXPENDITURES	**276**	**32,350**	(276)	**32,074**
	TOTAL	INSTRUCTIONAL TECHNOLOGY	**$2,209,189**	**$2,239,905**	$8,057	**$2,247,962**
	SUBTOTAL - INSTRUCTIONAL SUPPORT		*$24,185,454*	*$24,695,023*	*($80,610)*	*$24,614,413*
		SCHOOL BOARD				
7100	100	SALARIES	**796,335**	**796,375**	0	**796,375**
7100	200	EMPLOYEE BENEFITS	**1,743,109**	**1,743,112**	0	**1,743,112**
7100	300	PURCHASED SERVICES	**266,434**	**264,132**	0	**264,132**
7100	500	MATERIALS & SUPPLIES	**17,243**	**16,243**	0	**16,243**
7100	600	CAPITAL EXPENDITURES	**624**	**4,622**	0	**4,622**
7100	700	OTHER EXPENSE	**37,847**	**39,108**	0	**39,108**
	TOTAL	SCHOOL BOARD	**$2,861,592**	**$2,863,592**	$0	**$2,863,592**
		GENERAL ADMINISTRATION				
7200	100	SALARIES	**1,707,158**	**1,707,158**	0	**1,707,158**
7200	200	EMPLOYEE BENEFITS	**420,336**	**420,336**	0	**420,336**
7200	300	PURCHASED SERVICES	**109,412**	**124,755**	14,771	**139,526**
7200	500	MATERIALS & SUPPLIES	**279,348**	**238,882**	(20,981)	**217,901**
7200	600	CAPITAL EXPENDITURES	**3,244**	**15,454**	1,729	**17,183**
7200	700	OTHER EXPENSE	**33,188**	**33,108**	(100)	**33,008**
	TOTAL	GENERAL ADMINISTRATION	**$2,552,686**	**$2,539,693**	($4,581)	**$2,535,112**

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
April 30, 2013

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		SCHOOL ADMINISTRATION				
7300	100	SALARIES	**36,055,299**	**36,194,138**	266,079	**36,460,217**
7300	200	EMPLOYEE BENEFITS	**11,756,573**	**11,775,991**	21,525	**11,797,516**
7300	300	PURCHASED SERVICES	**559,034**	**600,283**	335,196	**935,479**
7300	500	MATERIALS & SUPPLIES	**242,870**	**280,181**	(50,124)	**230,057**
7300	600	CAPITAL EXPENDITURES	**56,764**	**78,147**	(336)	**77,811**
7300	700	OTHER EXPENSE	**20,933**	**20,646**	(578)	**20,068**
	TOTAL	SCHOOL ADMINISTRATION	**$48,691,473**	**$48,949,386**	$571,762	**$49,521,148**
		FACILITIES ACQ. & CONST.				
7400	100	SALARIES	**1,186,400**	**1,186,400**	0	**1,186,400**
7400	200	EMPLOYEE BENEFITS	**452,398**	**452,398**	0	**452,398**
7400	300	PURCHASED SERVICES	**39,885**	**90,827**	5,670	**96,497**
7400	400	ENERGY SERVICES	**6,000**	**8,000**	0	**8,000**
7400	500	MATERIALS & SUPPLIES	**13,564**	**12,833**	0	**12,833**
7400	600	CAPITAL EXPENDITURES	**226,609**	**123,740**	(19,889)	**103,851**
7400	700	OTHER EXPENSE	**0**	**90**	140	**230**
	TOTAL	FACILITIES ACQ. & CONST.	**$1,924,856**	**$1,874,288**	($14,079)	**$1,860,209**
		FISCAL SERVICES				
7500	100	SALARIES	**2,482,475**	**2,482,487**	0	**2,482,487**
7500	200	EMPLOYEE BENEFITS	**776,704**	**776,704**	0	**776,704**
7500	300	PURCHASED SERVICES	**274,890**	**275,274**	15,030	**290,304**
7500	500	MATERIALS & SUPPLIES	**50,529**	**43,489**	(967)	**42,522**
7500	600	CAPITAL EXPENDITURES	**8,330**	**20,743**	1,700	**22,443**
7500	700	OTHER EXPENSE	**275,741**	**276,250**	(1,284)	**274,966**
	TOTAL	FISCAL SERVICES	**$3,868,669**	**$3,874,947**	$14,479	**$3,889,426**
		FOOD SERVICE				
7600	100	SALARIES	**60,400**	**60,400**	0	**60,400**
	TOTAL	FOOD SERVICE	**$60,400**	**$60,400**	$0	**$60,400**
		PLANNING, RESEARCH & EVALUATION				
7710	100	SALARIES	**678,387**	**678,443**	1,204	**679,647**
7710	200	EMPLOYEE BENEFITS	**177,419**	**177,659**	92	**177,751**
7710	300	PURCHASED SERVICES	**183,907**	**211,082**	(4,273)	**206,809**
7710	500	MATERIALS & SUPPLIES	**27,001**	**251,596**	3,122	**254,718**
7710	600	CAPITAL EXPENDITURES	**11,532**	**15,060**	1,150	**16,210**
7710	700	OTHER EXPENSE	**865**	**225**	0	**225**
	TOTAL	PLANNING, RESEARCH & EVAL	**$1,079,111**	**$1,334,065**	$1,295	**$1,335,360**
		INFORMATION SERVICES				
7720	100	SALARIES	**824,521**	**843,760**	0	**843,760**
7720	200	EMPLOYEE BENEFITS	**225,224**	**230,122**	0	**230,122**
7720	300	PURCHASED SERVICES	**91,347**	**94,191**	(2,081)	**92,110**
7720	500	MATERIALS & SUPPLIES	**25,333**	**38,952**	(1,520)	**37,432**
7720	600	CAPITAL EXPENDITURES	**0**	**24,602**	0	**24,602**
7720	700	OTHER EXPENSE	**885**	**1,627**	0	**1,627**
	TOTAL	INFORMATION SERVICES	**$1,167,310**	**$1,233,254**	($3,601)	**$1,229,653**

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
April 30, 2013

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		STAFF PERSONNEL SERVICES				
7730	100	SALARIES	**2,665,602**	**2,746,897**	0	**2,746,897**
7730	200	EMPLOYEE BENEFITS	**1,042,533**	**1,065,041**	0	**1,065,041**
7730	300	PURCHASED SERVICES	**1,018,692**	**1,128,144**	(7,156)	**1,120,988**
7730	500	MATERIALS & SUPPLIES	**201,888**	**220,295**	120,901	**341,196**
7730	600	CAPITAL EXPENDITURES	**110,137**	**131,522**	18,937	**150,459**
7730	700	OTHER EXPENSE	**8,160**	**19,762**	260	**20,022**
	TOTAL	STAFF PERSONNEL SERVICES	**$5,047,012**	**$5,311,661**	$132,942	**$5,444,603**
		INTERNAL SERVICES				
7760	100	SALARIES	**1,729,447**	**1,732,337**	797	**1,733,134**
7760	200	EMPLOYEE BENEFITS	**586,264**	**586,264**	61	**586,325**
7760	300	PURCHASED SERVICES	**809,341**	**852,846**	4,760	**857,606**
7760	400	ENERGY SERVICES	**34,106**	**34,956**	0	**34,956**
7760	500	MATERIALS & SUPPLIES	**277,913**	**269,319**	(5,000)	**264,319**
7760	600	CAPITAL EXPENDITURES	**38,859**	**39,012**	240	**39,252**
7760	700	OTHER EXPENSE	**78,067**	**118,659**	0	**118,659**
	TOTAL	INTERNAL SERVICES	**$3,553,997**	**$3,633,393**	$858	**$3,634,251**
		OTHER CENTRAL SERVICES				
7790	100	SALARIES	**380,694**	**380,706**	0	**380,706**
7790	200	EMPLOYEE BENEFITS	**114,596**	**114,596**	0	**114,596**
7790	300	PURCHASED SERVICES	**32,071**	**33,148**	0	**33,148**
7790	500	MATERIALS & SUPPLIES	**17,770**	**16,486**	0	**16,486**
7790	600	CAPITAL EXPENDITURES	**359**	**369**	0	**369**
7790	700	OTHER EXPENSE	**15,850**	**15,850**	0	**15,850**
	TOTAL	OTHER CENTRAL SERVICES	**$561,340**	**$561,155**	$0	**$561,155**
	SUBTOTAL - CENTRAL SERVICES		*$11,408,770*	*$12,073,528*	*$131,494*	*$12,205,022*
		PUPIL TRANSPORTATION				
7800	100	SALARIES	**16,855,187**	**17,018,968**	(81,004)	**16,937,964**
7800	200	EMPLOYEE BENEFITS	**6,333,663**	**6,333,663**	123	**6,333,786**
7800	300	PURCHASED SERVICES	**1,099,948**	**1,387,155**	82,370	**1,469,525**
7800	400	ENERGY SERVICES	**4,792,173**	**4,961,088**	0	**4,961,088**
7800	500	MATERIALS & SUPPLIES	**1,578,783**	**1,621,320**	1,325	**1,622,645**
7800	600	CAPITAL EXPENDITURES	**4,637**	**12,252**	0	**12,252**
7800	700	OTHER EXPENSE	**25,500**	**30,627**	660	**31,287**
	TOTAL	PUPIL TRANSPORTATION	**$30,689,891**	**$31,365,073**	$3,474	**$31,368,547**
		OPERATION OF PLANT				
7900	100	SALARIES	**21,219,560**	**21,309,643**	342,609	**21,652,252**
7900	200	EMPLOYEE BENEFITS	**11,551,043**	**11,558,112**	26,103	**11,584,215**
7900	300	PURCHASED SERVICES	**15,451,405**	**17,020,084**	(85,976)	**16,934,108**
7900	400	ENERGY SERVICES	**24,097,893**	**24,097,245**	0	**24,097,245**
7900	500	MATERIALS & SUPPLIES	**791,252**	**1,305,461**	(151,616)	**1,153,845**
7900	600	CAPITAL EXPENDITURES	**119,721**	**442,876**	39,520	**482,396**
7900	700	OTHER EXPENSE	**183,438**	**184,289**	1,226	**185,515**
	TOTAL	OPERATION OF PLANT	**$73,414,312**	**$75,917,710**	$171,866	**$76,089,576**
	SUBTOTAL - GENERAL SUPPORT		*$175,472,649*	*$179,518,617*	*$874,415*	*$180,393,032*

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		MAINTENANCE OF PLANT				
8100	100	SALARIES	**6,591,268**	**6,591,268**	289	**6,591,557**
8100	200	EMPLOYEE BENEFITS	**2,852,764**	**2,852,764**	23	**2,852,787**
8100	300	PURCHASED SERVICES	**4,964,877**	**5,719,638**	110,656	**5,830,294**
8100	400	ENERGY SERVICES	**299,340**	**474,021**	26,000	**500,021**
8100	500	MATERIALS & SUPPLIES	**3,404,003**	**4,249,553**	(117,066)	**4,132,487**
8100	600	CAPITAL EXPENDITURES	**55,647**	**190,159**	5,739	**195,898**
8100	700	OTHER EXPENSE	**2,197,539**	**504,445**	(25,000)	**479,445**
	TOTAL	MAINTENANCE OF PLANT	**$20,365,438**	**$20,581,848**	$641	**$20,582,489**
		ADMINISTRATIVE TECHNOLOGY				
8200	100	SALARIES	**3,138,308**	**3,137,422**	0	**3,137,422**
8200	200	EMPLOYEE BENEFITS	**853,977**	**853,564**	0	**853,564**
8200	300	PURCHASED SERVICES	**1,318,330**	**1,257,598**	(13,527)	**1,244,071**
8200	400	ENERGY SERVICES	**1,442**	**8,357**	(320)	**8,037**
8200	500	MATERIALS & SUPPLIES	**36,936**	**76,969**	0	**76,969**
8200	600	CAPITAL EXPENDITURES	**961,670**	**990,540**	15,217	**1,005,757**
8200	700	OTHER EXPENSE	**701**	**960**	0	**960**
	TOTAL	ADMINISTRATIVE TECHNOLOGY	**$6,311,364**	**$6,325,410**	$1,370	**$6,326,780**
	SUBTOTAL - MAINTENANCE / ADMIN TECHNOLOGY		*$26,676,802*	*$26,907,258*	*$2,011*	*$26,909,269*
		COMMUNITY SERVICES				
9100	100	SALARIES	**187,193**	**279,101**	2,146	**281,247**
9100	200	EMPLOYEE BENEFITS	**75,054**	**90,908**	(2,404)	**88,504**
9100	300	PURCHASED SERVICES	**127,938**	**119,883**	(4,309)	**115,574**
9100	500	MATERIALS & SUPPLIES	**25,494**	**26,953**	1,017	**27,970**
9100	600	CAPITAL EXPENDITURES	**400**	**592**	(70)	**522**
9100	700	OTHER EXPENSE	**8,880**	**94,678**	(1,766)	**92,912**
	TOTAL	COMMUNITY SERVICES	**$424,959**	**$612,115**	($5,386)	**$606,729**
		DEBT SERVICE				
9200	700	OTHER EXP.	**3,000**	**3,000**	0	**3,000**
	TOTAL	DEBT SERVICE	**$3,000**	**$3,000**	$0	**$3,000**
9700	900	TRANSFERS (CAPITAL OUTLAY)	**0**	**0**	0	**0**
	TOTAL	TRANSFER OF FUNDS	**$0**	**$0**	$0	**$0**
	TOTAL	APPROPRIATIONS	**$760,000,000**	**$768,445,783**	$1,532,815	**$769,978,598**

Operating (General) Fund Continued on the Following Page

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
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FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
		FUND BALANCE				
2768	000	BUDGET FUND BALANCE-END				
		NON-SPENDABLE				
		INVENTORY	3,800,000	3,800,000	0	3,800,000
	TOTAL	NON-SPENDABLE	$3,800,000	$3,800,000	$0	$3,800,000
		RESTRICTED				
		STATE CARRYFORWARDS	2,200,000	2,200,000	0	2,200,000
		REFERENDUM	1,800,000	1,800,000	0	1,800,000
		WORKFORCE	14,500,000	14,500,000	0	14,500,000
	TOTAL	RESTRICTED	$18,500,000	$18,500,000	$0	$18,500,000
		ASSIGNED				
		ENCUMBRANCES	7,000,000	7,000,000	0	7,000,000
		CENTRAL PRINTING	800,000	800,000	0	800,000
		CARRYFORWARDS	8,800,000	8,800,000	0	8,800,000
	TOTAL	ASSIGNED	$16,600,000	$16,600,000	$0	$16,600,000
		UNASSIGNED	13,200,000	11,021,058	(963,733)	10,057,325
	TOTAL	UNASSIGNED	$13,200,000	$11,021,058	($963,733)	$10,057,325
	TOTAL	ENDING FUND BALANCE	$52,100,000	$49,921,058	($963,733)	$48,957,325
	TOTAL	APPROPRIATIONS & FD BALANCE	$812,100,000	$818,366,841	$569,082	$818,935,923
	TOTAL	COMBINED APPROPRIATIONS & ENDING FUND BALANCE	$812,100,000	$818,366,841	$569,082	$818,935,923

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
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FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
DEBT SERVICE FUND - ESTIMATED REVENUE						
		STATE SOURCES				
3322	000	C.O. & D.S. WITHHELD FOR DEBT SERV.	4,012,850	4,012,850	0	4,012,850
	TOTAL	STATE SOURCES	$4,012,850	$4,012,850	$0	$4,012,850
	TOTAL	ESTIMATED REVENUE	$4,012,850	$4,012,850	$0	$4,012,850
		FUND BALANCE				
2800	000	BUDGET FUND BALANCE-BEGIN RESTRICTED	905,834	905,834	0	905,834
	TOTAL	BEGINNING FUND BALANCE	$905,834	$905,834	$0	$905,834
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	$4,918,684	$4,918,684	$0	$4,918,684
DEBT SERVICE FUND - APPROPRIATIONS						
		DEBT SERVICES				
9200	700	OTHER EXPENSES	4,012,850	4,012,850	0	4,012,850
	TOTAL	DEBT SERVICES	$4,012,850	$4,012,850	$0	$4,012,850
	TOTAL	APPROPRIATIONS	$4,012,850	$4,012,850	$0	$4,012,850
		FUND BALANCE				
2750	000	BUDGET FUND BALANCE-END RESTRICTED	905,834	905,834	0	905,834
	TOTAL	ENDING FUND BALANCE	$905,834	$905,834	$0	$905,834
	TOTAL	APPROPRIATIONS & FD BALANCE	$4,918,684	$4,918,684	$0	$4,918,684

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

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FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
CAPITAL OUTLAY FUND - ESTIMATED REVENUE						
		STATE SOURCES				
3321	000	CO/DS DISTR TO DISTRICTS	**535,008**	**535,008**	0	**535,008**
3341	000	RACING COMMISSION FUNDS	**223,250**	**223,250**	0	**223,250**
3397	000	CHARTER SCHOOL CAP OUTLAY FNDG	**55,318**	**604,228**	128,787	**733,015**
	TOTAL	STATE SOURCES	**$813,576**	**$1,362,486**	$128,787	**$1,491,273**
		LOCAL SOURCES				
3413	000	DIST. CAP. IMPROVE. TAXES	**84,803,174**	**84,803,174**	0	**84,803,174**
3431	400	INTEREST INCOME	**1,800,000**	**1,808,387**	0	**1,808,387**
3433	000	NET INC/DEC FAIR VALUE INVEST	**0**	**(5,812)**	0	**(5,812)**
	TOTAL	LOCAL SOURCES	**$86,603,174**	**$86,605,749**	$0	**$86,605,749**
	TOTAL	ESTIMATED REVENUE	**$87,416,750**	**$87,968,235**	$128,787	**$88,097,022**
		FUND BALANCE				
2800	000	BUDGET FUND BALANCE-BEGIN				
		RESTRICTED	**205,193,937**	**205,193,937**	0	**205,193,937**
		ASSIGNED	**9,339,644**	**9,339,644**	0	**9,339,644**
	TOTAL	BEGINNING FUND BALANCE	**$214,533,581**	**$214,533,581**	$0	**$214,533,581**
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	**$301,950,331**	**$302,501,816**	$128,787	**$302,630,603**
CAPITAL OUTLAY FUND - APPROPRIATIONS						
		FACILITIES ACQ. & CONST.				
7400	600	CAPITAL EXPENDITURES	**165,310,897**	**167,648,990**	(1,466,916)	**166,182,074**
	TOTAL	FACILITIES ACQ. & CONST.	**$165,310,897**	**$167,648,990**	($1,466,916)	**$166,182,074**
		DEBT SERVICE				
9200	700	OTHER EXPENSE	**20,633,303**	**19,375,032**	(4)	**19,375,028**
	TOTAL	DEBT SERVICE	**$20,633,303**	**$19,375,032**	($4)	**$19,375,028**
		TRANSFER OF FUNDS				
9700	900	TRANSFERS	**23,255,318**	**23,804,228**	128,787	**23,933,015**
	TOTAL	TRANSFER OF FUNDS	**$23,255,318**	**$23,804,228**	$128,787	**$23,933,015**
	TOTAL	APPROPRIATIONS	**$209,199,518**	**$210,828,250**	($1,338,133)	**$209,490,117**
		FUND BALANCE				
2768	000	BUDGET FUND BALANCE-END				
		RESTRICTED	**89,480,272**	**86,580,736**	1,471,620	**88,052,356**
		ASSIGNED	**3,270,541**	**5,092,830**	(4,700)	**5,088,130**
	TOTAL	ENDING FUND BALANCE	**$92,750,813**	**$91,673,566**	$1,466,920	**$93,140,486**
	TOTAL	APPROPRIATIONS & FD BALANCE	**$301,950,331**	**$302,501,816**	$128,787	**$302,630,603**

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

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FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
CONTRACTED PROGRAM FUND - ESTIMATED REVENUE						
		FEDERAL DIRECT				
3199	000	OTHER MISC FEDERAL DIRECT	**8,655,317**	**10,745,215**	0	**10,745,215**
	TOTAL	FEDERAL DIRECT	**$8,655,317**	**$10,745,215**	$0	**$10,745,215**
		FEDERAL THRU STATE				
3201	000	VOCATIONAL EDUCATION ACT	**1,845,151**	**1,893,404**	0	**1,893,404**
3226	000	EISENHOWER MATH & SCIENCE	**1,044,549**	**1,044,549**	0	**1,044,549**
3227	000	DRUG FREE SCHOOLS	**2,200**	**2,200**	0	**2,200**
3230	000	DISABILITIES EDUCATION ACT(IDEA)	**35,231,537**	**36,707,338**	150,000	**36,857,338**
3240	000	ELEM SECONDARY EDUC (TITLE I)	**17,132,300**	**41,895,267**	534,089	**42,429,356**
3251	000	ADULT BASIC EDUCATION	**1,569,685**	**1,576,462**	0	**1,576,462**
3290	000	OTHER FEDERAL THRU STATE	**6,689,424**	**8,769,738**	564,845	**9,334,583**
	TOTAL	FEDERAL THRU STATE	**$63,514,846**	**$91,888,958**	$1,248,934	**$93,137,892**
	TOTAL	ESTIMATED REVENUE	**$72,170,163**	**$102,634,173**	$1,248,934	**$103,883,107**
CONTRACTED PROGRAM FUND - APPROPRIATIONS						
		REGULAR EDUCATION				
5100	100	SALARIES	**1,149,191**	**10,068,273**	(283,898)	**9,784,375**
5100	200	EMPLOYEE BENEFITS	**270,793**	**2,575,942**	(375,383)	**2,200,559**
5100	300	PURCHASED SERVICES	**2,715,802**	**5,655,635**	454	**5,656,089**
5100	500	MATERIALS & SUPPLIES	**19,416,312**	**15,939,654**	725,457	**16,665,111**
5100	600	CAPITAL EXPENDITURES	**1,646,404**	**3,436,982**	1,149,062	**4,586,044**
5100	700	OTHER EXPENSE	**54,898**	**48,733**	(1,800)	**46,933**
	TOTAL	REGULAR EDUCATION	**$25,253,400**	**$37,725,219**	$1,213,892	**$38,939,111**
		SPECIAL EDUCATION				
5200	100	SALARIES	**7,690,591**	**9,388,064**	0	**9,388,064**
5200	200	EMPLOYEE BENEFITS	**3,307,520**	**3,703,170**	(28,492)	**3,674,678**
5200	300	PURCHASED SERVICES	**839,182**	**838,154**	7,726	**845,880**
5200	500	MATERIALS & SUPPLIES	**315,725**	**1,438,601**	(25,685)	**1,412,916**
5200	600	CAPITAL EXPENDITURES	**338,455**	**1,437,443**	22,436	**1,459,879**
5200	700	OTHER EXPENSE	**250**	**3,049**	128	**3,177**
	TOTAL	SPECIAL EDUCATION	**$12,491,723**	**$16,808,481**	($23,887)	**$16,784,594**
		VOCATIONAL EDUCATION				
5300	100	SALARIES	**239,193**	**222,524**	4,294	**226,818**
5300	200	EMPLOYEE BENEFITS	**40,251**	**36,122**	(343)	**35,779**
5300	300	PURCHASED SERVICES	**396,733**	**330,809**	7,313	**338,122**
5300	500	MATERIALS & SUPPLIES	**168,201**	**193,731**	(7,077)	**186,654**
5300	600	CAPITAL EXPENDITURES	**210,179**	**236,045**	70,305	**306,350**
5300	700	OTHER EXPENSE	**175,555**	**155,043**	(68,420)	**86,623**
	TOTAL	VOCATIONAL EDUCATION	**$1,230,112**	**$1,174,274**	$6,072	**$1,180,346**

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PINELLAS COUNTY SCHOOL BOARD

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FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
CONTRACTED PROGRAM FUND - APPROPRIATIONS						
		ADULT CONTINUED EDUCATION				
5400	100	SALARIES	**332,021**	**332,021**	40,941	**372,962**
5400	200	EMPLOYEE BENEFITS	**75,188**	**75,213**	(5,295)	**69,918**
5400	300	PURCHASED SERVICES	**163,384**	**210,283**	15,606	**225,889**
5400	500	MATERIALS & SUPPLIES	**249,745**	**123,441**	(72,018)	**51,423**
5400	600	CAPITAL EXPENDITURES	**484,733**	**557,713**	26,155	**583,868**
5400	700	OTHER EXPENSE	**300**	**3,500**	0	**3,500**
	TOTAL	ADULT CONTINUED EDUCATION	**$1,305,371**	**$1,302,171**	$5,389	**$1,307,560**
		PRE - KINDERGARTEN				
5500	100	SALARIES	**0**	**17,707**	0	**17,707**
5500	200	EMPLOYEE BENEFITS	**0**	**3,093**	5	**3,098**
	TOTAL	PRE - KINDERGARTEN	**$0**	**$20,800**	$5	**$20,805**
		ATTENDANCE & SOCIAL WORK				
6110	100	SALARIES	**1,355,980**	**1,547,116**	(3,526)	**1,543,590**
6110	200	EMPLOYEE BENEFITS	**455,051**	**516,408**	4,068	**520,476**
6110	300	PURCHASED SERVICES	**1,811**	**4,236**	0	**4,236**
6110	700	OTHER EXPENSE	**0**	**365**	0	**365**
	TOTAL	ATTENDANCE & SOCIAL WORK	**$1,812,842**	**$2,068,125**	$542	**$2,068,667**
		GUIDANCE SERVICES				
6120	100	SALARIES	**72,026**	**65,629**	0	**65,629**
6120	200	EMPLOYEE BENEFITS	**20,889**	**20,086**	0	**20,086**
6120	500	MATERIALS & SUPPLIES	**0**	**82**	0	**82**
	TOTAL	GUIDANCE SERVICES	**$92,915**	**$85,797**	$0	**$85,797**
		HEALTH SERVICES				
6130	100	SALARIES	**390,291**	**393,504**	0	**393,504**
6130	200	EMPLOYEE BENEFITS	**181,595**	**182,007**	0	**182,007**
6130	300	PURCHASED SERVICES	**604**	**1,404**	0	**1,404**
	TOTAL	HEALTH SERVICES	**$572,490**	**$576,915**	$0	**$576,915**
		PSYCHOLOGICAL SERVICES				
6140	100	SALARIES	**982,244**	**982,244**	0	**982,244**
6140	200	EMPLOYEE BENEFITS	**303,845**	**303,845**	3,526	**307,371**
	TOTAL	PSYCHOLOGICAL SERVICES	**$1,286,089**	**$1,286,089**	$3,526	**$1,289,615**
		PARENTAL INVOLVEMENT				
6150	100	SALARIES	**16,436**	**458,971**	(1)	**458,970**
6150	200	EMPLOYEE BENEFITS	**4,981**	**172,440**	1,456	**173,896**
6150	300	PURCHASED SERVICES	**71,290**	**66,655**	(9,112)	**57,543**
6150	500	MATERIALS & SUPPLIES	**301,082**	**351,837**	(21,862)	**329,975**
6150	600	CAPITAL OUTLAY	**1,566**	**6,397**	3,666	**10,063**
	TOTAL	PARENTAL INVOLVEMENT	**$395,355**	**$1,056,300**	($25,853)	**$1,030,447**

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
CONTRACTED PROGRAM FUND - APPROPRIATIONS						
		OTHER PUPIL PERSONNEL SVC				
6190	100	SALARIES	**4,094,855**	**4,181,903**	0	**4,181,903**
6190	200	EMPLOYEE BENEFITS	**1,204,871**	**1,262,370**	(2,443)	**1,259,927**
6190	300	PURCHASED SERVICES	**30,666**	**122,727**	602	**123,329**
6190	500	MATERIALS & SUPPLIES	**0**	**129**	(1)	**128**
6190	600	CAP. OUTLAY	**0**	**3,235**	(1,358)	**1,877**
	TOTAL	OTHER PUPIL PERSONNEL SVC	**$5,330,392**	**$5,570,364**	($3,200)	**$5,567,164**
	SUBTOTAL - PUPIL SERVICES		*$9,490,083*	*$10,643,590*	*($24,985)*	*$10,618,605*
		INSTRUCTIONAL MEDIA				
6200	100	SALARIES	**13,010**	**209,267**	0	**209,267**
6200	200	EMPLOYEE BENEFITS	**6,091**	**75,861**	0	**75,861**
6200	500	MATERIALS & SUPPLIES	**0**	**79**	0	**79**
6200	600	CAP. OUTLAY	**1,536**	**1,536**	0	**1,536**
	TOTAL	INSTRUCTIONAL MEDIA	**$20,637**	**$286,743**	$0	**$286,743**
		CURRICULUM & INSTRUCTION				
6300	100	SALARIES	**4,453,463**	**6,564,008**	319,828	**6,883,836**
6300	200	EMPLOYEE BENEFITS	**1,294,427**	**1,815,041**	(1,638)	**1,813,403**
6300	300	PURCHASED SERVICES	**669,919**	**764,201**	(15,466)	**748,735**
6300	500	MATERIALS & SUPPLIES	**352,024**	**480,902**	26,632	**507,534**
6300	600	CAPITAL EXPENDITURES	**75,032**	**98,727**	85,977	**184,704**
6300	700	OTHER EXPENSE	**21,475**	**26,550**	(19,333)	**7,217**
	TOTAL	CURRICULUM & INSTRUCTION	**$6,866,340**	**$9,749,429**	$396,000	**$10,145,429**
		STAFF DEVELOPMENT				
6400	100	SALARIES	**2,553,219**	**8,295,409**	87,256	**8,382,665**
6400	200	EMPLOYEE BENEFITS	**672,252**	**2,276,598**	(189,447)	**2,087,151**
6400	300	PURCHASED SERVICES	**1,232,089**	**1,943,958**	(383,425)	**1,560,533**
6400	500	MATERIALS & SUPPLIES	**1,891,790**	**1,112,658**	38,990	**1,151,648**
6400	600	CAPITAL EXPENDITURES	**61,406**	**72,804**	(455)	**72,349**
6400	700	OTHER EXPENSE	**16,340**	**40,287**	0	**40,287**
	TOTAL	STAFF DEVELOPMENT	**$6,427,096**	**$13,741,714**	($447,081)	**$13,294,633**
		INSTRUCTIONAL RELATED TECHNOLOGY				
6500	100	SALARIES	**43,616**	**201,189**	0	**201,189**
6500	200	EMPLOYEE BENEFITS	**19,076**	**81,566**	(6,827)	**74,739**
	TOTAL	INSTRUCTIONAL RELATED TECHNOLOGY	**$62,692**	**$282,755**	($6,827)	**$275,928**
	SUBTOTAL - INSTRUCTIONAL SUPPORT SERVICES		*$13,376,765*	*$24,060,641*	*($57,908)*	*$24,002,733*
		SCHOOL BOARD				
7100	700	OTHER EXPENSE	**$0**	**$0**	1,315	**$1,315**
	TOTAL	SCHOOL BOARD	**$0**	**$0**	$1,315	**$1,315**
		GENERAL ADMINISTRATION				
7200	100	SALARIES	**0**	**132,584**	0	**132,584**
7200	200	EMPLOYEE BENEFITS	**0**	**44,025**	(4,764)	**39,261**
7200	300	PURCHASED SERVICES	**65,632**	**157,887**	0	**157,887**
7200	500	MATERIALS & SUPPLIES	**13,000**	**19,000**	0	**19,000**
7200	600	CAPITAL EXPENDITURES		**5,000**	0	**5,000**
7200	700	OTHER EXPENSE	**1,323,863**	**1,642,641**	168,080	**1,810,721**
	TOTAL	GENERAL ADMINISTRATION	**$1,402,495**	**$2,001,137**	$163,316	**$2,164,453**
		SCHOOL ADMINISTRATION				
7300	100	SALARIES	**92,737**	**329,777**	0	**329,777**
7300	200	EMPLOYEE BENEFITS	**29,994**	**88,792**	169	**88,961**
7300	300	PURCHASED SERVICES	**3,281**	**48,044**	0	**48,044**
7300	500	MATERIALS & SUPPLIES	**6,943**	**357**	329	**686**
7300	600	CAPITAL EXPENDITURES	**80**	**7,781**	0	**7,781**
7300	700	OTHER EXPENSE	**725**	**2,940**	0	**2,940**
	TOTAL	SCHOOL ADMINISTRATION	**$133,760**	**$477,691**	$498	**$478,189**

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
CONTRACTED PROGRAM FUND - APPROPRIATIONS						
		FACILITIES ACQ. & CONST.				
7400	600	CAPITAL EXPENDITURES	**468,686**	**968,686**	0	**968,686**
	TOTAL	FACILITIES ACQ. & CONST.	**$468,686**	**$968,686**	$0	**$968,686**
		FISCAL SERVICES				
7500	100	SALARIES	**35,778**	**35,778**	0	**35,778**
7500	200	EMPLOYEE BENEFITS	**15,495**	**15,495**	0	**15,495**
	TOTAL	FISCAL SERVICES	**$51,273**	**$51,273**	$0	**$51,273**
		FOOD SERVICE				
7600	300	PURCHASED SERVICES	**$4,725**	**$4,725**	0	**$4,725**
7600	500	MATERIALS & SUPPLIES	**$1,409**	**$1,409**	0	**$1,409**
7600	600	CAPITAL EXPENDITURES	**$27,478**	**$27,469**	0	**$27,469**
	TOTAL	FOOD SERVICE	**$33,612**	**$33,603**	$0	**$33,603**
		PLANNING, RESEARCH & EVALUATION				
7710	100	SALARIES	**0**	**57,492**	0	**57,492**
7710	200	EMPLOYEE BENEFITS	**0**	**16,176**	4,094	**20,270**
7710	300	PURCHASED SERVICES	**437,995**	**181,379**	0	**181,379**
7710	600	CAPITAL OUTLAY	**0**	**0**	402,100	**402,100**
	TOTAL	PLANNING, RESEARCH & EVAL.	**$437,995**	**$255,047**	$406,194	**$661,241**
		INFORMATION SERVICES				
7720	300	PURCHASED SERVICES	**11,125**	**20,357**	(42)	**20,315**
7720	500	MATERIALS & SUPPLIES	**0**	**1,000**	5,000	**6,000**
	TOTAL	INFORMATION SERVICES	**$11,125**	**$21,357**	$4,958	**$26,315**
		STAFF SERVICES				
7730	100	SALARIES	**233,004**	**239,004**	0	**239,004**
7730	200	EMPLOYEE BENEFITS	**43,724**	**44,494**	0	**44,494**
7730	500	MATERIALS & SUPPLIES	**74,549**	**25,530**	0	**25,530**
7730	600	CAPITAL EXPENDITURES	**5,400**	**5,400**	0	**5,400**
7730	700	OTHER EXPENSE	**42,540**	**42,540**	0	**42,540**
	TOTAL	STAFF SERVICES	**$399,217**	**$356,968**	$0	**$356,968**
		PUPIL TRANSPORTATION				
7800	100	SALARIES	**10,829**	**14,506**	0	**14,506**
7800	200	EMPLOYEE BENEFITS	**6,419**	**6,743**	0	**6,743**
7800	300	PURCHASED SERVICES	**13,800**	**37,460**	(240)	**37,220**
7800	400	ENERGY SERVICES	**14,115**	**1,080**	0	**1,080**
7800	500	MATERIALS & SUPPLIES	**0**	**2,500**	(1,500)	**1,000**
	TOTAL	PUPIL TRANSPORTATION	**$45,163**	**$62,289**	($1,740)	**$60,549**
		OPERATION OF PLANT				
7900	100	SALARIES	**0**	**51,846**	0	**51,846**
7900	200	EMPLOYEE BENEFITS	**0**	**15,454**	(2,676)	**12,778**
7900	300	PURCHASED SERVICES	**65,769**	**84,264**	(2,223)	**82,041**
7900	400	ENERGY SERVICES	**36,100**	**36,100**	(19,000)	**17,100**
	TOTAL	OPERATION OF PLANT	**$101,869**	**$187,664**	($23,899)	**$163,765**
	SUBTOTAL - GEN SUPPORT SERVICES		*$3,085,195*	*$4,415,715*	*$550,642*	*$4,966,357*
		ADMIN TECHNOLOGY SERVICES				
8200	100	SALARIES	**15,101**	**311,949**	0	**311,949**
8200	200	EMPLOYEE BENEFITS	**4,348**	**107,065**	(6,827)	**100,238**
8200	300	PURCHASED SERVICES	**111,895**	**151,871**	0	**151,871**
8200	600	CAPITAL EXPENDITURES	**659,237**	**659,237**	(402,100)	**257,137**
	TOTAL	ADMIN TECHNOLOGY SERVICES	**$790,581**	**$1,230,122**	($408,927)	**$821,195**
	SUBTOTAL - MAINT OF PLNT / ADMIN TECH SVS		*$790,581*	*$1,230,122*	*($408,927)*	*$821,195*
		COMMUNITY SERVICES				
9100	300	PURCHASED SERVICES	**617,675**	**21,115**	14	**21,129**
9100	500	MATERIALS & SUPPLIES	**656,443**	**663,833**	(13,982)	**649,851**
9100	600	CAPITAL EXPENDITURES	**14,026**	**18,794**	2,609	**21,403**
9100	700	OTHER EXPENSE	**3,858,789**	**4,549,418**	0	**4,549,418**
	TOTAL	COMMUNITY SERVICES	**$5,146,933**	**$5,253,160**	($11,359)	**$5,241,801**
	TOTAL	APPROPRIATIONS	**$72,170,163**	**$102,634,173**	$1,248,934	**$103,883,107**

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
AMERICAN RECOVERY AND REINVESTMENT ACT TARGETED ASSISTANCE & RTTT- REVENUE						
		FEDERAL THRU STATE				
3210	000	FEDERAL STABILIZATION REVENUE	**350,190**	**350,190**	0	**350,190**
3214	000	RACE TO THE TOP	**7,329,497**	**7,339,497**	33,299	**7,372,796**
3226	000	EISENHOWER MATH & SCIENCE	**734,960**	**734,960**	0	**734,960**
3230	000	DISABILITIES EDUCATION ACT(IDEA)	**53,464**	**53,464**	0	**53,464**
3240	000	ELEM SECONDARY EDUC (TITLE I)	**980,149**	**3,549,789**	0	**3,549,789**
3290	000	OTHER FEDERAL THRU STATE	**205,869**	**205,869**	0	**205,869**
	TOTAL	FEDERAL THRU STATE	**$9,654,129**	**$12,233,769**	$33,299	**$12,267,068**
	TOTAL	ESTIMATED REVENUE	**$9,654,129**	**$12,233,769**	$33,299	**$12,267,068**
AMERICAN RECOVERY AND REINVESTMENT ACT TARGETED ASSISTANCE & RTTT- APPROPRIATIONS						
		REGULAR EDUCATION				
5100	100	SALARIES	**455,485**	**1,314,078**	140,501	**1,454,579**
5100	200	EMPLOYEE BENEFITS	**63,888**	**264,158**	18,026	**282,184**
5100	300	PURCHASED SERVICES	**23,742**	**87,388**	30,151	**117,539**
5100	500	MATERIALS & SUPPLIES	**964,545**	**1,835,988**	(247,425)	**1,588,563**
5100	600	CAPITAL EXPENDITURES	**284,321**	**715,200**	86,128	**801,328**
5100	700	OTHER EXPENSE	**16,575**	**612**	0	**612**
	TOTAL	REGULAR EDUCATION	**$1,808,556**	**$4,217,424**	$27,381	**$4,244,805**
		SPECIAL EDUCATION				
5200	300	PURCHASED SERVICES	**9,974**	**6,248**	0	**6,248**
5200	500	MATERIALS & SUPPLIES	**4,548**	**4,399**	0	**4,399**
5200	600	CAPITAL EXPENDITURES	**27,430**	**27,430**	0	**27,430**
	TOTAL	SPECIAL EDUCATION	**$41,952**	**$38,077**	$0	**$38,077**
		VOCATIONAL EDUCATION				
5300	100	SALARIES	**$49,389**	**$49,383**	0	**$49,383**
5300	200	EMPLOYEE BENEFITS	**$15,611**	**$15,617**	0	**$15,617**
5300	300	PURCHASED SERVICES	**$31,988**	**$29,892**	0	**$29,892**
5300	400	ENERGY SERVICES	**$5,754**	**$0**	0	**$0**
5300	500	MATERIALS & SUPPLIES	**$83,752**	**$33,089**	(2,000)	**$31,089**
5300	600	CAPITAL EXPENDITURES	**$248,576**	**$340,107**	2,000	**$342,107**
5300	700	OTHER EXPENSE	**$0**	**$11,416**	0	**$11,416**
	TOTAL	VOCATIONAL EDUCATION	**$435,070**	**$479,504**	$0	**$479,504**
		GUIDANCE				
6120	100	SALARIES	**$13,166**	**89,725**	0	**89,725**
6120	200	EMPLOYEE BENEFITS	**$5,917**	**32,327**	0	**32,327**
	TOTAL	GUIDANCE	**$19,083**	**$122,052**	$0	**$122,052**
		PARENTAL INVOLVEMENT				
6150	100	SALARIES	**52,246**	**0**	0	**0**
6150	200	EMPLOYEE BENEFITS	**4,329**	**0**	0	**0**
6150	300	PURCHASED SERVICES	**400**	**3,005**	(2,039)	**966**
6150	500	MATERIALS & SUPPLIES	**2,475**	**4,495**	2,514	**7,009**
6150	600	CAPITAL EXPENDITURES	**450**	**450**	0	**450**
	TOTAL	PARENTAL INVOLVEMENT	**$59,900**	**$7,950**	$475	**$8,425**
		INSTRUCTIONAL MEDIA				
6200	500	MATERIALS & SUPPLIES	**$690**	**$0**	0	**$0**
6200	600	CAPITAL EXPENDITURES	**$326**	**$0**	0	**$0**
	TOTAL	INSTRUCTIONAL MEDIA	**$1,016**	**$0**	$0	**$0**

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FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
AMERICAN RECOVERY AND REINVESTMENT ACT TARGETED ASSISTANCE & RTTT- APPROPRIATIONS						
		INSTRUCTION AND CURRICULUM				
6300	100	SALARIES	2,744,145	$2,583,377	0	$2,583,377
6300	200	EMPLOYEE BENEFITS	370,302	$404,451	0	$404,451
6300	300	PURCHASED SERVICES	36,139	$56,312	0	$56,312
6300	500	MATERIALS & SUPPLIES	$15,275	$2,963	913	$3,876
6300	600	CAPITAL EXPENDITURES	$11,855	$15,252	0	$15,252
6300	700	OTHER EXPENSE	0	40,000	0	40,000
	TOTAL	INSTRUCTION AND CURRICULUM	$3,177,716	$3,102,355	$913	$3,103,268
		STAFF DEVELOPMENT				
6400	100	SALARIES	731,621	716,228	(4,184)	712,044
6400	200	EMPLOYEE BENEFITS	143,258	190,727	0	190,727
6400	300	PURCHASED SERVICES	921,171	782,134	8,714	790,848
6400	500	MATERIALS & SUPPLIES	66,815	68,084	0	68,084
6400	600	CAPITAL EXPENDITURES	5,830	16,236	0	16,236
6400	700	OTHER EXPENSE	2,500	80,653	0	80,653
	TOTAL	STAFF DEVELOPMENT	$1,871,195	$1,854,062	$4,530	$1,858,592
		INSTRUCTIONAL RELATED TECH				
6500	100	SALARIES	0	$50,433	0	$50,433
6500	200	EMPLOYEE BENEFITS	0	$14,872	0	$14,872
6500	300	PURCHASED SERVICES	536,936	$539,936	0	$539,936
6500	600	CAPITAL EXPENDITURES	0	$83,719	0	$83,719
6500	700	OTHER EXPENSE	0	$12,000	0	$12,000
	TOTAL	INSTRUCTIONAL RELATED TECH	$536,936	$700,960	$0	$700,960
		GENERAL ADMINISTRATION				
7200	100	SALARIES	112,806	104,559	0	104,559
7200	200	EMPLOYEE BENEFITS	36,103	32,045	0	32,045
7200	300	PURCHASED SERVICES	54,582	54,382	0	54,382
7200	500	MATERIALS & SUPPLIES	11,087	10,987	0	10,987
7200	600	CAPITAL EXPENDITURES	17,868	17,968	0	17,968
7200	700	OTHER EXPENSE	547,520	595,773	0	595,773
	TOTAL	GENERAL ADMINISTRATION	$779,966	$815,714	$0	$815,714
		SCHOOL ADMINISTRATION				
7300	100	SALARIES	$159,129	$286,301	0	$286,301
7300	200	EMPLOYEE BENEFITS	$18,465	$46,811	0	$46,811
7300	500	MATERIALS & SUPPLIES	$16,575	$6,264	0	$6,264
7300	600	CAPITAL EXPENDITURES	$100	$3,684	0	$3,684
	TOTAL	SCHOOL ADMINISTRATION	$194,269	$343,060	$0	$343,060
		FACILITIES				
7400	600	CAPITAL EXPENDITURES	$0	$3,084	0	$3,084
	TOTAL	FACILITIES	$0	$3,084	$0	$3,084
		FISCAL SERVICES				
7500	100	SALARIES	$14,477	$14,477	0	$14,477
7500	200	EMPLOYEE BENEFITS	$9,005	$9,005	0	$9,005
	TOTAL	FISCAL SERVICES	$23,482	$23,482	$0	$23,482
		FOOD SERVICE				
7600	600	CAPITAL EXPENDITURES	37,597	$37,597	0	$37,597
	TOTAL	FOOD SERVICE	$37,597	$37,597	$0	$37,597
		PLANNING, RESEARCH & EVALUATION				
7710	100	SALARIES	120,000	120,000	0	120,000
7710	200	EMPLOYEE BENEFITS	32,832	32,832	0	32,832
7710	600	CAPITAL EXPENDITURES	7,124	$0	0	$0
	TOTAL	PLANNING, RESEARCH & EVALUATION	$159,956	$152,832	$0	$152,832
		INFO. SCV.				
7720	300	PURCHASED SERVICES	6,800	6,800	0	6,800
7720	500	MATERIALS & SUPPLIES	500	500	0	500
7720	600	CAPITAL EXPENDITURES	0	7,124	0	7,124
	TOTAL	INFO. SCV.	$7,300	$14,424	$0	$14,424

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
April 30, 2013

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
AMERICAN RECOVERY AND REINVESTMENT ACT TARGETED ASSISTANCE & RTTT- APPROPRIATIONS						
		STAFF PERSONNEL SERVICES				
7730	100	SALARIES	**66,668**	**66,668**	0	**66,668**
7730	200	EMPLOYEE BENEFITS	**22,468**	**22,468**	0	**22,468**
7730	300	PURCHASED SERVICES	**53,297**	**53,965**	(1,120)	**52,845**
7730	500	MATERIALS & SUPPLIES	**12,100**	**12,100**	0	**12,100**
7730	700	OTHER EXPENSES	**0**	**0**	1,120	**1,120**
	TOTAL	STAFF PERSONNEL SERVICES	**$154,533**	**$155,201**	$0	**$155,201**
		PUPIL TRANSPORTATION				
7800	100	SALARIES	**500**	**$0**	0	**$0**
7800	300	PURCHASED SERVICES	**12,000**	**$0**	0	**$0**
7800	400	ENERGY	**16,790**	**$0**	0	**$0**
	TOTAL	PUPIL TRANSPORTATION	**$29,290**	**$0**	$0	**$0**
		OPERATION OF PLANT				
7900	100	SALARIES	**1,252**	**101**	0	**101**
7900	200	EMPLOYEE BENEFITS	**159**	**13**	0	**13**
	TOTAL	OPERATION OF PLANT	**$1,411**	**$114**	$0	**$114**
		ADMINISTRATIVE TECHNOLOGY				
8200	100	SALARIES	**68,732**	**18,299**	0	**18,299**
8200	200	EMPLOYEE BENEFITS	**17,688**	**2,816**	0	**2,816**
8200	600	CAPITAL EXPENDITURES	**83,719**	**0**	0	**0**
	TOTAL	ADMINISTRATIVE TECHNOLOGY	**$170,139**	**$21,115**	$0	**$21,115**
		COMMUNITY SERVICES				
9100	500	MATERIALS & SUPPLIES	**1,846**	**1,846**	0	**1,846**
9100	600	CAPITAL EXPENDITURES	**66,492**	**57,492**	0	**57,492**
9100	700	OTHER EXPENSES	**76,424**	**85,424**	0	**85,424**
	TOTAL	COMMUNITY SERVICES	**$144,762**	**$144,762**	$0	**$144,762**
	TOTAL APPROPRIATIONS		**$9,654,129**	**$12,233,769**	$33,299	**$12,267,068**

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
April 30, 2013

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
FOOD SERVICE FUND & HIGH SCHOOL BEVERAGE - ESTIMATED REVENUE						
		FEDERAL THRU STATE				
3261	000	SCHL LUNCH REIMBURSEMENT	20,662,563	20,662,563	0	20,662,563
3262	000	SCH BRKFST REIMBURSEMENT	5,719,568	5,719,568	0	5,719,568
3263	000	AFTER SCHOOL SNACK REIMBURSEMENT	306,447	306,447	0	306,447
3265	000	USDA DONATED COMMODITIES	2,141,877	2,141,877	0	2,141,877
3267	000	SUMMER FOOD SERVICE PROGRAM	259,833	259,833	0	259,833
	TOTAL	FEDERAL THRU STATE	$29,090,288	$29,090,288	$0	$29,090,288
		STATE SOURCES				
3337	000	SCHOOL BREAKFAST SUPPLEMENT	225,766	225,766	0	225,766
3338	000	SCHOOL LUNCH SUPPLEMENT	291,866	291,866	0	291,866
	TOTAL	STATE SOURCES	$517,632	$517,632	$0	$517,632
		LOCAL SOURCES				
3431	000	INTEREST INCOME	165,000	165,000	0	165,000
3451	000	STUDENT LUNCHES	5,724,885	5,724,885	0	5,724,885
3453	000	ADULT BREAKFAST/LUNCHES	308,445	308,445	0	308,445
3454	000	STUDENT AND ADULT AL A CART	5,494,036	5,494,036	0	5,494,036
3455	000	STUDENT SNACKS	153,880	153,880	0	153,880
3456	000	OTHER FOOD SALES	28,994	28,994	0	28,994
3490	000	MISC LOCAL SOURCES	2,570,936	2,570,936	0	2,570,936
	TOTAL	LOCAL SOURCES	$14,446,176	$14,446,176	$0	$14,446,176
	TOTAL	ESTIMATED REVENUE	$44,054,096	$44,054,096	$0	$44,054,096
		FUND BALANCE				
2850	050	BUDGET FUND BALANCE - BEGIN				
		NONSPENDABLE	1,186,079	1,186,079	0	1,186,079
		RESTRICTED	14,376,783	14,376,783	0	14,376,783
	TOTAL	BEGINNING FUND BALANCE	$15,562,862	$15,562,862	$0	$15,562,862
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	$59,616,958	$59,616,958	$0	$59,616,958
FOOD SERVICE FUND & HIGH SCHOOL BEVERAGE - APPROPRIATIONS						
		FOOD SERVICE				
7600	100	SALARIES	14,670,695	14,670,695	0	14,670,695
7600	200	EMPLOYEE BENEFITS	5,003,893	5,003,893	0	5,003,893
7600	300	PURCHASED SERVICES	4,617,809	4,657,809	0	4,657,809
7600	400	ENERGY SERVICES	1,097,600	1,097,600	0	1,097,600
7600	500	MATERIALS & SUPPLIES	20,574,230	20,442,928	0	20,442,928
7600	600	CAPITAL EXPENDITURES	4,861,217	4,952,494	0	4,952,494
7600	700	OTHER EXPENSE	959,545	959,570	0	959,570
	TOTAL	FOOD SERVICE	$51,784,989	$51,784,989	$0	$51,784,989
	TOTAL	APPROPRIATIONS	$51,784,989	$51,784,989	$0	$51,784,989
		FUND BALANCE				
2768	090	BUDGET FUND BALANCE-END				
		COMMITTED				
		NONSPENDABLE	1,091,853	1,091,853	0	1,091,853
		EQUIPMENT RESERVE			0	
		SUBTOTAL - COMMITTED	$1,091,853	$1,091,853	$0	$1,091,853
		UNOBLIGATED				
		RESTRICTED	6,740,116	6,740,116	0	6,740,116
	TOTAL	ENDING FUND BALANCE	$7,831,969	$7,831,969	$0	$7,831,969
	TOTAL	APPROPRIATIONS & FD BALANCE	$59,616,958	$59,616,958	$0	$59,616,958

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

PINELLAS COUNTY SCHOOL BOARD

For the Month Ending
April 30, 2013

FUNC-TION	OBJECT	DESCRIPTION	Original Budget 9/11/2012	BUDGET AMENDMENT No. 7	Increase/ (Decrease)	BUDGET AMENDMENT No. 8
INTERNAL SERVICE FUND - ESTIMATED REVENUE						
		LOCAL SOURCES				
3484	020	PREMIUM REVENUE (WC)	6,000,000	6,000,000	0	6,000,000
	TOTAL	LOCAL SOURCES	$6,000,000	$6,000,000	$0	$6,000,000
	TOTAL	ESTIMATED REVENUE	$6,000,000	$6,000,000	$0	$6,000,000
2780		BUDGET FUND BALANCE-BEGIN				
		ASSIGNED	4,223,682	4,223,682	0	4,223,682
	TOTAL	BEGINNING FUND BALANCE	$4,223,682	$4,223,682	$0	$4,223,682
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	$10,223,682	$10,223,682	$0	$10,223,682
INTERNAL SERVICE FUND - APPROPRIATIONS						
		SCHOOL BOARD				
7100	700	OTHER EXPENSE(Workers Compensation)	6,000,000	6,000,000	0	6,000,000
	TOTAL	SCHOOL BOARD	$6,000,000	$6,000,000	$0	$6,000,000
		TRANSFER OF FUNDS				
9700	900	TRANSFER	$2,244,682	$2,244,682	0	$2,244,682
	TOTAL	TRANSFER OF FUNDS	$2,244,682	$2,244,682	$0	$2,244,682
	TOTAL	APPROPRIATIONS	$8,244,682	$8,244,682	$0	$8,244,682
2768		FUND BALANCE				
		ASSIGNED	1,979,000	1,979,000	0	1,979,000
	TOTAL	ENDING FUND BALANCE	$1,979,000	$1,979,000	$0	$1,979,000
	TOTAL	APPROPRIATIONS & FD BALANCE	$10,223,682	$10,223,682	$0	$10,223,682

Attachment: Budget Amendment No. 8 (April 2013) (4070 : Budget Amendment No. 8 (April 2013))

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4071)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D, SUPERINTENDENT

SUBJECT: Request Approval of the Financial Statements for the Month Ending April 30, 2013 for Fiscal Year 2012/13

BACKGROUND:
The Financial Statements are a summary of the financial condition and financial activities of the school board. These statements provide a district-wide view of financial operations.

STRATEGIC DIRECTION/GOAL: **Managing Productive Systems**-implement process and methodology of decision making; improve level of productivity and control; establish accountability systems

ALTERNATIVES:
1. Approve the request for approval of financial statements.
2. Do not approve the request.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The financial records and accounts of the school board are maintained under the direction of the superintendent with approval of the board.

IMPACT STATEMENT:
There is no effect on schools or budgets.

DATA SOURCE:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services
Catherine N. Davidson, CPA, Director of Accounting

SUBMITTED BY:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Financial Statements for the Month Ending April 30, 2013 (PDF)

PINELLAS COUNTY SCHOOLS

OPERATING SUMMARY BY FUNCTION

For the Month Ending April 30, 2013

BUDGET 2012-2013 Account Number	Description	Original 12-13 Budget*	Amended 12-13 Budg Amend No 8	Year to Date Rev/Expend	Encumbrances	Budget Balances
	REVENUES					
100	FEDERAL	$320,000	$320,000	$261,792	---	$58,208
200	FEDERAL THROUGH STATE	2,766,870	3,235,232	609,017	---	$2,626,215
300	STATE	322,209,154	320,809,880	265,401,537	---	$55,408,343
400	LOCAL	400,324,349	407,413,487	379,952,773	---	$27,460,713
700	NON REVENUE SOURCES	25,800,000	26,477,697	999,683	---	$25,478,014
	NON-SPENDABLE	10,486,932	10,486,932			$10,486,932
	RESTRICTED	20,910,265	20,910,265			$20,910,265
	ASSIGNED	22,614,477	22,614,477			$22,614,477
	UNASSIGNED	6,667,953	6,667,953			$6,667,953
	TOTAL REVENUE					
	AND FUND BALANCE	$812,100,000	$818,935,923	$647,224,802	---	$171,711,121
	EXPENDITURES					
5000	INSTRUCTIONAL SERVICES	$503,744,062	$507,297,004	$417,218,309	$3,923,552	$86,155,143
6100	PUPIL SERVICES	29,493,074	30,155,148	23,949,219	153,394	$6,052,536
6200	INSTRUCTIONAL MEDIA	8,932,578	8,913,747	7,522,028	104,657	$1,287,062
6300	INSTR & CURRIC DEVELOPMENT	8,731,594	8,766,626	7,437,813	83,044	$1,245,770
6400	INSTRUCTIONAL STAFF DEVELOP	4,312,093	4,686,078	3,170,075	42,921	$1,473,082
6500	INSTRUCTIONAL TECHNOLOGY	2,209,189	2,247,962	1,827,681	1,176	$419,105
7100	BOARD OF EDUCATION	2,861,592	2,863,592	1,850,551	34,198	$978,843
7200	GENERAL ADMINISTRATION	2,552,686	2,535,112	1,760,301	34,828	$739,983
7300	SCHOOL ADMINISTRATION	48,691,473	49,521,148	39,803,308	284,921	$9,432,919
7400	FACILTIES ACQ & CONSTRUCTION	1,924,856	1,860,209	1,575,296	23,873	$261,041
7500	FISCAL SERVICES	3,868,669	3,889,427	3,042,131	111,041	$736,254
7600	FOOD SERVICES	60,400	60,400	38,732		$21,668
7700	CENTRAL SERVICES	11,408,770	12,205,385	9,170,445	660,287	$2,374,653
7800	TRANSPORTATION	30,689,891	31,368,547	25,933,632	54,886	$5,380,029
7900	OPERATION OF PLANT	73,414,312	76,089,213	62,112,256	244,167	$13,732,790
8100	MAINTENANCE OF PLANT	20,365,438	20,582,489	17,277,207	1,163,578	$2,141,705
8200	ADMINISTRATIVE TECHNOLOGY	6,311,364	6,326,780	3,698,092	188,840	$2,439,848
9100	COMMUNITY SERVICES	424,959	606,729	558,304	1,830	$46,595
9200	DEBT SERVICE	3,000	3,000			$3,000
9700	TRANSFERS					
	Totals: Appropr., Expend. & Encumb.	*$760,000,000*	*$769,978,598*	*$627,945,379*	*$7,111,194*	*$134,922,025*
	NON-SPENDABLE	3,800,000	3,800,000			3,800,000
	RESTRICTED	18,500,000	18,500,000			18,500,000
	ASSIGNED	16,600,000	16,600,000			16,600,000
	UNASSIGNED	13,200,000	10,057,325			10,057,325
	TOTAL EXPENDITURES					
	AND FUND BALANCE	$812,100,000	$818,935,923	$627,945,379	$7,111,194	$183,879,350
	EXCESS OF REVENUES OVER EXPENDITURES			$19,279,423		

*Approved at Second Public Hearing on September 11, 2012

The "Permanent Fund" is included in the "Operating Fund".

Subject to minor rounding

Attachment: Financial Statements for the Month Ending April 30, 2013 (4071 : Financial Statements (April

PINELLAS COUNTY SCHOOLS

OPERATING SUMMARY BY OBJECT

For the Month Ending April 30, 2013

BUDGET
2012-2013

Account Number	Description	Original 12-13 Budget*	Amended 12-13 Budg Amend No 8	Year to Date Rev/Expend	Encumbrances	Budget Balances
	REVENUES					
100	FEDERAL	$320,000	$320,000	$261,792	---	$58,208
200	FEDERAL THROUGH STATE	2,766,870	3,235,232	609,017	---	$2,626,215
300	STATE	322,209,154	320,809,880	265,401,537	---	$55,408,343
400	LOCAL	400,324,349	407,413,487	379,952,773	---	$27,460,713
700	NON REVENUE SOURCES	25,800,000	26,477,697	999,683	---	$25,478,014
	NON-SPENDABLE	10,486,932	10,486,932			$10,486,932
	RESTRICTED	20,910,265	20,910,265			$20,910,265
	ASSIGNED	22,614,477	22,614,477			$22,614,477
	UNASSIGNED	6,667,953	6,667,953			$6,667,953
	TOTAL REVENUE AND FUND BALANCE	$812,100,000	$818,935,923	$647,224,802	---	$171,711,121
	EXPENDITURES					
100	SALARIES	$478,283,994	$489,494,777	401,049,882		$88,444,895
200	EMPLOYEE BENEFITS	148,214,755	154,280,305	124,234,451		$30,045,854
300	PURCHASED SERVICES	58,828,437	65,979,741	50,344,091	4,027,329	$11,608,322
400	ENERGY SERVICES	28,326,776	29,634,159	23,785,236		$5,848,923
500	MATERIALS AND SUPPLIES	31,730,662	14,952,670	17,757,038	1,860,055	($4,664,423)
600	EQUIPMENT OTHER EXPENSES	10,679,650	14,022,933	7,805,625	1,160,520	$5,056,789
700	OTHER EXPENSES	3,935,726	1,614,013	2,969,057	63,290	($1,418,334)
900	TRANSFERS					
	Totals: Appropr., Expend. & Encumb.	*$760,000,000*	*$769,978,598*	*$627,945,379*	*$7,111,194*	*$134,922,025*
	NON-SPENDABLE	3,800,000	3,800,000			3,800,000
	RESTRICTED	18,500,000	18,500,000			18,500,000
	ASSIGNED	16,600,000	16,600,000			16,600,000
	UNASSIGNED	13,200,000	10,057,325			10,057,325
	TOTAL EXPENDITURES AND FUND BALANCE	$812,100,000	$818,935,923	$627,945,379	$7,111,194	$183,879,350
EXCESS OF REVENUES OVER EXPENDITURES				$19,279,423		

*Approved at Second Public Hearing on September 11, 2012

The "Permanent Fund" is included in the "Operating Fund".

Subject to minor rounding

Attachment: Financial Statements for the Month Ending April 30, 2013 (4071 : Financial Statements (April

PINELLAS COUNTY SCHOOLS

FOOD SERVICE SUMMARY

For the Month Ending April 30, 2013

BUDGET
2012-2013

Account Number	Description	Original 12-13 Budget*	Amended 12-13 Budg Amend No 8	Year to Date Rev/Expend	Encumbrances	Budget Balances
	REVENUES					
100	FEDERAL				---	$0
200	FEDERAL THROUGH STATE	29,090,288	29,090,288	26,431,958	---	$2,658,330
300	STATE	517,632	517,632	467,353	---	$50,279
400	LOCAL	14,446,176	14,446,176	10,851,490	---	$3,594,686
700	NON REVENUE SOURCES				---	$0
	NON-SPENDABLE	1,186,079	1,186,079			$1,186,079
	RESTRICTED	14,376,783	14,376,783			$14,376,783
	TOTAL ESTIMATED REVENUE				---	0
	AND FUND BALANCE	$59,616,958	$59,616,958	$37,750,800	---	$21,866,158
	EXPENDITURES					
100	SALARIES	$14,670,695	$14,670,695	12,626,821		$2,043,874
200	EMPLOYEE BENEFITS	5,003,893	5,003,893	3,568,121		1,435,772
300	PURCHASED SERVICES	4,617,809	4,657,809	2,388,071	1,057,590	1,212,148
400	ENERGY SERVICES	1,097,600	1,097,600	901,548		196,052
500	MATERIALS AND SUPPLIES	20,574,230	20,442,927	17,152,666	68,198	3,222,063
600	EQUIPMENT OTHER EXPENSES	4,861,217	4,952,495	2,195,668	1,069,927	1,686,899
700	OTHER EXPENSES	959,545	959,571	517,995		441,576
900	TRANSFERS					0
	Totals: Appropr., Expend. & Encumb.	*$51,784,989*	*$51,784,989*	*$39,350,891*	*$2,195,715*	*$10,238,384*
	NONSPENDABLE	1,091,853	1,091,853			1,091,853
	RESTRICTED	6,740,116	6,740,116			6,740,116
	TOTAL EXPENDITURES AND FUND BALANCE	$59,616,958	$59,616,958	$39,350,891	$2,195,715	$18,070,352
	EXCESS OF EXPENDITURES OVER REVENUES			($1,600,090)		

*Approved at Second Public Hearing on September 11, 2012

Subject to minor rounding

Attachment: Financial Statements for the Month Ending April 30, 2013 (4071 : Financial Statements (April

PINELLAS COUNTY SCHOOLS

FINANCIAL SUMMARY - ALL FUNDS

For the Month Ending April 30, 2013

	2012-2013 Original Budget*	2012-2013 Amended Budget Budg Amend No 8	Year-to-Date Expenditures	Percent of Budget Expended	Percent of Approp. Expended	Encumbrances	Budget Balance	Percent of Budget Remaining
Operating	$812,100,000	$818,935,923	$627,945,379	*77.3%*	*81.6%*	$7,111,194	$183,879,350	*22.5%*
Debt Service	4,918,684	4,918,684		*0.0%*	*0.0%*		$4,918,684	*100.0%*
Capital Outlay	301,950,331	302,630,603	38,474,280	*12.7%*	*18.4%*	34,353,091	$229,803,232	*75.9%*
School Food Service	59,616,958	59,616,958	39,350,891	*66.0%*	*76.0%*	2,195,715	$18,070,352	*30.3%*
Contracted Programs	72,170,163	103,883,107	50,100,215	*69.4%*	*48.2%*	3,424,221	$50,358,671	*48.5%*
ARRA Targeted Assistance	1,775,025	4,344,665	1,844,673	*103.9%*	*1.8%*	102,369	$2,397,623	*55.2%*
ARRA Race to the Top	7,528,914	7,572,213	1,441,139	*19.1%*	*22.4%*	279,316	$5,851,758	*77.3%*
ARRA Other Stimulus	350,190	350,190	89,756	*25.6%*	*0.0%*	37,611	$222,824	*63.6%*
Worker's Compensation	8,485,656	8,485,656	1,541,423	*18.2%*	*23.9%*		$6,944,233	*81.8%*
Liability Insurance	1,738,026	1,738,026	92,685	*5.3%*	*5.1%*		1,645,341	*94.7%*
Totals- All Funds	$1,270,633,947	$1,312,476,024	$760,880,441	*59.9%*	*65.6%*	$47,503,517	$504,092,067	*38.4%*

*Approved at Second Public Hearing on September 11, 2012

The "Permanent Fund" is included in the "Operating Fund".

Subject to minor roundir

Attachment: Financial Statements for the Month Ending April 30, 2013 (4071 : Financial Statements (April

PINELLAS COUNTY SCHOOLS

COMBINED BALANCE SHEET

ALL FUND TYPES AND ACCOUNT GROUPS

For the Month Ending April 30, 2013

ASSETS AND OTHER DEBITS		LIABILITIES AND FUND EQUITIES	
CASH	$4,773,738	WAGES PAYABLE	$469,805
INVESTMENTS	398,238,229	PAYROLL DEDUCTIONS PAYABLE	46,957,991
		ACCOUNTS PAYABLE	13,897,252
TAXES RECEIVABLE	0	CONSTRUCTION CONTRACTS PAYABLE	0
OTHER RECEIVABLES	7,952,773	DUE TO OTHERS	0
ALLOWANCE FOR DOUBTFUL ACCOUNTS		RETAINAGE PAYABLE	1,055,702
DUE FROM OTHERS	3,843,572	MATURED BONDS & INTEREST PAYABLE	884
DEPOSITS RECEIVABLE	0	DEPOSITS AND SALES TAX PAYABLE	29,778
		BONDS PAYABLE & NOTES PAYABLE	24,760,000
INVENTORY	4,315,177	CAPITAL LEASE OBLIG. & JUDGEMENTS	20,126,433
PREPAID EXPENSES/ACCRUED INTERES	866,172	DEFERRED REVENUE	9,048,533
		COMPENSATED ABSENCES	91,944,355
LAND	128,209,390		
BUILDINGS/FIXED EQUIPMENT	2,223,366,092	TOTAL LIABILITIES	$208,290,732
FURNITURE, FIXTURES & EQUIPMENT	143,786,927	INVESTMENT IN FIXED ASSETS	$2,604,846,849
VEHICLES	52,854,877	NET ASSETS, RESTRICTED	4,223,682
		RESERVE FOR ENCUMBRANCES	47,503,517
CONSTRUCTION IN PROGRESS	9,186,110	OTHER DESIGNATED BALANCES	91,801,637
CAPITAL LEASES	47,443,453	OTHER UNDESIGNATED BALANCES	7,831,969
		NON-SPENDABLE (OPERATING)	3,800,000
COMPENSATED ABSENCES	91,944,355	RESTRICTED (OPERATING)	18,500,000
OTHER AMOUNTS TO BE PROVIDED	44,886,433	ASSIGNED (OPERATING)	16,600,000
		UNASSIGNED (OPERATING)	10,057,325
		TOTAL FUNDS EQUITIES	$2,805,164,977
TOTAL ASSETS AND OTHER DEBITS	$3,161,667,298		
		TOTAL LIABILITIES AND FUND EQUITIES	$3,013,455,710
ESTIMATED REVENUE	$1,016,570,438		
ENCUMBRANCES	47,503,517	APPROPRIATIONS	$1,159,661,412
EXPENDITURES	760,880,441	REVENUE	813,504,573
GRAND TOTAL	$4,986,621,694	GRAND TOTAL	$4,986,621,694

*Approved at Second Public Hearing on September 11, 2012

Subject to minor rounding

Attachment: Financial Statements for the Month Ending April 30, 2013 (4071 : Financial Statements (April

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4072)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, ED.D., SUPERINTENDENT

SUBJECT: Request Approval of Petty Cash Funds for 2013/14

BACKGROUND:
The petty cash funds on the attached list are being submitted for approval by the school board, as required by State Board Rule 6A-1.057. In order to facilitate school-based management, principals will then be able to use the petty cash funds as needed, without having to individually request board approval. Approval is requested for the 2013/14 school year. These funds are established to buy small or emergency items, thus eliminating the time and expense of the purchase order routine.

STRATEGIC DIRECTION/GOAL: **Managing Productive Systems**-implement process and methodology of decision making; improve level of productivity and control; establish accountability systems

ALTERNATIVES:
1. Approve the petty cash funds as listed.
2. Modify the petty cash fund amounts.
3. Do not approve the petty cash funds.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The availability of petty cash funds allows the purchase of small or emergency items without the expense of processing purchase orders and vendor payments. The cost of writing purchase orders and issuing checks to vendors for these small petty cash items is relatively excessive and not sound business practice. Petty Cash Funds are usually established for $500.00. Schools may request an amount other than $500.00; however, the requested amount may not exceed $1,000.00.

IMPACT STATEMENT:
This does not affect budgeted funds, but does improve processing efficiency.

DATA SOURCE:
Cathy Davidson, CPA, Director of Accounting
School Principals

SUBMITTED BY:
Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Petty Cash Schools List 2013 (PDF)

COST CENTER	Cost Center Name	Person Responsible	Amount
0051	Anona Elementary	Gaye B Lively	$500.00
0111	Azalea Elementary	Deborah S Caven	$500.00
0121	Azalea Middle	Constance I Kolosey	$500.00
0131	Bardmoor Elementary	Leigh L Owens	$500.00
0141	Largo Middle	Stephanie Joyner	$500.00
0151	Bauder Elementary	Lisa A Bultmann	$500.00
0161	Bay Point Elementary	Felita Lott	$500.00
0171	Bay Point Middle	Jason J Shedrick	$500.00
0231	Bay Vista Fundamental Elementary	Kristen G Sulte	$500.00
0251	Bayside High	Patricia E Fuller	$500.00
0271	Bear Creek Elementary	Delores L Wesley	$500.00
0321	Belcher Elementary	Lisa Roth	$500.00
0371	Belleair Elementary	Tabitha Y Griffin	$500.00
0391	Blanton Elementary	Cheryl Ann Maggio	$500.00
0431	Boca Ciega High	Michael P Vigue	$500.00
0441	Brooker Creek Elementary	Donna A Gehringer	$500.00
0481	Campbell Park Elementary	Robert Ovalle	$500.00
0531	Carwise Middle	Garrison Linder	$500.00
0681	Stephens Ex Education Ctr	Gail L. Cox	$500.00
0711	Clearwater High	Keith Mastorides	$500.00
0712	Clearwater Eve Adult Ed Center	Christy E. Richards	$500.00
0731	Clearwater Fundamental Middle	Linda Burris	$500.00
0751	Countryside High	Gerald M Schlereth	$500.00
0811	Cross Bayou Elementary	Katherine B. Wickett	$500.00
0851	Curlew Creek Elementary	Robert B. McFadden	$500.00
0991	Davis Elementary	Kimberly Hill	$500.00
1031	Dixie Hollins High	Daniel Evans	$500.00
1032	Dixie Hollins Adult Educ Ctr	Brenda G Vlach	$500.00
1071	Dunedin Elementary	Kathleen Brickley	$500.00
1081	Dunedin High	Reuben C Hepburn	$500.00
1091	Dunedin Highland Middle	Christopher W Bates	$500.00
1131	Eisenhower Elementary	Antonette Wilson	$500.00
1211	Fairmount Park Elementary	Benigna A Pollauf	$500.00
1261	John M. Sexton Elementary	Suzette A Burns	$500.00
1281	Fitzgerald Middle	Teresa Anderson	$500.00
1331	Forest Lakes Elementary	Karen J Aspen	$500.00
1341	Frontier Elementary	Wendy S Bryan	$500.00
1361	Fuguitt Elementary	Kathlene Bentley	$500.00
1421	Lynch Elementary	Johnnie Crawford	$500.00
1471	Perkins Elementary	Tony E. Pleshe'	$500.00
1481	Garrison Jones Elementary	Karen Buckles	$500.00
1531	Gibbs High	Stephanie Adkinson	$500.00
1691	Gulfport Elementary	James E Pribble	$500.00
1781	Highland Lakes Elementary	Tijuana Baker	$500.00
1801	Calvin Hunsinger School	Doug Keimig	$500.00
1811	High Point Elementary	Susan Taylor	$500.00
1821	Douglas Jamerson Elementary	Mary Jane Dann	$500.00
1961	Lakeview Fundamental	Susan Garcia-Nikolova	$500.00
2021	Lakewood Elementary	Cynthia D Kidd	$500.00
2031	Lakewood High	Robert Vicari	$500.00
2032	Lakewood Community School	Sharon S Snow	$500.00
2081	Largo High	Bradley Finkbiner	$500.00
2141	Lealman Ave Elementary	Bonita Paquette	$500.00
2151	Lealman Intermediate School	Busara F. Pitts	$500.00
2261	Madeira Beach Fundamental	Christopher L Ateek	$500.00

Attachment: Petty Cash Schools List 2013 (4072 : School Petty Cash Funds for 2013/14)

COST CENTER	Cost Center Name	Person Responsible	Amount
2281	Maximo Elementary	Randi R. Latzke	$500.00
2301	McMullen Booth Elementary	Sherry Aemisegger	$500.00
2321	Meadowlawn Middle	Claudius B. Effiom	$500.00
2371	Melrose Elementary	Nanette Grasso	$500.00
2431	Mildred Helms Elementary	Sandra R Cowley	$500.00
2471	Tomlinson Adult Learning Ctr	Deborah Vanderwoude	$500.00
2531	Mount Vernon Elementary	Peggy S Pearson	$500.00
2581	Nina Harris Ex Ed Center	Mary Sakoff	$500.00
2641	Northeast High	Kevin K Hendrick	$500.00
2642	Northeast Community School	Kathy K. Gregg	$500.00
2691	North Shore Elementary	Wilhelmina Dawson	$500.00
2791	Northwest Elementary	Marie Brainard	$500.00
2821	Pinellas Secondary School	Darren Hammond	$500.00
2861	Oak Grove Middle	Dawn E Coffin	$500.00
2921	Oakhurst Elementary	Kelly Kennedy	$500.00
2961	Oldsmar Elementary	Michael Feeney	$500.00
3021	Orange Grove Elementary	Christine Porter	$500.00
3031	Osceola High	Michael Bohnet	$500.00
3041	Osceola Middle	Susan Arsenault	$500.00
3071	Ozona Elementary	Kerry B. Apuzzo	$500.00
3131	Curtis Fundamental Elementary	Pamela Metz-Easley	$500.00
3191	Palm Harbor Middle	Victoria E Hawkins	$500.00
3231	Sanders Exceptional	Jacquelene Douglas	$500.00
3281	Pasadena Fundamental	Daniel Brennan	$500.00
3341	Clearwater Intermediate School	Philip H Wirth	$500.00
3361	Pinellas Central Elementary	Cara A Walsh	$500.00
3371	Seminole Vocational Education	Barbara A Clare	$500.00
3391	Pinellas Park Elementary	Lisa Freeman	$500.00
3411	Pinellas Park Middle	David Rosenberger	$500.00
3421	Pinellas Park High	John Johnston	$500.00
3431	Plumb Elementary	Sandra Kemp	$500.00
3461	Ponce De Leon Elementary	Thea J Saccasyn	$500.00
3511	Ridgecrest Elementary	Michael P Moss	$500.00
3731	Safety Harbor Elementary	Robert Kalach	$500.00
3741	Safety Harbor Middle	Mary A. Kennedy	$500.00
3751	Sawgrass Lake Elementary	Jean Charles-Marks	$500.00
3761	James B. Sanderlin Elementary	Denise T. Miller	$500.00
3781	St. Petersburg High	Albert C Bennett	$500.00
3801	PTEC/St Petersburg	Arlene M Corbin	$1,000.00
3851	San Jose Elementary	Monica S Wolcott	$500.00
3871	Sandy Lane Elementary	Nicole R. Clifton	$500.00
3911	Seminole Elementary	Diane Cato	$500.00
3921	Seminole High	Thomas Brittain	$500.00
3931	Seminole Middle	Thomas P Lechner	$500.00
3961	Seventy Fourth St Elementary	Garyn L Boyd	$500.00
4021	Shore Acres Elementary	Bonnie Cangelosi	$500.00
4061	John Hopkins Middle	Barry Brown	$500.00
4121	Skycrest Elementary	Angelean Bing	$500.00
4171	Skyview Elementary	Suzanne Hester	$500.00
4331	Starkey Elementary	Audrey M Chaffin	$500.00
4351	Marjorie Kinnan Rawlings Elem	Rebecca A Moore	$500.00
4381	Sunset Hills Elementary	Arthur R. Steullet	$500.00
4491	Tarpon Springs Elementary	Lakisha S. Falana	$500.00
4521	Tarpon Springs High	Cinton R Herbic	$500.00
4541	PTEC/Clearwater	Mark G Eriksen	$500.00

Attachment: Petty Cash Schools List 2013 (4072 : School Petty Cash Funds for 2013/14)

COST CENTER	Cost Center Name	Person Responsible	Amount
4581	Tarpon Springs Middle	Susan W. Keller	$500.00
4591	New Heights Elementary	Lisa Austin	$500.00
4611	Tyrone Middle	Robin N Mobley	$500.00
4631	Thurgood Marshal Fund Middle	Solomon J Lowery	$500.00
4661	Tarpon Springs Fund Elementary	Elaine K Meils	$500.00
4681	Palm Harbor University High	Christen E Tonry	$500.00
4701	Walsingham Elementary	Jess Hathaway	$500.00
4771	Westgate Elementary	Donita O. Moody	$500.00
4931	Woodlawn Elementary	Karen L Russell	$500.00
6181	East Lake High School	Carmela Haley	$500.00
6251	Southern Oak Elementary	Randall Rozelle	$500.00
6261	Cypress Woods Elementary	Kathleen Young-Parker	$500.00
6271	Sutherland Elementary	Kristy L. Cantu	$500.00
6281	Lake St. George Elementary	Paula M Texel	$500.00
6351	Gus A Stravros Institute	Patricia Jeremiah-Pittman	$500.00
0751 - 2631	Countryside High School ECC	Gail Ramsdell	$500.00
2641 - 2631	Northeast High School ECC	Gail Ramsdell	$500.00
3031 - 2631	Osceola High School ECC	Gail Ramsdell	$500.00
6181 - 2631	East Lake High School ECC	Gail Ramsdell	$500.00

Attachment: Petty Cash Schools List 2013 (4072 : School Petty Cash Funds for 2013/14)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4073)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, ED.D., SUPERINTENDENT

SUBJECT: Request Approval of Food Service Petty Cash and Change Funds for 2013/14

BACKGROUND:
The petty cash and change funds on the attached list are being submitted for approval by the school board, as required by State Board Rule 6A-1.057. It is requested that full-year programs be considered as on-going. Approval is requested on all others for the 2013/14 school year. The petty cash funds are established to buy small or emergency items, thus eliminating the time and expense of the purchase order routine. The change funds are established to make change at the various cafeteria sites for school lunch sales.

STRATEGIC DIRECTION/GOAL: **Managing Productive Systems**-implement process and methodology of decision making; improve level of productivity and control; establish accountability systems

ALTERNATIVES:
1. Approve the petty cash and change funds as listed.
2. Modify the petty cash and change fund amounts.
3. Do not approve the petty cash and change fund.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The availability of petty cash funds allows the purchase of small or emergency items without the expense of processing purchase orders and vendor payments. The cost of writing purchase orders and issuing checks to vendors for these small petty cash items is relatively excessive and not sound business practice. The establishment of a change fund provides accountable funds for making change. Petty Cash Funds are usually established for $500.00. Schools may request an amount other than $500.00; however, the requested amount may not exceed $1,000.00. Change funds are established based on the number of serving lines and/or vending machines in a given cafeteria.

IMPACT STATEMENT:
This does not affect budgeted funds and improves processing efficiency.

DATA SOURCE:
Art Dunham, Director of Food Services
Cathy Davidson, CPA, Director of Accounting
Jeff Tarrant, General Manager, School Lunch/General Accounting
School Principals

SUBMITTED BY:
Kevin Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Petty Cash/Cafe Change List 2013/14 (PDF)

2013/2014 PETTY CASH / CHANGE FUND REQUEST					FUND 0410
NAME OF SCHOOL	COST CENTER	FIELD SPECIALIST AREA	PERSON RESPONSIBLE	APPROVE G/L 1112 PETTY CASH AMOUNT	APPROVE G/L 1113 CHANGE FUND AMOUNT
Anona Elementary	0051	4	Robin Andree	500.00	500.00
Azalea Elementary	0111	3	Susan Shriver	500.00	500.00
Azalea Middle	0121	3	Samatha Whitehead	500.00	500.00
Bardmoor Elementary	0131	3	Roisin Cugini	500.00	500.00
Largo Middle	0141	2	Dahlia Harrison	500.00	500.00
Bauder Elementary	0151	3	Cindy Sorrell	500.00	500.00
Bay Point Elementary	0161	4	Mentha Thomas	500.00	500.00
Bay Point Middle	0171	4	Jacqueline Wolf	500.00	500.00
Bay Vista Elementary	0231	4	Barbara Long	500.00	500.00
Bayside High	0251	1	Rebecca Fix	500.00	500.00
Bear Creek Elementary	0271	3	Laura Neuman	500.00	500.00
Belcher Elementary	0321	2	Teresa Kilgore	500.00	500.00
Belleair Elementary	0371	2	Richard Mazzarese	500.00	500.00
Blanton Elementary	0391	3	Lisa Russell	500.00	500.00
Boca Ciega High	0431	3	Mary Jane Houk	500.00	1,000.00
Brooker Creek Elementary	0441	1	Kimberly Griffin	500.00	500.00
Campbell Park Elementary	0481	4	Henrietta Stubbs-Sumner	500.00	500.00
Carwise Middle	0531	1	Beverly Owens	500.00	500.00
Stephens Exceptional	0681	1	Sandra Frazier	500.00	500.00
Clearwater High	0711	2	Robert Graetz	500.00	1,000.00
Clearwater Fundamental Middle	0731	2	Catherine Hyman	500.00	500.00
Countryside High	0751	1	Troy Cheves	500.00	1,700.00
Cross Bayou Elementary	0811	1	Mike Theodore	500.00	500.00
Curlew Creek Elementary	0851	1	Cynthia Passero	500.00	500.00
Davis Elementary	0991	1	Rebecca Morgan	500.00	500.00
Dixie Hollins High	1031	4	Abraham Mathew	500.00	1,000.00
Dunedin Elementary	1071	2	Sherri Hylton	500.00	500.00
Dunedin High	1081	2	Louis Hyman	500.00	1,200.00
Dunedin Middle	1091	2	Allyson Huettig	500.00	500.00
Eisenhower Elementary	1131	1	Laurie Santos	500.00	500.00
Fairmount Park Elementary	1211	3	Margaret Harris	500.00	500.00
Sexton Elementary	1261	1	Beth Bates	500.00	500.00
Fitzgerald Middle	1281	1	Julie Kalach	500.00	500.00
Forest Lakes Elementary	1331	1	Debbie Foltz	500.00	500.00
Frontier Elementary	1341	1	David Roland	500.00	500.00
Fuguitt Elementary	1361	3	John Denton	500.00	500.00
Lynch Elementary	1421	1	Frances Ann Niles	500.00	500.00
Perkins Elementary	1471	4	Gloria Zundel	500.00	500.00
Garrison-Jones Elementary	1481	2	Michele Petsche	500.00	500.00
Gibbs High	1531	4	Regina Dixon	500.00	1,000.00
Gulfport Elementary	1691	4	Anthony Agostine	500.00	500.00
Highland Lakes Elementary	1781	1	Diane Grace	500.00	500.00
Calvin Hunsinger	1801	2	Deborah Lee	500.00	500.00

Attachment: Petty Cash/Cafe Change List 2013/14 (4073 : Food Service Petty Cash and Change Funds for 2013/14)

NAME OF SCHOOL	COST CENTER	FIELD SPECIALIST AREA	PERSON RESPONSIBLE	APPROVE G/L 1112 PETTY CASH AMOUNT	APPROVE G/L 1113 CHANGE FUND AMOUNT
High Point Elementary	1811	1	Aprillee Domino	500.00	500.00
Doug Jamerson Elementary	1821	4	Envera Zimic	500.00	500.00
Lakeview Fundamental	1961	4	Laurie Hartley	500.00	500.00
Lakewood Elementary	2021	4	Mary H. Smith	500.00	500.00
Lakewood High	2031	4	Carol Workley	500.00	1,000.00
Largo High	2081	1	Robert Markowski	500.00	1,500.00
Lealman Avenue Elementary	2141	4	Myra Glenn	500.00	500.00
Lealman Intermediate	2151	4	Tina Russell	500.00	500.00
Madeira Beach Fundamental Sch	2261	3	Peggy Bordner	500.00	500.00
Maximo Elementary	2281	4	Tracy Bigham	500.00	500.00
McMullen Booth Elementary	2301	1	Thomas Mungall	500.00	500.00
Meadowlawn Middle	2321	1	Brenda McCray	500.00	500.00
Melrose Elementary	2371	4	Patricia Pohlman	500.00	500.00
Mildred Helms Elementary	2431	2	Teresa Amedure	500.00	500.00
Mt. Vernon Elementary	2531	3	Denise Gerard	500.00	500.00
Nina Harris Exceptional	2581	4	Angela Irmen	500.00	500.00
Northeast High	2641	1	Susan June	500.00	1,000.00
North Shore Elementary	2691	4	Roxanne Chiapperini	500.00	500.00
Northwest Elementary	2791	4	Michelle MacFeat	500.00	500.00
Pinellas Secondary	2821	1	Christina Tammaro	500.00	500.00
Oak Grove Middle	2861	2	Catherine Welch	500.00	500.00
Oakhurst Elementary	2921	3	Jill Bevilacqua	500.00	500.00
Oldsmar Elementary	2961	1	Angela Heet	500.00	500.00
Orange Grove Elementary	3021	3	Vicki Ramirez	500.00	500.00
Osceola High	3031	3	Dru Lang	500.00	1,000.00
Osceola Middle	3041	3	Lisa Russell	500.00	500.00
Ozona Elementary	3071	2	Joan Vanell	500.00	500.00
Curtis Fundamental	3131	2	Theresa McCusker	500.00	500.00
Palm Harbor Middle	3191	2	Karen Tremblay	500.00	500.00
Sanders Exceptional	3231	1	Tammy Ayotte	500.00	500.00
Pasadena Fundamental	3281	3	Susan Corona	500.00	500.00
Clearwater Intermediate	3341	2	Melody Leach-Avila	500.00	500.00
Pinellas Central Elementary	3361	4	Dorothy A. Nespoli	500.00	500.00
Pinellas Park Elementary	3391	4	Teresa Phillips	500.00	500.00
Pinellas Park Middle	3411	3	Quentin Stern	500.00	500.00
Pinellas Park High	3421	1	Teresa Albee	500.00	1,000.00
Plumb Elementary	3431	2	Cathy Starman	500.00	500.00
Ponce de Leon Elementary	3461	2	Sue Wassef	500.00	500.00
Ridgecrest Elementary	3511	3	Laurel Stubstad	500.00	500.00
Safety Harbor Elementary	3731	1	Shannon Pescio	500.00	500.00
Safety Harbor Middle	3741	1	Barbara Dalesandro	500.00	500.00
Sawgrass Lake Elementary	3751	1	Donna Champion	500.00	500.00
James Sanderlin Elementary	3761	4	Sharon Robinson	500.00	500.00
St. Petersburg High	3781	4	Jane Niles	500.00	1,000.00

Attachment: Petty Cash/Cafe Change List 2013/14 (4073 : Food Service Petty Cash and Change Funds for 2013/14)

NAME OF SCHOOL	COST CENTER	FIELD SPECIALIST AREA	PERSON RESPONSIBLE	APPROVE G/L 1112 PETTY CASH AMOUNT	APPROVE G/L 1113 CHANGE FUND AMOUNT
PTEC St. Petersburg	3801	4	Yvonne Wheeler	500.00	500.00
San Jose Elementary	3851	2	Rochelle Harrison	500.00	500.00
Sandy Lane Elementary	3871	2	Natacha Despointes	500.00	500.00
Seminole Elementary	3911	3	Donna Dunn	500.00	500.00
Seminole High	3921	3	Dorothy Mae O'Grady	500.00	1,050.00
Seminole Middle	3931	3	Cathleen Phinney	500.00	500.00
74th Street Elementary	3961	3	Patricia Dougherty	500.00	500.00
Shore Acres Elementary	4021	1	Aurelia Hernandez	500.00	500.00
John Hopkins Middle	4061	4	Teresa Dew	500.00	500.00
Skycrest Elementary	4121	2	Billi Jo Dietrich	500.00	500.00
Skyview Elementary	4171	4	Bernice Mize	500.00	500.00
Starkey Elementary	4331	3	David Midgett	500.00	500.00
Rawlings Elementary	4351	3	Michele Ruffridge	500.00	500.00
Sunset Hills Elementary	4381	2	Tim Fitzpatrick	500.00	500.00
Tarpon Springs Elementary	4491	2	James Schneider	500.00	500.00
Tarpon Springs High	4521	2	Regina Frabotta	500.00	1,000.00
Tarpon Springs Middle	4581	2	Susan Schermerhorn	500.00	500.00
New Heights Elementary	4591	3	Debra Grimes	500.00	500.00
Tyrone Middle	4611	3	Linda Esposito	500.00	500.00
Thurgood Marshall Middle	4631	4	Elizabeth Pressley	500.00	500.00
Tarpon Springs Fundamental	4661	2	Theresa Stiverson	500.00	500.00
Palm Harbor University High	4681	2	Cathy Starman	500.00	2,000.00
Walsingham Elementary	4701	3	Marella Swift	500.00	500.00
Westgate Elementary	4771	4	Susan Lytle	500.00	500.00
Woodlawn Elementary	4931	4	Robin Person	500.00	500.00
East Lake High	6181	2	Mary Anne Palmatier	500.00	1,000.00
Southern Oak Elementary	6251	3	Marella Swift	500.00	500.00
Cypress Woods Elementary	6261	1	Kathleen Bukovey	500.00	500.00
Sutherland Elementary	6271	2	Tina Fennell	500.00	500.00
Lake St. George Elementary	6281	1	Carol DiDario	500.00	500.00
Total				58,500.00	68,950.00

Attachment: Petty Cash/Cafe Change List 2013/14 (4073 : Food Service Petty Cash and Change Funds for 2013/14)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4125)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Agreement Between the City of St. Petersburg and the School Board of Pinellas County

BACKGROUND:
This agreement with the City of St. Petersburg will allow the Pinellas County School Board employee to job share which will highlight and strengthen the communications and relationships with the schools in St. Petersburg.

STRATEGIC DIRECTION GOAL: Student Achievement/Student Services/Community Relations

ALTERNATIVES:
1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Improve the effectiveness of work in both organizations.

IMPACT STATEMENT:
City of St. Petersburg will pay fifty percent of employee's salary and will be a saving of $44,276.00 to Pinellas County Schools.

DATA SOURCE:
David Koperski, School Board Attorney
Lori Matway, Associate Superintendent, Student and Community Support Services
Tish Elston, St. Petersburg City Administrator

SUBMITTED BY:
Lori Matway, Associate Superintendent, Student and Community Support Services

ATTACHMENTS:

- City of SP Job Share Agt for 073013 Brd Mtg (PDF)

Agreement
Between
The School Board of Pinellas County, Florida
and
The City of St. Petersburg, Florida

THIS AGREEMENT ("Agreement") is made and entered into this ____ day of July, 2013, by and between The School Board of Pinellas County, Florida ("School Board") and the City of St. Petersburg, Florida ("City") (collectively, "Parties").

Witnessesth:

Whereas, the City and the School Board wish to establish the parameters wherein the City will provide limited funding to reimburse the School Board for a portion of the salary of a School Board employee that will provide services to the City under the title of Education Service Managing Director ("Director") in consideration for the Director assisting the City in educational programs designated by the City ("Educational Programs").

NOW THEREFORE, in consideration of the promises and covenants contained herein, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. Term and Renewal. The term of this Agreement ("Term") shall be deemed to have commenced on August 1, 2013 and shall expire on July 31, 2014. The Term may be extended upon mutual written agreement of the Parties.

2. City's Duties. The City shall:

A. Provide $44,276.00 in funding during the Term which shall be used to fund a portion of the Director's salary provided by the School Board and which shall be paid at the rate of $3,689.66 per month.

B. Subject to Paragraph 5.A. below, pay any monthly invoice received from the School Board pursuant to this Agreement within thirty (30) days of receipt of such invoice.

C. Provide office space to include desk, phone, phone extension, internet access, use of printer and copy machine.

D. Maintain accurate books and records related to the performance of this Agreement and allow the School Board to inspect and audit same upon reasonable notice. The City shall maintain all such books and records for the time period required by Florida Public Records Laws.

3. School Board's Duties. The School Board shall:

A. Provide a School Board employee to act as the Director and provide the minimum services set forth in Exhibit A hereto for the Educational Programs.

Attachment: City of SP Job Share Agt for 073013 Brd Mtg (4125 : Agreement Between the City of St. Petersburg and the School Board of

B. Invoice the City monthly during the Term in the amount of $3,689.66.

C. Provide quarterly reports regarding the subject of this Agreement containing such information as may reasonably be required by the City.

D. With respect to the performance of this Agreement, the School Board shall comply with all applicable current and future federal, state, and local laws, ordinances, rules and regulations, the federal and state constitutions, and orders and decrees of any lawful authorities having jurisdiction over the matter at issue (collectively, "Laws"), including Florida Public Records Laws (e.g., Chapter 119, Florida Statutes, and specifically Chapter 119.0701(2)(a)-(d)). The School Board also shall ensure that the Director complies with applicable City policies and procedures related to internet access and security. In the event that the School Board receives a public records request pursuant to Chapter 119.0701(2)(a)-(d), Florida Statutes, the School Board shall notify the City Clerk in writing. The School Board will process each request per the School Board's policies and procedures, provided, however, that the School Board shall inform the City in writing of public records released or disclosed.

E. Maintain accurate books and records related to the performance of this Agreement and allow the City to inspect and audit same upon reasonable notice. The School Board shall maintain all such books and records for the time period required by Florida Public Records Laws.

4. School Board Employee. The Director shall be an employee of the School Board and the School Board shall be responsible for complying with all applicable Laws concerning such employee, including but not limited to providing workers' compensation insurance as required by Florida statute. The School Board shall also be responsible for all matters related to the supervision and discipline of the Director. At no time shall the Director be deemed to be an employee or agent of the City.

5. Funding.

A. The amount of funding provided by the City pursuant to this Agreement shall not exceed $44,276.00, payable only pursuant to the terms and conditions of this Agreement.

B. The City and the School Board shall have no obligation to extend the Term.

C. The obligations of the City as to any funding required pursuant to this Agreement shall be limited to an obligation in any given year to budget and appropriate from legally available funds, after monies for essential City services have been budgeted and appropriated, sufficient monies for the funding that is required during that year. Notwithstanding the foregoing, the City shall not be prohibited from pledging any legally available non-ad valorem revenues for any obligations heretofore or hereafter incurred,

Attachment: City of SP Job Share Agt for 073013 Brd Mtg (4125 : Agreement Between the City of St. Petersburg and the School Board of

which pledge shall be prior and superior to any obligation of the City pursuant to this Agreement.

6. Termination. This Agreement may be terminated by either party upon seven (7) days written notice that the other party failed to perform in accordance with the terms and conditions of this Agreement. This Agreement may be terminated without cause by either party upon thirty (30) days written notice.

7. Severability. Should any section or part of any section of this Agreement be rendered void, invalid, or unenforceable by any court of law, for any reason, such a determination shall not render void, invalid, or unenforceable any other section or any part of any other section of this Agreement.

8. Entire Agreement. This Agreement constitutes the entire agreement between the Parties and no change will be valid unless made pursuant to a written amendment to this Agreement duly executed by the Parties.

9. Notification. All notices, requests, demands, or other communications hereunder shall be in writing and shall be deemed to have been served as of the delivery date appearing upon the return receipt if sent by certified mail, postage prepaid with return receipt requested, at the address listed below, or upon the actual date of delivery, if hand delivered to the address below. Either party may change the below-listed address at which it receives written notices by providing ten (10) days prior written notice of such change to the other party in accordance with this paragraph.

City of St. Petersburg
Tish Elston, City Administrator
P.O. Box 2842
St. Petersburg, Florida 33731

School Board of Pinellas County, Florida
Jan Urbanski, Ed.D., Director, Special Projects Office
P.O. Box 2942
Largo, Florida 33779-2942

10. Waiver. No act of omission or commission of either party, including without limitation, any failure to exercise any right, remedy or recourse, shall be deemed to be a waiver, release, or modification of the same. Such a waiver, release, or modification is to be effected only through a written amendment to this Agreement duly executed by the Parties.

11. Governing Law, Venue and Jurisdiction. This Agreement shall be governed by and be interpreted in accordance with the laws of the State of Florida. Venue for state court actions shall be in Pinellas County, St. Petersburg Division. Venue for federal court actions shall be in the Middle District of Florida, Tampa Division, unless a division is created in St. Petersburg or Pinellas County in which case the action shall be

Attachment: City of SP Job Share Agt for 073013 Brd Mtg (4125 : Agreement Between the City of St. Petersburg and the School Board of

brought in that division. Each party waives any defense of improper or inconvenient venue as to either court and consents to personal jurisdiction in either court.

12. Due Authority. Each party to this Agreement represents and warrants to the other party that (i) it is a duly organized, qualified and existing entity under the laws of the State of Florida, and (ii) all appropriate authority exists so as to duly authorize the person(s) executing this Agreement to so execute the same and fully bind the party on whose behalf they are executing.

13. Headings. The paragraph headings are inserted herein for convenience and reference only, and in no way define, limit, or otherwise describe the scope or intent of any provisions hereof.

14. Assignment. This Agreement is not assignable.

15. City Consent and Action.

A. For the purposes of this Agreement, any required written permission, consent, approval or agreement ("Approval") by the City means the Approval of the Mayor or his designee unless otherwise set forth herein or unless otherwise required by applicable Laws and such Approval shall be in addition to any and all permits and other licenses required by applicable Laws or this Agreement.

B. For the purposes of this Agreement, any right of the City to take any action permitted, allowed or required by this Agreement may be exercised by the Mayor or his designee, unless otherwise set forth herein or unless otherwise required by applicable Laws.

16. Relationship of the Parties. Nothing contained in this Agreement shall be deemed or construed by the Parties, or by any third party, as creating the legal relationship of principal and agent or of partnership or of joint venture between the Parties. Further, it is understood and agreed that nothing contained herein, nor any acts of the Parties, shall be deemed to create any relationship between the Parties other than the relationship of independent contractors and principals of their own accounts.

17. Liability and Insurance.

A. The School Board and the City agree to be responsible for the negligence of their respective employees' when acting within the scope of their employment, and agree to be liable for any damages resulting from said negligence subject to the monetary limitations and defenses provided by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the School Board or City. Nothing herein shall be construed as consent by the School Board

Attachment: City of SP Job Share Agt for 073013 Brd Mtg (4125 : Agreement Between the City of St. Petersburg and the School Board of

or City to be sued by third parties for any matter arising out of or related to this Agreement.

B. The School Board shall carry the types and amounts of insurance required by applicable Laws.

18. Survival. All obligations and rights of any party arising during or attributable to the period prior to expiration or earlier termination of this Agreement, including but not limited to those obligations and rights related to indemnification, shall survive such expiration or earlier termination.

IN WITNESS WHEREOF the Parties have caused this document to be executed by their duly authorized representatives on the day and date first above written.

Witnesses:

Sign:_____

Print:_____

Sign:_____

Print:_____

The School Board of Pinellas County, Florida

By:_____

Print:_____

Title:_____

Attest:

By:_____

Print:_____

Title:_____

Approved As To Form:

School Board Attorneys Office

Attachment: City of SP Job Share Agt for 073013 Brd Mtg (4125 : Agreement Between the City of St. Petersburg and the School Board of

Witnesses:

Sign: Shawnese Reed

Print: Shawnese Reed

Sign: Ellen P. McDowell

Print: ELLEN P. McDOWELL

City of St. Petersburg, Florida

By: Tish Elston
Tish Elston
As Its: City Administrator

Attest

Eva Andujar
Eva Andujar, City Clerk

(seal)

Approved as to Content and Form:

City Attorney (designee)

00178584

Attachment: City of SP Job Share Agt for 073013 Brd Mtg (4125 : Agreement Between the City of St. Petersburg and the School Board of

Exhibit A – Scope of Work

Services To Be Provided by the Education Service Managing Director to the City:

- Advocate for schools in the City of St. Petersburg
- Serve as a conduit between the City of St. Petersburg and Pinellas County Schools to provide services and/or resources that will promote highest student achievement
- Develop and maintain professional contacts with the education community
- Consult with personnel of other agencies including discussion of mutual and independent activities, appraisal of proposals, and evaluation of school and educational programs
- Coordinate regularly scheduled visits to schools in the City of St. Petersburg
- Serve as a liaison between school leadership and the City of St. Petersburg
- Oversee mentor recruitment, training, and placement for students in the City of St. Petersburg
- Coordinate with Pinellas County Education Foundation in assigning corporate sponsors to schools in the City of St. Petersburg
- Confer with School Board, Pinellas County, state and local educational agencies to coordinate and enhance services to schools in the City of St. Petersburg
- Direct coordination of assigned school and public affairs programs with community groups, programs, and non-profit agencies
- Seek and coordinate grant initiatives and other economic assistance opportunities related to educational services for the schools in the City of St. Petersburg
- Oversee coordination and implementation of City of St. Petersburg efforts to secure and administer educational related funding

Attachment: City of SP Job Share Agt for 073013 Brd Mtg (4125 : Agreement Between the City of St. Petersburg and the School Board of

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4110)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Renew the Agreement Between Community Tampa Bay, Inc., and the Pinellas County School Board

BACKGROUND:
Since 1991, Pinellas County Schools have partnered with Community Tampa Bay, Inc., f/k/a the National Conference for Community and Justice, Inc. Continuation of processes such as Anytown and the Principals' Multicultural Advisory Committees provides student leadership in improving our schools' culture.

STRATEGIC DIRECTION GOAL: Student Achievement

ALTERNATIVES:
1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The District Strategic Plan, goal 3, and Pinellas County Priority Objectives are supported by the work of Community Tampa Bay (CTB). The $100,000 contract is allotted as follows: ANYTOWN $50,000; the remaining $50,000 is allocated for school support and student led conferences. The mission of Community Tampa Bay is to end discrimination.

As a result of the long-term partnership with Community Tampa Bay and Pinellas County Schools, an impactful relationship benefitting students has developed. Youth Conferences are a gateway to ANYTOWN (Florida's premier youth leadership and diversity education program. The program has a 98% high school graduation rate of black males who attend.) Youth Conferences in high schools are co-facilitated by teen ANYTOWN graduates. Student participants are impacted and engaged to want to learn more about creating a positive school climate for all students and enroll in ANYTOWN the following summer. ANYTOWN graduates are referred to school PMAC liaisons to help lead the team in the next year. PMAC clubs assist to host/co-facilitate Youth Conferences at their school and sometimes other schools.

This year Community Tampa Bay agreed to provide weekly support to Azalea Middle School (yearlong Multicultural course for 6^{th}-8^{th} graders). Community Tampa Bay staffer Sarah Ogdie will co-teach with the teacher one day per week. Both anecdotal and hard data that demonstrate the success of this way of work will be collected using grades, discipline, and attendance data.

IMPACT STATEMENT:
Pinellas County Schools will pay $100,000 to Community Tampa Bay, Inc., using funds that are budgeted in the PreK-12 Social Studies department.

DATA SOURCE:
Linda D. Whitley, K-12 Social Studies Speicalist
David Koperski, School Board Attorney - reviewed as to form and legality

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Consent - Community Tampa Bay Agreement(PDF)

Attachment: Consent - Community Tampa Bay Agreement (4110 : Request Approval of Community

AGREEMENT

This Agreement is made and entered into on July 30, 2013 by and between the School Board of Pinellas County, Florida, hereinafter referred to as the "Board" and Community Tampa Bay™, Inc. for the 2013-2014 academic year.

WHEREAS, both parties wish to enhance the quality of interaction among Pinellas county public school students and staff both inside and outside of the classroom by encouraging the acceptance and appreciation of all students and staff; and

WHEREAS, Community Tampa Bay is a community non-profit organization seeking to promote dialogue and respect among all cultures, races and religions by cultivating leaders to change communities, and has an established record of teaching multicultural curriculum and reducing bias and prejudice;

NOW THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

I. AS TO COMMUNITY TAMPA BAY

ANYTOWN™

Community Tampa Bay's 2013 year-long ANYTOWN™ youth leadership and diversity education program will accept a minimum of fifty high school students from Pinellas County Schools. The program includes an intensive 5 day/4 night residential experience on the campus of Eckerd College and six day-long sessions of the Be Intentional Institute. The scheduled sessions include:

- 7 Habits of Highly Effective Teens
- Cross-Cultural Interactions skill building training
- Dialogue skill building training
- Three (3) Pinellas County Youth Summits led by teen leadership group FLY in partnership with Rays Baseball Foundation.

All activities occur throughout the school year and during non-school hours.

District-wide Conferences

Community Tampa Bay will facilitate (2) two countywide day-long Conferences specific to Middle and High Schools. The content will include planning for the PMAC programs within the schools, opportunities for school based activities throughout the year and resource sharing. Each countywide conference will include facilitation, materials and supplies for approximately 175 students and staff. PCS will assist with scheduling, recruitment, planning and outreach for these events.

Direct Service Support and
Youth Leadership Conferences

Community Tampa Bay will provide three (3) Youth Conferences to schools by request of school liaison or administrators. Schools will request conferences, pricing and support individually by contacting CTB directly or the PMAC Coordinator in the K-12 Social Studies Department. The delivery design will be developed with committees from each school, led by youth and be customized based on the needs specific to each school's climate and culture and connected with the school improvement plan. A Youth Conference includes a planning meeting with the committee and a full day Conference at the school for up to 60 students. The school committees will minimally include the principal/designee, PMAC liaison, student leaders and a Community Tampa Bay staff member.

Community Tampa Bay will develop and deliver custom programming to promote respectful and safe learning environments for Azalea Middle School. The programming and delivery design will be developed with administration and staff from each school and customized based on the needs specific to their school's climate and culture and connected with the school improvement plan and Principals Multicultural Advisory Committee. The direct service hours from Community Tampa Bay may include, but are not limited to: classroom activities, the delivery of Youth Conferences, staff development, youth and adult workshops or student workshops as requested.

Board contribution:	**$100,000**
Community funders:	*$ 37,100*

II. AS TO PINELLAS COUNTY SCHOOLS:

ANYTOWN™

Pinellas County Schools will recruit for ANYTOWN™ in collaboration with Community Tampa Bay. PCS will provide a minimum of one (1) Pinellas County Schools educator to attend each summer residential ANYTOWN™ session. PCS will also provide a Professional Education component for the ANYTOWN™ educators who dedicate approximately 140 hours of their personal time to the program.

District-wide Conferences

PCS will provide meeting space and transportation for the two countywide day-long Conferences. PCS will also provide TDE's (Temporary Duty Elsewhere) days and payment for liaisons attending the Conferences.

Informing students, staff and administrators

PCS shall make information regarding its partnership with Community Tampa Bay available on the official website of the school system.

Payment for services provided

Upon signing this Agreement, or shortly thereafter, the School Board of Pinellas County shall pay to Community Tampa Bay the sum of **$100,000.**

III. MUTUAL AGREEMENT:

The parties hereto mutually agree as follows:

1. The term of this agreement is from July 1, 2013 to June 30, 2014.

2. Both parties will publicly acknowledge the events and make reasonable efforts to enhance the publicity, visibility and positive image of both organizations.

3. This Agreement may only be modified or amended by mutual consent of the parties. Such amendment must be reduced to writing and signed by both parties.

4. The parties agree to comply with all conditions of the Civil Rights Act of 1964 and its subsequent amendments in the performance of this Agreement.

5. This agreement shall be construed in accordance with the laws of the State of Florida.

6. If any term, provision, covenant, or condition of this Agreement is held by a court or regulatory body of competent jurisdiction to be invalid, void, or unenforceable, the rest of the Agreement shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

7. Any waiver of the terms and conditions of this Agreement may be made by either party with oral notice to the other. However, for any waiver to be binding, it must be reduced to writing and signed by both parties within ten (10) business days of oral notice. No waiver of the terms of the Agreement or failure by either party to this Agreement to exercise any option, right or privilege on any occasion or through the course of dealing, shall be construed to be a waiver of any subsequent breach or any option, right or privilege on any subsequent occasion.

8. This constitutes the entire agreement of the parties. Any prior oral or written representations not incorporated herein are not valid or enforceable.

9. This Agreement may be signed in one or more counterparts, each of which shall constitute an original and together shall constitute the executed Agreement.

10. This Agreement and the rights and obligations of the parties under this Agreement may not be assigned.

11. In no event shall either party be liable for any delay or failure to perform hereunder, which delay or failure to perform is due to causes beyond the control and circumstances not resulting from the fault or negligence of the party claiming excusable delay

13. Community Tampa Bay hereby acknowledges and agrees to abide by the Florida Jessica Lunsford Act and obtain, at its own cost, necessary clearance of all employees, agents, and subcontractors who (1) have access to school grounds when students are present, (2) have direct contact with students, on or off school grounds, or (3) have access to or control of school funds. Further information can be obtained at www.pinellas.k12.fl.us by linking to "Jessica Lunsford Act."

IN WITNESS WHEREOF:

For
COMMUNITY TAMPA BAY, INC.

Stacie Blake Executive Director	Lance Lansrud Chair of Board of Directors

For
SCHOOL BOARD OF PINELLAS COUNTY

School Board Chair	Date
Superintendent	Date

Approved as to form:

Heather J. Wallace
School Board Attorney

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

pcs PINELLAS COUNTY SCHOOLS

SCHEDULED

REQUEST FOR APPROVAL (ID # 4111)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Renewal Agreements for Dropout Prevention Programs at Department of Juvenile Justice and Community Agency Facilities for 2013-2014

BACKGROUND:
The Board agrees to provide educational services in the dropout prevention programs at Department of Juvenile Justice, as well as community agency facilities. The Board also agrees to contract for teen parent child care and accept counseling and related services from community agencies. The Board also agrees to accept counseling and related services from these community agencies. The Board agrees to comply with state statutes for the operation of the Department of Juvenile Justice programs and services within the district and to share information with the appropriate 6th Judicial Circuit staff as required by statute.

These agreements are essentially renewals with appropriate updates in titles, dates, and legislative requirements. The value of each agreement is determined by the services provided by the Board and the agency. Title I, Neglected and Delinquent funding is generated for eligible programs.

These agencies bid through the Department of Juvenile Justice to provide services to the targeted student population. Based on entry testing in 2012-13, 84.9% of students entering DJJ programs were below level in Reading and 91.1% were below grade level in Math. The Department of Juvenile Justice (DJJ) is required to provide a quality education for the students they serve as mandated within their DJJ state statutes. As a result of this educational requirement, partnerships are created between Pinellas County Schools and each agency on an annual basis through Cooperative Agreements approved by the Pinellas County School Board. Once the agreements have been approved by the Pinellas County School Board, oversight and accountability is monitored by Title I, Neglected & Delinquent (N&D) funded Program Monitor. The program monitor uses a DJJ Quality Assurance Indicator rubric. Annual program evaluation summaries are available for review in the Dropout Prevention Office.

Services for students enrolled in Dropout Prevention School include programs in the following categories: Department of Juvenile Justice, Department of Corrections, Substance Abuse and Community Agencies and Facilities. The agreements include:

Department of Juvenile Justice

PACE Center for Girls, Inc.

- Department of Juvenile Justice, PACE Center for Girls, Inc. is a 230 day treatment program serving approximately 84 students annually. The academic success rate for 2012-2013 indicated that 33.3% of the students served, maintained or improved in Reading and 37%

in Math. In a day treatment site, many students' length of stay is 45 days or less. Some students have unanticipated departures due to judicial decisions, DJJ requirements, behavioral issues and/or parent removals making academic growth comparisons unavailable. Academic grades, credits earned, 1-1 counseling, behavior and attendance data are also used to determine student success. The school district contracts for educational services through 90% of generated FTE funds not to exceed $390,000.00. The school district provides one paraprofessional from Title I, Neglected and Delinquent funding.

Department of Juvenile Justice, AMIKids, Pinellas

- Department of Juvenile Justice, AMIKids, Pinellas is a 230 day treatment program serving 75 students in 2012-13. Anticipated number will be approximately 44 students for 2013-14. The academic success rate for 2012-2013 indicated that 49.3% of the students served maintained or improved in Reading and 74% maintained or improved in Math. Academic grades, credits earned, 1-1 counseling, behavior and attendance data are also used to determine student success. The school district provides a contracted amount of $375,000. In 2013-14, the district retains 100% of the FTE generated funds from the 44 student seats. The school district provides one team leader/behavior specialist and one paraprofessional funded through Title I, Neglected & Delinquent funding.

Department of Juvenile Justice, Charles Britt Academy

- Department of Juvenile Justice, Charles Britt Academy is a 240 day residential treatment program serving approximately 54 students annually. The academic success rate for 2012-2013 indicated that 61.6% of the students served, maintained or improved in Reading and 73.1% maintained or improved in Math. Academic grades, credits earned, 1-1 counseling, behavior and attendance data are also used to determine student success. The school district provides two teachers and two Title I, Neglected and Delinquent funded paraprofessionals. The costs of the agreement are paid from generated FTE plus Federal Title I, Neglected and Delinquent funding.

Department of Juvenile Justice, Daniel Academy

Department of Juvenile Justice, Daniel Academy is a 230 day treatment program serving approximately 47 students annually. The goal of the program for these youth who have been incarcerated for serious offenses is to provide a full-service community supervision program designed to stop the cycle of crime and to assist them in re-establishing their lives along more positive paths. One-fourth of the students have not been in school the prior year; however one-half of the students leave the program with a job. At Daniel Academy, students are provided pre-GED skills, work readiness and employability skills. Due to relevance of the program, 82% of the students have improved attendance since admission. 78% of the students have a successful termination from Daniel Academy. Students have unanticipated departures due to judicial decisions, DJJ requirements, behavioral issues and/or parent removals making academic growth comparisons unavailable. Academic grades, 1-1 counseling, behavior and attendance data are also used to determine student success. The school district provides 50% of the FTE generated funds from the five school district-assigned seats not to exceed $13,033.

The school district provides one teacher and one Title I, Neglected & Delinquent funded paraprofessional. The costs of this agreement are paid from generated FTE plus Federal Title I, Neglected and Delinquent funding.

Department of Juvenile Justice, Pinellas Juvenile Detention Center

- Department of Juvenile Justice, Pinellas Juvenile Detention Center is a 240 day residential program serving approximately 1,700-2,000 students annually. The academic success rate for 2012-2013 indicated that 79% of the students served were below their appropriate grade level in Reading and 91.2% were below grade level in Math. The students' length of stay was less than 21 days resulting in students not being exit tested in Reading and Math; however, many students recovered credits during their length of stay and the data showed that there were 30 total credits earned. The school district provides six teachers, two assistants and two Title I, Neglected and Delinquent funded paraprofessionals. The costs of this agreement are paid from generated FTE plus Federal Title I, Neglected and Delinquent funding.

Department of Corrections

The Pinellas County Sheriff's Office

- The Pinellas County Sheriff's Office provides educational services for youth detained in the Pinellas County Jail and serves approximately 70 students. The academic success rate for 2012-2013 indicated that 52% of the students maintained or improved in Reading and 66% of the students maintained or improved in Math. The school district provides two teachers and one Title I, Neglected and Delinquent funded paraprofessional. The costs of the agreement are paid from generated FTE plus Federal Title I, Neglected and Delinquent funding.

Community Agencies & Facilities

ALPHA: Operation PAR, Inc.

- ALPHA: Operation PAR, Inc. is a program of prevention serving 29 students in 4th and 5th grade. ALPHA provides two counselors, one assistant manager and related services for elementary students, as well as contributing $28,000 toward the cost of the ALPHA assistant manager. The school district provides three teachers and one paraprofessional and completes the additional funding necessary for the assistant manager. The academic success rate for 2012-2013 indicated that 85% of the 4th grade students made gains according to their FCAT Reading data and 92% made gains according to FCAT Math data. The FCAT data also showed that 91% of the 5th graders made gains in Reading and 70% of the students made gains in Math. The costs of this agreement are paid from generated FTE.

Operation PAR

- Operation PAR: PAR is a residential prevention program serving 84+ students throughout the school year for substance abuse. Academic success rate is based on FAIR, FCAT, and EOC data available in FOCUS. Academic grades, credits earned, 1-1 counseling, behavior and attendance data are also used to determine student success. The school district provides two teachers and one Title I, Neglected and Delinquent funded paraprofessional. The costs of the agreement are paid from generated FTE plus Federal Title I, Neglected and Delinquent funding.

Teen Parent/ Early Learning Coalition

- Teen Parent/ Early Learning Coalition (ELC) provides services to approximately 100 children birth through three years old of teen parents through licensed daycare centers and homes. The costs of the agreement are paid from FTE earned. In the school year 2012-13, 195 teen parents were actively enrolled with 86 of them being seniors. There were also 199 babies enrolled. Success rate indicated that 77% of the senior teen parents graduated. Out of the 199 babies, 126 were provided coordinated child care through the Early Learning Coalition. 71% of all identified teen parents utilized the services from the coalition.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the agreements.
2. Do not approve the agreements.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The State Department of Education Rule 6A-6.05281 and Florida Statute 1003.52 require the Board to have working agreements with agencies to which the Board provides staff for Dropout Prevention and Department of Juvenile Justice programs. PACE and the other Department of Juvenile Justice Programs are contracted by the Board to provide educational services.

IMPACT STATEMENT:
The agreements are necessary to receive full-time equivalence funding. All programs are funded by FTE and the following sites are supported with Title I Neglected and Delinquent Funding AMIKids Pinellas; Charles Britt Academy; Daniel Academy; Pinellas Juvenile Detention Center; Pinellas County Sheriff/Jail; Operation PAR; and PACE for Girls.

DATA SOURCE:
Kevin Smith, Associate Superintendent, Finance and Business Services
Diana Lenox, Director, Dropout Prevention
David Koperski, School Board Attorney - reviewed as to form and legality
SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Consent - DOP Pace Center for Girls, Inc. Agreement (PDF)
- Consent - DOP AMIKIDS Pinellas, Inc., Agreement (PDF)
- Consent - DOP Charles Britt Academy Agreement (PDF)
- Consent - DOP Daniel Academy Agreement (PDF)
- Consent - DOP Dept of Juvenile Justice Juvenile Detention Center Agreement (PDF)
- Consent - DOP Pinellas County Sheriff's Office Agreement (PDF)
- Consent - DOP Operation PAR Alpha Program Agreement (PDF)
- Consent - DOP Operation PAR Agreement (PDF)
- Consent - DOP Early Learning Coalition of Pinellas County, Inc., Pinellas Teenage Parenting Program Agreement (PDF)

AGREEMENT

THIS AGREEMENT, made and entered into this July 30, 2013, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "BOARD," and PACE CENTER FOR GIRLS, INC., 5540 Park Blvd., Pinellas Park, FL 33781, hereinafter referred to as PACE.

WITNESSETH:

WHEREAS, PACE is a non-profit, non-residential agency contracted by the Department of Juvenile Justice (DJJ) to provide comprehensive education and therapeutic prevention and intervention services to troubled adolescent girls eligible for this program.

WHEREAS, the BOARD is committed to providing appropriate educational programs for school age children in Department of Juvenile Justice dropout prevention programs when school enrollment in their regular school program is not desired, available, recommended, or allowed; and,

WHEREAS, the parties to this agreement desire a maximum degree of cooperation and administrative planning in order to provide a high quality program of educational services for students placed in this program by eligibility under the State Board of Education Rule 6A-6.05281 and Florida Statute 1003.52 and 985.02;

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. The BOARD will pay PACE 90% of applicable funds generated through the Florida Education Finance Program (FEFP) by eligible students enrolled at PACE. Services provided by the BOARD include but are not limited to one itinerant exceptional student education specialist, one itinerant technology coordinator, one full-time Title I paraprofessional, one itinerant reading coach, one dropout prevention specialist, supplemental educational materials and support services including administrative, data preparation, professional education, curriculum and instruction. Under no circumstance shall the cash amount earned exceed $390,000 during the period of this agreement. The PACE staff will be included in the Pinellas County automated substitute system. The cost of the substitute's rate of payment will be reduced from the monthly invoice.

2. Payments will be predicated on actual FTE at the time of the respective FTE surveys. Payments will occur monthly upon receipt of invoice. PACE will serve approximately 60 (unweighted) FTE during the period of this agreement.

3. Female students eighteen (18) years of age or younger who are in grades six through twelve and meet eligibility criteria may be qualified for educational services in the educational dropout prevention program.

4. PACE will provide student's food services through the BOARD food services program or other approved vendor.

5. PACE agrees to provide classroom space, furniture and equipment for the teachers and students participating in the school program.

6. PACE agrees to provide adequate and appropriate educational materials, supplies, and technology for the students in the program and to provide documentation of these expenditures on a regular basis.

7. PACE agrees not to distribute any birth control devices or medication to students enrolled in the educational program during the school day and to follow the Board approved curriculum and procedures related to Family Life Education.

8. PACE shall employ no less than five Florida certified teachers.

9. PACE shall communicate and exchange appropriate student information in a manner consistent with Florida Statutes, rules, and professional ethics.

10. PACE shall not allow a student under the age of sixteen (16) to be terminated from the education program until an alternative educational placement has been determined. Students over the age of (16) sixteen may be eligible for GED and GED exit option assessment, prep and testing. Students sixteen (16) years of age or older who desire to withdraw without a next school placement or diploma must have an exit conference and a Student Declaration of Intent to Terminate School Enrollment form signed by a parent or guardian prior to their withdrawal.

11. The BOARD and PACE will collaboratively develop a Safe Learning Environment/Crisis Plan. The plan will include provisions for insuring the safety of educational personnel, students, and BOARD equipment. PACE will maintain the appropriate staff ratio during school activities.

12. The BOARD and PACE will review the Department of Juvenile Justice Quality Assurance results and mutually develop an improvement plan within 60 days after receiving the written evaluation.

13. PACE shall provide a program of education, training, and related services to the referred students. It shall be staffed by qualified personnel as defined in FAC 6A-1.0503, 6A-4.003, 6A-1.0502 and 6A-4.004. Five Florida certified teachers shall be responsible for the supervision of instructional activities and must certify mastery of student performance objectives of courses for credit toward a standard high school diploma. The teachers will also be responsible for BOARD reports and procedures required for youth assigned to the PACE educational dropout prevention program.

14. PACE shall educationally assess students upon program entry in accordance with the Pinellas County Special Programs and Procedures Document and ESOL Consent Decree.

15. The School Board's instructional calendar will be applicable to PACE and classes shall be held during the times indicated on the 230 day DJJ school calendar. Any deviation from the DJJ school calendar must be requested in writing and receive prior approval by the administrator of dropout prevention services. Any emergency cancellation of school must be done in coordination with the administrator of dropout prevention services or designee.

16. PACE, its officers, agents, employees, and subcontractors, shall comply at all times during the term of this Agreement at PACE's own cost with the background screening requirements of Sections 1012.32(2), 1012.465, and 1012.56, F.S. (2011), as applicable, and to follow applicable District procedures for compliance with such laws. The procedures are available for viewing at the following web site: pcsb.org/jilahome.org. A printed version may be obtained from the District contact listed in this Agreement.

17. PACE shall be liable, and agrees to be liable for, and shall indemnify, defend and hold the BOARD harmless for all claims, suits, judgments or damages, including court costs and attorney fees, arising out of or in the course of its provision of the services called for in the agreement, and shall secure and maintain in force liability insurance to provide such indemnification. The parties agree that BOARD's liability is subject to the monetary limitations and defenses of section 768.28, F.S.

18. PACE shall maintain student records in accordance with State requirements for Dropout Prevention/Department of Juvenile Justice Programs, as well as the information for data reporting requirements requested by the BOARD and State and Federal agencies.

19. PACE is responsible for meeting safety, health, and sanitation standards of authorized state and local agencies, providing confidential counseling, staffing, and evaluation space, repair or replacement of school board property.

20. PACE agrees to comply with Florida statutes and rules applicable to the State Board of Education Rules and federal legislation including but not limited to the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitative Act of 1973, amended; Title IX of the Education Amendment Act of 1974; and the Individuals with Disabilities Education Act.

21. PACE may provide transportation for students, in such case, PACE should be entitled to any and all state and federal reimbursement for travel costs for such transportation.

22. The staff of the BOARD will be permitted to review the program provided by PACE and confer with its staff as needed. Further, the BOARD and PACE agree to abide by all procedures and guidelines developed and mutually agreed upon by both parties regarding the implementation of this agreement.

23. The BOARD and PACE will follow all district, state and department of Juvenile Justice rules, standards, timelines and procedures related to transition plans for students

moving into and out of juvenile facilities and documentation of credits earned and transfer of student records.

24. In case of errors or discrepancies in the distribution of Florida Education Finance Program (FEFP) funds, FEFP-generated categorical program funds, or other applicable special allocations for services under this agreement, adjustments will be made in accordance with applicable state statutes and State Board rules. PACE shall make any payback adjustment to the BOARD within forty-five (45) days for any overpayments to PACE. The obligation to repay shall survive the termination date of this agreement.

25. In the event that PACE is unable to agree upon a function not specified in this agreement, the PACE executive director and the administrator of dropout prevention services will attempt to resolve any differences which may arise under this agreement. In the event such differences cannot be resolved between the personnel described herein, any such disagreement shall be submitted to the assistant superintendent of teaching and learning and the state director of PACE for resolution.

26. Neither party shall assign this agreement; however, it may be modified in writing by the parties by mutual consent.

27. This agreement shall be effective July 30, 2013, for the school year 2013-2014, and shall terminate June 30, 2014. Either party may terminate the agreement by giving sixty (60) days notice, in writing, to the other party. It is further agreed that a substantial breach of any section of the agreement shall be basis for immediate termination upon no less than twenty-four (24) hours written notice. In the event that funds to finance the BOARD'S obligation of program under this agreement become unsuitable, the BOARD may terminate agreement upon notice in writing to PACE. Such notices shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

28. Implementation of the following eleven (11) requirements of P.L. 107-110, Section 1425, the parties (herein, "we") agree to comply with the applicable requirements of P.L 107-110, Section 1425, as follows:

i. Where feasible, we will ensure that education programs in the correctional facility are coordinated with the student's home school, particularly with respect to a student with an individualized education program under Part B of the Individuals with Disabilities Education Act;

ii. If the child or youth is identified as in need of special education services while in the correctional facility, we will notify the local school or youth of such need;

iii. Where feasible, we will provide transition assistance to help the child or youth stay in school, including coordination of services for the family, counseling,

assistance in accessing drug and alcohol abuse prevention programs, tutoring and family counseling;

iv. We will provide support programs that encourage children and youth who have dropped out of school to reenter school once their term at the correctional facility has been completed, or provide such children and youth the skills necessary to gain employment or see a secondary school diploma or its recognized equivalent;

v. We will work to ensure that the correctional facility is staffed with teachers and other qualified staff who are trained to work with children and youth with disabilities taking into consideration the unique needs of such children and youth;

vi. We will ensure that educational programs in the correctional facility are related to assisting students to meet high academic achievement standards;

vii. To the extent possible, we will use technology to assist in coordinating educational programs between the correctional facility and the community school;

viii. Where feasible, we will involve parents in efforts to improve the educational achievement of their children and prevent the further involvement of such children in delinquent activities;

ix. We will coordinate funds received under Title I, Part D, Subpart 2 of P.L. 107-110 with other local, State and Federal funds available to provide services to participating children and youth, such as funds made available under Title I of Public Law 105-220, and vocational and technical education funds;

x. Coordinate programs operated under the Title I, Part D, Subpart 2 of P.L. 107-110 with activities funded under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable; and

xi. If appropriate, we will work with local business to develop training, curriculum-based youth entrepreneurship education, and mentoring programs for children and youth.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

Witnesses:

_____

_____

THE SCHOOL BOARD OF PINELLAS COUNTY, FL

By: _____
Chairperson

Attest: _____
Superintendent

Witnesses:

_____

_____

PACE EDUCATION CENTER FOR GIRLS, INC.

By: _____

Title: _____

Attest: _____

Title: _____

Approved as to form:

Kathy J Wallace

School Board Attorney's Office

AGREEMENT

This Agreement, made and entered into this July 30, 2013, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "BOARD," and AMIKIDS PINELLAS INC., 3101 Gulf Blvd., St. Pete Beach, FL 33706, hereinafter referred to as "AMIKIDS".

WITNESSETH:

WHEREAS, AMIKIDS is a non-profit agency contracted by the Department of Juvenile Justice (DJJ) to provide an educational program and related services for students eligible for this program by the State Board of Education Rule 6A-6.05281 and Florida Statute 1003.52; and,

WHEREAS, the BOARD is committed to providing appropriate educational programs for school age children in the Department of Juvenile Justice dropout prevention programs when school enrollment in their regular school program is not desired, available, recommended, or allowed; and,

WHEREAS, the parties to this agreement desire a maximum degree of cooperation and administrative planning in order to provide high quality educational services for students placed in this program by eligibility under Florida Statute 1003.52;

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. AMIKIDS will provide services for a maximum of 44 students at a fixed rate of $375,000 per year for instruction, materials and transportation, to be paid in twelve equal monthly payments, upon receipt of invoice, commencing August 30, 2013.
2. The BOARD will retain 100% of all applicable funds generated through the Florida Education Finance Program (FEFP) by eligible students enrolled at AMIKIDS as an offset for the payment to AMIKIDS provided above.
3. AMIKIDS shall provide a program of education, training, and related services to the referred students. It shall be staffed by qualified personnel as defined in FAC 6A-1.0503, 6A-4.003, 6A-1.0502 and 6A-4.004. AMIKIDS shall employ two Florida certified teachers. AMIKIDS certified teachers shall be responsible for the supervision of instructional activities and must certify mastery of student performance objectives of courses for credit toward a standard high school diploma. The teachers will be responsible for District reports and procedures required of other BOARD's teachers at dropout prevention programs.
4. The BOARD will provide services including but not limited to one full-time Lead District Educator/Behavioral Specialist, one itinerant exceptional student

education/dropout prevention specialist, one itinerant technology coordinator, one itinerant reading teacher, supplemental educational materials and support services including administrative, data preparation, and professional education. Title I, Part D funding will provide one full-time paraprofessional. Full-time staff assigned to AMIKIDS will be selected in collaboration by the District Dropout Prevention Administrator and the AMIKIDS Pinellas Executive Director.

5. If AMIKIDS certified teachers are absent, substitutes will be assigned using Pinellas County School Board's automated substitute system. The cost of substitutes provided by the BOARD will be deducted from monthly payments the BOARD provides to AMIKIDS pursuant to paragraph 1. The BOARD will provide monthly documentation of all deductions to AMIKIDS, at the time of each deduction, to include the substitute's name, subject area, date and daily cost for each substitute utilized.
6. AMIKIDS will accept referrals of students into the program by the BOARD. All referrals will be reviewed and approved for intake in collaboration by the District Dropout Prevention Administrator and the AMIKIDS Pinellas Executive Director prior to admission.
7. AMIKIDS will accurately report its student enrollment to the BOARD as required in s. 1011.62, F.S., and in accordance with the definitions in s. 1011.61, F.S., at the agreed upon intervals and using the method used by the BOARD when recording and reporting cost data by program. The BOARD agrees to include AMIKIDS enrollment in the BOARD's district report of student enrollment. AMIKIDS shall provide all required information within the same schedule required for all other of BOARD's schools.
8. The BOARD will utilize its existing automated reporting system to collect data required for various reports required by the Department of Education. The data elements shall include but not limited to, the following:
    a. Demographic information
    b. ESE data
    c. Grade level assignment
    d. Required health information
    e. Required discipline codes/incident data
    f. Daily attendance
    g. Transportation

h. Student schedule
i. Teacher demographics
j. Master schedule
k. ESOL/migrant codes
l. Grades/grading period/grading scale
m. ERW (entry, withdrawal information)
n. Test scores
o. Academic history and transcripts, and
p. Student lunch information as required

9. AMIKIDS shall maintain student records in accordance with State requirements for Dropout Prevention/Department of Juvenile Justice Programs, as well as the information for data reporting requirements requested by the BOARD and State and Federal agencies, and shall communicate and exchange appropriated student information in a manner consistent with Florida Statutes, rules and professional ethics.
10. AMIKIDS will provide student food services through the National School Lunch Program.
11. No student under the age of sixteen (16) may be terminated from the education program until an alternative educational placement has been determined. Alternative educational placement shall be determined as soon as possible following determination that a student is to be removed from placement at AMIKIDS in collaboration by the District Dropout Prevention Administrator and the AMIkids Pinellas Executive Director. Students sixteen (16) years of age or older who desire to withdraw without a next school placement or diploma must have an exit conference with the District Lead Educator and a Student Declaration of Intent to Terminate School Enrollment form signed by a parent or guardian prior to their withdrawal.
12. Students sixteen (16) years of age and older may participate in GED/GED exit option assessment, preparation, and testing.
13. The BOARD will provide equipment and access to online instructional programming, including NovaNet or other online curriculum program adopted by the district for the purpose of student instruction and will provide teachers of record for particular subject area certifications as needed, at no cost to AMIKIDS. Students assigned to AMIKIDS will utilize online courses in a significant capacity.

14. AMIKIDS agrees to be responsible for, and reimburse the District at fair market value for, District property that is lost, stolen, or damaged during the time that AMIKIDS has primary access to or possession of such property during the term of this Agreement.
15. AMIKIDS agrees to comply with Florida Statutes, applicable State Board of Education Rules, and federal legislation including but not limited to the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitative Act of 1973, amended; Title IX of the Education Amendment Act of 1974; and the Individual with Disabilities Act.
16. The staff of the BOARD will be permitted to review the program provided by AMIKIDS and confer with its staff as needed. Further, the BOARD and AMIKIDS agree to abide by all procedures and guidelines developed and mutually agreed upon by both parties regarding the implementation of this contract.
17. AMIKIDS agrees to provide classroom space, furniture and equipment for the teachers and students participating in the school program, as well as space for confidential counseling, staffing and evaluation.
18. AMIKIDS is responsible for meeting applicable safety, health, and sanitation standards of authorized state and local agencies.
19. The BOARD and AMIKIDS will collaboratively develop a Safe Learning Environment Plan. The plan will include provisions for insuring the safety of educational personnel, students and BOARD equipment.
20. AMIKIDS, its officers, agents, employees, and subcontractors, shall comply at all times during the term of the Agreement at AMIKIDS' own cost with the background screening requirements of Sections 1012.32(2), 1012.465, and 1012.56, F.S. (2011), as applicable, and to follow applicable District procedures for compliance with such laws. The procedures are available for viewing at the BOARD's web site, by clicking on "Business", then "Vendors", and then "Jessica Lunsford Act". A printed version may be obtained from the District contact listed in this Agreement.
21. AMIKIDS shall draft a 240 day calendar, containing a minimum of 230 days of instruction, for submission to the administrator of dropout prevention services by June 1st for the year beginning July 1st. AMIKIDS must notify the administrator of dropout prevention services prior to any deviation from this calendar. Any emergency cancellation of school must be done in coordination with the administrator of dropout prevention services or designee.

22. In the event that the BOARD and AMIKIDS are unable to agree upon a function not specified in this agreement, the Executive Director and the District Dropout Prevention Administrator will attempt to resolve any differences which may arise under this agreement. In the event such differences cannot be resolved between the personnel described herein, any such disagreement shall be submitted to the Deputy Superintendent of Curriculum and Operations and the Regional Director of AMIKIDS for resolution.
23. Neither party shall assign this agreement; however, it may be modified in writing by the parties mutual consent.
24. This agreement shall be effective July 30, 2013, for the school year 2013-2014, and shall terminate June 30, 2014. Either party may terminate this agreement by giving sixty (60) days notice, in writing, to the other party. It is further agreed that a substantial breach of any section of the agreement shall be basis for immediate termination upon no less than twenty-four (24) hours written notice. Such notices shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
25. This Agreement is entered into in accordance with that certain agreement entitled Cooperative Agreement between the School Board of Pinellas County, Florida and the Department of Juvenile Justice dated June 14, 2011. The Cooperative Agreement states eleven (11) requirements of P.L. 107-110, Section 1425, which are incorporated herein by reference and made a part hereof.
26. The parties agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, the parties agree that BOARD's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by BOARD, nor shall anything herein be construed as consent by BOARD or AMIKIDS to be sued by any third party for any cause or matter arising out of or related to this Agreement.
27. AMIKIDS is an authorized provider of services through the Department of Juvenile Justice to provide educational program and related services for students eligible for the program under State Board of Education Rule 6A-6.05281 and Florida Statute 1003.52.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

Witnesses

THE SCHOOL BOARD OF PINELLAS COUNTY, FL

_____

By: _____
Chairperson

_____

Attest: _____
Superintendent

Witnesses

AMIKIDS PINELLAS, INC.

_____

By: _____
Chairperson

_____

Attest: _____
Executive Director

Approved as to form:

Heather J Wallace

School Board Attorney's Office

AGREEMENT

THIS AGREEMENT, made and entered into this July 30, 2013, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "BOARD," and YOUTH SERVICES INTERNATIONAL, INC. hereinafter referred to as; "YSI" located at the CHARLES BRITT ACADEMY.

WITNESSETH:

WHEREAS, the CHARLES BRITT ACADEMY managed by YSI; located at 3001 - 26th Ave. South, St. Petersburg, FL 33712; offers various services and,

WHEREAS, the BOARD is committed to providing appropriate educational programs for school-age children in Department of Juvenile Justice programs; and

WHEREAS, CHARLES BRITT ACADEMY becomes the student's designated school and decision to remove the student from the program shall be done in collaboration with the classroom teachers, parent, and CHARLES BRITT ACADEMY staff to determine the next educational placement prior to program exit and in compliance with the Department of Juvenile Justice state statutes; and

WHEREAS, the parties to this agreement desire a maximum degree of cooperation and administrative planning in order to provide high quality program services for children placed in this program by eligibility under State Board of Education Rule 6A-6.05281 under Florida Statute 1003.52;

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. The BOARD shall provide services including, but not limited to, two classroom teachers, one Title I, Part D paraprofessional, one Title I, Part D itinerant guidance counselor (see "ix", pg. 5 – Requirements of P.L. 107-110, Sect 1425), professional development, one itinerant technology specialist, administrative supervision, classroom furniture, instructional supplies and textbooks, technology equipment, and other support services as needed, all subject to the availability of funds.

2. YSI shall provide the necessary physical plant, utilities (telephone) and maintenance to house the students, provide meals for the students, and provide the medical treatment, counseling and social services. YSI/CHARLES BRITT ACADEMY will provide classroom teachers/paraprofessional daily access to a copy machine and secure space for equipment, records, materials, and supplies, to the extent possible. YSI/ CHARLES BRITT ACADEMY staff will represent CHARLES BRITT ACADEMY on the School Advisory Council for Dropout Prevention School.

3. Students eighteen (18) years of age or younger, who are DJJ clients may be qualified for educational services in the dropout prevention program. Students who have received a General Education Diploma (GED) are graduates and not eligible for enrollment in the K-12 dropout prevention classroom. Students sixteen (16) years of age or over may participate in GED/GED exit option assessment, preparation, and testing.

4. The classroom teachers who have been appointed to serve at YSI facility shall be responsible to follow all BOARD policies and procedures in the implementation of the dropout prevention programs. The classroom teachers shall prepare all BOARD required records and reports which shall be forwarded to the administrator of dropout prevention services.

5. Students who enter into the dropout prevention program shall be assessed at the facility by the classroom teachers in accordance with Pinellas County Special Programs and Procedures Document and the ESOL Consent Decree. An academic improvement plan will be prepared for each student. Any emergency cancellation of school must be coordinated with the YSI Program Director and the administrator of dropout prevention services.

6. In order to offer optimum educational services, the BOARD and YSI shall permit not more than fourteen (14) students in any one class due to safety, security and space.

7. The classroom teachers and the YSI program director or designee shall communicate and exchange appropriate student information as required in a manner consistent with Florida Statutes, rules and professional ethics.

8. The method of disciplining students unable to cope with the dropout prevention program shall be discussed by the classroom teachers with the appropriate YSI program director/designee in order to provide an alternative plan for the student.

9. The BOARD and CHARLES BRITT ACADEMY will collaboratively develop a School Based Behavior/Crisis Plan. The plan will include provisions for ensuring the safety of educational personnel, students and BOARD equipment. CHARLES BRITT ACADEMY will maintain the appropriate agency staff ratio of 1:1 classroom during school operation. (1 agency staff per 1 classroom).

10. The Board's DJJ instructional calendar shall be applicable to CHARLES BRITT ACADEMY. Classes shall be held during the time indicated on the 240 day DJJ calendar. Any deviation from the DJJ school calendar must be requested in writing and receive prior approval by the administrator of dropout prevention services. Any emergency cancellation of school must be done in coordination with the administrator of dropout prevention services or designee. The instructional staff is bound by the PCTA agreement with the Pinellas County School Board.

11. When there is a complaint lodged against a classroom teacher, YSI will immediately contact the administrator of dropout prevention services so that both agencies may investigate the charges.

12. When needed, the BOARD may employ substitute teachers for the classroom teacher.

13. The BOARD and CHARLES BRITT ACADEMY will review the Department of Juvenile Justice Agency's Quality Improvement/N&D Program Monitoring Plan and mutually develop a corrective action plan within 60 days after receiving written evaluation.

14. YSI, its officers, agents, employees, and subcontractors, shall comply at all times during the term of this Agreement at YSI's own cost with the background screening requirements of Sections 1012.32(2), 1012.465, and 1012.56, Florida Statutes (2011), as applicable, and to follow applicable District procedures for compliance with such laws. The procedures are available for viewing at the BOARD's web site by clicking on "Business", then "Vendors" and then "Jessica Lunsford Act". A printed version may be obtained from the District contact listed in this Agreement.

15. CHARLES BRITT ACADEMY is responsible for meeting safety, health, and sanitation standards of authorized state and local agencies, providing confidential counseling, staffing, and evaluation space. CHARLES BRITT ACADEMY will be responsible for the repair or replacement of BOARD property when said damaged is the result of agency usage or neglect.

16. The BOARD and CHARLES BRITT ACADEMY will follow all district, state and Department of Juvenile Justice rules, standards, timelines and procedures related to transition plans for students moving into and out of juvenile facilities and documentation of credits earned and transfer of student records.

17. YSI agrees to comply with all provisions of Florida Statutes and applicable rules of the State Board of Education, and federal legislation including but not limited to the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitative Act of 1973, amended; Title IX of the Education Amendment Act of 1974, and the Individuals with Disabilities Education Act.

18. In the event that the instructional staff and CHARLES BRITT ACADEMY personnel are unable to agree upon a function not specified in this agreement, the program director for residential services at YSI and the administrator of dropout prevention services will attempt to resolve any differences which may arise under this agreement. In the event such differences cannot be resolved between the personnel described herein, any such disagreement shall be submitted to the deputy superintendent of curriculum and operations and to the residential director for resolution.

19. A CHARLES BRITT ACADEMY director or designee will be in the facility at all times during the instructional day. Classroom teachers will not be left at the facility with the total responsibility for clients and program supervision.

20. Neither party shall assign this agreement; however, it may be modified in writing by the parties by mutual agreement.

21. This agreement shall be effective July 30, 2013, for the school year 2013-2014, and shall terminate June 30, 2014. Either party may terminate this agreement without cause upon thirty (30) days written notice to other party.

22. The BOARD and YSI agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, that the BOARD and YSI agree that the BOARD's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the BOARD, nor shall anything herein be construed as consent by the BOARD to be sued by any third party for any cause or matter arising out of or related to this Agreement.

23. Implementation of the following eleven (11) requirements of P.L. 107-110, Section 1425, the parties (herein, "we") agree to comply with the applicable requirements of P.L 107-110, Section 1425, as follows:

i. Where feasible, we will ensure that education programs in the correctional facility are coordinated with the student's home school, particularly with respect to a student with an individualized education program under Part B of the Individuals with Disabilities Education Act;

ii. If the child or youth is identified as in need of special education services while in the correctional facility, we will notify the local school or youth of such need;

iii. Where feasible, we will provide transition assistance to help the child or youth stay in school, including coordination of services for the family, counseling, assistance in accessing drug and alcohol abuse prevention programs, tutoring and family counseling;

iv. We will provide support programs that encourage children and youth who have dropped out of school to reenter school once their term at the correctional facility has been completed, or provide such children and youth the skills necessary to gain employment or seek a secondary school diploma or its recognized equivalent;

v. We will work to ensure that the correctional facility is staffed with teachers and other qualified staff who are trained to work with children and youth with disabilities taking into consideration the unique needs of such children and youth;

vi. We will ensure that educational programs in the correctional facility are related to assisting students to meet high academic achievement standards;

vii. To the extent possible, we will use technology to assist in coordinating educational programs between the correctional facility and the community school;

viii. Where feasible, we will involve parents in efforts to improve the educational achievement of their children and prevent the further involvement of such children in delinquent activities;

ix. We will coordinate funds received under Title I, Part D, Subpart 2 of P.L. 107-110 with other local, State and Federal funds available to provide services to participating children and youth, such as funds made available under Title I of Public Law 105-220, and vocational and technical education funds;

x. Coordinate programs operated under the Title I, Part D, Subpart 2 of P.L. 107-110 with activities funded under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable; and

xi. If appropriate, we will work with local business to develop training, curriculum-based youth entrepreneurship education, and mentoring programs for children and youth.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

Witnesses:

_____

_____

THE SCHOOL BOARD OF PINELLAS COUNTY, FL

By: _____
Chairperson

Attest: _____
Superintendent

Witnesses:

_____

_____

YOUTH SERVICE INTERNATIONAL, INC.

By: _____

Title: _____
Jim Slattery, CEO/President of YSI

Attest: _____

Title: _____

Approved as to form:

Karen J Wallace
School Board Attorney's Office

AGREEMENT

THIS AGREEMENT, made and entered into this July 30, 2013, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "BOARD," and DANIEL MEMORIAL, INC., 855 S. Highland Ave., Clearwater, FL 33756, hereinafter referred to as "DANIEL ACADEMY";

WITNESSETH:

WHEREAS, DANIEL ACADEMY has been contracted by Department of Juvenile Justice (DJJ) Circuit VI to provide a Juvenile Justice Day Treatment program for Pinellas County youth who are on court ordered post commitment after care (level 10 or lower) and are identified as appropriate for pre-vocational/employability experiences; and

WHEREAS, the BOARD is committed to providing appropriate educational programs for school age children in juvenile justice dropout prevention programs when school enrollment in their regular school or program is not available, desired or recommended; and

WHEREAS, DANIEL ACADEMY becomes the student's designated school, and the decision to remove the student from the program shall be done in collaboration with the classroom, parent, and DANIEL ACADEMY staff to determine the educational plan and the next educational placement prior to program exit, and in compliance with the Department of Juvenile Justice state statutes; and

WHEREAS, the parties to this agreement desire a maximum degree of cooperation and administrative planning in order to provide an effective program of educational services for children placed in this program by eligibility under the State Board of Education Rule 6A-6.0528 and Florida Statute 1003.52;

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. The BOARD shall provide services including, but not limited to, one classroom teacher, one Title I, Part D paraprofessional, one Title I, Part D itinerant guidance counselor, one itinerant .5 reading coach, professional development, administrative supervision, classroom furniture, instructional supplies and textbooks, technology equipment, and other support services as needed, all subject to the availability of funds.

2. DANIEL ACADEMY shall provide the necessary physical plant to include a carpeted classroom with adequate lighting, ventilation, heat and air conditioning with a minimum square footage of 900, utilities, and maintenance to house the students. DANIEL ACADEMY shall provide the teacher daily access to a copy machine and telephone, and secure space for equipment, records, materials and supplies. DANIEL ACADEMY will provide food services. DANIEL ACADEMY will provide one program director, one program manager, one life skills

case manager, one part time youth care technician and one secretary. DANIEL ACADEMY will have staff at Bayside High School 10 minutes prior to scheduled bus delivery. DANIEL ACADEMY will transport student's home at the end of the day via bus passes or other appropriate arrangements. The BOARD will provide transportation to Bayside High each of the 180 traditional school days.

DANIEL ACADEMY will be responsible for transportation to and from school on days Bayside High School is not in session. DANIEL ACADEMY staff will represent DANIEL ACADEMY on the School Advisory Council of Dropout Prevention School.

3. DANIEL ACADEMY will accept five referrals of non-adjudicated students into the program by the BOARD. All referrals will be reviewed for approval by the Director of Dropout Prevention and the Director of DANIEL ACADEMY prior to admission. The BOARD will pay DANIEL ACADEMY 50% of applicable funds generated through the Florida Education Finance Program (FEFP) by eligible students enrolled in the five (5) School Board seats at DANIEL ACADEMY, with such annual total not to exceed $13,033.

4. Students eighteen (18) years of age or younger who are identified as eligible for the DJJ day treatment program may be qualified for educational services in the dropout prevention program. Students who have received a General Education Diploma (GED) are graduates and not eligible for enrollment in the K-12 dropout prevention classroom. Students sixteen (16) years of age or over may participate in GED/GED exit option assessment, preparation and testing.

5. The classroom teacher who has been appointed to serve at the DANIEL ACADEMY facility shall be responsible to follow all BOARD policies and procedures in implementation of the dropout prevention program. The classroom teacher shall prepare all BOARD required records and reports which shall be forwarded to the administrator of dropout prevention services.

6. Students who enter into the dropout prevention program shall be assessed at the facility by the classroom teacher in accordance with the Pinellas County Special Programs and Procedures Document, and the ESOL Consent Decree. An academic improvement plan will be prepared for each student. Any emergency cancellation of school must be coordinated with the district DJJ designee, and the administrator of dropout prevention services.

7. In order to offer optimum educational services, the BOARD and DANIEL ACADEMY shall permit not more than twenty-one (21) students in any one class due to safety, security and space.

8. The classroom teacher and the Juvenile Justice program administrator or designee of DANIEL ACADEMY shall communicate and exchange appropriate information as required and in a manner consistent with Florida Statutes, rules, and professional ethics.

9. The method of disciplining students unable to cope with the dropout prevention program shall be discussed by the classroom teacher with the appropriate administrator of DANIEL ACADEMY in order to provide an alternative education plan for the student. The administrator of dropout prevention services or designee must be notified to assist prior to disciplinary actions that result in a student suspension. No student under the age of sixteen (16) may be terminated from the educational program until an exit conference has been completed with the student and an alternative education placement has been determined. Students sixteen (16) years of age or older who desire to withdraw without a next school placement or diploma must have an exit conference and a Student Declaration of Intent to Terminate School Enrollment form signed by a parent or guardian prior to their withdrawal.

10. The BOARD and DANIEL ACADEMY will collaboratively develop a School Based Behavior/Crisis Plan. The plan will include provisions for ensuring the safety of educational personnel, students, and BOARD equipment. DANIEL ACADEMY will maintain the appropriate agency staff ratio (1:1 classroom) during school operation.

11. The DANIEL ACADEMY director or designee will be at the facility at all times during the instructional day. The classroom teacher will not be left at the facility with the total responsibility for client and program supervision.

12. The BOARD and DANIEL ACADEMY will review the Department of Juvenile Justice Agency's Quality/N&D Program Monitoring Plan results and mutually develop an improvement plan within 60 days after receiving the written evaluation.

13. The BOARD'S DJJ instructional calendar shall be applicable to DANIEL ACADEMY. Classes shall be held during the times indicated on the 230 day DJJ school calendar. The classroom teacher in the dropout prevention program shall be responsible to the administrator of dropout prevention services. Any deviation from the DJJ school calendar must be requested in writing and receive prior approval by the administrator of dropout prevention services. Any emergency cancellation of school must be done in coordination with the administrator of dropout prevention services or designee. The instructional staff is bound by the PCTA agreement with the Pinellas County School Board.

14. DANIEL ACADEMY is responsible for meeting safety, health, and sanitation standards of authorized state and local agencies, providing confidential counseling, staffing, and evaluation space.

15. The BOARD and DANIEL ACADEMY will follow all district, state and Department of Juvenile Justice rules, standards, timelines and procedures related to transition plans for students moving into and out of juvenile facilities and documentation of credits earned and transfer of student records.

16. When needed, the BOARD may employ substitute teachers for the regular dropout prevention instructors.

17. DANIEL ACADEMY, its officers, agents, employees, and subcontractors, shall comply at all times during the term of this Agreement at Contractor's own cost with the background screening requirements of Sections 1012.32(2), 1012.465, and 1012.56, Florida Statutes (2011), as applicable, and to follow applicable District procedures for compliance with such laws. The procedures are available for viewing at the BOARD's web site by clicking on "Business", then "Vendors" and then "Jessica Lunsford Act". A printed version may be obtained from the District contact listed in this Agreement.

18. DANIEL ACADEMY agrees to be responsible for, and reimburse the District at fair market value for, District property that is lost, stolen, or damaged during the time that DANIEL ACADEMY has primary access to or possession of such property during the term of this Agreement.

19. In the event that the educational instructors and DANIEL ACADEMY personnel are unable to agree upon a function not specified in this agreement, the director of DANIEL ACADEMY and the administrator of dropout prevention services will attempt to resolve any differences which may arise under this agreement. In the event such differences cannot be resolved between the personnel described herein, any such disagreement shall be submitted to the deputy superintendent of curriculum and operations and the executive director of DANIEL ACADEMY for resolution.

20. DANIEL ACADEMY agrees to comply with all provisions of Florida Statutes and the applicable rules of the State Board of Education and federal legislation including but not limited to the Civil Rights Act of 1964 as amended, Section 504 of the Rehabilitation Act of 1973 as amended, Title IX of the Education Amendment Act of 1974, and the Individuals with Disabilities Education Act.

21. Neither party shall assign this agreement; however, it may be modified in writing by the parties by mutual agreement.

22. This agreement shall be effective July 30, 2013, for the school year 2013-2014, and shall terminate June 30, 2014. Either party may terminate this agreement without cause upon thirty (30) days written notice to other party.

23. The BOARD and DANIEL ACADEMY agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, that the BOARD and DANIEL ACADEMY agree that the BOARD and DANIEL ACADEMY's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the BOARD and DANIEL ACADEMY, nor shall anything herein be construed as consent by the BOARD and DANIEL ACADEMY to be sued by any third party for any cause or matter arising out of or related to this Agreement.

24. Implementation of the following eleven (11) requirements of P.L. 107-110, Section 1425, the parties (herein, "we") agree to comply with the applicable requirements of P.L 107-110, Section 1425, as follows

i. Where feasible, we will ensure that education programs in the correctional facility are coordinated with the student's home school, particularly with respect to a student with an individualized education program under Part B of the Individuals with Disabilities Education Act;

ii. If the child or youth is identified as in need of special education services while in the correctional facility, we will notify the local school or youth of such need;

iii. Where feasible, we will provide transition assistance to help the child or youth stay in school, including coordination of services for the family, counseling, assistance in accessing drug and alcohol abuse prevention programs, tutoring and family counseling;

iv. We will provide support programs that encourage children and youth who have dropped out of school to reenter school once their term at the correctional facility has been completed, or provide such children and youth the skills necessary to gain employment or seek a secondary school diploma or its recognized equivalent;

v. We will work to ensure that the correctional facility is staffed with teachers and other qualified staff who are trained to work with children and youth with disabilities taking into consideration the unique needs of such children and youth;

vi. We will ensure that educational programs in the correctional facility are related to assisting students to meet high academic achievement standards;

vii. To the extent possible, we will use technology to assist in coordinating educational programs between the correctional facility and the community school;

viii. Where feasible, we will involve parents in efforts to improve the educational achievement of their children and prevent the further involvement of such children in delinquent activities;

ix. We will coordinate funds received under Title I, Part D, Subpart 2 of P.L. 107-110 with other local, State and Federal funds available to provide services to participating children and youth, such as funds made available under Title I of Public Law 105-220, and vocational and technical education funds;

x. Coordinate programs operated under the Title I, Part D, Subpart 2 of P.L. 107-110 with activities funded under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable; and

xi. If appropriate, we will work with local business to develop training, curriculum-based youth entrepreneurship education, and mentoring programs for children and youth.

10.20.d

Attachment: Consent - DOP Daniel Academy Agreement (4111 : Request Approval of Renewal

Packet Pg. 343

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FL

Witnesses:

_____

_____

By: _____
Chairperson

Attest: _____
Superintendent

DANIEL MEMORIAL, INC.

Witnesses:

_____

_____

By: _____

Title: _____

Attest: _____

Title: _____

Approved as to form:

Heather J. Wallace
School Board Attorney's Office

AGREEMENT

THIS AGREEMENT, made and entered into this July 30, 2013, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "BOARD," and DEPARTMENT OF JUVENILE JUSTICE, CIRCUIT VI hereinafter referred to as DJJ ; "Juvenile Detention Center-JDC"

WITNESSETH:

WHEREAS, the DJJ provides various services at the following facility: Pinellas Juvenile Detention Center (JDC), 5255 - 140 Ave. No., Clearwater, FL 33760;

WHEREAS, the BOARD is committed to providing appropriate educational programs for school age children in Department of Juvenile Justice programs; and

WHEREAS, DJJ becomes the student's designated school and decision to remove the student from the program shall be done in collaboration with the instructor, parent, and JDC staff to determine the next educational placement prior to program exit and in compliance with the Department of Juvenile Justice Quality Improvement; and

WHEREAS, the parties to this agreement desire a maximum degree of cooperation and administrative planning in order to provide an effective program of educational services for children placed in this program by eligibility under State Board of Education Rule 6A-6.05281 by Florida Statute 1003.52;

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. The BOARD shall provide six (6) teachers, two (2) assistants, three (3) Title I paraprofessionals, one itinerant dropout prevention specialist, one itinerant exceptional student education specialist, one itinerant Title I facilitator, an itinerant technology coordinator, one itinerant reading coach, professional education, administrative supervision, classroom furniture, instructional supplies and textbooks, technology equipment, internet service, and other support services as needed, all subject to the availability of funds.

2. DJJ shall provide the necessary physical plant, utilities (telephone) and maintenance to house the students, provide meals for the students, and provide the medical treatment, counseling and social services. DJJ will provide instructors daily access to a copy machine and secure space for equipment, records, materials, and supplies, to the extent possible. DJJ will provide networking to assure all classrooms have access to the internet. DJJ staff will represent JDC on the School Advisory Council for Dropout Prevention School.

3. Students eighteen (18) years of age or younger, who are DJJ clients may be qualified for educational services in the dropout prevention program. Students who have

received a General Education Diploma (GED) are graduates and not eligible for enrollment in the dropout prevention classroom. Students sixteen (16) years of age or older may participate in GED/GED exit option assessment, preparation, and testing when appropriate.

4. The instructors who have been appointed to serve at the DJJ facility shall be responsible to follow all applicable state laws, DJJ policies and procedures, and all BOARD policies and procedures in the implementation of the dropout prevention programs. The instructors shall prepare all BOARD required records and reports which shall be forwarded to the administrator of dropout prevention services.

5. Students who enter into the dropout prevention program shall be assessed at the facility by the instructor in accordance with Pinellas County Special Programs and Procedures Document and the ESOL Consent Decree. An educational program plan will be prepared for the student.

6. In order to offer optimum educational services, the BOARD and DJJ shall permit not more than eighteen (18) students (per teacher) in any one class when possible based on the facility population.

7. The educational team leader and the detention superintendent or designee shall communicate and exchange appropriate student information as required in a manner consistent with Florida Statutes, rules and professional ethics.

8. The method of disciplining students unable to cope with the dropout prevention program shall be discussed by the educational team leader with the detention superintendent or designee of DJJ in order to provide an alternative education plan for the student.

9. The Board and JDC will collaboratively develop a Safe Learning Environment/Crisis plan. The plan will include provisions for ensuring the safety of educational personnel and Board equipment. JDC will maintain the appropriate staff during school activities.

10. The Board's DJJ instructional calendar shall be applicable to the Juvenile Detention Center. Classes shall be held during the time indicated on the 240 day program shall be responsible to the administrator of dropout prevention services. Any deviation from the DJJ school calendar must be requested in writing and receive prior approval by the administrator of dropout prevention services. Any emergency cancellation of school must be done in coordination with the administrator of dropout prevention. The instructional staff is bound by the PCTA agreement with the Pinellas County School Board.

11. When there is a complaint lodged against a classroom teacher, DJJ will immediately contact the administrator of dropout prevention services so that both agencies may investigate the charges.

12. When needed, the BOARD may employ substitute teachers for the regular dropout prevention instructor. The superintendent must be notified and the substitute teachers will receive training in DJJ safety and security procedures, and the Florida statutes relative to Detention.

13. The Board and JDC will review the Department of Juvenile Justice Quality Assurance results and mutually develop an improvement plan within 60 days of receiving the written evaluation.

14. The BOARD and DJJ will follow all district, state and Department of Juvenile Justice rules, standards, timelines and procedures related to transition plans for students moving into and out of juvenile facilities and documentation of credits earned and transfer of student records.

15. DJJ agrees to comply with all provisions of Florida Statutes and applicable rules of the State Board of Education, and federal legislation including but not limited to the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitative Act of 1973, amended; Title IX of the Education Amendment Act of 1974, and the Individuals with Disabilities Education Act.

16. DJJ, its officers, agents, employees, and subcontractors, shall comply at all times during the term of this Agreement at DJJ'S own cost with the background screening requirements of Sections 1012.32(2), 1012.465, and 1012.56, Florida Statutes (2011), as applicable, and to follow applicable District procedures for compliance with such laws. The procedures are available for viewing at the BOARD's web site by clicking on "Business", then "Vendors" and then "Jessica Lunsford Act". A printed version may be obtained from the District contact listed in this Agreement.

17. The JDC superintendent or designee will be in the facility at all times during the instructional day. An educational team leader or designee will be in the facility at all times during the instructional day. Classroom teachers will not be left in the classroom with the total responsibility for youth and program supervision.

18. DJJ is responsible for meeting safety, health, and sanitation standards of authorized state and local agencies providing confidential counseling, staffing, and evaluation space.

19. The detention superintendent and the administrator of dropout prevention will determine the responsibility of repair or replacement of any school board property damaged or lost by DJJ staff or students outside the school day.

20. The Pinellas County School Board teachers agree to comply with all provisions of Florida Statutes, and applicable rules of the State of Florida, and the Department of Juvenile Justice especially F.S.985.4046 (introduction of contraband to a secure detention facility)

21. Neither party shall assign this agreement; however, it may be modified in writing by the parties by mutual agreement.

22. In the event that the instructional staff and DJJ personnel are unable to agree upon a function not specified in this agreement, the detention superintendent and the administrator of dropout prevention services will attempt to resolve any differences which may arise under this agreement. In the event such differences cannot be resolved between the personnel described herein, any such disagreement shall be submitted to the deputy superintendent of curriculum and operations and to the Juvenile Justice Detention Director of DJJ for resolution.

23. This agreement shall be effective July 30, 2013, for the school year 2013-2014, and shall terminate June 30, 2014. Either party may terminate this agreement without cause upon thirty (30) days written notice to other party.

24. The BOARD and DJJ agree to be full y responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, that the BOARD and DJJ's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the BOARD and DJJ, nor shall anything herein be construed as consent by the BOARD and DJJ to be sued by any third party for any cause or matter arising out of or related to this Agreement.

25. Implementation of the following eleven (11) requirements of P.L. 107-110, Section 1425, the parties (herein, "we") agree to comply with the applicable requirements of P.L 107-110, Section 1425, as follows

i. Where feasible, we will ensure that education programs in the correctional facility are coordinated with the student's home school, particularly with respect to a student with an individualized education program under Part B of the Individuals with Disabilities Education Act;
ii. If the child or youth is identified as in need of special education services while in the correctional facility, we will notify the local school or youth of such need;
iii. Where feasible, we will provide transition assistance to help the child or youth stay in school, including coordination of services for the family, counseling,

assistance in accessing drug and alcohol abuse prevention programs, tutoring and family counseling;

iv. We will provide support programs that encourage children and youth who have dropped out of school to reenter school once their term at the correctional facility has been completed, or provide such children and youth the skills necessary to gain employment or see a secondary school diploma or its recognized equivalent;

v. We will work to ensure that the correctional facility is staffed with teachers and other qualified staff who are trained to work with children and youth with disabilities taking into consideration the unique needs of such children and youth;

vi. We will ensure that educational programs in the correctional facility are related to assisting students to meet high academic achievement standards;

vii. To the extent possible, we will use technology to assist in coordinating educational programs between the correctional facility and the community school;

viii. Where feasible, we will involve parents in efforts to improve the educational achievement of their children and prevent the further involvement of such children in delinquent activities;

ix. We will coordinate funds received under Title I, Part D, Subpart 2 of P.L. 107-110 with other local, State and Federal funds available to provide services to participating children and youth, such as funds made available under Title I of Public Law 105-220, and vocational and technical education funds;

x. Coordinate programs operated under the Title I, Part D, Subpart 2 of P.L. 107-110 with activities funded under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable; and

xi. If appropriate, we will work with local business to develop training, curriculum-based youth entrepreneurship education, and mentoring programs for children and youth.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

Witnesses:

_____

_____

THE SCHOOL BOARD OF PINELLAS COUNTY, FL

By: _____
Chairperson

Attest: _____
Superintendent

Witnesses:

_____

_____

DEPARTMENT OF JUVENILE JUSTICE, CIRCUIT VI

By: _____

Title: _____

Attest: _____

Title: _____

Approved as to form:

Kathryn J. Wallace

School Board Attorney's Office

AGREEMENT

THIS AGREEMENT, made and entered into this July 30, 2013, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "BOARD," and the PINELLAS COUNTY SHERIFF'S OFFICE, hereinafter referred to as the "SHERIFF'S OFFICE";

WITNESSETH:

WHEREAS, the SHERIFF'S OFFICE operates the Pinellas County Jail; and WHEREAS, the BOARD is committed to providing appropriate educational programs for school age children in youth services dropout prevention programs when school enrollment in their regular school is not available, desired, recommended, or allowed; and

WHEREAS, the parties to this agreement desire a maximum degree of cooperation and administrative planning in order to provide an effective program of educational services for children placed in this program by eligibility under State Board of Education Rule 6A-6.052 under Florida Statute 1003.53;

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. The BOARD shall provide services including, but not limited to, two classroom teachers, one Title I, Part D paraprofessionals, one itinerant exceptional student education specialist, one itinerant Title I Part D guidance counselor, one .5 itinerant reading coach, professional development, administrative supervision, classroom furniture, instructional supplies, textbooks, technology equipment, and other support services as needed, and are acceptable to the sheriff or his designee all subject to the availability of funds.

2. The SHERIFF'S OFFICE shall provide the necessary physical plant, utilities (telephone), and maintenance to house the students, provide meals for the students, and provide the medical treatment, counseling and social services. The Sheriff's office shall provide the teachers a secure space for equipment, records, materials, and supplies. The SHERIFF'S OFFICE staff will represent the Pinellas County Jail on the School Advisory Council for Dropout Prevention School.

3. Students eighteen (18) years of age or younger who are housed in the Pinellas County Jail may be qualified for educational services in the dropout prevention program. Students who have received a General Education Diploma (GED) are graduates and not eligible for enrollment in the dropout prevention classroom.

4. The dropout prevention instructors who have been appointed to serve at the SHERIFF'S OFFICE facility shall be responsible to follow all BOARD policies and procedures in implementation of the dropout prevention program at the Pinellas County Jail. The instructors

shall prepare all BOARD required records and reports which shall be forwarded to the administrator of dropout prevention services.

5. Students who enter into the dropout prevention program shall be assessed at the facility by the instructors in accordance with the Pinellas County Special Programs and Procedures Document and the ESOL Consent Decree. An academic improvement plan will be prepared for each student.

6. In order to offer optimum educational services, the BOARD and SHERIFF'S OFFICE shall permit not more than sixteen (16) students in any one class.

7. The educational instructors and the sheriff or his designee shall communicate and exchange appropriate student information as required, or as requested by the sheriff or his designee in a manner consistent with Florida Statutes, rules, and professional ethics.

8. The method of disciplining students unable to cope with the dropout prevention program shall be discussed by the education instructors with the appropriate administrator of the SHERIFF'S OFFICE in order to provide an alternative education plan for the student.

9. The BOARD and SHERIFF'S OFFICE will collaboratively develop a School Based Behavior/Crisis Plan. The plan will include provisions for ensuring the safety of educational personnel, students, and BOARD equipment. SHERIFF'S OFFICE will maintain the appropriate agency staff ratio (1:1 classroom) during school operation.

10. The BOARD'S instructional calendar shall be applicable to the instructional staff. Summer session may be provided and dates determined based on available funding, resources and statutes. Classes shall be held during the times indicated on the regular school calendar. The educational instructors in the dropout prevention program shall be responsible to the administrator of dropout prevention services. Any deviation from the regular school calendar must be requested in writing and receive prior approval by the administrator of dropout prevention services. Any emergency cancellation of school must be coordinated with the administrator of dropout prevention services. The instructional staff is bound by the PCTA agreement with the Pinellas County School Board.

11. If there is a complaint lodged against a classroom teacher, the SHERIFF'S OFFICE will immediately contact the administrator of dropout prevention services; the Pinellas County SHERIFF'S OFFICE and the School Board may investigate the charges. However, should the SHERIFF'S OFFICE have probable cause to believe that such teacher or support services person poses a direct threat to the safety and welfare of the students or the Pinellas County Jail facility, the SHERIFF'S OFFICE shall retain the right to prohibit such teacher or support services person from entering upon or teaching in the jail facility during the pendency of any

investigation. Should such event occur, the SHERIFF'S OFFICE shall immediately notify the administrator of dropout prevention.

12. The BOARD and SHERIFF'S OFFICE will review the established guidelines for Florida Model Jail Standards regarding the housing of juvenile detainees in an adult jail facility and mutually develop an improvement plan.

13. When needed, the BOARD may employ substitute teachers for the regular instructors. All persons employed by and under the supervision of the BOARD, in connection with its operations at the jail facility, shall comply with all rules promulgated by the Pinellas County Sheriff's Office for the safe and orderly conduct of the activities carried out at the jail facility. BOARD employees shall have access to parts of the premises at the jail facility as necessary to enable the BOARD to carry out its responsibilities hereunder provided that all BOARD employees comply with strict security rules and regulations of the Pinellas County Sheriff's Office and the Prison Rape Elimination Act as listed in Attachment A.

14. The SHERIFF'S OFFICE, its officers, agents, subcontractors, shall comply at all times during the term of this Agreement at the SHERIFF'S own cost with the background screening requirements of Sections 1012.32(2), 1012.465, and 1012.56, Florida Statutes (2011), as applicable, and to follow applicable District procedures for compliance with such laws. The procedures are available for viewing at the following web site: pcsb.org/jilahome.org. A printed version may be obtained from the District contact listed in this Agreement.

15. The SHERIFF'S OFFICE agrees to be responsible for, and reimburse the District at fair market value for, District property that is lost, stolen, or damaged during the time that the SHERIFF'S OFFICE has primary access to or possession of such property during the term of this agreement.

16. The SHERIFF'S OFFICE agrees to comply with all provisions of Florida Statutes and applicable rules of the State Board of Education and federal legislation including but not limited to the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitative Act of 1973, amended; Title IX of the Education Amendment Act of 1974, and the Individuals with Disabilities Education Act.

17. In the event that the instructional staff and Pinellas County corrections personnel are unable to agree upon a function not specified in this agreement, the commander of the Detention and Corrections Bureau and the administrator of dropout prevention services will attempt to resolve any differences which may arise under this agreement. In the event such differences cannot be resolved between the personnel described herein, any such disagreement shall be submitted to the deputy superintendent of curriculum and operations and to the sheriff or designee of the Pinellas County Jail for resolution.

18. A SHERIFF'S OFFICE personnel will have visual and auditory communication at all times during the instructional day. Classroom teachers will not be left at the facility with the total responsibility for students and program supervision.

19. Neither party shall assign this agreement; however, it may be modified in writing by the parties by mutual agreement.

20. This agreement shall be effective July 30, 2013, for the school year 2013-2014, and shall terminate June 30, 2014. Either party may terminate this agreement without cause upon thirty (30) days written notice to other party.

21. The BOARD and the SHERIFF'S OFFICE agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, that the BOARD and SHERIFF'S OFFICE liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the BOARD and SHERIFF'S OFFICE, nor shall anything herein be construed as consent by the BOARD and SHERIFF'S OFFICE to be sued by any third party for any cause or matter arising out of or related to this Agreement.

22. Implementation of the following eleven (11) requirements of P.L. 107-110, Section 1425, the parties (herein, "we") agree to comply with the applicable requirements of P.L 107-110, Section 1425, as follows

i. Where feasible, we will ensure that education programs in the correctional facility are coordinated with the student's home school, particularly with respect to a student with an individualized education program under Part B of the Individuals with Disabilities Education Act;

ii. If the child or youth is identified as in need of special education services while in the correctional facility, we will notify the local school or youth of such need;

iii. Where feasible, we will provide transition assistance to help the child or youth stay in school, including coordination of services for the family, counseling, assistance in accessing drug and alcohol abuse prevention programs, tutoring and family counseling;

iv. We will provide support programs that encourage children and youth who have dropped out of school to reenter school once their term at the correctional facility has been completed, or provide such children and youth the skills necessary to

gain employment or seek a secondary school diploma or its recognized equivalent;

v. We will work to ensure that the correctional facility is staffed with teachers and other qualified staff who are trained to work with children and youth with disabilities taking into consideration the unique needs of such children and youth;

vi. We will ensure that educational programs in the correctional facility are related to assisting students to meet high academic achievement standards;

vii. To the extent possible, we will use technology to assist in coordinating educational programs between the correctional facility and the community school;

viii. Where feasible, we will involve parents in efforts to improve the educational achievement of their children and prevent the further involvement of such children in delinquent activities;

ix. We will coordinate funds received under Title I, Part D, Subpart 2 of P.L. 107-110 with other local, State and Federal funds available to provide services to participating children and youth, such as funds made available under Title I of Public Law 105-220, and vocational and technical education funds;

x. Coordinate programs operated under the Title I, Part D, Subpart 2 of P.L. 107-110 with activities funded under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable; and

xi. If appropriate, we will work with local business to develop training, curriculum-based youth entrepreneurship education, and mentoring programs for children and youth.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FL
Witnesses:

_____

_____

By: _____
Chairperson

Attest: _____
Superintendent

PINELLAS COUNTY SHERIFF'S OFFICE

Witnesses:

_____

_____

By: _____

Title: _____

Attest: _____

Title: _____

Approved as to form:

Heather J. Wallace

School Board Attorney's Office

ATTACHMENT A

Part 115 - Prison Rape Elimination Act National Standards

Subpart A – Standards for Adult Prisons and Jails

For the purpose of this Attachment – **The School Board of Pinellas County, Florida** (hereinafter referred to as **The Agency**).

115.17 – Hiring and Promotion Decisions

a) The agency shall not hire or promote anyone who may have contact with inmates, and shall not enlist the services of any contractor who may have contact with inmates, who –
   1) Has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997);
   2) Has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refused; or
   3) Has been civilly or administratively adjudicated to have engaged in the activity described in paragraph (a) (2) of this section.

b) The agency shall consider any incidents of sexual harassment in determining whether to hire or promote anyone, or to enlist the services of any contractor, who may have contact with inmates.

c) Before hiring new employees who may have contact with inmates, the agency shall:
   1) Perform a criminal background records check; and
   2) Consistent with Federal, State, and local law, make its best effort to contact all prior institutional employers for information on substantiated allegations of sexual abuse or any resignation during a pending investigation of an allegation of sexual abuse.

d) The agency shall also perform a criminal background records check before enlisting the services of any contractor who may have contact with inmates.

e) The agency shall either conduct criminal background records checks at least every five years of current employees and contractors who may have contact with inmates or have in place a system for otherwise capturing such information for current employees.

f) The agency shall ask all applicants and employees who may have contact with inmates directly about previous misconduct described in paragraph (a) of this section in written applications or interviews for hiring or promotions and in any interviews or written self-evaluations conducted as part of reviews of current employees. The agency shall also impose upon employees a continuing affirmative duty to disclose any such misconduct.

g) Material omissions regarding such misconduct, or the provision of materially false information, shall be grounds for termination.

h) Unless prohibited by law, the agency shall provide information on substantiated allegations of sexual abuse or sexual harassment involving a former employee upon receiving a request from an institutional employer for whom such employee has applied to work.

AGREEMENT

THIS AGREEMENT, made and entered into this July 30, 2013 to as the "BOARD," and OPERATION PAR, INC., hereinafter referred to as PAR; such program of prevention to be named the ALPHA PROGRAM, whose location is identified as the ALPHA CENTER;

WITNESSETH

WHEREAS, PAR provides both a wide range of prevention for children at risk of becoming chemically dependent and intervention for children experimenting with or using drugs and alcohol; and

WHEREAS, the BOARD is committed to providing appropriate educational programs to prevent children from becoming at risk for drug and alcohol abuse; and

WHEREAS, the parties to this agreement desire a maximum degree of long-range cooperation and administrative planning in order to provide an effective program of educational services for children placed in this program by eligibility under State Board of Education rule 6A-6.0524, under Florida Statute 1003.53;

NOW THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. The BOARD shall provide the ALPHA program three classroom teachers and partial funding for one assistant manager, ALPHA program. Supplies, textbooks, technology, support services, and professional development will be provided based on available funding.

2. PAR shall provide reimbursement to the BOARD for one coordinator/administrator for ALPHA not to exceed $28,000 per annum, with the BOARD assuming any additional salary and fringe of the assigned employee. This reimbursement will be offset by the reimbursement due to PAR by the BOARD.

3. The BOARD will provide the school administration staff who will assist in the coordination of the program's operation.

4. The BOARD shall provide utilities and interior and exterior building maintenance for the ALPHA Center.

5. The BOARD shall provide building connectors for the ALPHA relocatables.

6. The BOARD shall provide, through the host school, art, music, physical education and school lunches for the ALPHA program.

7. The BOARD shall determine the Alpha school location and feeder schools, in consultation with PAR.

8. The day to day management of the ALPHA Program shall be conducted in coordination with PAR'S administrator of prevention services as described in the ALPHA contracts between public funding bodies and PAR.

9. All non-educational services shall be guided by the terms of the grants and contracts between PAR, the Department of Children and Families and Central Florida Behavioral Health Network (CFBHN).

10. PAR shall provide the necessary classroom space (relocatables), for up to 45 students per year at the ALPHA Center five days a week.

11. The BOARD shall provide reimbursement to PAR for a prevention specialist not to exceed $28,000 per annum. This reimbursement will be offset by the reimbursement due to the BOARD by PAR.

12. PAR shall provide two agency prevention specialists for the ALPHA Program pending available funding.

13. PAR shall support the ALPHA Program with clerical assistance and telephone service at the ALPHA Center.

14. The ALPHA Program will serve at-risk elementary school students in grades fourth and fifth and their families. The program offers an opportunity for elementary students to strengthen and improve their behavior, social, and academic skills. Special counseling and educational services are provided to the parents of ALPHA students.

15. In order to offer optimal educational services for at-risk children, the BOARD and PAR shall permit no more than eighteen (18) students per classroom teacher.

16. Classes shall be held during the times indicated on the school schedule.

17. The BOARD and ALPHA Center coordinator will collaboratively develop a Safe Learning Environment/Crisis Plan. The plan will include provisions for insuring the safety of educational personnel, students, and BOARD equipment. Any emergency cancellation of school must be done in coordination with the administrator of dropout prevention services or designee.

18. The BOARD'S instructional calendar shall be applicable to the ALPHA Program. The program coordinator/administrator at the ALPHA Center shall be responsible to the administrator of dropout prevention services and will work in cooperation with the school-based principal. The ALPHA program coordinator shall prepare all performance evaluations of BOARD employees, utilizing information provided by the school-based principal and Operation PAR'S administrator of prevention services. The instructional staff is bound by the PCTA agreement with the Pinellas County School Board.

19. PAR, its officers, agents, employees, and subcontractors, shall comply at all times during the term of this Agreement at PAR'S own cost with the background screening requirements of Sections 1012.32(2), 1012.465, and 1012.56, Florida Statutes (2011), as applicable, and to follow applicable District procedures for compliance with such laws. The

procedures are available for viewing at the BOARD's web site by clicking on "Business", then "Vendors" and then "Jessica Lunsford Act". A printed version may be obtained from the District contact listed in this Agreement.

20. ALPHA agrees to comply with all Florida Statutes and applicable rules of the State Board of Education and federal legislation including but not limited to the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendment Act of 1974; and the Individuals with Disabilities Education Act.

21. In the event that the instructional staff and Operation PAR personnel are unable to agree upon a function not specified in this agreement, Operation PAR'S administrator of prevention services and the administrator of dropout prevention services will attempt to resolve any differences which may arise under this agreement. In the event such differences cannot be resolved between the personnel described herein, any such disagreement shall be submitted to the assistant superintendent of teaching and learning and the COO of Operation PAR for resolution.

22. Neither party shall assign this agreement; however, it may be modified in writing by the parties by mutual agreement.

23. This agreement shall be effective July 30, 2013, for the school year 2013-2014, and shall terminate June 30, 2014. Either party may terminate this agreement without cause upon thirty (30) days written notice to other party.

24. The BOARD and PAR agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, the BOARD and PAR agree that the BOARD'S liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the BOARD, nor shall anything herein be nor shall anything herein be construed as consent by the BOARD to be sued by any third party for any cause or matter arising out of or related to this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FL

Witnesses:

_____

_____

By: _____
Chairperson

Attest: _____
Superintendent

OPERATION PAR, INC.

Witnesses:

_____

_____

By: _____

Title: _____

Attest: _____

Title: _____

Approved as to form:

Kathy J. Wallace
School Board Attorney's Office

AGREEMENT

THIS AGREEMENT, made and entered into this July 30, 2013, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "BOARD," and OPERATION PAR, INC., hereinafter referred to as "PAR";

WITNESSETH:

WHEREAS, PAR provides a residential treatment program for students in substance abuse rehabilitation; and

WHEREAS, the BOARD is committed to providing appropriate educational programs for school age children in substance abuse dropout prevention programs when school enrollment in their regular school or program is not available, desired or recommended; and

WHEREAS, PAR becomes the student's designated school, the decision to remove of the student from the program shall be done in collaboration with the instructor, parent, and PAR staff to determine next educational placement prior to program exit; and

WHEREAS, the parties to this agreement desire a maximum degree of cooperation and administrative planning in order to provide an effective program of educational services for children placed in this program by eligibility under the State Board of Education Rule 6A-6.052 under Florida Statute 1003.53;

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. The BOARD shall provide two classroom teachers and one itinerant Title I paraprofessional, one itinerant exceptional student education specialist, one itinerant dropout prevention specialist, one itinerant technology coordinator, one itinerant reading coach, professional education, administrative supervision, instructional supplies and textbooks, technology equipment, and other support services as needed, all subject to availability of funds.

2. PAR shall provide the necessary physical plant, utilities (telephone), and maintenance to house the students, counseling and social services. PAR shall provide the teacher daily access to a copy machine and secure space for equipment, records, materials and supplies.

3. Students twenty (20) years of age or younger who were unsuccessful, unmotivated or disruptive in the in the regular school program, or with drug and alcohol problems may be qualified for educational services in the dropout prevention program unless they have already obtained a General Equivalency Diploma.

4. The dropout prevention instructors who have been appointed to serve at the PAR facility shall be responsible to follow all BOARD policies and procedures in implementation of

the dropout prevention program. The instructor shall prepare all BOARD required records and reports which shall be forwarded to the administrator of dropout prevention services.

5. Students who enter into the dropout prevention program shall be assessed at the facility by the instructor. An educational program plan will be prepared for the student.

6. In order to offer optimum educational services, the BOARD and PAR shall permit not more than twenty (23) students in any one class.

7. The educational instructor and the program administrator or designee of PAR shall communicate and exchange appropriate information as required and in a manner consistent with Florida Statutes, rules, and professional ethics.

8. The method of disciplining students unable to cope with the dropout prevention program shall be discussed by the educational instructor with the appropriate administrator of PAR in order to provide an alternative education plan for the student. The administrator of dropout prevention services or designee must be notified to assist prior to disciplinary action that results in suspension. No student under the age of sixteen (16) may be terminated from the educational program until an alternative placement has been determined. Students sixteen (16) years of age or older who desire to withdraw without a next school placement or diploma must have an exit conference and a Student Declaration of Intent to Terminate School Enrollment form signed by a parent or guardian prior to their withdrawal.

9. The BOARD and PAR will collaboratively develop a Safe Learning Environment/Crisis Plan. The plan will include provisions for insuring the safety of educational personnel, students, and BOARD equipment.

10. The BOARD'S instructional calendar shall be applicable to PAR. Classes shall be held during the times indicated on the regular school calendar. The educational instructors in the dropout prevention program shall be responsible to the administrator of dropout prevention services. Any deviation from the regular school calendar must be requested in writing and receive prior approval by the administrator of dropout prevention services. Any emergency cancellation of school must be done in coordination with the administrator of dropout prevention services or designee. The instructional staff is bound by the PCTA agreement with the Pinellas County School Board.

11. When needed, the BOARD may employ substitute teachers for the regular dropout prevention instructors.

12. PAR, its officers, agents, employees, and subcontractors, shall comply at all times during the term of this Agreement at PAR'S own cost with the background screening requirements of Sections 1012.32(2), 1012.465, and 1012.56, Florida Statutes (2011), as applicable, and to follow applicable District procedures for compliance with such laws. The

procedures are available for viewing at the following web site: pcsb.org/jilahome.org. A printed version may be obtained from the District contact listed in this Agreement.

13. PAR agrees to be responsible for, and reimburse the District at fair market value for, District property that is lost, stolen, or damaged during the time that PAR has primary access to or possession of such property during the term of this Agreement.

14. In the event that the educational instructors and PAR personnel are unable to agree upon a function not specified in this agreement, the academy administrator and the administrator of dropout prevention services will attempt to resolve any differences which may arise under this agreement. In the event such differences cannot be resolved between the personnel described herein, any such disagreement shall be submitted to the assistant superintendent of teaching and learning and the co-chief operating officer for resolution.

15. PAR agrees to comply with all provisions of Florida Statutes and rules applicable to the State Board of Education and federal legislation including but not limited to the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Title IX of the Education Amendment Act of 1974, and the Individuals with Disabilities Education Act.

16. Neither party shall assign this agreement; however, it may be modified in writing by the parties by mutual agreement.

17. This agreement shall be effective July 30, 2013, for the school year 2013-2014, and shall terminate June 30, 2014. Either party may terminate this agreement without cause upon thirty (30) days written notice to other party.

18. The BOARD and PAR agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, the BOARD and PAR agree that the BOARD'S liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the BOARD, nor shall anything herein be construed as consent by the BOARD to be sued by any third party for any cause or matter arising out of or related to this Agreement.

19. This Agreement is entered into in accordance with that certain agreement entitled Cooperative Agreement between the School Board of Pinellas County, Florida and the Department of Juvenile Justice dated June 14, 2011. The Cooperative Agreement states eleven (11) requirements of P.L. 107-110, Section 1425, which are incorporated herein by reference and made a part hereof.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

Witnesses:

_____

_____

THE SCHOOL BOARD OF PINELLAS COUNTY, FL

By: _____
Chairperson

Attest: _____
Superintendent

Witnesses:

_____

_____

OPERATION PAR, INC

By: _____

Title: _____

Attest: _____

Title: _____

Approved as to form:

Heather J. Wallace

School Board Attorney's Office

CONTRACT

This contract is hereby made and entered into by the School BOARD of Pinellas County, Florida, herein after referred to as the "BOARD" and Early Learning Coalition of Pinellas County, Inc., hereinafter referred to as "Coalition".

Purpose

The BOARD is planning to continue to serve teenage parents through teen parent program services known as "PTPP" - a "Pinellas Teenage Parenting Program".

Reliable child care for the infants and toddlers of these teenager parents is a critically important program component for making these PTPP programs successful.

The Coalition is a one-stop center for child care scholarships in the community and related family support services in Pinellas County. In this capacity, the Coalition is currently administering child care scholarships/subsidies and related support services to an average of approximately 12,000 children daily through more than 700 licensed and legal exempt child care facilities throughout the county. Therefore, the Coalition has the experience and capability for administering child care services for the BOARD authorized children of teenage participants in the PTPP programs.

Agreements

Coalition Agrees:

- To administer child care services for approximately 100 children of PTPP participants during the 2013/2014 school year;
- To make available school readiness approved licensed and legal child care facilities (approximately 700) within the county from which teen parents may select care; to provide enhanced child care resource and referral services (CCR&R) for PTPP participants, upon request of the school social workers. This service includes: providing lists of all school readiness approved licensed and legally exempt facilities near the home, school, or route to school of the PTPP participants; preliminary phone screening of these facilities for openings that could be appropriate for the age and other individual needs of the children needing care upon request from BOARD social workers; and providing these lists to the student participant and/or their school social worker. The Coalition's CCR&R service will also provide parent education information and quality checklists to assist the teen parent in selecting care that is appropriate for their child. The

teen parent is ultimately responsible for choosing the child care facility which will best serve his/her child, including a review of Pinellas County Licensing records;

- To ensure maintenance of appropriate sub-contracts and agreements with school readiness approved licensed and legally exempt child care facilities within the county for teen parent selection; BOARD funds will be administered only to school readiness approved licensed and legally exempt child care facilities where employees/operators and agents have undergone and passed a criminal background check;
- To inform teen parent and BOARD social workers when a teen parent selected site is no longer licensed/exempt in accordance with Pinellas County Child Care Licensing Program requirements and/or no longer qualifies as an approved school readiness child care site; to offer enhanced CCR&R services to assist these teen parents in choosing a new site;
- To require appropriate attendance forms and vouchers from the school readiness approved child care facility; to train approved child care providers in the proper use of these vouchers; to receive, analyze, and process these vouchers for timely reimbursements to the provider facilities;
- To negotiate child care rates which are, on average, at or below the current school readiness prevailing market rate;
- To submit reimbursement invoices to the BOARD no later than (14) fourteen calendar days following the close of the invoice month;
- To meet with BOARD staff as needed to work out any unanticipated problems with the service delivery system or with individual participants; and
- To provide staff members who will be responsible for the previously described Coalition services and will be readily available to BOARD staff and teen parent participants.

The BOARD Agrees:

- To provide the Coalition with authorization forms prior to commencement of care for each child care participant, which will authorize Coalition staff to approve the child(ren) for payment to the parent- selected school readiness approved child care provider facility and ensure BOARD reimbursement for child care services; These authorizations will remain valid unless and until written notification of cancellation is received by the Coalition;
- To provide Coalition staff with child care relevant information regarding participants as far in advance as possible. It is mutually understood that appropriate child care openings

will be secured as quickly as possible, but that in certain situations it can take up to 2 weeks or longer;

- To support the Coalition's efforts to maintain accurate and complete records for each participant receiving CCC services;
- To provide social work staff who will work with the total social service needs of teen parent participants, including child care related issues as appropriate and needed;
- To meet with Coalition staff as needed in order to work out any unanticipated problems with the service delivery system or with individual participants; and
- To consider the renewal of this contract if funding and program need allows.

Terms of Contract

This contract shall be effective July 1, 2013, for the school year 2013-2014, and will end on June 30, 2014. Either party may terminate this contract upon thirty (30) days written notice to the other party.

The total projected cost for this contract is not to exceed $559,518.33, which shall be borne by BOARD. This maximum reimbursable cost is based on estimates that 100 children will be served during the contract year at an average comprehensive daily rate of $27.77 for an average of 180 days. It is mutually understood that this is an entitlement program and that therefore several of the variables in this funding formula must remain fluid and flexible. Both parties agree that individual variables in the formulary may change, but the total contract amount of $559,518.33 may not be exceeded without a budget amendment.

Of the total project cost of $559,518.33, up to a maximum of $59,658.33 will be paid for Coalition child care system non-direct/support services on behalf of the PTPP teenage participants. The child care system support services will be paid in 10 equal monthly installments for the duration of this contract. The projected budget for this program is contained as Attachment 1.

The remainder ($499,860.00) of this contract may be utilized by the Coalition for the purchase of direct child care services. The Coalition agrees to negotiate child care rates which are competitive and thereby obtain the best quality for the best price. The Coalition will bill the BOARD only for the actual child care costs which are to be paid to the school readiness approved licensed and legally exempt child care providers.

It is understood that the Coalition will use the Florida Office of Early Learning attendance guidelines for reimbursing providers for allowable child absences, holidays, etc. It is further understood that the Coalition may, within the confines of the budget on Attachment 1, reimburse a provider for retaining a child care slot for a reasonable period, if such action is deemed in the best interest of the teen parent participant and authorized BOARD staff.

The BOARD will advance funds to the Coalition equal to 10% of the total budget, or $55,951.00. This advance shall allow the Coalition to provide for the timely payment of school readiness approved child care facilities and Coalition staff. Said advanced funds shall be reconciled to the last month's cost of operations and applied accordingly. Any differences provided by the reconciliation shall be satisfied as soon as practicable. Subsequent payments will be on a monthly reimbursement basis with the BOARD agreeing to pay properly submitted invoices within 14 working days of receipt from the Coalition.

Notice and Contract

The name and address of the contact manager for the Coalition for this contract is: Janet Chapman, Early Learning Coalition of Pinellas County, Inc., 5735 Rio Vista Drive, Clearwater, FL 33760. The name and address of the representatives of the BOARD responsible for administration of the program under this contract is: Diana Lenox, 301 4th Street S.W., Largo, Florida 33770. In the event that different representatives are designated by either party after execution of this contract, notice of the name and address of the new representative will be rendered in writing to the other party and said notification attached to originals of this contract.

All Terms and Conditions Included

This 6-page contract, including Attachment I, contains all the terms and conditions agreed upon by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FL

Witnesses:

_____

_____

By: _____
Chairperson

Attest: _____
Superintendent

EARLY LEARNING COALITION OF PINELLAS COUNTY, INC..

Witnesses:

_____

_____

By: _____

Title: _____

Attest: _____

Title: _____

Approved as to form:
Kathryn J. Wallace
School Board Attorney's Office

ATTACHMENT I

EARLY LEARNING COALITION OF PINELLAS COUNTY, INC.
PROJECTED COSTS FOR PINELLAS TEENAGE PARENTING PROGRAM
2013-2014

DIRECT CHILD CARE COSTS:	$ 499,860.00
CHILD CARE SYSTEM SUPPORT SERVICES	$ 59,658.33
TOTAL CONTRACT COST:	$ 559,518.33

* $27.77 =average daily projected cost per child

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4112)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Agreement with the Independent Electrical Contractors Florida West Coast Chapter and the School Board of Pinellas County

BACKGROUND:
Since 2005, the Pinellas Technical Education Centers (pTEC) have contracted with the Independent Electrical Contractors (IEC) West Coast Chapter to provide an electrical apprenticeship program, using a model whereby the trade organization provides the training coordinators, students, and secures employment for electrical apprentices and pTEC provides classroom space, a program liaison, (who has other responsibilities beyond this program), and related office equipment. This has been a successful partnership for both entities.

STRATEGIC DIRECTION: Managing Productive Systems

ALTERNATIVES:
1. Approve the renewal of the Agreement
2. Do not approve the renewal of the Agreement

RECOMMENDATION:
Alternative 1 is recommended.

RATIONALE:
The IEC Electrical Apprentice program is a four-year full-time electrical apprenticeship program that has been in existence for approximately seven years. In 2011-12 (the most recent year for which data is available) there were 40 students in the program 15 of which completed their training and are employed full-time. The remaining students continue their training.

This apprenticeship program model allows for a sharing of resources (cost and revenue) between the IEC and pTEC Clearwater. pTEC Clearwater generates revenue from the state based on enrollments and annual completions of IEC apprentices and pays IEC a portion of that revenue. pTEC only pays the IEC for annual program completers. This partnership delivery model has been used successfully elsewhere in the state for decades and allows pTEC to provide an apprenticeship program, without incurring the long-term commitment/costs of employing full-time personnel, or having to assume the additional burden of securing initial employment for the apprenticeship student. Based on the state revenue stream, this program has operated, and continues to operate, in a revenue-positive atmosphere for pTEC and the district despite enrollment fluctuations over the years due to fluctuations in the economy.

It is beneficial for both organizations to continue this relationship as it continues to produce journeyman electricians for the area's businesses and contributes positively to the local economy while at the same time doing so in a very cost-effective manner.

IMPACT STATEMENT:
Any costs to the district are offset by the revenue generated by the program.

DATA SOURCE:
David Barnes, Executive Director, Career, Technical and Adult Education
Mark Ericksen, Director, Pinellas Technical Education Centers, Clearwater Campus
David Koperski, School Board Attorney - reviewed as to form and legality

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching & Learning Services

ATTACHMENTS:

- Consent - Independent Electrical Contractors Agreement (PDF)

Attachment: Consent - Independent Electrical Contractors Agreement (4112 : Request Approval of

Pinellas County School Board
Apprenticeship Training Program Agreement
With
Independent Electrical Contractors
Florida West Coast Chapter

This agreement entered into effective this first day of September, 2013, between The District School Board of Pinellas County, hereinafter referred to as the "Board" and Independent Electrical Contractors, Florida West Coast Chapter, Inc., 4400 140th Ave., North, Suite 170 Clearwater, FL 33762, hereinafter referred to as the "IEC".

RECITALS

WHEREAS, the Board is authorized by the State Board of Education (DOE) to provide vocational training programs in accordance with Florida Statutes and State Board of Education Rules; and

WHEREAS, the Board desires to cooperate with IEC in designing and implementing an apprenticeship training program; and

WHEREAS, IEC has experienced staff to provide apprenticeship students with realistic work experiences and related classroom experiences; and

WHEREAS, the Board and IED desire to train the students to meet the journeyman level of efficiency and enhance the skills of journeyman in their trade area;

NOW THEREFORE, in consideration of the mutual covenants contained herein and other food and valuable considerations, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

IEC agrees to:

1. Provide a training coordinator, who, along with the IEC, will oversee the day-to-day, on-the-job training (OJT) of the student(s) in cooperation with the designated Industrial Education Coordinator. This person will maintain all Florida Division of Workforce Development Office of Apprenticeship (DWDA) and Department of Education (DOE) required training records for the Apprenticeship program ("Program"), including on-the-job training (OJT) reports, classroom attendance and grades, official instructor credential files, and registered apprenticeship records.

2. Recruit instructors who have appropriate credentials (academic and certifications). The official credentials must be evaluated and maintained by IEC for auditing purposes. IEC agrees to supply curriculum and provide equipment in laboratories and classrooms provided for the program by the Board.

3. Be responsible for recruiting and assigning students to the Board's instructional program.

4. Provide all appropriate and required Department of Education registration forms, documentation and data for each class, use appropriate registration forms, attendance rosters, travel forms, and provide other information necessary to meet Florida Statutes and Board Rules.
5. Arrange a teaching schedule and training program that will meet the requirements for the Board's program.

6. Provide written assurance to the Board that (1) the IEC does not unlawfully discriminate against its members or applicants for membership on the basis of race, color, national origin, sex, sexual orientation, age or disability; and (2) apprentice training will be offered and conducted for its membership free of such discrimination. Such written assurance shall be submitted to the Board each term to comply with Section 504 of the Rehabilitation Act of 1973. IEC agrees to comply with all state and federal regulations regarding apprenticeship programs.

7. Be responsible for the placement of all student work assignments for accomplishment of OJT in conformance with participating employer agreements.

8. Allow the Board to recommend students for the Apprenticeship program if they meet IEC's requirements.

9. Comply, at its' own cost, with the Florida Jessica Lunsford Act. {See F.S. 1012.465 (2005)}

10. Reimburse costs for photo copies ($.10 per copy) and student ID cards ($1.50 each).

The Board agrees to:

1. Provide a liaison to coordinate the activities of this program between the IEC and the Board.

2. Provide classroom facilities (including computer lab), storage space, offices, and office equipment.

3. Furnish required forms and letters necessary to support this program.

4. Compensate the IEC at the rate of $1,425.00 per student for a count not to exceed 70 students and for a total amount compensated per year not to exceed $100,000. This total annual amount is inclusive of all supplies and equipment. The amount compensated to IEC is to fund instructors' salaries; classroom instruction; IEC Coordinators' salaries; instructional materials and supplies; and other program costs to include, but not limited to, equipment repair, equipment upgrade and replacement, administrative costs, travel expenses, expenses to attend conferences and processional meeting. No additional monies, other than those described in paragraph 4, shall be provided to IEC to replenish supplies.

5. Compensate the IEC within 60 days of the date of enrollment based on the actual enrollment with an adjustment made to the final installment based on students documented as completing the year of their individual academic schedule. The amount compensated is determined from an unduplicated apprentice/student annual count and the roster of apprentice names and school enrollment will be presented with the invoice in order for payment to be processed. Payment for the year will be made in two installments (once on November 1, 2013 and once on May 1, 2014).

6. Authorize the IEC to maintain the official records and files as required by the Division of Workforce Development Office of Apprenticeship. The Board will maintain all DOE required records and files as well as all educational records for students.

7. Electrical Apprenticeship program enrollees are exempt from fees in accordance with F. S. 1009.25.

8. If the maximum student count exceeds 70, no additional reimbursement will occur.

Both Parties agree that:

1. The responsibility for day-to-day coordination and supervision of this educational program shall be vested with the IEC.

2. Through their designated representatives, both parties shall collaborate in the development of policies and operational procedures for the efficient management and operation of this program.

3. Both Parties will perform their obligations hereunder in accordance with all applicable federal, state, and local laws.

4. No amendment to this agreement shall be valid or in force unless submitted in writing and executed by duly authorized representatives of both parties executing and entering into this agreement.

5. This agreement is for a one (1) year period and shall commence on September 1, 2013 and shall terminate on August 31, 2014. Either party can cancel this with a ninety (90) day's written notice to the other party. The compensation paid hereunder may be annually reviewed by both parties each year and any adjustments must be made in a written and approved amendment to this agreement.

6. It is further understood that all equipment, supplies and materials purchased by IEC under this agreement shall remain the property of the IEC. In the event that IEC relocates their program to another facility or institution, the classrooms must be restored to their original state.

7. To ensure that the IEC is offering and reporting apprenticeship-related instruction and coordination activities in accordance with prescribed programs review standards, the following provisions will be met:
   a. The apprenticeship program and all participants reported for FTE have been registered with the Division of Jobs and Benefits, Department of Labor and Employment Security of Federal Bureau of Apprenticeship Training.
   b. The classroom-related instruction and on-the-job training for apprentices are reported as job preparatory under the post-secondary occupational program title appropriate for instruction being given.
   c. The related classroom instructors and apprenticeship coordinators are approved by the IEC.
   d. Supervised related classroom instruction in a formal setting is provided to each apprentice for not less than 144 hours per year and has been approved by the IEC.
   e. The capability exists in the instructional setting to accomplish the apprenticeship program objectives as evidenced by adequate facilities, equipment, supplies and instructional materials.
   f. The ratio of Apprenticeship Coordinators/Instructor to apprentices enables the effective delivery of OJT and other services to the apprentices.

g. The records are available, documenting coordination of related instruction with job experience.
h. The administration of the "Apprenticeship" portion of the program and the general welfare of the apprentices is the responsibility of IEC.

8. Any State Legislative recommendations mandated for operations or funding of apprenticeship programs will be reviewed and incorporated as necessary.

9. IEC and the Board will work in good faith and make a collaborative effort to develop strategies and proposals to pursue and secure a mutually beneficial state funding formula/mechanism for the apprenticeship program.

Other Contract Provisions:

1. IEC agrees to indemnify and hold harmless the Board and/or all of its officers, employees, agents from any and all suits, claims, demands, actions, and causes of actions, judgments, liability, loss, damage, attorney's fees, court costs or expenses of any kind, which each party, its officers, employees and agents, may incur arising from the negligence of either party during the performance of any provision of this Agreement or from the activities of the Board's or IEC's personnel, apprentices, agents, or faculty, as aforesaid under the provisions of this Agreement. Board shall be responsible for its own negligence within the limits established by Section 768.28, F.S., by reason of or in conjunction with any act or omission of the Board, its officers, agents and employees. Nothing in this indemnity clause shall be construed to require IEC to indemnify or insure the Board for the Board's negligence or for either party to assume any liability the other party's negligence.

2. All persons employed by the IEC shall be considered the employees of the IEC, and IEC is responsible for payment of worker's compensation, unemployment insurance, social security and withholding taxes.

3. This contract may be modified only by a written amendment, which has been executed and approved by the appropriate authorized parties as indicated on the signature page of this contract.

4. IEC will not assign this contract or enter into a subcontract for any of the services performed under this contract without obtaining the prior written approval of the Board.

5. IEC will maintain documentation for all charges against the Board under this contract. The books, records and documents of IEC, insofar as they relate to work performed or money received under this contract, shall be maintained for a period of three (3) full years from the date of payment, and shall be subject to audit, at any reasonable time upon reasonable notice by the Board or Office of the Auditor General for the State of Florida, or their duly appointed representative. These records shall be maintained in accordance with generally accepted accounting principles.

6. IEC, being an independent contractor, agrees to carry public liability and other forms of insurance as may be identified by the Board, and to pay all taxes incident to this contract. IEC will name the Board as additional insured on such policies and shall provide the Board with proof of such coverage. The parties agree that this contract is for their mutual benefit and is not intended to create any third party beneficiaries.

7. The parties shall comply with all applicable federal and state laws and regulations in the performance of this contract.

8. IEC will be provided the option of utilizing the Board's bookstore services at normal operational costs; however, if IEC chooses to use an outside vendor, IEC will assume the responsibility for ordering, receiving, selling, and distributing the required texts to students.

9. This contract shall be governed by the laws of the State of Florida, and proper venue for any legal actions brought to enforce terms of this contract shall be the Circuit Court of Pinellas County, Florida.

Pinellas County School Board

By:_____
Carol Cook
School Board Chairperson

Attest:_____
Michael Grego
Superintendent

Approved as to Form

Kathy J. Wallace
School Board Attorney

Independent Electrical Contractors,
Florida West Coast Chapter, Inc.

By:_____
Terrance Ryan
Chairman, Apprenticeship Committee

Attest:_____
Reina Mora-Blackwelder
Executive Director

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4117)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of an Interagency Agreement For Student Data Sharing Pursuant to Section 1002.221(2)(b) F.S., Between The School Board of Pinellas County, Florida, Bernie McCabe in his Capacity as State Attorney for the 6th Judicial Circuit, and The Juvenile Welfare Board of Pinellas County

BACKGROUND:
In accordance with Section 1002.221(2)(b) F.S., the School Board may, without the consent of the student or the student's parent, release personally identifiable records or reports of a student to parties to an interagency agreement among the Department of Juvenile Justice, school and law enforcement authorities, and other signatory agencies for the purposes set forth in the rationale below.

The parties agree to share student data consistent with the restrictions imposed by state and federal laws and regulations. The purposes of this sharing shall be to implement Section 1002.221(2)(b) F.S., and this Interagency Agreement, to inform students of education opportunities, monitor academic achievement, measure program effectiveness, and facilitate on-going research. Each organization agrees to treat such shared student information as confidential, and not to release personally identifiable information to third parties except as permitted by law.

STRATEGIC DIRECTION: Student Achievement/Student Services

ALTERNATIVES:
1. Approve the proposed agreement.
2. Do not approve the proposed agreement.

RECOMMENDATION:
Alternative 1 is recommended.

RATIONALE:
This is a renewal of the agreement previously approved by the School Board on June 14, 2011. The Interagency Agreement will facilitate the School Board's continuing work with the Juvenile Welfare Board and the State Attorney to 1) reduce juvenile crime by promoting cooperation and collaboration among themselves, through sharing of appropriate information in a joint effort to improve school safety, to reduce truancy and in-school suspensions and expulsions; and 2) provide structured and well-supervised educational programs supplemented by a coordinated overlay of other appropriate services designed to correct behaviors that lead to truancy, suspensions, and expulsions, and that support students in successfully completing their education.

IMPACT STATEMENT:
There is no cost to the district.

DATA SOURCES:
Behrokh Ahmadi, Ph.D., Executive Director, Assessment, Accountability and Research
Donna Sicilian, Executive Director, Student Services
David Koperski, School Board Attorney - reviewed as to form and legality

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Consent - JWB Interagency Agreement (PDF)

Interagency Agreement for
Student Data Sharing
Pursuant to Section 1002.221(2)(b) F.S.

This Agreement is made effective on the date signed by all parties, by and between The School Board of Pinellas County, Florida ("PCSB"), Bernie McCabe in his capacity as State Attorney for the 6th Judicial Circuit ("State Attorney"), and the Juvenile Welfare Board of Pinellas County, Florida ("JWB").

WITNESSETH:

WHEREAS, PCSB, the State Attorney, and JWB seek to reduce juveniles crime by promoting cooperation and collaboration among themselves, and the sharing of appropriate information in a joint effort to improve school safety, to reduce truancy, suspensions, and expulsions that provide structured and well-supervised educational programs supplemented by a coordinated overlay of other appropriate services designed to correct behaviors that lead to truancy, suspensions, and expulsions, and that support students in successfully completing their education; and

WHEREAS, the sharing of personally identifiable student information is essential for the successful accomplishment of such purposes; and

WHEREAS, in accordance with Session 1002.221(2)(b) F.S., PCSB may, without the consent of the student or the student's parent, release personally identifiable records or reports of a student for such purposes to parties to an interagency agreement among the Department of Juvenile Justice, school and law enforcement authorities, and other signatory agencies; and

WHEREAS, the State Attorney is a law enforcement authority, and JWB is a signatory agency within the means of the statute; and

WHEREAS, PCSB, this State Attorney, and JWB intend that all obligations stated or implied in this interagency agreement shall be interpreted in light of, and consistent with, governing state and federal laws;

NOW, THEREFORE, in consideration of the premises and of the mutual promises and covenants hereinafter set forth, PCSB, the State Attorney, and JWB represent and agree as follows:

1. PCSB, the State Attorney, and JWB shall communicate with one another about discipline, truancy matters and individual student profess, as needed, for use in administering programs to improve school safety, reduce truancy, suspensions, and to support alternatives to in-school and out-of-school suspensions and expulsions, all within the meaning and scope of Session 1002.221(2)(b) F.S.

2. PCSB, the State Attorney, and JWB agree to share student data consistent with the restrictions imposed by state and federal laws and regulations. The purposes of this sharing shall be to implement Section 1002.221(2)(b) F.S. and this interagency agreement, to inform students of education opportunities, monitor academic achievement, measure program effectiveness, and facilitate on-going research. Each organization agrees to treat such shared student information as confidential, and not to release personally identifiable information to third parties except as required by law.

Technical details of data sharing will be determined by mutual agreement of the data processing departments of PCSB, the State Attorney, and JWB.

3. PCSB, the State Attorney, and JWB shall each designate one or more contact persons to facilitate interagency communication under this interagency agreement, and will inform each other of the name, address, and telephone number of such designee. These contact persons shall coordinate and facilitate data sharing activities. As between the parties to this interagency agreement, PCSB shall have final say as to whether or not particular student records and reports, including personally identifiable student information contained therein, may properly be released without parent or student consent pursuant to this interagency agreement.

4. This interagency agreement will remain in effect until June 26, 2015. Any party may terminate this interagency agreement without cause upon thirty (30) days written notice to the other party.

Date: 6/13/2013

The Juvenile Welfare Board (JWB)

By: _____
Elise Minkoff, Chairperson

Attest: _____
D. Gay Lancaster, M.A.
Executive Director

Date: _____

The School Board of Pinellas County, Florida

By: _____
Carol J. Cook, Chairperson

Attest: _____
Dr. Michael A. Grego, Ed.D.
Superintendent

Office of the State Attorney, 6th Judicial Circuit

Date: 6/13/13

_____
Bernie McCabe
State Attorney

Approved as to form:

Date: 6-18-13

_____
David Koperski
School Board Attorney

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4118)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Agreement With Virtual School Provider, K12 Florida LLC

BACKGROUND:
Pursuant to s. 1011.67 (7) (a) and (b) each school district that is not eligible for the sparsity supplement shall provide at least three options for part-time and full-time virtual instruction. K12 Florida LLC is one of the state approved vendors that has been operating in Florida and in our district for the past three years providing virtual education to elementary students in grades kindergarten through five. This contract provides an annual renewal.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
All school districts are required to provide Virtual Instruction Programs for students in grades kindergarten through twelfth grade. K12 Florida LLC is a state approved provider. To provide families consistency in our virtual school we are continuing to offer the K12 Florida LLC program as one of our three required virtual options for students in grades kindergarten through fifth grade.

IMPACT STATEMENT:
K12 Florida LLC is charging an annual student service fee of $4,295 per full time student based on funding received through the Florida Education Finance Program, FEFP. The projected enrollment for 2013-2014 is 100 K-5 students. This service fee is only payable upon successful student completions.

DATA SOURCES:
Pat Lusher, Administrator of Academic Computing and Virtual School
David Koperski, School Board Attorney - reviewed as to form and legality

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent of Teaching & Learning Services

ATTACHMENTS:

- Consent - K-12 Florida LLC Agreement (PDF)

Attachment: Consent - K-12 Florida LLC Agreement (4118 : Request Approval of the Agreement with

Contract#: 3156

ONLINE EDUCATIONAL PRODUCTS AND SERVICES ORDER

This Online Educational Products and Services Order (this "Order'), dated as of July 1, 2013 (the "Order Effective Date"), is between Pinellas County Schools, P.O. Box 2942, Largo,. FL 33779 ("Customer") and K12 Florida LLC ("K12"), 2300 Corporate Park Drive, Herndon, VA 20171. This Order incorporates and is in all respects subject to the K12 Online Educational Products and Services Agreement Terms (the "Terms") that are attached herein ("Exhibit A") on the date that this Order bears the signatures of both Customer and K12; where the Terms conflict with the Order, the Order shall control. All capitalized terms that are not defined in this Order will have the meanings assigned to those terms in the Terms.

I am authorized by Customer to enter into this Order for the products, services and licenses indicated herein, at the prices set forth below and pursuant to the Terms.

Accepted by Customer:

_____ (signature) _____ (date)

_____ (print name) _____ (title)

Accepted by K12:

_____ (signature) _____ (date)

_____ (print name) _____ (title)

Approved As To Form:
School Board Attorneys Office

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1. Period.

☒ Subscription July 1, 2013 through June 30, 2014 and is not eligible for a renewal opportunity.

☒ Perpetual Content Period: Perpetual, subject to compliance with the terms of this Order.

Perpetual (ONLY available for customers that order SOLELY in this Order Aventa Original Credit and Credit Recovery Courses AND Aventa Non-Hosting Solution.)

Solely as to Aventa Original Credit for which a Perpetual license is obtained by the Customer pursuant to this Order, in conjunction with the Aventa Non-Hosting Solution, and not for any other courses, Customer is authorized to modify such Aventa Original Credit courses provided that course instruction is provided by Customer. K12 EXPRESSLY DISCLAIMS ANY WARRANTIES AND INDEMNIFICATION OBLIGATIONS RELATED TO ANY MODIFICATIONS.

2. Territory. Students served by Pinellas County Schools, FL.

3. Description of Educational Products. Customer will be provided the Educational Products specified in this Order.

☒ K12 *Full-time Enrollment Program for Students Taking 4 to 6 courses* (Grades K - 5).

Attachment: Consent - K-12 Florida LLC Agreement (4118 : Request Approval of the Agreement with

The full-time K12 program consists of three components: courses, materials and educational tools and services.

Courses:
An enrollment portal into which Customer will enroll its students in the Territory into available K12 courses including Language Arts/English, Math, Science, History, Art, Music, available World Languages and, for grades 9 to 12, electives. Each full-time student concurrently enrolls in four to six courses. Customer is responsible for determining the proper placement of students in appropriate courses. Within two (2) weeks following K12's receipt of a completed account set-up form from Customer, K12 will provide access for Customer to enroll its students.

A Learning Management System (LMS) or "K12 Hosting Services" for the delivery of K12 courses and access to a synchronous collaboration tool and system generated reports on academic performance, attendance and progress.

Materials:
Instructional text or e-books, supplies and teaching tools (collectively, "Materials") for K-8 students. Materials for Customer's teachers and High School students are ordered separately. K12 will reclaim durable Materials by informing Customer and/or its students which Materials need to be returned and providing pre-paid return shipping labels. K12 Materials are intended solely for the use of the teachers and the students enrolled in K12 courses to whom K12 provides the Materials. Customer shall not transfer or resell the Materials to any other person. If a replacement component is required or a durable Material is not returned, the Customer will be invoiced for the component or Materials (plus shipping, if applicable). Customer will provide K12 with reasonable assistance in obtaining durable Materials from students and their parents.

Educational Tools and Services:
Program launch and operational support, an online parent/mentor information session, learning management and technical support on K12 products and services. Supervision and implementation of year-end system rollovers.

Supplemental tests and study assistance, diagnostic tests, K12's Strategies for Success, access to an online community, an orientation course package, a teacher hotline and support website, access to a counseling system for high school students, a school messenger telephony service with automated alerts and a tool to assist identification of plagiarism.

☒ *K12 Courses:* for student taking 1 to 3 courses, including but not limited to summer program enrollments. (Grades K to 5).

Courses
An enrollment portal into which Customer will enroll its students in the Territory into available K12 courses including Language Arts/English, Math, Science, History, Art, Music, available World Languages and, for grades 9 to 12, electives. Customer is responsible for determining the proper placement of students in appropriate courses. Within two (2) weeks following K12's receipt of a completed account set-up form from Customer, K12 will provide access for Customer to enroll its students.

A Learning Management System (LMS) or "K12 Hosting Services" for the delivery of K12 courses and access to a synchronous collaboration tool and system generated reports on academic performance, attendance and progress.

Attachment: Consent - K-12 Florida LLC Agreement (4118 : Request Approval of the Agreement with

Materials

Instructional text or e-books, supplies and teaching tools (collectively, "Materials") for K-8 students. Materials for Customer's teachers and High School students are ordered separately. K12 will reclaim durable Materials by informing Customer and/or its students which Materials need to be returned and providing pre-paid return shipping labels. K12 Materials are intended solely for the use of the teachers and the students enrolled in K12 courses to whom K12 provides the Materials. Customer shall not transfer or resell the Materials to any other person. If a replacement component is required or a durable Material is not returned, the Customer will be invoiced for the component or Materials (plus shipping, if applicable). Customer will provide K12 with reasonable assistance in obtaining durable Materials from students and their parents.

☒ *Aventa Original Credit and Credit Recovery Courses (Grades 6 to 12).*

The available Aventa licensed online educational courseware. Aventa may from time to time, in its sole discretion, deliver or otherwise make available to Customer certain updated courseware, which such updates shall also be subject to all of the Terms. Customer acknowledges and agrees that certain courseware and updates thereto may be designed to utilize separate textbook products or course materials and Customer shall be responsible for procuring such materials. A complete list of required materials may be accessed [and purchased from Aventa Learning] at http://aventalearning.com/enroll-now/textbook-PO-order-form.

☒ Courses-only for students taking 1 to 3 courses (not eligible for recruitment or administrator professional development)

4. Description of Services. Customer will be provided the following Services under this Order:

☒ *Instructional Services*: Customer will be provided qualified teachers, licensed as required by applicable state law, for instruction to enrolled students for selected courses.

☒ *Aventa Non-Hosting Solution (Perpetual Content):*

A copy of all applicable Aventa courses via tangible media (i.e., CD or DVD) or electronic delivery methods for use within Customer's learning management system software ("LMS") solely for the provision of educational services to its students in the Territory enrolled in Customer's educational programs. Customer agrees that (i) it is solely responsible for obtaining all necessary rights in and to, and the maintenance of, any such LMS and that (ii) Aventa shall not be responsible for the hosting of or any issues related to such LMS, including without limitation the interoperability of any Aventa courses with such LMS. The parties agree that in connection with any electronic delivery of courses, Customer shall cooperate with Aventa and provide all necessary assistance to facilitate Aventa's access to Customer's LMS. Customer may make up to two archival copies of the Aventa courses provided pursuant to this paragraph solely for backup purposes as permitted by 17 U.S.C. § 117.

5. Description of Other Related Products

RESERVED

6. Fees. For the Services and/or Products provided under this Order, Customer shall pay to K12 and/or its Affiliates the following Fees:

☒ *K12 Full-time Enrollment Program for Students Taking 4 to 6 courses* (Grades K -5).

Costs set forth below for each Student are "not-to-exceed" figures. The components of the program will be billed separately to allow for materials returns, prorating fees for student withdrawal and for student consumption of fewer than 6 full year or 12 semester courses. The roll-up of the component level billing will "not exceed" the student level fees listed below.

Attachment: Consent - K-12 Florida LLC Agreement (4118 : Request Approval of the Agreement with

K12 will invoice Customer for the components of the program as follows: (a) courses and educational tools and services will be billed quarterly (in October, January, April and July) ; (b) materials will be invoiced upon shipment

The following clause applies in instances where the Customer utilizes their own teachers: Materials costs are refunded 100% if the student is withdrawn within 10 days of order placement, or 50% if the student is withdrawn between the 11th and 30th day. There is no refund or credit on materials for withdraws occurring after 30 days. Fees will not be charged for a student for any month following notice to K12 of the student's withdrawal from the course. No other refunds, credits or cancellations are allowed.

For K-5 Program, including instruction from K12 teachers
*$4,295.00 per Students grades K to 5

*Customer shall not be responsible for payments for enrolled students in such courses who withdraw from the program or are non-completers

☒ *K12 Courses*: for Students Taking 1 to 3 courses

Materials costs are refunded 100% if the student is withdrawn within 10 days of order placement, or 50% if the student is withdrawn between the 11th and 30th day. There is no refund or credit on materials for withdraws occurring after 30 days. Fees will not be charged for a student for any month following notice to K12 of the student's withdrawal from the course. No other refunds, credits or cancellations are allowed. Special course material fee applies to lab sciences, advanced placement and technology courses.

K12 will invoice Customer as follows: (a) courses will be billed quarterly (in October, January, April and July); (b) materials will be invoiced upon shipment

$340.00 per Student per K-8 course with Materials and without K12 teachers
$170.00 per K-8 course per semester for Mark[12] reading with materials, without teachers

☒ *K12 Instruction:*
Billed quarterly as applicable for the particular course. Fees will not be charged for a student for any month following notice to K12 of the student's withdrawal from the course. No other refunds, credits or cancellations are allowed.

$250.00 per Student for each K-8 course per full-year

☒ Aventa *Perpetual License(s):*

Perpetual License(s) for Geometry
Fee for perpetual license: $12,500.00 per course

**Customer may at its option purchase additional available perpetual titles at the following rates:*

Discount applies for a pre-purchased number of licenses:
1 -4 courses $15,500.00
5+ courses $12,500.00

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Contract#: 3156

☒ ISP Subsidy – Quarterly Billing

K12 provides an internet service provider ("ISP") subsidy, for each student requested by Customer. The subsidy shall be $9.95 for each month a student is actively enrolled in the K12 courses through the Customer. The ISP subsidy will not exceed ten (10) months per academic year and is limited to one (1) per family.

$99.50 per student (Billed Quarterly)

Contract#: 3156

FLORIDA AMENDMENT TO THE
ONLINE EDUCATIONAL PRODUCTS AND SERVICES ORDER

This Amendment is entered into between Pinellas County Schools, P.O. Box 2942, Largo, FL 33779 ("Customer") and K12 Florida LLC ("K12"), 2300 Corporate Park Drive, Herndon, VA 20171 as of the date on which it bears the authorized signatures of both parties and is intended to amend only the terms and conditions of the Online Educational Products and Services Order ("Order") dated as of July 1,2013 and the K12 Online Educational Products and Services Agreement Terms (the "Terms") that are incorporated into said Order.

The following Florida Virtual Instruction Program Requirements §1002.45 shall be added to the K12 Online Educational Products and Services Agreement Terms (the "Terms"); where the Terms conflict with the Florida Amendment, the Florida Amendment shall control.

1. K12 shall comply with all statutory requirements of § 1002.45 F. S.

2. K12 represents that to the best of its knowledge, all curriculum provided complies in all material respects to the Florida Next Generation Sunshine State Standards, or Common Core Standards for the K12 brand curriculum, as applicable for each grade level and subject. Course, and unit descriptions for grades K-8 are available at http://www.k12.com/courses/k-8-courses and for high school at http://www.k12.com/courses/high-school-courses and http://aventalearning.com/state-standards/florida

   All courses include detailed assessments to ensure student mastery of Florida requirements. Details about the assessments are available from the Florida Department of Education in the K12 Florida LLC provider application.

3. In the event K12 provides products and services to students in grades 9 through 12, as required by § 1003.428, s. §1003.429, or s. §1003.43 K12 shall provide a method for determining that a student has satisfied graduate requirements for an applicable course. K12 provides a percentage grade to the customer and the customer can use these percentage grades within their own system. K12 does not assign letter grades. Schools can make the determination regarding how best to use the information supplied.

4. **TEACHER RATIOS:** K12 takes into account the needs of the individual students, families, schools and teachers in assigning teacher loads. Student-teacher ratios will vary program to program. An average ratio for grades K-3 full-time is 65:1, grades K-3 part-time (0.5 teacher) is 30:1, 4th-8th grade full-time is 65:1, 4th-8th grade part-time (0.5 teacher) is 30:1. In high school grades 9th-12th core courses with full-time teachers have an average ratio of 200:1. Part-time teacher ratios for 9th-12th grade core courses are broken down as follows: 0.75 part-time teachers have a 150:1 ratio, 0.5 part-time teachers have a 100:1 ratio, and 0.25 part-time teachers have a 50:1 ratio. 9th-12th grade elective courses with full-time teacher ratios are 250:1.

5. Method for resolving conflicts among parties:
   DISPUTE RESOLUTION: The parties agree that they will use their best efforts to settle any and all disputes arising out of, under or in connection with this Agreement, including without limitation the validity, interpretation, performance and breach hereof, prior to initiating any legal proceeding, whether judicial or administrative in nature. The efforts shall be primarily between the Executive Vice President of Operations for K12 and the Superintendent of the Customer or their respective designees. The laws of the State of Florida, without regard to its conflict of laws provisions, will govern all disputes arising out of or related to this Agreement, including the validity, enforceability or construction thereof. Each party submits to the

Attachment: Consent - K-12 Florida LLC Agreement (4118 : Request Approval of the Agreement with

jurisdiction of the state and federal courts located in the State of Florida, and in Pinellas County, if state court, and the U.S. District Court – Middle District of Florida in Tampa, if Federal court for purposes of any action, suit or proceeding arising out of or related to this Agreement and agrees not to plead or claim that any action, suit or proceeding arising out of or related to this Agreement that is brought in such courts has been brought in an inconvenient forum.

6. Authorized reasons for termination of contract:

TERMINATION FOR CAUSE: Either party may terminate this Agreement at any time with ninety (90) days' prior written notice to the other party for cause. Termination for cause may be used if a party breaches any material term or fails to fulfill any representation, warranty, or material condition, term, provision or obligation contained in this Agreement and fails to cure within thirty (30) days of such notice from the terminating party. Upon termination, the non-breaching party shall be entitled to seek any remedies to which it shall be entitled at law or in equity. If any change in applicable law that is enacted after the date hereof could reasonably be expected to have a material adverse effect on the ability of any party to carry out its obligations under this Agreement, such party, upon written notice to the other party may request renegotiation of this Agreement. Such renegotiation shall be undertaken in good faith. If the parties are unable to renegotiate and agree upon revised terms within 120 days of such notice of renegotiation, then this Agreement shall be terminated effective at the end of the school year in which such notice was given. Termination of this Agreement does not relieve Customer of any obligations for payments outstanding to K12 as of the date of termination and does not relieve either party of any obligations that continue upon termination.

TERMINATION DUE TO ANNUAL FEE INCREASE: K12 reserves the right to change the prices set forth in any Order no more often than once per Renewal Period (if any). K12 will provide written notice of any price increase to Customer at least ninety (90) days' prior to the start of the Renewal Period (if any) for which it would be applicable. Customer may, in its sole discretion, terminate the Agreement within thirty (30) days of such notice. Such termination will be effective at the end of the then-current Period or Renewal Period (if any).

7. As required by Florida statute, K12 shall be responsible for all debts for the customers virtual instruction program that arise out of K12's performance of this contract if the contract is not renewed or is terminated. This does not excuse the Customer from paying any obligations incurred resulting from its obligations under this contract or from the payment of any debts incurred under this contract for termination, unless such termination is as provided for under the clause titled Termination for Cause.

8. **PRICE AND PAYMENT:** The prices and billing terms for the products, services, and licenses will be as set forth in this Amendment. Invoices shall be submitted to Customer by K12 and full payment of such invoices shall be due by Customer no more than forty five (45) days from the date of an invoice. If full payment is not timely received, K12, in its sole discretion, may cease the provision of any or all products, services and licenses. Customer agrees to pay interest at one percent (1%) per month on any unpaid balance from 30 days after the due date in accordance with the Local Governmental Prompt Payment Act, Fla. St. Chapter 218. If Customer wishes to dispute any charge invoiced to Customer by K12 or its Affiliates, Customer must submit a good faith claim regarding the Disputed Amount, in a format clearly delineated to coincide with the format of the disputed invoice and with documentation as may reasonably be required by K12 and its Affiliates to support the claim no later than ninety (90) days after the date of the invoice.. K12 will provide written notice of any price increase to Customer at least ninety (90) days' prior to the start of the Renewal Period (if any) for which it would be applicable. Customer may, in its sole discretion, terminate the Agreement within thirty (30) days of such notice. Such termination will be effective at the end of the then-current Period or Renewal Period (if any).

10.23.a

Attachment: Consent - K-12 Florida LLC Agreement (4118 : Request Approval of the Agreement with

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9. All other terms, conditions and provisions of the Order and Terms remain in full force and effect.

For K12:

_____ (signature)

_____ (title)

_____ (date)

For Customer:

_____ (signature)

_____ (title)

_____ (date)

Attachment: Consent - K-12 Florida LLC Agreement (4118 : Request Approval of the Agreement with

Contract#: 3156

EXHIBIT A
K12 ONLINE EDUCATIONAL PRODUCTS AND SERVICES AGREEMENT TERMS

PERIOD: The period of this Agreement is as specified in the Order ("Period").

DESCRIPTION OF SERVICES: Customer will be provided with those products and services, including where applicable a limited, non-exclusive, non-transferable license, without sublicense rights, for access to K12 or its Affiliates online courses, curriculum, learning management system and applicable instructional tools and online services, for the Period and Renewal Period (if any).

TAXES: Customer represents that it is exempt from sales and use taxes imposed by the state and local governmental divisions in which it is located. Customer must provide K12 with Customer's exemption certificates or other proof of Customer tax-exempt status reasonably acceptable to K12.

INFORMATION REQUIREMENTS: Customer will provide K12 will all information reasonably required by K12 to provide the products, services, and licenses.

FERPA AND CONFIDENTIALITY: If Customer is a public entity receiving federal Title I funds, Customer represents that K12 is a "school official" with a "legitimate educational interest" under the definitions of those terms set forth in the Customer's Family Educational Rights and Privacy Act ("FERPA") notification(s) to students and parents during the Period and Renewal Periods (if any) of this Agreement. K12 agrees to develop, implement, maintain and use appropriate administrative, technical or physical security measures to the full extent required by FERPA in order to maintain the confidentiality of "education records" as that term is defined by FERPA. Customer recognizes and agrees that for purposes of all applicable laws, K12 has a legitimate educational interest for purposes of Customer disclosing to K12 students' education records. Regardless of whether Customer is a public entity receiving federal Title I funds, to the extent permitted by applicable law K12 may provide Customer with confidential information (as designated by K12) required by Customer in writing for its internal use or reporting to regulatory authorities. Customer agrees to develop, implement, maintain and use appropriate administrative, technical or physical security measures to maintain the confidentiality of such confidential information.

SPECIAL EDUCATION AND DISABILITIES: If Customer is a public entity receiving federal Title I funds, Customer agrees that it is the Local Educational Agency responsible for the provision of special education. The provision of special education, the creation, implementation or provision of Individualized Education Programs, the provision of reasonable accommodations or any services of any nature under the Individuals with Disabilities Education Act, the Americans with Disabilities Act, section 504 of the Rehabilitation Act or any similar law, whether federal, state or local are not services provided under this Agreement. Notwithstanding the forgoing, during the Period and Renewal Period (if any) of this Agreement, K12 will discuss, formulate and make adjustments and accommodations in furtherance of IEPs or reasonable accommodations established by Customer, but solely to the extent that K12 may do so without incurring direct or indirect costs.

AUDIT RIGHTS. This paragraph shall only be applicable if a Non-Hosted Solution is applicable to the order. Customer shall maintain books and records in connection with its use of the non-hosted courses for the Period of this Agreement and for at least three (3) years after the date this Agreement terminates or expires. K12 or its representatives may audit the relevant books and records of Customer during the Period of this Agreement, and for three (3) years after the expiration of this Agreement to ensure compliance with this Agreement. Any such audit shall be conducted during regular business hours at Customer's facilities and shall not unreasonably interfere with Customer's business activities. Audits shall be conducted no more than once annually. If an audit reveals that Customer has underpaid fees due to K12 or its Affiliates, all such fees shall be paid immediately, together with interest at the rate of prime plus one percent (1%); and in the event such underpayment is in excess of five percent (5%) of the total owed to K12 or its Affiliates for any given audit period, then Customer shall, in addition, reimburse to K12 or its Affiliates the reasonable costs of conducting the audit. In connection with the license grants set forth in these Terms, (i) K12 or its Affiliates may monitor actual usage of the courses and (ii) at periodic intervals designated by K12 or its Affiliates in accordance with its then current practices, may request that Customer deliver to K12 or its Affiliates in writing a summary of the actual number of students that are currently enrolled and using the courses. Unless otherwise set forth in the applicable Order, all license Fees shall be payable in accordance with the number of students determined pursuant to the Reporting Process.

WARRANTY: K12 warrants that the services will be performed in a professional and workmanlike manner in accordance with commercially reasonable industry standards. THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS,

Attachment: Consent - K-12 Florida LLC Agreement (4118 : Request Approval of the Agreement with

IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND K12 MAKES NO GUARANTEES AS TO THE RESULTS OR ACHIEVEMENTS OF THE STUDENTS. WITHOUT LIMITING THE FOREGOING, K12 MAKES NO GUARANTEES AND SHALL NOT BE LIABLE FOR OUTAGES OR OTHER NON-ACCESSIBILITY TO THE K12 WEBSITE, END-USER CONNECTION SPEED OR CONNECTIVITY PROBLEMS REGARDLESS OF THE CAUSE. K12 OFFERS NO WARRANTIES WITH RESPECT TO ANY THIRD PARTY PRODUCTS OR SERVICES PROVIDED PURSUANT TO THIS AGREEMENT. K12 DOES NOT WARRANT THAT USE THE SITE OR CONTENT WILL BE UNINTERRUPTED OR ERROR-FREE, THAT ERRORS WILL BE CORRECTED OR THAT IT WILL BE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS.

INTELLECTUAL PROPERTY: Customer acknowledges and agrees that all courses, content, software, graphics, pictures, documents, licenses, designs and materials and any and all derivatives thereof (collectively, Works) made available to Customer pursuant to this Agreement are protected by copyrights, trademarks, service marks, patents, trade secrets, or other proprietary rights and laws and K12 (or its Affiliates or licensors) own all right, title and interest in and to the Works. Customer acknowledges and agrees that it has no intellectual property interest or claims in the Works and has no rights to make any use of such Works except as expressly granted herein. Except as expressly authorized in writing by an officer of K12, Customer agrees not to sell, license, sub-license, rent, modify, distribute, copy, reproduce, transmit, publicly display, publicly perform, publish, adapt, edit or create derivative works from any of the Works. Customer will not act or permit any action that would impair any of K12's (or its Affiliates' or licensors') rights in the Works. Customer agrees not to: (a) disassemble, reverse compile, reverse engineer or otherwise attempt to discover the source code of or trade secrets embodied in the Works (or any portion thereof); (b) distribute, lend, rent, sell, transfer or grant sublicenses to, or otherwise make available the Works (or any portion thereof) to third parties, including, but not limited to, making such Works available (i) through resellers, OEMs, other distributors, or (ii) as an application service provider, service bureau, or rental source, unless expressly permitted in the Order; (c) embed or incorporate in any manner the Works (or any element thereof) into other applications of Customer or third parties; (d) use or transmit the Works in violation of any applicable law, rule or regulation, including any export/import laws, (e) in any way access, use, or copy any portion of the Works (including the logic and/or architecture thereof and any trade secrets included therein) to directly or indirectly develop, promote, distribute, sell or support any product or service that is competitive with the Works, (f) remove, obscure or alter any copyright notices or any name, logo, tagline or other designation of K12 or its Affiliates displayed on any portion of the Works. Customer shall not permit any third party to perform any of the foregoing actions and shall be responsible for all damages and liabilities incurred as a result of such actions. Customer acknowledges that in the event Customer breaches any provision contained in this paragraph, K12's interests will be irreparably injured, the full extent of K12's damages may be impossible to ascertain, and monetary damages will not be an adequate remedy. Customer agrees that K12 will be entitled to enforce this agreement by an injunction or other legal or equitable relief in any court of its choice without the necessity of posting bond or security, in addition to its right to seek monetary damages or any other remedy.

INDEMNIFICATION AND LIMITATION OF LIABILITY: K12 agrees to defend, indemnify, and hold harmless Customer and its employees, contractors, officers, and board members from and against any and all liabilities, claims, damages, injuries, judgments, demands and expenses, including court costs and attorney's fees, that arise out of or in connection with any acts or omissions of K12 related to or arising from this Agreement (collectively "Claims") except to the extent that such Claims arise out of actions or omissions of Customer and subject to the conditions precedent that a) Customer provide written notice to K12 within thirty (30) days of its receipt of the Claim and b) Customer permits K12 to assume the control and defense of the Claim with counsel selected by K12. IN NO EVENT SHALL K12'S LIABILITY TO CUSTOMER AND ITS EMPLOYEES, CONTRACTORS, OFFICERS AND BOARD MEMBERS UNDER THIS AGREEMENT OR FOR ANY MATTER OR CAUSE OF ACTION ARISING IN CONNECTION HEREWITH EXCEED THE AMOUNT PAID BY CUSTOMER TO K12 HEREUNDER. IN NO EVENT SHALL K12 BE LIABLE TO CUSTOMER, WHETHER UNDER THEORY OF CONTRACT, TORT OR OTHERWISE, FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, CONSEQUENTIAL, OR SPECIAL DAMAGES (INCLUDING ANY DAMAGE TO BUSINESS REPUTATION, LOST PROFITS OR LOST DATA), WHETHER FORESEEABLE OR NOT AND WHETHER K12 IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. To the extent permitted by law, Customer agrees to defend, indemnify, and hold harmless K12 and its Affiliates and all of their employees, contractors, officers, and board members from and against any and all liabilities, claims, damages, injuries, judgments, demands and expenses, including court costs and attorney's fees, that arise out of or in connection with any acts or omissions of Customer related to or arising from this Agreement (collectively "Claims") except to the extent that such Claims arise out of actions or omissions of K12 and subject to the conditions precedent that a) K12 provide written notice to Customer within thirty (30) days of its receipt of the Claim and b) K12 permits Customer to assume the control and defense of the Claim with counsel selected by Customer.

Contract#: 3156

MISCELLANEOUS: a) A waiver of any part of this Agreement in one instance is not a waiver of any other part or any other instance; b) If any part of this Agreement is held invalid or if the applicability of any part of this Agreement is held invalid to a particular set of circumstances for any reason, such holding or declaration shall not in any way affect or impair the remaining provisions or the application to a different set of circumstances; c) Except as otherwise provided in this Agreement, neither party may assign or delegate any rights or obligations under this Agreement without the prior written consent of the other party and any such assignments shall be void and of no effect, except that K12 may assign all of its rights and obligations under this Agreement to any person or entity that controls K12, is controlled by K12, or is under common control with K12 or to any successor in interest that acquires all or substantially all of the assets of K12; d) This Agreement does not create any legal or equitable rights on the part of any third party, as a third party beneficiary or otherwise; e) K12 is not a division or any part of Customer. Customer is not a division or any part of K12. Nothing herein is intended to be construed as or to create a partnership or joint venture by or between K12 and Customer; f) Notwithstanding any other section of this Agreement, no party will be liable for any delay in performance or, except with respect to payment hereunder, inability to perform due to acts of God or due to war (declared or undeclared), riot, terrorism, civil war, embargo, fire, flood, explosion, sabotage, labor strike, internet outage or other acts beyond its reasonable control and unrelated to its fault or negligence; g) Customer and all users of licensed products shall comply with the terms and conditions of the Terms of Use pertaining to the use of courseware, web sites and learning management systems, as such terms are set forth therein; h) All representations, warranties and indemnities made in this Agreement will survive termination of this agreement; i) This Agreement and the documents to which it refers form the entire Agreement between the parties with respect to the subject matter herein. Customer may not rely on any other documents, proposals, statements, or representations by any sales or service representatives or other parties, unless expressly contained herein; j) K12 Virtual Schools LLC will provide all services, licenses and materials under this Agreement either directly or in conjunction with its Affiliates. An "Affiliate" of K12 Virtual Schools LLC is an entity that controls, is controlled by, or under common control with, K12 Virtual Schools LLC and "control" means the possession, directly or indirectly, of the power to direct or cause the direction of the management policies of an entity, whether through the ownership of securities, by contract or otherwise. K12 Virtual Schools LLC and its Affiliates shall be referred to collectively as K12; k) All written notices required by the terms of this Agreement will be sent to the Superintendent of the Customer at the address set forth above and to the General Counsel of K12 at 2300 Corporate Park Drive, Herndon, VA 20171 (and such addresses may be changed upon proper notice to such addressees). Notice may be given by either certified or registered mail, postage prepaid, return receipt requested, or reputable overnight carrier, postage prepaid and is deemed to have been given three days after mailing or, as to overnight delivery, on the date of personal delivery to the address stated thereon.

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4120)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Recommendations of the District Referendum Work Group for the Expenditure of Referendum Funds

BACKGROUND:
On November 2, 2004, January 29, 2008 and then again on November 6, 2012 the citizens of Pinellas County voted to increase the ad valorem millage one half mill for necessary operating expenses including funds to recruit and retain quality teachers; preserve reading programs and music and art classes; and provide up-to-date textbooks and technology, July 1, 2005 – June 30, 2017.

The School Board established specific areas for the expenditure of these funds and a process for monitoring purchasing and reporting to the public on the allocation of referendum dollars, including the establishment of an oversight committee of community members. School Board Policy 2140 states that eighty (80) percent of the proceeds shall be allocated exclusively to salary/benefits.

80% of the referendum dollars amounts to approximately 23.3 million. The remaining 20% (approximately $5.8 million) is to be dedicated to the preservation of art, music, and reading classes as well as improving areas with state-of-the art technology, which will be distributed as follows:

- $2,330,574 in reading
- $1,165,287 in performing arts
- $1,165,287 in visual arts
- $1,165,287 in technology

Specialists in art, music, reading, and technology scheduled meetings with teachers, members of the business community, parents, and representatives of various cultural organizations to discuss how the dollars could be spent.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVE:
1. Approve the work group recommendations for year nine.
2. Modify the work group recommendations for year nine.
3. Do not approve the work group recommendations for year nine.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:

Acceptance of the work group recommendations enables district staff to implement a purchasing plan, create necessary professional development activities for teachers and develop a communication process with the oversight committee. Acceptance of the work group recommendations will also allow the public to have evidence of the use of the referendum funds early in the 2013-2014 school year as monitored quarterly by the Independent Citizens Referendum Oversight Committee (ICROC).

The recommendations are delineated by areas:

Elementary Reading & Language Arts Expenditures – Year IX

Personnel $170,000
2 coaches to support the LLI program
Support coaches in areas of curriculum development

School Enhancement Funds $215,000
Distributed to Schools for purchase of materials to support core, differentiated instruction and literacy/technology needs
Support Schools for Celebrate Literacy Week

Professional Development $175,000
Stipends to trainers for creation and delivery of professional development
Stipends to teachers for attending professional development
TDE's (18 per school) to support the work of the Literacy Leadership teams and implementation of core instruction

4th Grade Science Literature $70,000
Complex texts to support science literacy in all grade 4 classrooms, aligned to 4th grade science benchmarks

LLI Support $70,000
Materials necessary for 72 schools to continue implementation of the LLI program

Running Record Materials $30,000
Purchase texts for schools to administer running records k-5

Complex Texts $80,248
Supplemental nonfiction texts/articles provided as class sets to support current reading adoption and CCSS implementation
Additional texts to support CCSS implementation

Guided Reading Materials $115,287
Leveled readers for grades k, 3, 4, and 5
Purchase of Jan Richardson text, Next Steps in Guided Reading for all 3rd-5th grade teachers

Support For Elementary Media (K-5) $209, 752

Purchase of texts for media centers including bound books, digital media ebooks, periodicals and research materials

Reading Endorsement $30,000
Provide extensive training in key areas of reading-Required for literacy coaches, and recommended for teachers

Total **$1,165,287**

Secondary Reading & Language Arts Expenditures – Year IX

READING ENHANCEMENT FUNDS **$**155,000
27 middle school sites/centers and 17 high school sites will receive funds to support both reading intervention classes and reading in core content classes, i.e., reading software, classroom libraries, reading professional books for book studies, magazine subscriptions, books for winter, spring and summer reading, technology, and replacement materials.

PERSONNEL TO SUPPORT SECONDARY CONTENT AREA LITERACY **$**90,000
Embedded professional development (PD) will be provided through two full-time content area staff developers: AVID & Social Studies

READING INTERVENTION CURRICULUM ENHANCEMENT **$**550,000
Funds are used to complement the adopted reading curriculum in order to assist with program implementation fidelity, i.e., consumable student texts, educational magazines, classroom libraries; to supplement programs (ACHIEVE3000, Reading Plus) for supporting intensive reading teachers with differentiating instruction, implementing blended curriculum (NGSSS & CCSSS); to provide ongoing professional development.

LANGUAGE ARTS & CONTENT LITERACY CURRICULUM ENHANCEMENT **$**130,535
English/language arts and other content teachers will be provided with resources and professional development around text complexity, standards (NGSSS & CCSS), and instructional methods necessary for student success with standards.

NEXT GENERATION CONTENT AREA READING PROFESSIONAL DEVELOPMENT (NGCAR-PD) & READING ENDORSEMENT **$**30,000
NGCAR-PD was designed for secondary content area teachers who will provide reading remediation to students scoring Level 1 or Level 2 on FCAT 2.0 Reading and do not have decoding or text reading efficiency issues. The funds are used for facilitators, materials, and supplements for NGCAR-PD and the Reading Endorsement.

SUPPORT FOR MEDIA CENTERS—SECONDARY SCHOOLS **$**209,752
Middle and high school media centers will purchase print library bound books, digital books, Kindle eBook readers and accompanying eBooks to encourage student literacy through a variety of book formats.

Total **$1,165,287**

Visual Art Expenditures – Year IX

Art Discretionary Budget Assistance Support for art materials and supplies in K-12 art courses	$200,000
Art Equipment Update and replace art furniture and equipment	$50,000
Art Classroom Libraries and Scholastic Art Magazines Support literacy in the art classroom.	$70,000
Art Teacher Technology Integration Program-ArTIP Equipment and training to support teaching with technology in art classrooms.	$70,000
Computer Labs High Schools-refresh four labs Middle Schools-provide two iPad lab Elementary-provide five iPad labs	$362,000
Summer Student Workshops Movie making workshops	$20,000
Art Field Trips and Art Partnerships Field Trips to Museums and Galleries Art Mobile	$120,000
Personnel to Support Referendum Support for visual art referendum initiatives Direct classroom support in technology	$160,000
Teacher Training and Support Curriculum and new teacher training/mentoring, art workshops AP Studio Art training Professional Conference attendance Teacher Projects Ricoh contract for printing	$113,287

Total	**$1,165,287**

Performing Arts Expenditures – Year IX

Elementary Music Support Equipment Mentoring/Training	$109,250
Performing Arts Technology Personnel MusicTip Equipment Student Labs Software Training	$223,550
School and Community Partnership Student/Teacher Summer Training Camps Student Lessons and Tutoring Community Partnerships and Artists' Residencies Training	$43,250
Secondary Equity Personnel Marching Band Uniforms Waived Repair Rental Fees Transportation Equity Auditorium Upgrades Secondary Program Support Marching Band Support Training Mentoring Performing Arts Health Moodle Course	$418,274
String Program Personnel Instruments Supplies Training/Mentoring	370,963
Total	**$1,165,287**

Technology Expenditures – Year IX

Project Coordinators-Personnel Three project coordinators will serve all schools in the support and training of teachers. They will model and coach lessons in the classroom as well as develop online training courses. In addition to managing the training, they will project manage the ordering of equipment.	$140,315.00

In the past 2 years, we have trained 990 teachers and installed boards in their classrooms

SMART Interactive Whiteboard Project $908,000.00
Hardware and Software- teachers receive hardware incentives for completing online technology integration professional development.

SMART Boards will be installed in classrooms from their Principal's recommendation. These teachers will complete the required online training and receive modeling and coaching in the classroom from the three project coordinators.

Curriculum Software for Classroom Instruction $81,000.00
Brain Pop, Visual Thesaurus, and new emergent curriculum applications for blended instruction in the classroom. These are subscriptions or purchases to interactive websites for students to enhance the core curriculum in the classroom at all grade levels.

iPad Project $35,972.00
Project based learning professional development and hardware incentives for 60 teachers to integrate digital interactive technology lessons into the curriculum.

TOTAL **$1,165,287.00**

FISCAL IMPACT:
The projected costs delineated in the areas of performing arts, visual arts and reading are consistent with the annual targets established by the school board. The oversight committee will continue to determine district-wide implementation strategies and support processes.

The Budget Department has established specific cost subprojects to reflect expenditure of the referendum funds.

DATA SOURCE:
Tracie Bergman, Specialist, K-5 Reading
Danielle Campbell, Specialist, 6-12 Reading
Sue Castleman, Specialist, K-12 Visual Arts
Jeanne Reynolds, Specialist, K-12 Performing Arts
Pat Lusher, Director, Academic Computing
Kevin Smith, Associate Superintendent, Finance and Business Services
District Referendum Work Groups (See Attachment)

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- District Referendum Work Groups (PDF)

District Referendum Work Groups – 2013-2014

Elementary Reading Referendum - Tracie Bergman, Specialist, K-5 Reading
Committee Members – 2013-2014

Barbara Brandt	LLI Coach, Cross Bayou Elementary
Diana Porter	LLI Coach, Woodlawn Elementary
Sandra Weaver	Literacy Coach, District (Primary)
Kim Hill	Principal, Leila Davis Elementary
Godfrey Watson	Principal, Campbell Park Elementary
Julie Poth	K-5 Science Specialist
Laurel Rotter	K-5 Mathematics Specialist
Eileen Stull	Assistant Principal, Cross Bayou Elementary
Summer Renedo	Teacher – Grade 1 Tarpon Springs Fundamental Elementary
Jill Andrews	Teacher – Grade 2 Westgate Elementary
Paige Michaels	Literacy Coach, District (Intermediate)
Gail Ramsdell	Kindergarten Specialist

Secondary Reading Referendum - Danielle Campbell, Specialist, 6-12 Reading
Committee Members – 2013-2014

Dan Evans	Principal, Dixie Hollins High
Dawn Coffin	Principal, Oak Grove Middle
Dave Cook	TV Operations Manager
Andrew Oyer	9-12 Science Specialist
Linda Whitley	K-12 Social Studies Specialist
Sarah McCullough	Literacy Coach, Azalea Middle
Terre Holland	Language Arts/Reading Teacher, Clearwater Fundamental
Janet Canfield	English/Reading Teacher, Pinellas Park High
Nicole Harazin	Literacy Coach, Lakewood High
Signe Webb	Community Member
Megan Conroy	Community Member

Performing Arts Referendum - Jeanne Reynolds, Specialist, K-12 Performing Arts
Committee Members – 2013-2014

Lisa Lehmann	Music Teacher, Ponce de Leon El
Robin Benoit	Band Director, Largo MS
Dustin Hinzman	Choral Director/Music Technology Teacher Clearwater HS
Cliff Dawson	Band Director, Northeast HS
Jason Obara	Band/Orchestra Director, Carwise MS
Brenda Urban	Music Teacher, San Jose El
Brenda Dannewitz	Choral Director, Osceola MS
David Tagliarini	Music Teacher, Seminole Elementary
Joyce Bonomoni	Chief Officer of Education; The Marcia P. Hoffman Performing Arts Institute at Ruth Eckerd Hall.
Elizabeth Brincklow	Arts and International Relations Manager, City of St. Petersburg

Attachment: District Referendum Work Groups (4120 : Request Approval of Referendum Work Group Expenditure Recommendations)

Visual Arts Referendum - Sue Castleman, Specialist, K-12 Visual Arts
Committee Members – 2013-2014

Jonathan Ogle	TSA-Art Dept Adm. Bldg.
Wendy Bruce	Teacher Ponce de Leon Elem.
Gina Sullivan	Teacher Skycrest Elem.
Amy LaRoche	Teacher Ridgecrest Elem.
Karen Santangelo	Teacher Clearwater Fund MS
Dwayne Shepherd	Teacher Osceola MS
Hailey Treiber	Teacher Dunedin MS
Eleni Strawn	Teacher Garrison Jones Elem.
Esta Levine	Teacher Sawgrass Lake Elem.
Marty Loftus	Teacher PCCA @ Gibbs HS
Yoko Nogami	Teacher PCCA @ Gibbs HS
Peter Tush	Director of Education at The Dali Museum
Michelle Tuegel	Arts Advocate, Community Member

Technology Referendum - Pat Lusher, Director, Academic Computing
Committee Members – 2013-2014

Daniel Brennan	Principal, Pasadena Fundamental School
Cynthia Hearn	Technology Coordinator, Northeast High School
Dianna Holden	Teacher, Sutherland Elementary
Stephanie Joyner	Principal, Largo Middle School
Bob Liles	Director of Operations & User Support
Denise Miller	Principal, Sanderlin Elementary School
Princess Fleming	Community, PCTA
Gary Schlereth	Principal, Countryside High School

Attachment: District Referendum Work Groups (4120 : Request Approval of Referendum Work Group Expenditure Recommendations)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4121)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY SCHOOL

FROM: MICHAEL A. GREGO, Ed.D, Superintendent

SUBJECT: Request Approval of Second Amendment to Agreement Between University of South Florida, St. Petersburg/Project STING RAY and the School Board of Pinellas County, Florida

BACKGROUND:
Project STING RAY is a partnership with Project 10: Transition Education Network, the University of South Florida St. Petersburg, and the Florida Department of Education. The Office of Postsecondary Education, U.S. Department of Education pilot program, offers students with significant cognitive disabilities opportunities to experience a college campus and develop self determination, independent living, and employment skills. The District is funding a teacher and an associate to work with Pinellas County students with disabilities on site at USF St. Petersburg (USFSP) College of Education. USF St. Petersburg provides the facility.

STRATEGIC DIRECTION/GOAL: Student Achievement

ALTERNATIVES:
1. Approve the amendment.
2. Do not approve the amendment.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
This university/college community-based collaborative program will offer young adults with significant cognitive disabilities ages 18-22, an opportunity to experience life on a college campus.

IMPACT STATEMENT:
The School Board will provide an appropriately certified Exceptional Student Education (ESE) teacher and an ESE associate for the classroom. The program originated in March 2010 with five (5) students and doubled in size with ten (10) students for the Fall 2013. Four (4) graduates are all or at least part time employed. Students audit one academic course per semester and they work with an academic mentor two hours weekly.

DATA SOURCE:
Cindy Bania-Carter, Executive Director, Exceptional Student Education
David Koperski, School Board Attorney - reviewed as to form and legality

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Consent - USF Project Sting Ray 2nd Amendment to Agreement (PDF)

Second Amendment To
Agreement
between
THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
and
UNIVERSITY OF SOUTH FLORIDA ST PETERSBURG/PROJECT STING RAY

THIS SECOND AMENDMENT TO AGREEMENT (hereinafter " Second Amendment") is made and entered into this 30 day of July, 2013, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA (hereinafter "the School Board") and University of South Florida Board of Trustees, a public body corporate for and on behalf of USF St Petersburg (USFSP) College of Education to implement the USFSP Project STING RAY (hereinafter "Contractor").

School Board and Contractor are parties to that certain Agreement dated October 25, 2011, to implement the USFSP Project STING RAY. School Board and Contractor desire to extend the term of the Agreement in accordance with paragraph 1, entitled Term of Protect. Therefore, the parties agree as follows:

1. Paragraph 1 of the agreement is modified to extend the term from June 7, 2013 to June 7, 2014. Teachers provided by the School Board will provide services from August 12, 2013 to June 6, 2014.

2. Except as modified above, the Agreement shall remain in full force and effect in accordance with its terms.

IN WITNESS WHEREOF, the parties have set their hands and seals, on the date first above written.

The School Board of Pinellas County, Florida

By: _____
Chairperson

Date: _____

Attest: _____
Superintendent

Approved as to form:

Heather J. Wallace

School Board Attorney

University of South Florida St. Petersburg/Project STINGRAY

By: _____
Mary Podmostko, Ed.D.
Director, Project STING RAY

Date: _____

By: _____
Sophia T. Wisniewska, Ph.D.
Regional Chancellor, University of South Florida, St. Petersburg

Date: 6/24/13

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4119)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of College Readiness System Products Agreement, Between The School Board of Pinellas County, Florida, and the College Board

BACKGROUND:
This agreement provides discounted rates for Pinellas County to administer the ReadiStep Assessment (25% of the full price) to all 7th & 8th grade standard diploma students and the PSAT/NMSQT (75% of the full price) to all 9th grade standard diploma students. The reports provided upon conclusion of testing include student score reports, school-level summary reports, school and district-level data files, and school and district-level Summary of Answers and Skills (SOAS) reports.

STRATEGIC DIRECTION: Student Achievement and Student Services

ALTERNATIVES:
1. Approve the proposed agreement.
2. Do not approve the proposed agreement.

RECOMMENDATION:
Alternative 1 is recommended.

RATIONALE:
The ReadiStep and PSAT/NMSQT measure a progression of skills, aligned to the Common Core State Standards, that students need to be on track for success as they transition from middle school to high school and from high school to post-secondary education. The data from these assessments will provide teachers with detailed feedback on student performance to improve learning outcomes for all students, help students and their parents understand which skills need work as students make the transition to the next academic level, and provide the District with the information necessary to identify skill gaps and improve teaching and learning.

By taking on the financial responsibility for administering these assessments, the District provides greater access for students of all income levels, races and ethnicities to participate in the assessment and initiates students' earlier entry on the road to post-secondary education.

The administration of these assessments will 1) facilitate the District's efforts to increase student access to Advanced Placement and other advanced courses through early identification of students who demonstrate the potential to be successful in rigorous courses, 2) enhance our ability to identify students for the Talent Identification Program, and 3) provide another tool to identify gaps in the curriculum progression from grades 7 through 11 and improve instruction and learning.

IMPACT STATEMENT:
Pinellas County Schools will pay $110,872.50 to College Board using funds that are budgeted in the Advanced Studies & Academic Excellence department.

DATA SOURCES:
Judith Vigue, Director, Advanced Studies & Academic Excellence
David Koperski, School Board Attorney - reviewed as to form and legality

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Consent - College Board College Readiness System Products Agreement (PDF)

10.26.a

Attachment: Consent - College Board College Readiness System Products Agreement (4119 : Request

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COLLEGE READINESS SYSTEM™ PRODUCTS AGREEMENT

COLLEGE BOARD CONTRACT #: 2014S-K12-23460

THIS AGREEMENT, including all appendices, exhibits and schedules attached hereto (the "Agreement"), is made as of this 21th day of June, 2013 ("Effective Date"), by and between Pinellas County Schools ("Client") and the College Board (the "College Board").

WHEREAS, the College Board shall make available, and Client may order the following College Board exams, products, and services related to College Readiness System.

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants and undertakings contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby agree to the following:

1.0 Services & Deliverables. The College Board shall furnish Client with the following selected services and/or deliverables ("Deliverables") in accordance with the applicable Schedule attached hereto and incorporated herein by this reference:

- ☒ **PSAT/NMSQT®[1] Exam**
- ☒ **ReadiStep™ Assessment**
- ☒ **Budget Schedule**

The parties agree that purchases after the commencement date of this Agreement shall be added by a Schedule signed by both parties covering such exams, products, and/or services.

2.0 Term & Termination.

2.1 Term. This Agreement shall be for a term beginning as of July 31, 2013 and, unless sooner terminated as provided herein, will expire on June 30, 2014 ("Initial Term"). Client may renew this Agreement in twelve (12) month increments ("Renewal Term"), upon notice to the College Board of its intent to renew within thirty (30) days prior to the expiration date of this Agreement. During any Renewal Term, this Agreement shall be subject to the College Board's then-current fees and policies at the time of renewal. The Initial Term and each subsequent Renewal Term shall be collectively referred to as the "Term."

2.2 Termination. If either party breaches of any of the provisions of this Agreement (including but not limited to Client's failure to make any payment when due), either party shall have the right to give the other party written notice to cure such breach within thirty (30) days and, if such breach is not cured within a thirty (30) day period, either party shall have the right to terminate this Agreement, without waiver of any other remedy, whether legal or equitable; provided, however, if Client breaches the Representations and Warranties, Ownership or Confidentiality provisions, then the College Board shall have the right to terminate this Agreement immediately.

2.2.1 Rights After Termination. If any Schedule is terminated for any reason, all rights granted to Client hereunder with respect to the deliverables under that Schedule shall cease, and Client shall; (a)

[1] PSAT/NMSQT is a registered trademark of the College Board and the National Merit Scholarship Corporation and should be so noted in all communications.

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immediately cease all use of the applicable deliverables and purge any and all software, content and materials from Client's computer systems, storage media and files and all copies thereof, as applicable, and (b) promptly return or destroy, at College Board's direction, content and materials, and all copies thereof, and all other confidential information of College Board then in Client's possession or under Client's control. Upon termination of this Agreement, the College Board shall terminate Client's access to any systems to which Client has access under this Agreement.

2.2.2 Partial Payment Upon Termination. Client will compensate the College Board for all services performed, products furnished and licenses granted, including any costs associated with the initial deployment of resources in preparation for providing the services under this Agreement, through the effective date of any termination in accordance with invoices issued or to be issued by the College Board.

2.2.3 Availability of Deliverables. In addition to its other rights hereunder, the College Board may cease making certain Deliverables commercially available at any time by providing Client sixty (60) days written notice. In such event, the College Board will cease furnishing such Deliverable(s) under this Agreement and the Agreement shall continue in full force and effect, except for provisions specifically affecting such Deliverable(s). The College Board will refund Client any fees paid for the unused portion of such Deliverable(s).

3.0 Fees and Payment. Client shall pay those fees set forth in each Schedule for the services and deliverables furnished during the 2013-2014 implementation year. Unless otherwise indicated in a Schedule, payment terms are Net 30.

4.0 Taxes. Client agrees to pay any sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Agreement, unless Client is exempt from such taxes as the result of Client's corporate or government status and Client has furnished the College Board with a valid tax exemption certificate.

5.0 Representations and Warranties.

5.1 Authority. Client represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

5.2 College Board Services Warranty. The College Board represents and warrants that it shall perform its obligations under this Agreement in a professional, workmanlike manner.

5.3 College Board Disclaimer of Implied Warranties. EXCEPT AS PROVIDED ABOVE, THE COLLEGE BOARD MAKES NO WARRANTIES WHATSOEVER AND PROVIDES THE SERVICES AND DELIVERABLES, AS APPLICABLE, ON AN "AS IS" AND "AS AVAILABLE" BASIS. THE COLLEGE BOARD HEREBY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS. THE COLLEGE BOARD DOES NOT WARRANT THE OPERATION OF THE DELIVERABLES TO BE UNINTERRUPTED OR ERROR-FREE OR THAT ALL DEFICIENCIES OR ERRORS ARE CAPABLE OF BEING CORRECTED. FURTHERMORE, THE COLLEGE BOARD DOES NOT WARRANT OR MAKE ANY REPRESENTATIONS REGARDING THE USE OF THE DELIVERABLES OR THE RESULTS OBTAINED THEREFROM OR THAT THE DELIVERABLES WILL SATISFY CLIENT'S REQUIREMENTS.

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6.0 Limitation of Liability. TO THE EXTENT PERMITTED BY LAW, AND NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS AND THE COLLEGE BOARD'S SUBCONTRACTORS AND CONSULTANTS, AND ANY OF THEM, TO CLIENT AND ANYONE CLAIMING BY, THROUGH OR UNDER CLIENT, FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR THE COLLEGE BOARD'S OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS, SUBCONTRACTORS OR CONSULTANTS OR ANY OF THEM, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT SHALL EITHER PARTY, THEIR AFFILIATES OR THEIR SUBCONTRACTORS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES (INCLUDING, BUT NOT LIMITED TO, ANY DAMAGES FOR LOSS OF PROFITS OR SAVINGS, LOSS OF USE, BUSINESS INTERRUPTION OR THE LIKE), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

7.0 Indemnification. College Board and Client agree to be fully responsible for their own acts of negligence, or their respective agent's acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, College Board and Client agree that Client's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statues. Nothing herein is intended to serve as waiver of sovereign immunity by Client, nor shall anything herein be construed as consent by Client to be sued by any third party for any cause or matter arising out of or related to this Agreement.

8.0 Ownership of Intellectual Property. Client agrees and acknowledges that all intellectual property provided under or pertaining to the Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examinations and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Client except as specifically provided under a particular Schedule.

9.0 Miscellaneous.

9.1 Cooperation. Client shall cooperate fully with College Board, its agents, consultants and subcontractors and provide all assistance as reasonably necessary for the College Board to furnish the Deliverables as applicable, including but not limited to: (a) fulfilling its obligations under the applicable Schedule and (b) other assistance reasonably required by College Board to fulfill its obligations under this Agreement.

9.2 Force Majeure. No party will be responsible to the other, and such shall not be grounds to terminate this Agreement, for disruptions in usage of the Deliverables caused by acts of God, acts of terrorism, government action, curtailment of transportation facilities, Client's failure to cooperate as described in Section 9.1 (Cooperation), labor strikes, governmental authority, or all other events beyond the reasonable control of the party claiming rights under this Section (a "Force Majeure Event"); provided that the College Board shall have a duty to reasonably mitigate, or cause to be mitigated, any such disruptions (or parts thereof). The College Board's obligation to furnish the Deliverables shall be suspended (or reduced, as applicable) during the period and to the extent that

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provision of the Deliverables is disrupted by the Force Majeure Event, without such suspension or disruption constituting a material breach of its obligations under this Agreement.

9.3 Governing Law. This Agreement is governed by the laws of the State of Florida, U.S.A. Any dispute or controversy arising out of or relating to this Agreement or otherwise shall be determined by a court of competent jurisdiction; provided, however, that prior to the instigation of any such action (other than an action for equitable relief) a meeting shall be held at a mutually agreed upon location, attended by individuals with decision-making authority to attempt in good faith to negotiate a resolution of the dispute. If within forty-five (45) days after such meeting the parties have not succeeded in resolving the dispute, either party may proceed at law, or in equity, in a court of competent jurisdiction.

9.4 Notices. All notices or other communications hereunder shall be deemed to have been duly given and made if in writing and if served by personal delivery upon the party for whom it is intended on the day so delivered, if delivered by registered or certified mail, return receipt requested, on the seventh (7th) day following such mailing or by national courier service on the third (3rd) business day following such mailing, or if sent by facsimile on the day faxed, or if not a business day, the next succeeding business day, provided that, the facsimile is promptly confirmed by telephone confirmation thereof, to the person at the address set forth below, or such other address as may be designated in writing hereafter, in the same manner, by such person:

To College Board:
K12 Contract Management
The College Board
45 Columbus Avenue
New York, NY 10023
Tel: (212) 373-7951
Fax: (212) 713-8012

With a copy to:
Legal Department
The College Board
45 Columbus Avenue
New York, NY 10023
Tel: (212) 713-8323
Fax: (212) 713-8036

To Client:
Judith Vigue
Director of Advanced Studies and
Academic Excellence
Pinellas County Schools
301 4th Street SW
Largo, FL 33779
Tel: (727) 588-6466
Fax:

9.5 Publicity. Each party agrees to promptly inform the other party of all media inquiries prior to responding thereto and to permit the other party to review and approve prior to release any press releases regarding the products, services and deliverables provided for under this Agreement.

9.6 Relationship of the Parties. The relationship of the Client and the College Board is that of independent contractors. Neither party nor their employees are partners, agents, employees or joint ventures of the other party. Neither party shall have any authority to bind the other party to any obligation by contract or otherwise. The College Board's, its employees and agents shall not be considered employees of the Client while performing these services and will not be entitled to fringe benefits normally accruing to employees of the Client. Client and the College Board recognize and agree that the College Board is an independent contractor.

9.7 Third-Party Rights. Nothing contained in this Agreement, express or implied, establishes or creates, or is intended or will be construed to establish or create, any right in or remedy of, or any duty or obligation to, any third party.

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9.8 Survival. It is agreed that certain obligations of the parties under this Agreement, which, by their nature would continue beyond the termination, cancellation, or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement, including without limitation, payment, ownership of intellectual property, representations and warranties, limitation of liability, confidential and proprietary information, indemnification, term and termination, and Section 9 (Miscellaneous) herein.

9.9 Amendment; Waiver. Any provision of this Agreement may be amended or waived if, and only if, such amendment or waiver is in writing and signed, in the case of an amendment, by the parties, or in the case of a waiver, by the party against whom the waiver is to be effective. No failure or delay by any party in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise thereof or the exercise of any other right, power or privilege. Except as otherwise provided herein, the rights and remedies herein provided shall be cumulative and not exclusive of any rights or remedies provided by law.

9.10 Severability. The provisions of this Agreement shall be deemed severable and the invalidity or unenforceability of any provision shall not affect the validity or enforceability of the other provisions hereof. If any provision of this Agreement, or the application thereof to any person or entity or any circumstance, is invalid or unenforceable, (a) a suitable and equitable provision shall be substituted therefor in order to carry out so far as may be valid and enforceable provision and (b) the remainder of this Agreement and the application of such provision to other persons, entities or circumstances shall not be affected by such invalidity or unenforceability, nor shall such invalidity or unenforceability affect the validity or enforceability of such provision, or the application thereof, in any other jurisdiction.

9.11 Order of Precedence. In the event of conflict between the terms and conditions of any Schedule and the Agreement the terms and conditions of the Schedule shall prevail. The parties acknowledge and agree that each shall construe the terms, covenants and conditions set forth in this Agreement, including each Schedule hereto, as consistent with one another insofar as possible, so as to give effect to the fullest extent possible to each particular clause. Client shall remit any Client issued purchasing documents such as a contract or purchase order prior to the scheduled delivery of any License or Deliverable to ensure prompt payment for services and deliverables received under this Agreement ("Client Purchase Order"). Notwithstanding anything to the contrary, the parties hereby acknowledge and agree that the Client Purchase Order shall be subject to the terms and conditions of this Agreement and this Agreement shall override any terms and conditions included in the Client Purchase Order. Client acknowledges and agrees that the College Board may delay and/or withhold furnishing Licenses or Deliverables if Client fails to issue the Client Purchase Order for such License or Deliverable, as applicable, prior to the scheduled delivery date for such License or Deliverable.

9.12 Entire Agreement. This Agreement with all attached Schedules (and any attachments to those Schedules) sets forth the entire Agreement between the College Board and Client, supersedes any and all other agreements and understandings (oral or written) between the College Board and Client concerning the subject matter of this Agreement, including without limitation any Client Purchase Order.

9.13 Headings. Headings contained in this Agreement are for reference purposes only. They shall not affect in any way the meaning or interpretation of this Agreement.

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Pursuant to the terms of this Agreement, College Board is receiving from Client personally identifiable student information, the confidentiality of which is protected under the Family Educational Rights and Privacy Act as well as under Sections 1002.22 and 1002.221, Florida Statutes. College Board acknowledges and agrees that, in accordance with these laws, it may use such information only for the purposes for which the disclosure was made and may not redisclose the information to any party without the prior written consent of the Client. College Board shall not allow anyone to obtain access to personally identifiable information from education records except in strict accordance with the requirements, if any, established by the Client in writing. Upon termination of the Agreement, College Board shall, at the election of the Client, either destroy or return to the Client all such information in its possession, if any, and confirm the same in writing to the Client.

Notwithstanding any provision to the contrary contained in this Agreement between College Board and the Client, College Board and its officers, employees, agents, representatives, contractors and sub-contractors shall indemnify and hold the Client and its officers and employees harmless for any violation of these confidentiality covenants, including but not limited to defending the Client and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon the Client, or payment of any and all cost(s), damage(s), judgment(s), or loss(es) incurred by or imposed upon the Client arising out of the breach of this covenant by College Board or an officer, employee, agent, representative, contractor or sub-contractor of College Board shall either intentionally or negligently violate the provisions of this covenant or applicable law. This provision shall survive the termination of or completion of all performance or obligation under this Agreement and shall be fully binding upon College Board until such time as any proceeding brought on account of these covenants is barred under any applicable statute of limitations.

9.15 **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, and both of which taken together shall constitute one and the same document. A signature delivered by facsimile shall be considered binding for both parties.

PINELLAS COUNTY SCHOOLS	**THE COLLEGE BOARD**
Signature	Signature
Carol J. Cook	Thomas Higgins
Name	Name
Chairperson	Senior Vice President/CFO
Title	Title
Date	Date

Approved As To Form:

School Board Attorneys Office

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PSAT/NMSQT
EARLY PARTICIPATION PROGRAM
FIXED FEE SCHEDULE

I. SCOPE OF WORK

The College Board's Early Participation Program ("Early Participation Program") is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform instruction and learning, and increase students' readiness for college expectations. Additionally, earlier involvement in the PSAT/NMSQT program will expose students to a wealth of college planning and preparation tools to get and keep them actively involved in the process. The College Board supports this initiative by providing districts with access to additional savings and associated deliverables when districts pay to engage at least one entire grade of sophomore students in taking the PSAT/NMSQT ("Participating Grade"). Shifting this financial obligation from the student to the district provides greater access for pre-junior students to the PSAT/NMSQT and initiates students' earlier entry on the road to college.

The College Board shall furnish the PSAT/NMSQT and the following deliverables and reports ("Services and Deliverables") to the schools designated by the Client in the Section III (List of Participating Schools) ("Participating Schools").

A. Description of Services and Deliverables.

1. Standard PSAT/NMSQT Program Deliverables

1.1 PSAT/NMSQT test materials (student guides and test booklets)
1.2 PSAT/NMSQT Score Report Plus (two copies per student)
1.3 Official Educator Guide to the PSAT/NMSQT (one per school)
1.4 School-level Summary Reports (one per school)
1.5 ScoreWrite: A Guide to Preparing for the SAT Essay (online access)
1.6 School-level Summary of Answers and Skills (SOAS) Reports
1.7 School-level AP Potential™ access
1.8 My College QuickStart™ access, including MyRoad™, for students who take the PSAT/NMSQT

2. Early Participation Program Deliverables

2.1 Unused test fees waived for all Participating Schools
2.2 District-level AP Potential access for multi-high school districts
2.3 District-level Summary of Answers and Skills (SOAS) Report for multi-high school districts
2.4 District-level Student Data Disk [2]
2.5 District-level System Summary Report

The Client acknowledges that successful implementation of the Early Participation Program is contingent on the Client requiring 100% of their high schools[3] to participate under this Agreement.

[2] The data will be provided on CD-ROM in the file format specified in the College Readiness Budget Schedule. It is the responsibility of the District to share this data with Participating Schools.

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II. PSAT/NMSQT TERMS AND CONDITIONS

A. **Ownership of Intellectual Property.** The College Board is the exclusive owner of all rights in and to the PSAT/NMSQT examination, all individual test items (questions) and all data collected there from, including but not limited to all individually identifiable information collected under the registration and administration of the exam. In addition, the College Board is the exclusive owner of MyRoad, My College QuickStart, and the publications and reports described in Section I (Scope of Work), including all copyrights, trademarks[4], trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof (collectively "College Board Intellectual Property"). The Client acknowledges and agrees that, nothing in this Schedule shall be interpreted to indicate that the College Board is passing its proprietary rights in and to College Board Intellectual Property to the Client.

B. **Student Reports.** The College Board hereby grants the Client a limited, nonexclusive, nontransferable, non-assignable right to use the score reports and individual student data for internal purposes only, which includes district-wide training sessions, as long as the data used during training preserves the confidentiality of students. The Client may not use or distribute the score reports externally or to third parties without the express written consent of the College Board.

C. **Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Schedule, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Schedule and to the extent permitted by law, neither party will authorize or permit the other party's Confidential Information to be disclosed to any third party, provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order.

D. **Required Information.** The Client shall furnish the College Board with: (i) a list of participating high schools with their respective High School Code as prescribed in Section III (List of Participating Schools); (ii) a review of estimated student enrollment from a public data source as prescribed in Section IV (Fee Calculation For Service and Deliverables); and (iii) the Client's contacts as prescribed in Section V (Contact Information), incorporated by reference herein. The Client will review the pre-populated enrollment data from public data sources and send any adjustments as prescribed in Section IV (Fee Calculation For Service and Deliverables). Changes to the list of participating high schools cannot be made after **September 13, 2013**. Schools without a valid high school code must submit a high school request form by **September 2, 2013**.

In the event that: (i) any of the Client's schools are omitted from the List of Participating Schools ("Omitted Schools") or listed without valid high school codes, then such schools shall not be covered under this Schedule and (ii) students in Participating Schools that incorrectly enter a grade or fail to enter a grade on their answer sheets will

[3] The College Board acknowledges that certain high schools are excluded from this requirement, which include without limitation and by way of example, schools for the severely disabled, charter schools excluded from the administrative authority of the District, and schools primarily possessing students not enrolled to obtain a standard high school diploma.
[4] PSAT/NMSQT is a registered trademark jointly owned by the College Board and the National Merit Scholarship Corporation, and should be so noted in all communications.

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be incorrectly depicted in reports furnished under this Schedule, and no adjustments can be made to the reports furnished to Client under this Schedule as outlined in Section I (Scope of Work).

III. LIST OF PARTICIPATING SCHOOLS

SCHOOL NAME	HIGH SCHOOL CODE
Lakewood Senior High School, Saint Petersburg	101516
Countryside High School, Clearwater	100264
Pinellas Park High School, Largo	100927
Seminole Senior High School, Seminole	100928
Boca Ciega Senior High School, Saint Petersburg	101505
Tarpon Springs Senior High School, Tarpon Springs	101735
Dunedin Senior High School, Dunedin	100428
Northeast High School, Saint Petersburg	101520
Saint Petersburg Senior High School, Saint Petersburg	101530
Clearwater High School, Clearwater	100265
East Lake High School, Tarpon Springs	101739
Gibbs Senior High School, Saint Petersburg	101510
Palm Harbor University High School, Palm Harbor	100254
Largo High School, Largo	100925
Osceola High School, Seminole	101597
Dixie Hollins High School, Saint Petersburg	101507
Clearwater Intermediate School, Clearwater	PENDING
Lealman Intermediate School, Saint Petersburg	PENDING
Pinellas Virtual Full Time	PENDING

IV. FEE CALCULATION FOR SERVICE AND DELIVERABLES

The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grades as indicated in the College Readiness Agreement Budget Schedule ("Budget Schedule"). The total fee will be 75% of the cost of all students enrolled in the Participating Grades. This will be a fixed fee, regardless of how many students actually take the PSAT/NMSQT examination. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client has an opportunity to adjust and review the enrollment in the fall to determine their final cost.

If the Client determines, after the signing of this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (increase or decrease), the Client must provide the College Board with the adjusted enrollment figures, and identify how and where College Board may confirm this information. The Client shall send the updated enrollment figures and an official enrollment report or references, on official letterhead, to: PSAT/NMSQT Early Participation Program, College Board, 45 Columbus Avenue, New York, NY 10023 no later than **October 31, 2013**.

Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request, differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the full test fee of $14.00 per student. The College Board will cooperate with the Client regarding the time to remit payment for such fees.

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No student participating under this Schedule will be assessed an individual fee for taking the PSAT/NMSQT examination. Furthermore, there are no fee waivers granted for juniors should they be covered under this Schedule.

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READISTEP ASSESSMENT
EARLY PARTICIPATION PROGRAM
FIXED FEE SCHEDULE

I. SCOPE OF WORK

The College Board's Early Participation Program ("Early Participation Program") is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform instruction and learning, and increase students' readiness for college expectations. The College Board supports this initiative by providing Clients with access to additional savings when Clients pay to engage at least one entire grade of students in taking the ReadiStep exam ("Participating Grade"). Shifting this financial obligation from the student to the Client provides greater access for middle school students to the ReadiStep Program and initiates students' earlier entry on the road to college.

The College Board shall furnish the ReadiStep assessment and the following deliverables and reports ("Services and Deliverables") to the schools designated by the Client in Section III (List of Participating Schools) ("Participating Schools").

A. **Description of Services and Deliverables.** The ReadiStep assessment will be furnished by the College Board in October 2013 and will include the following ReadiStep Services and Deliverables:

a) ReadiStep test materials (test booklets, answer sheets, and supervisor's manuals)
b) *Official Educator Guide to the ReadiStep Assessment*
c) *Using ReadiStep Results and Skills Insight*
d) Student Score Report (two copies per Participating School)
e) School-level Summary Report (one per Participating School)
f) School and district-level Student Data Files
g) School- and district-level Summary of Answers and Skills (SOAS) Reports

In order for the Participating Schools to receive all deliverables, answer sheets must be returned by **November 1, 2013.**

The Client acknowledges that successful implementation is contingent on the Client requiring 100% of their schools[5] with students in the Participating Grade to participate under this Agreement.

B. **Required Information.** The Client shall furnish the College Board with: (i) a list of participating middle schools as prescribed in Section III (List of Participating Schools); and (ii) the Client's contacts as prescribed in Section V (Client Contact Information). The Client will use best efforts to estimate student enrollment for Participating Schools. Changes to the list of participating middle schools cannot be made after **September 13, 2013.**

In the event that: (i) any of the Client's schools are omitted from Section III (List of Participating Schools) ("Omitted Schools"), then such schools shall not be covered under this Agreement and (ii) students in Participating Schools listed on Section III (List of Participating Schools) who incorrectly enter a grade or fail to enter a grade on their answer sheets will be incorrectly depicted in reports furnished under this Schedule, and no adjustments can be made to the reports furnished to Client under section A, Description of Services and Deliverables.

[5] The College Board acknowledges that certain schools are excluded from this requirement, which include without limitation and by way of example, schools for the severely disabled, charter schools excluded from the administrative authority of the District, and schools primarily possessing students not enrolled to obtain a standard high school diploma.

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II. READISTEP TERMS AND CONDITIONS

A. **Ownership of Intellectual Property.** The College Board is the exclusive owner of all rights in and to the ReadiStep examination, exam booklets, all individual test items (questions) and all data collected there from, including but not limited to all individually identifiable information collected under the registration and administration of the exam. In addition, the College Board is the exclusive owner of the publications and reports described in Section I, including all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof (collectively "College Board Intellectual Property"). Client acknowledges and agrees that, nothing in this Agreement shall be interpreted to indicate that the College Board is passing its proprietary rights in and to College Board Intellectual Property to the Client.

B. **Student Reports.** The College Board hereby grants the Client a limited, nonexclusive, nontransferable, non-assignable right to use the score reports and individual student data for internal purposes only, which includes district-wide training sessions, as long as the data used during training preserves the confidentiality of students. The District may not use or distribute the score reports externally or to third parties without the express written consent of the College Board.

C. **ReadiStep Test Booklets.** The College Board hereby grants to Client during the Term of this Agreement a limited, non-exclusive, non-transferable, non-assignable, revocable license to use the ReadiStep Test Booklets for the sole purpose of administering the ReadiStep assessment and reviewing the scores with students within the classroom of a Participating School. Client shall destroy ReadiStep Test Booklets upon termination of this Agreement.

Except as expressly provided herein, Client is prohibited from copying, disseminating, publishing, displaying or distributing in any form, or reproducing the ReadiStep Test Booklets in whole or in part, without the prior written consent of the College Board. Client does not gain any ownership interest in the ReadiStep Test Booklets.

D. **ReadiStep Assessment Administration.** Client shall comply with the any published security and administration guidelines set forth in the Supervisor's Manual for the ReadiStep™ Assessment.

III. LIST OF PARTICIPATING SCHOOLS

DISTRICT NAME	SCHOOL NAME
Pinellas County Schools	Safety Harbor Middle School, Safety Harbor
Pinellas County Schools	Seminole Middle School, Seminole
Pinellas County Schools	Azalea Middle School, St Petersburg
Pinellas County Schools	Bay Point Middle School, St Petersburg
Pinellas County Schools	Dunedin Highland Middle School, Dunedin
Pinellas County Schools	Fitzgerald Middle School, Largo
Pinellas County Schools	Largo Middle School, Largo
Pinellas County Schools	Madeira Beach Middle School, Madeira Beach
Pinellas County Schools	Meadowlawn Middle School, St Petersburg
Pinellas County Schools	Oak Grove Middle School, Clearwater
Pinellas County Schools	Osceola Middle School, Seminole
Pinellas County Schools	Palm Harbor Middle School, Palm Harbor
Pinellas County Schools	Pinellas Park Middle School, Pinellas Park
Pinellas County Schools	Tyrone Middle School, Saint Petersburg
Pinellas County Schools	Clearwater Intermediate School, Clearwater
Pinellas County Schools	Joseph Carwise Middle School, Palm Harbor
Pinellas County Schools	John Hopkins Middle School, Saint Petersburg
Pinellas County Schools	Lealman Intermediate School, Saint Petersburg
Pinellas County Schools	Tarpon Springs Middle School, Tarpon Springs
Pinellas County Schools	Thurgood Marshall Fundmntl Middle School, Saint Petersburg
Pinellas County Schools	James Sanderlin PK-8
Pinellas County Schools	Clearwater Fundamental Middle

10.26.a

Attachment: Consent - College Board College Readiness System Products Agreement (4119 : Request

Packet Pg. 421

IV. FEE CALCULATION FOR SERVICE AND DELIVERABLES

The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grades as indicated in the College Readiness Budget Attached to this Agreement. If Client participates in both ReadiStep and either the PSAT/NMSQT® Early Participation Program or SAT School Day, the total fee will be 25% of the cost of all students enrolled in the Participating Grades. This will be a fixed fee, regardless of how many students actually take the ReadiStep assessment. The enrollment and Total Cost of Schedule are estimates; the Client has an opportunity to adjust and review the enrollment to determine their final cost. The Client acknowledges and agrees that Participating Schools are directly responsible for the fees of students whose ReadiStep answer sheets indicate that they are not in a Participating Grade.

If the Client determines, after the signing of this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (increase or decrease), the Client must provide the College Board with the adjusted enrollment figures, and identify how and where College Board may confirm this information. The Client shall send the updated enrollment figures and an official enrollment report or references, on official letterhead, to: ReadiStep, College Board, 45 Columbus Avenue, New York, NY 10023 no later than **October 31, 2013**.

Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request, differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. ***Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the full test fee of $8.00 per student***. The College Board will cooperate with the Client regarding the time to remit payment for such fees.

No student participating under this Agreement will be assessed an individual fee for taking the ReadiStep assessment.

V. CLIENT CONTACT INFORMATION

	Primary[6]	Data Recipient[7]	Billing[8]
Name:	Judith Vigue	Judith Vigue	Judith Vigue
Title:	Director of Advanced Studies and Academic Excellence	Director of Advanced Studies and Academic Excellence	Director of Advanced Studies and Academic Excellence
Address:	301 4th Street SW	301 4th Street SW	301 4th Street SW
City/State/ Zip:	Largo, FL 33779	Largo, FL 33779	Largo, FL 33779
Phone:	(727) 588-6466	(727) 588-6466	(727) 588-6466
Fax:			
Email:	TOWNE-VIGUEJ@pcsb.org	TOWNE-VIGUEJ@pcsb.org	TOWNE-VIGUEJ@pcsb.org

[6] This is the person to whom the College Board should direct primary communications.
[7] This is the person to whom the College Board should send the data/data access information for this Schedule, if different from the Primary Contact.
[8] The person to whom the College Board should send the invoice for this Schedule, if different from the Primary Contact.

CollegeBoard
inspiring minds

Contract # 2014S-K12-23460

BUDGET SCHEDULE

	Quantity	Unit Price	Cost	Discount	Total Cost
Initial Year: 2013-14 Products and Services					
PSAT/NMSQT District Level Student Data File - Excel Ready	1	$50.00	$50.00	($50.00)	$0.00
PSAT/NMSQT EPP Fixed-Fee 9th Grade	7805	$14.00	$109,270.00	($27,317.50)	$81,952.50
ReadiStep Fixed-Fee 7th Grade	7205	$8.00	$57,640.00	($43,230.00)	$14,410.00
ReadiStep Fixed-Fee 8th Grade	7255	$8.00	$58,040.00	($43,530.00)	$14,510.00
Sub Total for Initial Year: 2013-14 Products and Services			***$225,000.00***	***($114,127.50)***	***$110,872.50***
Total			***$225,000.00***	***($114,127.50)***	***$110,872.50***

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4098)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Delegated Authority to Revise Bell Schedule for Extended School Day at Elementary Schools That are Among the 100 Lowest Performing Elementary Schools Based on the State Reading Assessment and a Second Request Approval to Change the Opening and Closing Time at Campbell Park Elementary, Lakewood Elementary and Melrose Elementary from 9:00 a.m. - 4:00 p.m. to 8:35 a.m. - 3:35 p.m. Regardless of Their L100 Status

BACKGROUND:
Pursuant to section 1011.62 (1)(f), Florida Statutes categorical funds for supplemental academic instruction (SAI), together with funds provided in the district's research-based reading instruction allocation and other available funds, shall be used by districts with one or more of the 100 lowest performing elementary schools based on the state reading assessment to provide an additional hour of instruction beyond the normal school day for each day of the entire school year for intensive reading instruction for the students in each of these schools. The Florida Department of Education (FDOE) has yet to identify the 100 lowest performing elementary schools for 2013-2014. In 2012-2013, six Pinellas schools were required to extend their hours under this statute.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:
1. Approve a revised bell schedule for schools added to or removed from Lowest 100 for extended school day and change the opening and closing times for Campbell Park Elementary, Lakewood Elementary and Melrose Elementary.
2. Do not approve.

RECOMMENDATION:
Alternative No. 1 is recommended

RATIONALE:
Approving this request in advance of the identification of the 2013-2014 lowest 100 elementary schools allows us to make the necessary changes to bell times at any school added or removed from the list as early as possible prior to the start of school. This will also provide an earlier start time for three elementary schools whether they remain in the lowest 100 or not.

IMPACT STATEMENT:
The costs associated with the additional hour of reading instruction will be funded through the Supplemental Academic Instruction funds per Section 1011.62 (9) (a), Florida Statutes

DATA SOURCE:
William Corbett, Ed.D., Deputy Superintendent
William Lawrence, Director Student Assignment
Patricia Wright, Area Superintendent
Robert Poth, Area Superintendent
Ward Kennedy, Area Superintendent
Barbara Hires, Ed.D., Area Superintendent
Rick McBride, Director, Transportation
Robert Orvalle, Principal, Campbell Park Elementary
Cynthia Kidd, Principal, Lakewood Elementary
Nanette Grasso, Principal, Melrose Elementary

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4106)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D, SUPERINTENDENT

SUBJECT: Request Approval of the Updated Facilities Joint Use Agreement With St. Petersburg College

BACKGROUND:
In 1983, the School Board approved the initial joint-use-of-facilities agreement with St. Petersburg College ("SPC") for the reciprocal use of each agency's facilities for educational and recreational programs. The agreement was renewed by the School Board at its August 21, 2012, regular meeting. Both parties' administrative teams have asked for an updated agreement to be approved in place of the current agreement, which would otherwise expire on August 31, 2017. The attached proposed agreement is for a period of one (1) year, beginning retroactively on July 1, 2013 and ending on June 30, 2014. It includes various updated provisions relating to cost-sharing and administrative coordination of uses.

STRATEGIC DIRECTION: Community Relations

ALTERNATIVES:
1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATION:
Alternative No.1 is recommended.

RATIONALE:
Both the school district and college have asked for revisions to be made to the current agreement to better reflect current understandings.

IMPACT STATEMENT:
The agreement does not require any commitment of funds by the school board other than actual costs of use of certain SPC facilities.

DATA SOURCE:
David Koperski, School Board Attorney
Pam Moore, Associate Superintendent, Teaching & Learning Services
Judith Vigue, Director, Advanced Studies & Academic Excellence
Debbie Forster, Real Estate Analyst

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- SPC Jt Use Agt for 073013 Brd Mtg (PDF)

FACILITIES JOINT USE AGREEMENT

Between

St. Petersburg College

And

School Board of Pinellas County

THIS AGREEMENT made and entered into this ____ day of _____, 2013, by and between the BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE, FLORIDA, herein referred to as the "COLLEGE," and the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, herein referred to as the "SCHOOL BOARD."

W I T N E S E T H:

WHEREAS, the School Board desires to use various college-owned facilities for meetings and educational programs; and

WHEREAS, the College desires to use various school facilities owned by the School Board, for meetings and educational programs; and

WHEREAS, both parties desire to enter into an agreement to delineate the process and procedures for facilitating the shared use of the facilities of each, and that the parties agree that this Agreement supersedes the joint use agreement between the parties dated on or about August 21, 2012, and that the 2012 agreement is terminated by mutual assent;

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

NOW, THEREFORE, in consideration of the covenants herein contained and other good and valuable consideration, the School Board and the College mutually agree to use their respective facilities under the following terms and conditions:

1. RECITALS.

The recitals are true and correct and are incorporated herein by reference.

2. TERM AND TERMINATION.

The term of this Agreement shall be for a period of one year beginning July 1, 2013, and ending June 30, 2014. Said Agreement may be extended in one year increments under the same terms and conditions set forth herein, upon written Agreement and approval by the School Board and the College.

This Agreement shall remain in effect unless terminated by either party as follows:

a) Upon breach of this Agreement by a party, the other party shall give written notice specifying the claimed breach and the action required to cure breach. If the breaching party fails to cure the breach within five (5) days from receipt of said notice, then this Agreement shall terminate ten (10) days from receipt of the written notice;

b) Either party may terminate this Agreement by giving written notice to the other party that this Agreement will terminate ninety (90) days from the receipt of said notice by the other party.

3. FACILITY USAGE.

It is the intent of this Agreement that the parties make their facilities available for joint use where such arrangement may benefit the College and School Board, promote cost savings and

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

efficiency, and support the institutional mission of each entity. Unless otherwise provided herein, or under separate agreement or contract, or pursuant to Exhibit "A", attached herein, the College and School Board agree to make facilities available to the other without rental charges and usage fees when the use thereof does not interfere or conflict with the regularly scheduled school program of the entity extending the use. Facility usage may be scheduled and facilitated by either party subject to the joint approval of the Superintendent and the College President, or their respective designees, pursuant to Facility Use Authorization Form, and as outlined in Paragraph 4.

4. FACILITY USE AUTHORIZATION:

A Facility Use Authorization Form will be prepared by the Board's Real Estate Department for uses of Board facilities as contemplated in Paragraph 3, except for those recurring uses described on Exhibit "A", which shall be billed by the School Board to the College each semester. For the use of College facilities by the School Board as contemplated in Paragraph 3, the Facility Use Authorization Form shall be prepared by the campus provost or site administrator, or their designees, for the location which is being requested. The Facility Use Authorization Form, a sample of which is attached as Exhibit "B," will specify the facility location and conditions of use; including, but not limited to, dates, times, contact names and costs, if any. Direct and indirect costs may be incurred in certain circumstances, and in the discretion of the entity providing the facility, where additional personnel time and equipment usage is required and related expenses accrued. In such case, the facility representative will send an invoice with the Facility Use Authorization Form for the identified direct or indirect costs. Further, use of the College's Music Center, St. Petersburg/Gibbs campus; Arts Auditorium, Clearwater campus; and

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

Digitorium and Conference Center, Seminole campus, shall be subject to established rental policies and usage fees pursuant to each venue's operating procedures.

The terms and conditions of this Agreement shall continue to apply to any and all Facility Use Authorization Forms that are executed during the term of this Agreement for terms which do not expire until after termination of the Agreement; provided, however, that if this Agreement is renewed upon termination, the terms and conditions of the renewal Agreement shall apply instead.

5. HOURS OF USE.

The shared use of facilities shall take place when the College and School Board are in session as delineated on their respective yearly calendars ("school hours"), and shall not commence earlier than 8:00 a.m. nor operate later than 10:45 p.m. for outdoor use and not later than 12:00 midnight for indoor use. If one party desires to use the other party's facilities at a time other than when the school or campus is normally open, that party will be required to pay the direct costs incurred for such use. Notwithstanding the foregoing, the hours and dates of use may be extended outside of school hours pursuant to written agreement by the parties outlining the facility use and the additional usage fees to be assessed.

6. SCHOOL BOARD FACILITIES – RENTAL AND USAGE FEES

Certain facility usage and related services provided by the School Board to the College shall be subject to established rental and/or facility usage fees described on Exhibit "A", attached and incorporated herein. The terms of Exhibit "A" shall be negotiated by the Superintendent of School Board and the College President on or before July 1 of each year as part of the renewal of this Agreement, and include a list of School Board facilities and related services subject to rental

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

and usage fees to be agreed upon by the Superintendent of School Board and the College President, as well as an approximated total cost for the upcoming school year. The School Board shall invoice the College for such approximated costs and fees each semester.

7. EXCEPTIONS.

a.) The use of the College's Palladium Theater, located in St. Petersburg, and Collaborative Labs at St. Petersburg College's Epi-Center, and Leepa-Rattner Museum of Art located on the Tarpon Springs campus of the College, shall not be subject to the terms and conditions of this Agreement. Use by the School Board of the College's Palladium Theater, Collaborative Labs, and Leepa-Rattner Museum shall be subject to the scheduling and authorization procedures and terms and conditions established by each of these venues.

b.) In addition to the use of the facilities at Career Academies of Seminole, f/k/a Seminole Vocational Education Center (CAS) by the College's Veterinary Technology Program, program usage shall also include boarding and facilities for College animals, to be identified by CAS staff. The College will provide funding for the care, and additional feeding beyond grazing, of its animals on CAS property. CAS students will be allowed use of College's animals for educational purposes including feeding and routine care.

8. STANDARDS OF CARE.

Each party will use the other party's facilities and surrounding area in a clean and sanitary manner and will leave the facility in a good and clean condition after use by their employees, agents, volunteers, or invitees. The College, its employees, agents, volunteers and invitees will

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

abide by all Board policies regarding the use of Board facilities, including policies which state that the consumption of tobacco products or alcoholic beverages on Board property, including any outside areas, is prohibited. The Board, its employees, agents, volunteers and invitees will abide by all College policies regarding the use of College facilities.

9. LIABILITY AND INDEMNIFICATION.

Each party agrees to be fully responsible for its own acts of negligence, or its respective officers', agents', and employees' acts of negligence when acting within the scope of their agency or employment and for the acts of each party's invitees, and agrees to be responsible for any damages resulting from said negligence subject to the limitations and defenses provided under § 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the Board or the College. Nothing herein shall be construed as consent by the Board or the College to be sued by third parties in any manner arising out of this Agreement. Each party shall provide its own personnel for the supervision of the programs it conducts.

10. CANCELLATION.

If a scheduled event is cancelled, in the sole discretion of the party making the facility available, due to rain, wind, other inclement weather, or acts of God, or the threat of same, the other party shall not be required to pay any fee, rent, or charge for the use of the premises. If the user has submitted a deposit, and the event is cancelled as provided herein, then such party shall be entitled to a refund of the amount of the deposit.

11. MISCELLANEOUS.

The School Board and the College shall not assign this Agreement nor sublet the premises

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

or any part thereof without the written consent of the other party. The School Board and the College agree that each party and its officers, agents, and servants shall have the right to enter and inspect the facilities and the operations being conducted thereon at reasonable times.

The School Board and the College agree that in the event of unforeseen questions arising out of the use of the said facilities or questions of use, questions shall be settled in writing between the Superintendent of the School Board and the College President or their specified designees.

REMAINDER OF PAGE INTENTIONALLY BLANK

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

BOARD OF TRUSTEES OF
ST. PETERSBURG COLLEGE,
FLORIDA

BY: _____

Attest: _____

APPROVED AS TO FORM

BY: _____
General Counsel

THE SCHOOL BOARD OF
PINELLAS COUNTY, FLORIDA

BY: _____

Attest: _____
Superintendent

APPROVED AS TO FORM

BY: _____
School Board Attorney

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

EXHIBIT "A"

COLLEGE USE OF SCHOOL BOARD FACILITIES

2013-2014 School Year

The following uses of School Board property shall be subject to established rental charges and related service fees:

To be billed at the current Florida state facility rental rate, prorated based on number of courses, classrooms and labs:

Dual Enrollment Classroom Rental
Dual Enrollment Lab Rental

To be billed at a rate set by the Superintendent and the College President:

College Fairs and Conferences
AVID (Counselors)
Testing Centers and Classrooms
College Information Sessions
FAFSA Nights on School Board Property
Recruiter On-Site Activities
Internships/Practicums in School Board Classes

The School Board shall invoice the College each semester for approximated rental and facility usage. **The approximated cost of facility usage listed above for the 2013-2014 school year is $610,000.**

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

EXHIBIT "B"

FACILITY USE AUTHORIZATION FORM

Date:
To: Agency
Subject: Facility Use Request under the Agreement Between the School Board of Pinellas County and Agency effective x/x/xx

Requestor:
Description of Use:
Facility(ies):
Dates & Times:
Supervision By:

Coordinator (& Phone #) for School Board:
Coordinator (& Phone #) for Agency:

The following estimated costs will be incurred as a result of the said use:

Wages:	$
Direct Costs	$
Other (List)	$
	$_____
Total	**$**

The facility owner/representative _____ will invoice _____ for the above-described costs, which may vary if the actual use of facilities differs from that shown above. This form, when executed by the authorized representative for the School Board and the authorized agency representative, will be authorization to use the above described facility on the dates and times set forth herein. This additional use is granted under the terms and conditions of the above said Agreement.

Additional conditions, if any:

St. Petersburg College

_____

Authorized Representative Date
for Agency

School Board of Pinellas County, Florida

_____

Authorized Representative Date
for School Board
11111 S. Belcher Rd., Largo, Fl 33773

With copies to: Superintendent of Schools
Director, Accounting
Director, Auditing

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

Area (1-4) Superintendent
School Representative
School Bookkeeper
Pam Smith, General Counsel's Office, St. Petersburg College

RPC #

Attachment: SPC Jt Use Agt for 073013 Brd Mtg (4106 : Facilities Joint Use Agreement with St. Pete College)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4078)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval for the Resolution to Designate the Fisher Road Site (P8) Unnecessary for Educational Purposes and Release it for Sale

BACKGROUND:
The vacant land located at the corner of County Road 39 and Fisher Road, also known as the Fisher Road (P8) site, was acquired in 1990 as a possible site for a new middle school. The site consists of 20.88 +/- acres of vacant land. The roads leading to the site are not large enough to sustain the heavy traffic that would result from having a school located on the site and the school district has another site available nearby that is appropriate for a new middle school.

STRATEGIC DIRECTION: Managing Productive Systems

ALTERNATIVES:
1. Approve the request to designate the Fisher Road site as unnecessary for educational purposes, and authorize the Superintendent, School Board Attorney or designee to coordinate the release of this property as-is for sale and authorize the Superintendent, School Board Attorney or designee to execute the agreement for sale of the fee simple interest in the property on behalf of the School Board, close the transaction or extension thereof, and disburse funds for closing costs associated with the sale of this property.
2. Do not approve the request.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Due to the inadequate size of the roads, the school district has no plans to use the site for a school. The selling of the site will eliminate potential liability exposure. It is in the best interest of the public to sell this unused property to support on-going educational efforts of the school board.

IMPACT STATEMENT:
The selling of the Fisher Road site does not require any commitment of funds by the school board but rather will net the school district the purchase price of the property, less closing costs.

DATA SOURCE:
David Koperski, School Board Attorney
Debbie Forster, Real Estate Analyst
Franklin G. Frail, Educational Specifications Specialist

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Resolution for Sale.7.30.13.doc (PDF)

Resolution

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

THE SCHOOL BOARD OF PINELLAS COUNTY, a body corporate under Florida Statutes (the "Board"), does hereby adopt the following resolutions:

WHEREAS, the Board is the governing body of the Pinellas County School District and constitutes a body corporate pursuant to section 1001.40, F.S.; and

WHEREAS, pursuant to section 1001.42, F.S., the Board has the power to control property and convey the title to real and personal property and to declare a property unnecessary for educational purposes and to adopt and provide for the execution of plans for the establishment, organization and operation of the schools of the Pinellas County School District, including the power to approve plans for locating, planning, constructing, sanitating, insuring, maintaining, protecting and condemning school property as prescribed in Chapter 1013.28, F.S.; and

WHEREAS, in compliance with its statutory duties under section 1001.42(4)(b), F.S., the Board has the power to provide for the elimination of school centers and consolidation of schools; and

WHEREAS, the Board has a vacant piece of property known as Fisher Road, as shown on Schedule "A", and

WHEREAS, the Board has determined it is in the best interest of the public to sell this unused property to support on-going educational efforts of the School Board (see s.1013.28(1)(a), F.S.);

NOW, THEREFORE, BE IT RESOLVED, that those matters set forth in the foregoing recitals are hereby adopted, ratified and found;

BE IT FURTHER RESOLVED, that after consideration of the factors described in the foregoing recitals, the Board designates the property unnecessary for education purposes; and

BE IT FURTHER RESOLVED, that the Superintendent, School Board Attorney or designee for the Board is hereby authorized and directed to dispose of said interests in the property described in Schedule "A" and pursuant to all applicable constitutions, statutes and laws of the State of Florida, including but not limited to Chapters 1001 and 1013, F.S.; and

Attachment: Resolution for Sale.7.30.13.doc (4078 : Resolution - Designate - Fisher Road Site Unnecessary/Release)

BE IT FURTHER RESOLVED, that the proper officers of the Board and its counsel are hereby authorized, empowered and directed to take all such further action, to execute, amend and deliver such pleadings, instruments and documents, for and in the name and on behalf of the Board, and to pay all such expenses as in their judgment may be necessary, appropriate or advisable, in order to fully carry into effect the purposes and intentions of this and each of the foregoing resolutions.

IN WITNESS WHEREOF, the undersigned School Board of Pinellas County, Florida adopts this Resolution effective this _____ day of _____, 2013.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____ _____
Chairperson Date

BOARD (SEAL)

ATTEST: _____ _____
Superintendent Date

Approved as to Form:

_____
School Board Attorney

Attachment: Resolution for Sale.7.30.13.doc (4078 : Resolution - Designate - Fisher Road Site Unnecessary/Release)

Schedule "A"

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

Parcel Number's:

18-28-16-00000-210-0200

18-28-16-00000-210-0300

Attachment: Resolution for Sale.7.30.13.doc (4078 : Resolution - Designate - Fisher Road Site Unnecessary/Release)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4079)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Request Approval of the Agreement Renewal With Osceola Youth Soccer Association, Inc. (OYSA), Permitting the use of School Board Facilities

BACKGROUND:
OYSA is a volunteer organization that provides soccer programs to approximately 500 children annually in the unincorporated Largo and Seminole area. OYSA typically uses Osceola High School for games and special events, and Osceola Middle School for soccer practice.

The school district entered into an agreement with OYSA in 1993. The agreement documents facility uses and insurance coverage, yet eliminates the routine processing tasks associated with handling individual leases for each school. OYSA's use of board facilities is almost exclusively outdoors for soccer practices and games. On occasion, and only when a plant operator is already scheduled to be on duty, an indoor board meeting may be held at a school site. The agreement renewal is for a period of ten (10) years beginning August 11, 2013 and ending August 10, 2023.

STRATEGIC DIRECTION: Community Relations

ALTERNATIVES:
1. Approve the renewal of the agreement
2. Do not approve the renewal of the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The agreement will permit continued use of school board facilities by OYSA for youth-soccer activities and eliminates the need to process individual facility leases.

IMPACT STATEMENT:
The agreement renewal does not require any commitment of funds by the school board.

DATA SOURCE:
David Koperski, School Board Attorney
Michael Bohnet, Osceola High School Principal
Debbie Forster, Real Estate Analyst
Arley Bedillion, Osceola Youth Soccer Association, Inc.

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- OYSA (PDF)

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2013, by and between the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board" and OSCEOLA YOUTH SOCCER ASSOCIATION, INC., hereinafter referred to as "OYSA."

W I T N E S S E T H:

WHEREAS, OYSA is a volunteer, youth soccer group providing recreational soccer programs to children in the unincorporated Largo and unincorporated Seminole area; and

WHEREAS, OYSA has used the Board's school facilities for soccer practices and games and desires to continue said use; and

WHEREAS, OYSA and the Board are each willing to cooperate in this matter under certain conditions and provisions;

NOW, THEREFORE, in consideration of the covenants herein contained, and other good and valuable consideration, the Board agrees to permit OYSA to hold soccer practices, soccer games, meetings and special events at various Board facilities under the following terms and conditions:

1. The term of this Agreement will be for a period of ten (10) years beginning August 11, 2013 and ending August 10, 2023. Said agreement may be extended for additional five-year periods under the same terms and conditions set forth herein, with written agreement and approval by the Superintendent of Schools and OYSA.

2. The Board agrees to make its facilities available to OYSA when the use thereof does not interfere or conflict with school programs. Use of said facilities will not be earlier than 8:00

Attachment: OYSA (4079 : Renewal Agree.- Osceola Youth Soccer Association)

a.m. nor later than 11:00 p.m. except as otherwise agreed to by the Principal or Center Director and the OYSA President, or their specified designees, in advance, and approved by the Principal or Center Director, or their specified designees.

3. OYSA will schedule annual uses of Board facilities by meeting annually with the school principal, or principal's designee, prior to each year's use. No use of Board facilities is permitted until a fully executed Facility Use Authorization Form, a sample of which is attached as Exhibit "A," has been executed by the Superintendent of Schools and the President of OYSA, or their specified designees. The Facility Use Authorization Form will be prepared by the Board's Real Estate Department and will specify the location and conditions of use; such as dates, times, contact names and costs, if any. Board facilities may be used without cost except for direct-costs resulting from such use, such as utility and personnel costs. Interior short-term uses of Board facilities are permitted without cost only if appropriate staff is already scheduled to be on duty. Failure of OYSA to obtain a Facility Use Authorization Form when using a Board facility will not diminish or eliminate OYSA's obligations under the terms and conditions of the agreement. Recurrent non-compliance by OYSA to obtain a valid Facility Use Authorization Form will be cause for termination of the Agreement. Upon proper execution of the Facility Use Authorization Form by the Superintendent of Schools and OYSA or their respective designees, said form shall be considered incorporated herein, and thereby subject to all terms and conditions herein.

4. OYSA will maintain Board fields, facilities and surrounding area in a clean and sanitary condition after use by their employees, agents, volunteers, or invitees. OYSA and all its invitees will abide by all Board policies on use of Board facilities, including policies, which state that the consumption of tobacco products or alcoholic beverages on Board property, including

Attachment: OYSA (4079 : Renewal Agree.- Osceola Youth Soccer Association)

any outside areas, is prohibited. OYSA further agrees that at the end of each playing season, playfields used by OYSA will be restored by OYSA to their original or better condition.

5. OYSA will provide its own personnel for the supervision of the programs it conducts.

6. OYSA will not install any permanent improvements nor make any changes to Board sites or facilities without the prior approval of the Facility, Planning, Design and Construction department and the affected School Principal, Center Director or specified designee.

7. OYSA will be permitted to place a trailer on the Osceola High School site with the prior approval of the Osceola High School Principal, Center Director, or specified designees. Said trailer will conform to all school standards, including size, appearance and location.

8. OYSA agrees to indemnify and hold harmless the Board, its officers, agents, and employees, from and against any and all claims and causes of action whatsoever, including personal injury and property damages, as well as attorneys' fees and costs, arising out of or relating to OYSA's performance under this Agreement, except to the extent that such claim or cause of action arises out of the negligence of the Board, its officers, agents, and employees, while acting within the scope of their agency or employment. OYSA will provide the Board a certificate of comprehensive general liability insurance coverage in the amount of at least $1,000,000, listing the School Board of Pinellas County, Florida, as additional insured. The Board agrees to be responsible for its own acts of negligence, or its respective agents' or employees' acts of negligence when acting within the scope of their agency or employment, and agrees to be liable for any damages proximately caused thereby; provided, however, that the Board's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the Board, nor shall anything herein be construed as consent by the Board to be sued by any third

Attachment: OYSA (4079 : Renewal Agree.- Osceola Youth Soccer Association)

party for any cause or matter arising out of or related to this Agreement. The Board will provide if requested, to OYSA proof of insurance coverage or self-insurance in the amounts set forth in Florida Statutes. OYSA's duty to indemnify and hold harmless shall survive termination of this Agreement.

9. OYSA will not assign this Agreement or sublet the facilities or any part thereof. The Board and its personnel will have the right to enter and inspect the subject premises and the operation being conducted thereon at reasonable times.

10. This Agreement will remain in effect unless terminated by either party as follows:

a) Upon breach of this agreement by a party, the other party will give written notice of termination of this Agreement specifying the claimed breach and the action required to cure the breach. If the breaching party fails to cure the breach within five (5) days from receipt of said notice, then the Agreement will terminate ten (10) days from receipt of the written notice;

b) Either party may terminate this Agreement by giving written notice to the other party that the Agreement will terminate thirty (30) days from the receipt of said notice by the other party.

11. The Board and OYSA agree that in the event of unforeseen questions arising out of the use of the said facilities or questions of use, questions will be settled in writing between the Superintendent of Schools and the OYSA President or their respective designees for resolution of such questions concerning this agreement.

Attachment: OYSA (4079 : Renewal Agree.- Osceola Youth Soccer Association)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first above written.

OSCEOLA YOUTH SOCCER ASSOCIATION, INC.

By:_____
President

SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Chairperson

Attest:

_____
Superintendent

Approved as to Form:

Heather J. Wallace
School Board Attorney

Attachment: OYSA (4079 : Renewal Agree.- Osceola Youth Soccer Association)

Exhibit "A"

FACILITY USE AUTHORIZATION FORM

Date: July 30, 2013
To: **Agency**
Subject: Additional Use Request under the Agreement Between the School Board of Pinellas County and **Agency, effective date**

Requestor:
Description of Use:
Facility(ies):

SAMPLE

– Note: This form will be completed by the school board's Real Estate Department and submitted for signatures.

Dates & Times:
Supervision By:

Coordinator (& Phone #) for School Board:
Coordinator (& Phone #) for Agency:

The following estimated costs will be incurred as a result of the said use:

Wages:	$
Direct Costs	$ 000.00
Other (List)	$
	$_____
Total	$ 000.00

The facility owner/representative **Pinellas County School Board** will invoice **OYSA** for the above-described costs, which may vary if the actual use of facilities differs from that shown above. This form,when executed by the authorized representative for the School Board and the authorized agency representative, will be authorization to use the above described facility on the dates and times set forth herein. This additional use is granted under the terms and conditions of the above said agreement.

Additional conditions, if any:

OYSA

_____

Authorized Representative for Agency — Date

School Board of Pinellas County, Florida

_____

Authorized Representative for School Board — Date
11111 S. Belcher Rd., Largo, Fl 33773

With copies to:
Superintendent of Schools
Director, Accounting
Director, Auditing
Regional Superintendent
School Representative
School Bookkeeper
Agency Representative

RPC #

Attachment: OYSA (4079 : Renewal Agree.- Osceola Youth Soccer Association)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4080)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Agreement Renewal With the Pinellas County Sheriff's Office

BACKGROUND:
In 1998, the school board approved the initial blanket facility-use agreement with the Pinellas County Sheriff's Office. The sheriff's office occasionally uses board facilities for meetings, law enforcement training, and youth-recreation programs. The agreement permits the sheriff's office to use school board facilities without separate leases, while the school district obtains documentation of use, proof of insurance and cost recovery when applicable. The renewal of the agreement is for a period of five (5) years beginning August 25, 2013 and ending August 24, 2018.

STRATEGIC DIRECTION: Community Relations

ALTERNATIVES:
1. Approve the agreement renewal.
2. Do not approve the agreement renewal.

RECOMMENDATION:
Alternative No. 1 is recommended

RATIONALE:
One of the school district's effective and efficient operation measures is making use of shared and collaborative resources. This agreement renewal is in the best interest of both parties. The agreement provides the sheriff's office with convenient access to facilities for training, meetings and youth-recreation programs, while at the same time sheriff's office personnel become more familiar with school facilities, enhancing the school district's aim of safe schools.

IMPACT STATEMENT:
The agreement renewal does not require any commitment of funds by the school board.

DATA SOURCE:
David Koperski, School Board Attorney
Bob Gualtieri, Sheriff
Debbie Forster, Real Estate Analyst

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Sheriff's Office (PDF)

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2013 by and between the **SHERIFF'S OFFICE OF PINELLAS COUNTY, FLORIDA**, a law enforcement agency of the State of Florida, hereinafter referred to as "Sheriff's Office" and **THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA** hereinafter referred to as the "Board."

WITNESSETH:

WHEREAS, the Sheriff's Office may request the use of Board-owned facilities for meetings, law enforcement training exercises, youth-recreation programs and other uses; and

WHEREAS, the Board's cooperation with the Sheriff's Office facilitates the Board's aim of a safe learning environment; and

WHEREAS, the Board and the Sheriff's Office are each willing to cooperate in this matter under the terms and conditions hereinafter set forth;

NOW, THEREFORE, in consideration of the covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Board and Sheriff's Office mutually agree as follows:

1. **Term**. The term of this Agreement will be for a period of five (5) years beginning August 25, 2013, and ending August 24, 2018.

2. **Scheduling Uses**. Short-term uses of facilities may be scheduled with the joint approval of the Superintendent of Schools and the Sheriff, or their respective designees by using a Facility Use Authorization Form, a sample of which is attached as "Exhibit A." The Facility Use Authorization Form will be prepared by the School Board's Real Estate Department. The Facility Use Authorization Form will specify the location and conditions of use, including but not limited to, dates, times, contact names and costs, if any. The Facility Use Authorization

Attachment: Sheriff's Office (4080 : Renewal Agreement - Pinellas County Sheriff's Office)

Form will be considered an amendment to the Agreement when executed by the Superintendent of Schools and the Sheriff, or their respective designees.

3. **Use of Board Facilities When Not Normally Open**. The parties agree that the Sheriff's Office will seek to schedule its uses, either before or after normal school hours, when a plant operator is already scheduled to be on duty. The Board's Real Estate Department will determine the charges, if any, to be paid by the Sheriff's Office.

4. **Return Condition of Facility**. The Sheriff's Office will maintain Board facilities and surrounding area in a clean and sanitary condition after use by their employees, agents, volunteers, or invitees.

5. **Supervision of Program**. The Sheriff's Office will provide its own personnel for the supervision of the programs it conducts.

6. **Restriction of Use**. Use of the subject premises by private parties or organizations or by business enterprises for profit, is prohibited. The Sheriff's Office further agrees to make no unlawful, improper or offensive use of the subject premises. The Sheriff's Office and all its invitees will abide by all Board policies on use of Board facilities, including policies which state that the consumption of tobacco products or alcoholic beverages on Board property, including any outside areas, is prohibited.

7. **Liability.** Board and Sheriff's Office agree to be fully responsible for their own acts of negligence, or their respective employee' and agents' acts of negligence when acting within the scope of their employment or agency, and agree to be liable for any damages proximately caused by said negligence subject to the monetary limitations and defenses provided by Section 768.28, Florida Statutes. Nothing herein is intended, nor shall be the same be construed, to serve as a waiver of sovereign immunity by either Board or Sheriff's Office, or as consent by Board or Sheriff's Office to be sued by third parties for any matter arising out of or related to this Agreement. Board and Sheriff's Office agree to provide each other, if requested, proof of insurance coverage or self-insurance in the amount set forth in Florida Statutes.

Attachment: Sheriff's Office (4080 : Renewal Agreement - Pinellas County Sheriff's Office)

8. **Assignments, Inspection and Termination**. The Board and Sheriff's Office will not assign this Agreement or sublet the premises or any part thereof without the written consent of the other party. The Board and Sheriff's Office agree that each party and its officers, agents, and servants will have the right to enter and inspect the subject premises and the operation being conducted thereon at reasonable times.

This Agreement will remain in effect unless terminated by either party as follows:

a) Upon breach of this Agreement by a party, the other party will give written notice of termination of this Agreement specifying the claimed breach and the action required to cure the breach. If the breaching party fails to cure the breach within five (5) days from receipt of said notice, then the contract will terminate ten (10) days from receipt of the written notice;

b) Either party may terminate this Agreement by giving written notice to the other party that the Agreement will terminate thirty (30) days from the receipt of said notice by the other party.

9. **Additional Facilities**. Additional Board or Sheriff's Office facilities, not specifically enumerated in this Agreement, may be used at appropriate times and places with written approval of the Superintendent of Schools and Sheriff or their respective designees.

10. **Unforeseen Questions**. The Board and Sheriff's Office agree that in the event of unforeseen questions arising out of the use of the said facilities, questions will be settled in writing between the Superintendent and the Sheriff or their respective designees for resolution of such questions concerning this Agreement.

11. **Headings**. The headings of this Agreement are for convenience and reference only and in no way define, limit, or describe the scope of intent of this Agreement or any part hereof, or in any way affect the same, or construe any provision hereof.

Attachment: Sheriff's Office (4080 : Renewal Agreement - Pinellas County Sheriff's Office)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

SHERIFF'S OFFICE
OF PINELLAS COUNTY

By:_____

Attest:

_____

Approved as to form:

_____
Sheriff's Office Attorney

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Chairperson

Attest:

_____
Superintendent

Approved as to form:

Hagan J Wallace
School Board Attorney

Attachment: Sheriff's Office (4080 : Renewal Agreement - Pinellas County Sheriff's Office)

Exhibit "A"

FACILITY USE AUTHORIZATION FORM

Date: July 30, 2013
To: **Pinellas County Sheriff's Office**
Subject: Additional Use Request under the Agreement Between the School Board of Pinellas County and the Pinellas County Sheriff's Office, **effective date**

Requestor:
Description of Use:
Facility(ies): **SAMPLE – Note: This form will be completed by the Real Estate Department and submitted for signatures.**
Dates & Times:
Supervision By:

Coordinator (& Phone #) for School Board:
Coordinator (& Phone #) for Agency:

The following estimated costs will be incurred as a result of the said use:

Wages:	$
Direct Costs	$ **000.00**
Other (List)	$
	$_____
Total	**$ 000.00**

The facility owner/representative **Pinellas County School Board** will invoice the **Sheriff's Office** for the above-described costs, which may vary if the actual use of facilities differs from that shown above. This form, when executed by the authorized representative for the School Board and the authorized agency representative, will be authorization to use the above described facility on the dates and times set forth herein. This additional use is granted under the terms and conditions of the above said agreement.

Additional conditions, if any:

Pinellas County Sheriff's Office

_____
Authorized Representative Date
for Agency

School Board of Pinellas County, Florida

_____
Authorized Representative Date
for School Board
11111 S. Belcher Rd., Largo, Fl 33773

With copies to: Superintendent of Schools
Director, Accounting
Director, Auditing
Area Superintendent
School Representative
School Bookkeeper
Agency Representative

RPC #

Attachment: Sheriff's Office (4080 : Renewal Agreement - Pinellas County Sheriff's Office)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4081)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Renewal of the Agreement With the City of St. Petersburg for the Shared use of a Lighted Recreational Soccer Field on the Azalea Middle School Site

BACKGROUND:
In 2003 the City of St. Petersburg and school district entered into a ten (10) year joint-use-of facilities agreement for the shared use of a lighted recreation soccer field located on the Azalea Middle School site. The City installed four (4) concrete light poles (separately metered) on the perimeter of the field. The City maintains and inspects the light poles and associated light fixtures and pays all associated utility costs. The City maintains the fields on the City's maintenance schedule. The renewal of the agreement is for a period of five (5) years beginning July 1, 2013 and ending June 30, 2018.

STRATEGIC DIRECTION: Community Relations

ALTERNATIVES:
1 Approve the renewal of the agreement
2 Do not approve the renewal of the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
One of the school district's effective and efficient operation measures is making use of shared and collaborative resources. The renewal of this agreement is felt to be in the best interest of both parties since it provides a greater variety of facilities and services to both the community and the school district.

IMPACT STATEMENT:
The renewal of the agreement does not require any commitment of funds by the school board.

DATA SOURCE:
David Koperski, School Board Attorney
Debbie Forster, Real Estate Analyst
Ava Nelson, City of St. Petersburg Real Estate Department

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- St Pete. AzaleaAgr (PDF)

AGREEMENT
Between
THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
And
THE CITY OF ST. PETERSBURG, FLORIDA

This Agreement (**"Agreement"**) made and entered into this _____ day of _____ _____, 2013, by and between the City of St. Petersburg, Florida, a municipal corporation, (**"City"**) and the School Board of Pinellas County, (**"Board"**)(collectively, **"Parties"**).

WITNESSETH:

WHEREAS, the City has a need for lighted recreation fields and ancillary facilities, (**"Recreation Area"**), for City and City-sponsored recreation activities in St. Petersburg; and

WHEREAS, the Board has available open green space suitable for this purpose at Azalea Middle School, the (**"School"**) located at 7855 - 22nd Avenue North, St. Petersburg; and

WHEREAS, the City has made improvements to and utilized the Recreation Area pursuant to an agreement with the Board since July 1, 2003 and desires to continue said use; and

WHEREAS, the City and the Board are each willing to cooperate in this matter pursuant to the conditions and provisions of this Agreement.

NOW THEREFORE, in consideration of the covenants herein contained and other good and valuable consideration, the Board agrees to continue to provide Recreation Area as shown in Exhibit "A" to the City in accordance with the following terms and conditions:

1. Term. The term of this Agreement shall be for a period of five (5) years, beginning August 1, 2013 and ending July 31, 2018. This Agreement may be renewed for additional five (5) year periods upon approval by the Parties, as evidenced by written approval by the Superintendent of Schools and the City. The Parties acknowledge the School's primary function as a public educational facility and that the continued renewal of this Agreement is contingent on student-population growth and the Board's facility needs at the School.

Attachment: St Pete. AzaleaAgr (4081 : Renewal Agreement - City of St. Petersburg/Azalea Middle School)

2. Field Improvements. The City has made certain improvements ("**Field Improvements**") to the Recreation Area. Prior to the City making any additional Field Improvements to the Recreation Area, the Superintendent of Schools, or designee, shall review the construction plans provided by the City, including electrical specifications for approval. Said approval, if given, shall be in writing and shall delineate any modifications or conditions to the construction plans, as agreed by the City and Superintendent of Schools, or designee. After making any Field Improvements, the City shall restore any affected portions of the School site to at least as good a condition as existed prior to the installation of improvements.

3. Maintenance of Light Fixtures. The City shall maintain the light poles and associated lighting fixtures and pay all associated utility costs. The City shall on a regular basis or when requested by the Board, inspect the light poles, wiring, electrical system and associated electrical fixtures, and all other improvements made by the City in the Recreation Area and to make any necessary repairs in a timely manner.

4. Maintenance of Recreation Area. The City shall irrigate, mow, sod, control insects, fertilize and otherwise maintain the Recreation Area in a manner that is at least consistent with the Board's maintenance schedule and State Board of Education Administrative Rules. Additional maintenance performed by the Board due to City or City-sponsored use shall be reimbursed to the Board by payment, service, or materials to be agreed upon by the Superintendent of Schools and the City, for resolution of such questions; however, the Board must provide the City with a minimum of 30-days notice of maintenance concerns prior to the Board performing said additional maintenance. Maintenance of the Recreation Area shall be scheduled by City staff with the School Principal and the Regional Maintenance Supervisor responsible for the School. The City shall be responsible for the maintenance of all other improvements made by the City in the Recreation Area.

5. Return Condition of Facility. The City shall return the Recreation Area and surrounding area to a clean and sanitary condition after City or City-sponsored use.

6. Dates and Times of Use. The Board shall make the Recreation Area available to the City, for City and City-sponsored programs, Monday through Friday, after 5:00 p.m. until 11:00 p.m.; and from 8:00 a.m. until 11:00 p.m. on Saturdays. The Board may occasionally have need of the Recreation Area or a portion of the Recreation Area on evenings and weekends, in which case,

Attachment: St Pete. AzaleaAgr (4081 : Renewal Agreement - City of St. Petersburg/Azalea Middle School)

Board use shall have priority. School administration must provide a minimum of 7-days notice and schedule the required dates with City staff. City use on Sundays and other non-school days, except Saturdays as provided above, shall be scheduled with approval of the School Principal and the Superintendent of Schools.

7. Restrictions on Use. Use of the Recreation Area by private parties or organizations or by business enterprises for profit is only permitted with the written consent of the Superintendent of Schools and the City. The Board and the City shall equally share any revenue derived from any for-profit use of the Recreation Area. The City shall not make unlawful, improper, or offensive use of the Recreation Area. The City and all its invitees shall abide by all Board policies, including those policies that prohibit the consumption of tobacco products or alcoholic beverages on Board property, including outdoor areas. If, at any time, the School Principal, determines the use of the Recreation Area, or surrounding areas by the City or a City-sponsored group will cause disruption of, or interference with the educational process at the School, or the use of the School by the Board, or create a potential threat to the safety of the participants/spectators or damage to the Recreation Area, or other School property because of continued use, the use may be terminated immediately without notice by the Superintendent of Schools. Notwithstanding the foregoing, the City shall have the ongoing obligation to properly supervise City and City-sponsored activities in the Recreation Area.

8. Parking. Use of the Recreation Area parking lot by the Board must have the prior approval of City staff. Use of the School parking lot by the City must have the prior approval of School administration. Use of any other area on the School property, without the prior approval of the School Principal, is prohibited. The School Principal shall designate any additional parking facilities at the School to be used by the City and City-sponsored groups.

9. Supervision of Program. The City will provide supervision of programs it conducts on the Recreation Area site. The supervision will be delegated to City-sponsored groups; however, it will remain the responsibility of the City to have City-sponsored groups comply with the terms and conditions of this Agreement.

Attachment: St Pete. AzaleaAgr (4081 : Renewal Agreement - City of St. Petersburg/Azalea Middle School)

10. Hold Harmless. The City and Board shall be liable for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, in the performance of this Agreement; provided, however, that the City's and Board's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the Parties, nor shall anything herein be construed as consent by the Parties to be sued by any third party for any cause or matter arising out of or related to this Agreement.

11. Assignment, Inspection and Termination. The City and Board shall not assign this Agreement or sublet the premises or any part thereof without the written consent of the other party. The Board, its officers, agents, and servants, shall have the right to enter and inspect the Recreation Area and the operations being conducted thereon at reasonable times. This Agreement may be terminated by either the City or the Board with one hundred eighty (180) days written notice, without cause. This Agreement may be terminated by the City or the Board without notice with cause. Upon expiration or earlier termination of this Agreement, the City shall at its sole cost and expense remove any Field Improvements installed by the City including, but not limited to, structures, light poles, light fixtures and all relocatable components of the Field Improvements, but not including sod, clay, or other items associated with the land itself within one hundred eighty (180) days of such expiration or earlier termination of this Agreement. The City shall restore any affected portions of the School site to at least as good a condition as existed prior to removal of said Field Improvements. The Board is not responsible for providing an alternative site for the City program; however, the Board shall cooperate with the City to use other Board facilities, if available.

12. Unforeseen Issues. Unforeseen issues arising out of use of the Recreation Area or Field Improvements or otherwise arising under this Agreement, shall be settled in writing between the Superintendent of Schools and the City.

13. Non-Appropriation Clause. The obligations of the City as to any funding required pursuant to this Agreement shall be limited to an obligation in any given year to budget, appropriate and pay from legally available funds, after monies for essential City services have been budgeted and appropriated, sufficient monies for the funding that is required during that year. Notwithstanding the foregoing, the City shall not be prohibited from pledging any legally available

Attachment: St Pete. AzaleaAgr (4081 : Renewal Agreement - City of St. Petersburg/Azalea Middle School)

non-ad valorem revenues for any obligations heretofore or hereafter incurred, which pledge shall be prior and superior to any obligation of the City pursuant to this Agreement.

14. Headings. The headings of this Agreement are for convenience and reference only and in no way define, limit, or describe the scope of intent of this Agreement or any part hereof, or in any way affect the same, or construe, any provision hereof.

15. City Consent and Action.

a. For the purposes of this Agreement any required written permission, consent, approval or agreement ("**Approval**") by the City means the Approval of the Mayor or his designee unless otherwise set forth herein.

b. For the purposes of this Agreement any right of the City to take any action permitted, allowed or required by this Agreement, may be exercised by the Mayor or his designee, unless otherwise set forth herein.

16. Board Consent and Action.

a. For the purposes of this Agreement any required written permission, consent, approval or agreement ("**Approval**") by the Board or any other official of the Board means the Approval of that official or designee unless otherwise set forth herein.

b. For the purposes of this Agreement any right of the Board or any other official of the Board to take any action permitted, allowed or required by this Agreement, may be exercised by that official or designee, unless otherwise set forth herein.

(THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY)

Attachment: St Pete. AzaleaAgr (4081 : Renewal Agreement - City of St. Petersburg/Azalea Middle School)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

ATTEST:

_____
Eva A. Andujar, City Clerk

CITY OF ST. PETERSBURG, FLORIDA

By: _____
Tish Elston
As its: City Administrator

Approved as to form and content:

_____
City Attorney (designee)
By: _____
Assistant City Attorney
Legal: 00176961.doc V. 3

ATTEST:

By:_____
Print:_____
Superintendent

SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

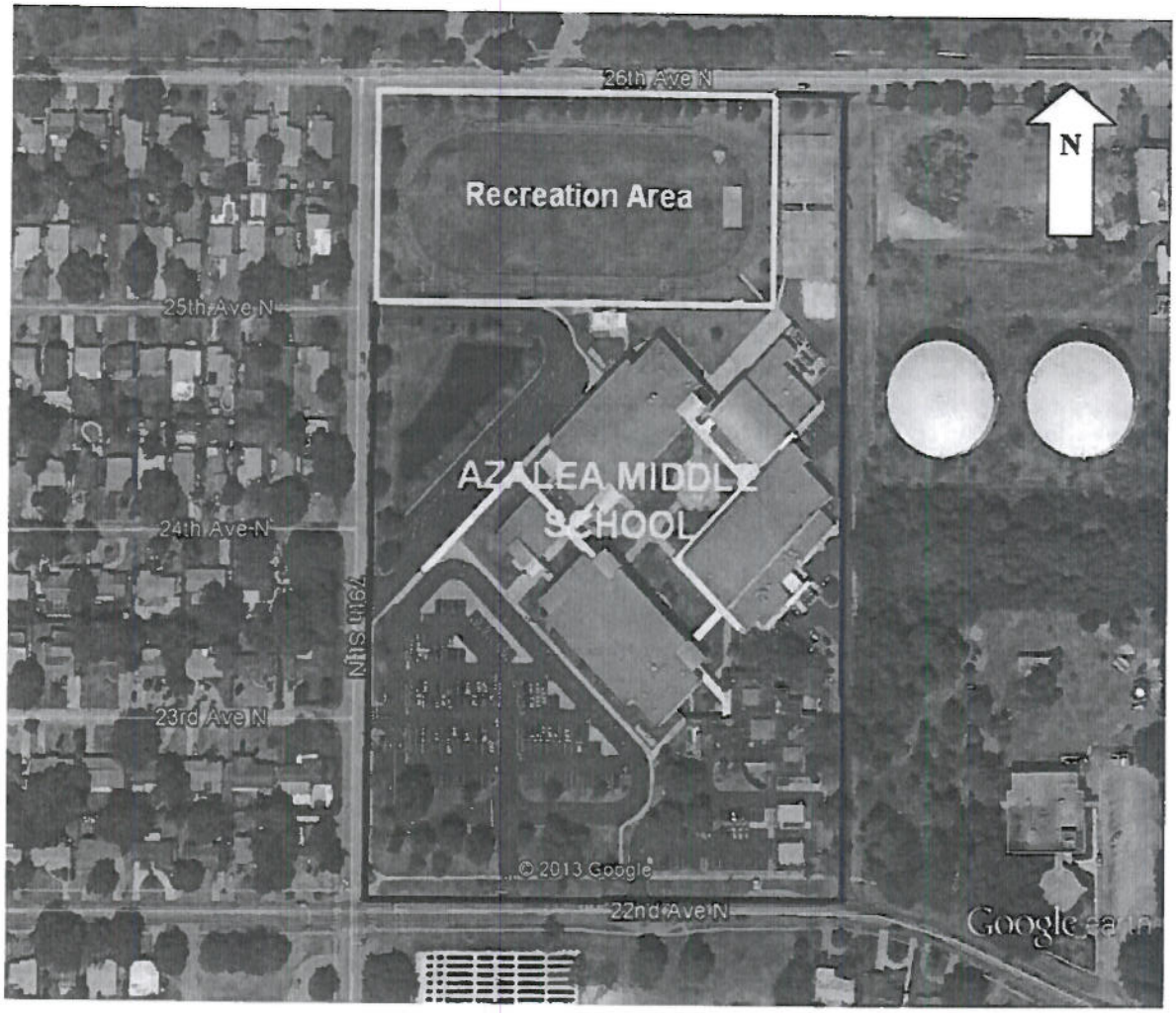
By: _____
Print: _____
As its Chairperson

Approved as to form and content:

Heather J. Wallace
School Board Attorney

Attachment: St Pete. AzaleaAgr (4081 : Renewal Agreement - City of St. Petersburg/Azalea Middle School)

EXHIBIT "A"



Address: 7855 – 22nd Avenue North, St. Petersburg, FL

Attachment: St Pete. AzaleaAgr (4081 : Renewal Agreement - City of St. Petersburg/Azalea Middle School)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4082)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Renewal of the Agreement With the City of St. Petersburg for the Shared use of Lighted Recreational Football Fields on the Meadowlawn Middle School Site

BACKGROUND:
In 2002 the school board allowed the City of St. Petersburg to install two Bermuda-sod football fields with an irrigation system on the Meadowlawn Middle School site and entered into a joint-use agreement with the City from July 1, 2003 to June 30, 2013. The surrounding schools use the fields during school hours, and the City uses the fields on evenings and weekends, however, special-event times can also be coordinated by the parties. School administrators and recreation department staff coordinate access and parking.

The City has installed bleachers, storage room with press box, concession stand with restrooms and six (6) concrete light poles (separately metered) on the perimeter of the fields. The City maintains and inspects the light poles and associated light fixtures and pays all associated utility costs. The City maintains the fields on the City's maintenance schedule. The renewal of the agreement is for a period of five (5) years beginning July 1, 2013 and ending June 30, 2018.

STRATEGIC DIRECTION: Community Relations

ALTERNATIVES:
1 Approve the renewal of the agreement
2 Do not approve the renewal of the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
One of the school district's effective and efficient operation measures is making use of shared and collaborative resources. The renewal of this agreement is felt to be in the best interest of both parties since it provides a greater variety of facilities and services to both the community and the school district.

IMPACT STATEMENT:
The renewal of the agreement does not require any commitment of funds by the school board.

DATA SOURCE:
David Koperski, School Board Attorney
Kevin Hendrick, Northeast High Principal
Debbie Forster, Real Estate Analyst

Ava Nelson, City of St. Petersburg Real Estate Department

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- St Pete.MeadowlawnMid (PDF)

AGREEMENT

Between

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

And

THE CITY OF ST. PETERSBURG, FLORIDA

This Agreement (**"Agreement"**) made and entered into this _____ day of _____, 2013, by and between the City of St. Petersburg, Florida, a municipal corporation (**"City"**) and the School Board of Pinellas County, (**"Board"**)(collectively, **"Parties"**).

WITNESSETH:

WHEREAS, the City has a need for lighted recreation fields and ancillary facilities, (**"Recreation Area"**), for City and City-sponsored recreation activities in St. Petersburg; and

WHEREAS, the Board has available open green space suitable for this purpose at Meadowlawn Middle School, (**"School"**) located at 6050 - 16th Street North, St. Petersburg; and

WHEREAS, the City has made improvements to and utilized the Recreation Area pursuant to an agreement with the Board since July 1, 2003 and desires to continue said use; and

WHEREAS, the City and the Board are each willing to cooperate in this matter pursuant to the conditions and provisions of this Agreement.

NOW THEREFORE, in consideration of the covenants herein contained and other good and valuable consideration, the Board agrees to continue to provide the Recreation Area as shown in Exhibit "A" to the City in accordance with the following terms and conditions:

1. Term. The term of this Agreement shall be for a period of five (5) years, beginning August 1, 2013 and ending July 31, 2018. This Agreement may be renewed for additional five (5) year periods upon approval by the Parties, as evidenced by written approval by the Superintendent of Schools and the City. The Parties acknowledge the School's primary function as a public educational facility and that the continued renewal of this Agreement is contingent on student population growth and the Board's facility needs at the School.

Attachment: St Pete.MeadowlawnMid (4082 : Renewal Agreement - City of St. Petersburg - Meadowlawn Middle)

2. Field Improvements. The City has made certain improvements ("**Field Improvements**") to the Recreation Area. Prior to the City making any additional Field Improvements to the Recreation Area the Superintendent of Schools, or designee, shall review the construction plans provided by the City, including electrical specifications for approval. Said approval, if given, shall be in writing and shall delineate any modifications or conditions to the construction plans, as agreed by the City and Superintendent of Schools, or designee. After making any Field Improvements, the City shall restore any affected portions of the School site to at least as good a condition as existed prior to the installation of improvements.

3. Maintenance of Light Fixtures. The City shall maintain the light poles and associated lighting fixtures and pay all associated utility costs. The City shall, on a regular basis or when requested by the Board, inspect the light poles, wiring, electrical system and associated electrical fixtures, and all other improvements made by the City in the Recreation Area and to make any necessary repairs in a timely manner.

4. Maintenance of Recreation Area. The City shall irrigate, mow, sod, control insects, fertilize and otherwise maintain the Recreation Area in a manner that is at least consistent with the Board's maintenance schedule and State Board of Education Administrative Rules. Additional maintenance performed by the Board due to City or City-sponsored use shall be reimbursed to the Board by payment, service, or materials to be agreed upon by the Superintendent of Schools and the City, for resolution of such questions; however, the Board must provide the City with a minimum of 30-days notice of maintenance concerns prior to the Board performing said additional maintenance. Maintenance of the Recreation Area shall be scheduled by City staff with the School Principal and the Regional Maintenance Supervisor responsible for the School. The City shall be responsible for the maintenance of all other improvements made by the City in the Recreation Area.

5. Return Condition of Facility. The City shall return the Recreation Area and surrounding area to a clean and sanitary condition after City or City-sponsored use.

6. Dates and Times of Use. The Board shall make the Recreation Area available to the City, for City and City-sponsored programs, Monday through Friday, after 5:00 p.m. until 11:00 p.m.; and from 8:00 a.m. until 11:00 p.m. on Saturdays. The Board may occasionally have need of

Attachment: St Pete.MeadowlawnMid (4082 : Renewal Agreement - City of St. Petersburg - Meadowlawn Middle)

the Recreation Area or a portion of the Recreation Area on evenings and weekends, in which case, Board use shall have priority. School administration must provide a minimum of 7-days notice and schedule the required dates with City staff. City use on Sundays and other non-school days, except Saturdays as provided above, shall be scheduled with approval of the School Principal and the Superintendent of Schools.

7. Restrictions on Use. Use of the Recreation Area by private parties or organizations or by business enterprises for profit is only permitted with the written consent of the Superintendent of Schools and the City. The Board and the City shall equally share any revenue derived from any for-profit use of the Recreation Area. The City shall not make unlawful, improper, or offensive use of the Recreation Area. The City and all its invitees shall abide by all Board policies, including those policies that prohibit the consumption of tobacco products or alcoholic beverages on Board property, including outdoor areas. If, at any time, the School Principal, determines the use of the Recreation Area, or surrounding areas by the City or a City-sponsored group will cause disruption of, or interference with the educational process at the School, or the use of the School by the Board, or create a potential threat to the safety of the participants/spectators or damage to the Recreation Area, or other School property because of continued use, the use may be terminated immediately without notice by the Superintendent of Schools. Notwithstanding the foregoing, the City shall have the ongoing obligation to properly supervise City and City sponsored activities in the Recreation Area.

8. Parking. Use of the Recreation Area parking lot by the Board must have the prior approval of City staff. Use of the School parking lot by the City must have the prior approval of School administration. Use of any other area on the School property, without the prior approval of the School Principal, is prohibited. The School Principal shall designate any additional parking facilities at the School to be used by the City and City-sponsored groups.

9. Supervision of Program. The City shall provide supervision of programs it conducts on the Recreation Area. The supervision may be delegated to City-sponsored groups; however, it shall remain the responsibility of the City to have City-sponsored groups comply with the terms and conditions of this Agreement.

Attachment: St Pete.MeadowlawnMid (4082 : Renewal Agreement - City of St. Petersburg - Meadowlawn Middle)

10. Hold Harmless. The City and Board shall be liable for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, in the performance of this Agreement; provided, however, that the City's and Board's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the Parties, nor shall anything herein be construed as consent by the Parties to be sued by any third party for any cause or matter arising out of or related to this Agreement.

11. Assignment, Inspection and Termination. The City and Board shall not assign this Agreement or sublet the premises or any part thereof without the written consent of the other party. The Board, its officers, agents, and servants, shall have the right to enter and inspect the Recreation Area and the operations being conducted thereon at reasonable times. This Agreement may be terminated by either the City or the Board with one hundred eighty (180) days written notice, without cause. This Agreement may be terminated by the City or the Board without notice with cause. Upon expiration or earlier termination of this Agreement, the City shall at its sole cost and expense remove any Field Improvements installed by the City including, but not limited to structures, light poles, light fixtures and all relocatable components of the Field Improvements but not including sod, clay, or other items associated with the land itself within one hundred eighty (180) days of such expiration or earlier termination of this Agreement. The City shall restore any affected portions of the School site to at least as good a condition as existed prior to removal of said Field Improvements. The Board is not responsible for providing an alternative site for the City program, however, the Board shall cooperate with the City to use other Board facilities, if available.

12. Unforeseen Issues. Unforeseen issues arising out of use of the Recreation Area or Field Improvements or otherwise arising under this Agreement, shall be settled in writing between the Superintendent of Schools and the City.

13. Non-Appropriation Clause. The obligations of the City as to any funding required pursuant to this Agreement shall be limited to an obligation in any given year to budget, appropriate and pay from legally available funds, after monies for essential City services have been budgeted and appropriated, sufficient monies for the funding that is required during that year. Notwithstanding the foregoing, the City shall not be prohibited from pledging any legally available

Attachment: St Pete.MeadowlawnMid (4082 : Renewal Agreement - City of St. Petersburg - Meadowlawn Middle)

non-ad valorem revenues for any obligations heretofore or hereafter incurred, which pledge shall be prior and superior to any obligation of the City pursuant to this Agreement.

14. Headings. The headings of this Agreement are for convenience and reference only and in no way define, limit, or describe the scope of intent of this Agreement or any part hereof, or in any way affect the same, or construe, any provision hereof.

15. City Consent and Action.

a. For the purposes of this Agreement any required written permission, consent, approval or agreement ("**Approval**") by the City means the Approval of the Mayor or his designee unless otherwise set forth herein.

b. For the purposes of this Agreement any right of the City to take any action permitted, allowed or required by this Agreement, may be exercised by the Mayor or his designee, unless otherwise set forth herein.

16. Board Consent and Action.

a. For the purposes of this Agreement any required written permission, consent, approval or agreement ("**Approval**") by the Board or any other official of the Board means the Approval of that official or designee unless otherwise set forth herein.

b. For the purposes of this Agreement any right of the Board or any other official of the Board to take any action permitted, allowed or required by this Agreement, may be exercised by that official or designee, unless otherwise set forth herein.

(THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY)

Attachment: St Pete.MeadowlawnMid (4082 : Renewal Agreement - City of St. Petersburg - Meadowlawn Middle)

IN WITNESS WHEREOF, this Agreement has been executed by the duly authorized representatives of the Parties on the day and year first above written.

ATTEST:

_____
Eva A. Andujar, City Clerk

CITY OF ST. PETERSBURG, FLORIDA

By: _____
Tish Elston
As its: City Administrator

Approved as to form and content:

_____
City Attorney (designee)
By: _____
Assistant City Attorney
Legal: 00176957.doc V. 4

ATTEST:

By:_____
Print:_____
Superintendent

SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

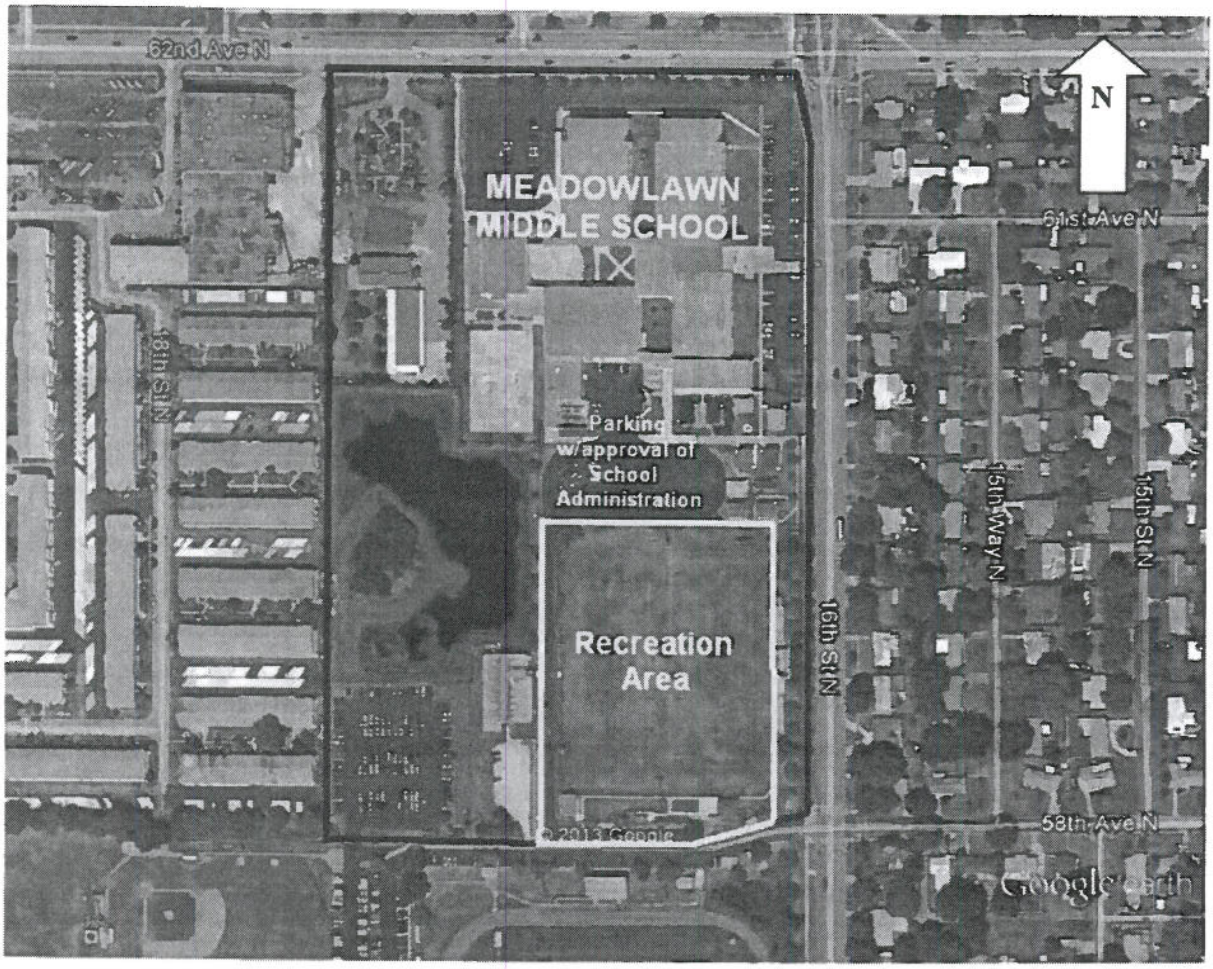
By: _____
Print: _____
As its Chairperson

Approved as to form and content:

_____
School Board Attorney

Attachment: St Pete.MeadowlawnMid (4082 : Renewal Agreement - City of St. Petersburg - Meadowlawn Middle)

EXHIBIT "A"



Address: 6050 – 16th Street North, St. Petersburg, FL

Attachment: St Pete.MeadowlawnMid (4082 : Renewal Agreement - City of St. Petersburg - Meadowlawn Middle)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4083)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO , Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of a Distribution Easement to Duke Energy on the Site of pTEC - St. Petersburg

BACKGROUND:
Duke Energy has requested a distribution easement, which will permit Duke Energy to place power lines, wires, cables and associated accessories to serve pTEC - St. Petersburg. The distribution easement will also permit future placement of necessary power lines, wires, cables and associated accessories needed to serve the facility, without the need for separate line easements. The school district has granted similar easements at numerous other school sites. All equipment placed on the site by Duke Energy will be as requested and authorized by school district staff.

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve the requested easement.
2. Do not approve the requested easement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Approval of this easement will allow Duke Energy to install, operate and maintain necessary electric utilities needed to serve the site.

IMPACT STATEMENT:
Granting the easement does not require any commitment of funds by the school board.

DATA SOURCE:
David Koperski, School Board Attorney
Debbie Forster, Real Estate Analyst
Doug Pollei, Senior Construction Coordinator
Tuyet La, Progress Energy

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Duke Energy easement.2013 (PDF)

Attachment: Duke Energy easement.2013 (4083 : Distribution Easement - Duke Energy/PTEC St. Petersburg Site)

SEC: 27	TWP: 31S	RGE: 16E	COUNTY: PINELLAS	PROJECT: SP-13-515849
GRANTOR: SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA				
SITE ADDRESS: 901 34TH STREET SOUTH, ST. PETE. -PTEC				
TAX PARCEL NUMBER: 27/31/16/46548/000/0010				

DISTRIBUTION EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, their heirs, successors, lessees and assigns ("**GRANTOR**"), in consideration of the mutual benefits, covenants and conditions herein contained, does hereby grant and convey to **DUKE ENERGY FLORIDA, INC., d/b/a DUKE ENERGY,** a Florida corporation ("**GRANTEE**"), Post Office Box 14042, St. Petersburg, Florida 33733, and to its successors, lessees, licensees, transferees, permittees, apportionees, and assigns, an easement to install, operate and maintain in perpetuity, such facilities as may be necessary or desirable for providing electric energy and service and communication systems, whether to or on behalf of telecommunication providers or other customers by **GRANTEE** or others, said facilities being located in the following described "Easement Area" within **GRANTOR'S** premises in Pinellas County, to wit:

Utility Easement more particularly described on Exhibit "A" attached hereto and by this reference made a part hereof.

The rights herein granted to **GRANTEE** by **GRANTOR** specifically include: (a) the right for **GRANTEE** to patrol, inspect, alter, improve, repair, rebuild, relocate, and remove said facilities; further **GRANTEE** hereby agrees to restore the Easement Area to as near as practicable the condition which existed prior to such construction, repairs, alteration, replacement, relocation or removal as a result of **GRANTEE's** safe and efficient installation, operation or maintenance of said facilities; (b) the reasonable right for **GRANTEE** to increase or decrease the voltage and to change the quantity and type of facilities; (c) the reasonable right for **GRANTEE** to clear the Easement Area of trees, limbs, undergrowth and other physical objects which, in the opinion of **GRANTEE**, endanger or interfere with the safe and efficient installation, operation or maintenance of said facilities; (d) the reasonable right for **GRANTEE** to trim or remove any timber adjacent to, but outside the Easement Area which, in the reasonable opinion of **GRANTEE,** endangers or interferes with the safe and efficient installation, operation or maintenance of said facilities; (e) the reasonable right for **GRANTEE** to enter upon land of the **GRANTOR** adjacent to said Easement Area for the purpose of exercising the rights herein granted; and (f) all other rights and privileges reasonably necessary or convenient for **GRANTEE**'s safe and efficient installation, operation and maintenance of said facilities and for the enjoyment and use of said easement for the purposes described above. The rights and easement herein granted are non-exclusive as to entities not engaged in the provision of electric energy and service and **GRANTOR** reserves the right to grant rights to others affecting said easement area provided that such rights do not create an unsafe condition or unreasonably conflict with the rights granted to **GRANTEE** herein.

This document prepared by Kristy Parker
Return to: Duke Energy
P O Box 14042
St. Petersburg, FL 33733

GRANTOR hereby covenants and agrees that no buildings, structures or obstacles (except fences) shall be located, constructed, excavated or created within the Easement Area. If the fences are installed, they shall be placed so as to allow ready access to **GRANTEE's** facilities and provide a working space of not less than ten (10) feet on the opening side, six (6) feet on the back for working space and three (3) feet on all other sides of any pad mounted transformer. If **GRANTOR's** future orderly development of the premises is in physical conflict with **GRANTEE's** facilities, **GRANTEE** shall, within 60 days after receipt of written request from **GRANTOR**, relocate said facilities to another mutually agreed upon Easement Area in **GRANTOR's** premises, provided that prior to the relocation of said facilities (a) **GRANTOR** shall pay to **GRANTEE** the full expected cost of the relocation as estimated by **GRANTEE**, and (b) **GRANTOR** shall execute and deliver to **GRANTEE**, at no cost, an acceptable and recordable easement to cover the relocated facilities. Upon the completion of the relocation, the easement herein shall be considered cancelled as to the portion vacated by such relocation. This legal description was provided by **GRANTOR**. In the event facilities are located outside of this legal description, **GRANTOR** shall pay for any relocation costs necessary or shall amend this legal description to cover the actual facilities.

GRANTOR covenants not to interfere with **GRANTEE's** facilities within the Easement Area in **GRANTOR's** premises. The **GRANTOR** agrees to be fully responsible for its own acts of negligence, or its respective agent's acts of negligence when acting within the scope of their employment, and agrees to be liable for any damages resulting from said negligence to the extent permitted by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the Grantor. Nothing herein shall be construed as consent by the **GRANTOR** to be sued by third parties in any manner arising out of this Agreement. **GRANTEE** agrees to indemnify and hold **GRANTOR** harmless for, from and against any and all losses, claims or damages incurred by **GRANTOR** arising directly from **GRANTEE's** negligence or failure to exercise reasonable care in the construction, reconstruction, operation or maintenance of **GRANTEE's** facilities located on the above described easement.

GRANTOR hereby warrants and covenants (a) that **GRANTOR** is the owner of the fee simple title to the premises in which the above described Easement Area is located, (b) that **GRANTOR** has full right and lawful authority to grant and convey this easement to **GRANTEE**, and (c) that **GRANTEE** shall have quiet and peaceful possession, use and enjoyment of this easement.

REST OF THE PAGE INTENTIONALLY LEFT BLANK

Attachment: Duke Energy easement.2013 (4083 : Distribution Easement - Duke Energy/PTEC St. Petersburg Site)

All covenants, terms, provisions and conditions herein contained shall inure and extend to and be obligatory upon the heirs, successors, lessees and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the said **GRANTOR** has caused this easement to be signed in its corporate name by its proper officers thereunto duly authorized and its official corporate seal to be hereunto affixed and attested this _____ day of _____, 2013.

GRANTOR:

School Board of Pinellas County, Florida
Name of Corporation

ATTEST:

_____
Superintendent

Michael A. Grego, Ed. D.
Print or Type Name

_____
Chairperson

Carol J. Cook
Print or Type Name

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

_____
Signature of First Witness

_____
Print or Type Name of First Witness

_____
Signature of Second Witness

_____
Print or Type Name of Second Witness

Grantor(s) mailing address:

School Board of Pinellas County, Florida
P.O. Box 2942
Largo, FL. 33779
Attn: Real Estate Department

Approved as to Form:
_____
School Board Attorney

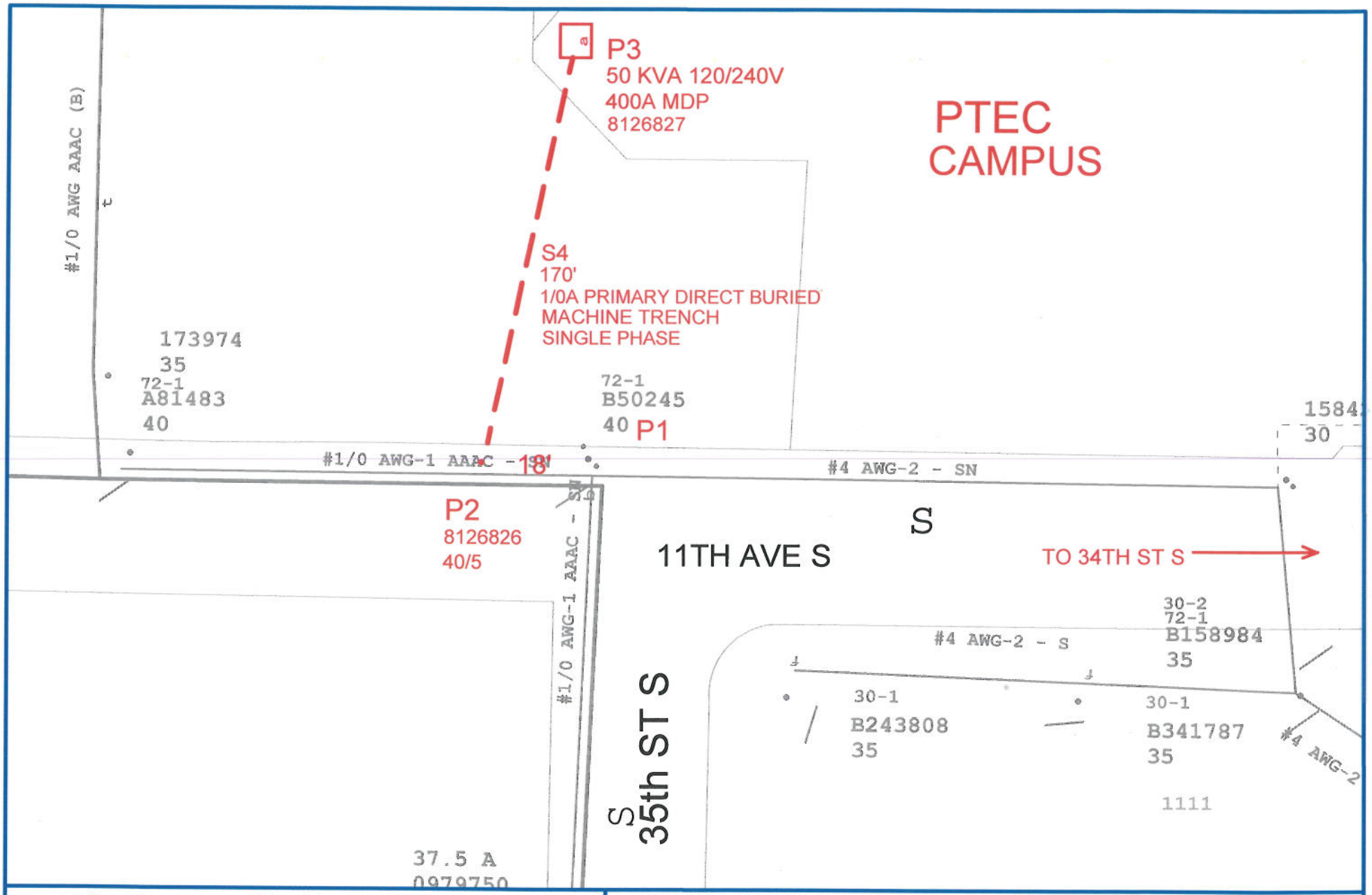
State of Florida)
) ss
County of Pinellas)

The foregoing Easement was acknowledged before me this _____ day of _____, 2013, by Carol J. Cook and Michael A. Grego, Ed.D., Chairperson and Superintendent, respectively, of the School Board of Pinellas County, Florida, who are personally known to me or who have produced _____ as identification and who did/did not take an oath.

CORPORATE SEAL NOTARY SEAL

_____
Name:
Notary Public
Serial Number:
My Commission Expires:

Attachment: Duke Energy easement.2013 (4083 : Distribution Easement - Duke Energy/PTEC St. Petersburg Site)



Duke Energy - Florida Region

PRE-JOB SAFETY BRIEFING REQUIRED BEFORE STARTING WORK

901 34TH ST S
ST PETERSBURG, FL 33711

JOB TYPE: COMNB

DRAWN BY: McNamara, David R
DATE: 6/18/2013
TRUCK ACCESS: OPEN
TAXING AUTHORITY: PINELLAS
S-T-R: 11-32-16

BREAKER: X268

UPSTREAM PROTECTION DEVICE
FUSE 0978880-0345580

WORK REQUEST: 515849
OPERATION CENTER: ST PETERSBURG
TA: SP13
LAT LONG: 27.75929, -82.6809

SHEET 1 OF 1

EXHIBIT "A"

Attachment: Duke Energy easement.2013 (4083 : Distribution Easement - Duke Energy/PTEC St. Petersburg Site)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4084)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Enter Into a Contract With Taylor Morrison of Florida, Inc. for the Sale of the Fisher Road Site and a Back-up Contract With Coastal Bay Properties LLC & Frank Burkett for the Sale in the Event the Sale to Taylor Morrison Fails to Close

BACKGROUND:
On April 23, 2013, the School Board gave permission for the sale of a property known as the Fisher Road (P8) Site, a 20.88 +/- acre parcel of vacant land located at the corner of County Road 39 and Fisher Road, Palm Harbor, Florida. Two (2) contracts have been submitted for your approval: a primary contract with Taylor Morrison of Florida, Inc., and a secondary back-up contract with Coastal Bay Properties LLC & Frank Burkett in the event that the first transaction fails to close.

STRATEGIC DIRECTION: Managing Productive Systems

ALTERNATIVES:
1. Approve the sale of the Fisher Road Site and contract with Taylor Morrison of Florida, Inc. and a back-up contract with Coastal Bay Properties LLC & Frank Burkett, in the event the sale to Taylor Morrison fails to close, and authorize the School Board Attorney to close the transaction.
2. Do not approve the sale of the property.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The selling of the site will eliminate ongoing maintenance expenses and liability exposure. It is in the best interest of the public to sell this unused vacant land and use the proceeds to support on-going educational efforts of the school board.

IMPACT STATEMENT:
The sale of this property will result in a one-time income of $3,400,000 minus closing cost from the primary contract and $3,250,000 from the secondary contract.

DATA SOURCE:
David Koperski, School Board Attorney
Heather Wallace, Asst. School Board Attorney
Debbie Forster, Real Estate Analyst
Pat Haas, Real Estate Broker

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Purchase Contract.Taylor Morrison (PDF)
- PurchaseContract Back up offer 7 30 13 (PDF)

Vacant Land Contract

FLORIDA ASSOCIATION OF REALTORS®

PARTIES AND DESCRIPTION OF PROPERTY

1. SALE AND PURCHASE: School Board of Pinellas County, Florida ("Seller")
and Taylor Morrison of Florida, Inc., a Florida corporation ("Buyer")
agree to sell and buy on the terms and conditions specified below the property ("Property") described as:
Address: 0 Fisher Road, Palm Harbor, Florida 34683
Legal Description: See Exhibit "A"

including all improvements and the following additional property: _____

PRICE AND FINANCING

2. PURCHASE PRICE: $ 3,400,000.00 payable by Buyer in U.S. funds as follows:

(a) $ 25,000.00 Deposit received (checks are subject to clearance) on three (3) business days after the Effective Date, _____ by _____ (Signature) for delivery to Gray Robinson, P.A. (Name of Company) ("Escrow Agent")
(Address of Escrow Agent) _____
(Phone # of Escrow Agent) _____

(b) $ _____ Additional deposit to be delivered to Escrow Agent by _____, _____ or _____ days from Effective Date (10 days if left blank).

(c) _____ Total financing (see Paragraph 3 below) (express as a dollar amount or percentage)

(d) $ _____ Other: _____

(e) $ 3,375,000.00 Balance to close (not including Buyer's closing costs, prepaid items and prorations). All funds paid at closing must be paid by locally drawn cashier's check, official check or wired funds.

☐ (f) (complete only if purchase price will be determined based on a per unit cost instead of a fixed price) The unit used to determine the purchase price is ☐ lot ☐ acre ☐ square foot ☐ other (specify: _____) prorating areas of less than a full unit. The purchase price will be $_____ per unit based on a calculation of total area of the Property as certified to Buyer and Seller by a Florida-licensed surveyor in accordance with Paragraph 8(c) of this Contract. The following rights of way and other areas will be excluded from the calculation: _____

3. CASH/FINANCING: (Check as applicable) ☑ (a) Buyer will pay cash for the Property with no financing contingency.
☐ (b) This Contract is contingent on Buyer qualifying and obtaining the commitment(s) or approval(s) specified below (the "Financing") within _____ days from Effective Date (if left blank then Closing Date or 30 days from Effective Date, whichever occurs first) (the "Financing Period"). Buyer will apply for Financing within _____ days from Effective Date (5 days if left blank) and will timely provide any and all credit, employment, financial and other information required by the lender. If Buyer, after using diligence and good faith, cannot obtain the Financing within the Financing Period, either party may cancel this Contract and Buyer's deposit(s) will be returned after Escrow Agent receives proper authorization from all interested parties.
☐ (1) **New Financing:** Buyer will secure a commitment for new third party financing for $_____ or _____% of the purchase price at the prevailing interest rate and loan costs based on Buyer's creditworthiness. Buyer will keep Seller and Broker fully informed of the loan application status and progress and authorizes the lender or mortgage broker to disclose all such information to Seller and Broker.
☐ (2) **Seller Financing:** Buyer will execute a ☐ first ☐ second purchase money note and mortgage to Seller in the amount of $_____, bearing annual interest at _____% and payable as follows: _____
The mortgage, note, and any security agreement will be in a form acceptable to Seller and will follow forms generally accepted in the county where the Property is located; will provide for a late payment fee and acceleration at the mortgagee's

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Attachment: Purchase Contract.Taylor Morrison (4084 : Contract/Back-Up Contract - Sale of Fisher Road Site)

option if Buyer defaults; will give Buyer the right to prepay without penalty all or part of the principal at any time(s) with interest only to date of payment; will be due on conveyance or sale; will provide for release of contiguous parcels, if applicable; and will require Buyer to keep liability insurance on the Property, with Seller as additional named insured. Buyer authorizes Seller to obtain credit, employment and other necessary information to determine creditworthiness for the financing. Seller will, within 10 days from Effective Date, give Buyer written notice of whether or not Seller will make the loan.

☐ (3) **Mortgage Assumption:** Buyer will take title subject to and assume and pay existing first mortgage to _____

_____

LN#_____ in the approximate amount of $_____ currently payable at $_____ per month including principal, interest, ☐ taxes and insurance and having a ☐ fixed ☐ other (describe) _____

interest rate of _____% which ☐ will ☐ will not escalate upon assumption. Any variance in the mortgage will be adjusted in the balance due at closing with no adjustment to purchase price. Buyer will purchase Seller's escrow account dollar for dollar. If the lender disapproves Buyer, or the interest rate upon transfer exceeds _____% or the assumption/transfer fee exceeds $_____, either party may elect to pay the excess, failing which this agreement will terminate and Buyer's deposit(s) will be returned.

CLOSING

4. CLOSING DATE; OCCUPANCY: This Contract will be closed and the deed and possession delivered on see additional term _____, _____ ("Closing Date"). Unless the Closing Date is specifically extended by the Buyer and Seller or by any other provision in this Contract, the Closing Date shall prevail over all other time periods including, but not limited to, financing and feasibility study periods. If on Closing Date insurance underwriting is suspended, Buyer may postpone closing up to 5 days after the insurance suspension is lifted. If this transaction does not close for any reason, Buyer will immediately return all Seller-provided title evidence, surveys, association documents and other items.

5. CLOSING PROCEDURE; COSTS: Closing will take place in the county where the Property is located and may be conducted by mail or electronic means. If title insurance insures Buyer for title defects arising between the title binder effective date and recording of Buyer's deed, closing agent will disburse at closing the net sale proceeds to Seller (in local cashier's checks if Seller requests in writing at least 5 days prior to closing) and brokerage fees to Broker as per Paragraph 17. In addition to other expenses provided in this Contract, Seller and Buyer will pay the costs indicated below.

(a) Seller Costs:
~~Taxes on the deed~~
Recording fees for documents needed to cure title
Title evidence (if applicable under Paragraph 8)
Other: _____

(b) Buyer Costs:
Taxes and recording fees on notes and mortgages
Recording fees on the deed and financing statements
Loan expenses
Lender's title policy at the simultaneous issue rate
Inspections
Survey and sketch
Insurance
Other: Documentary Stamp taxes on the deed

(c) Title Evidence and Insurance: Check (1) or (2):
☑ (1) The title evidence will be a Paragraph 8(a)(1) owner's title insurance commitment. ☑ Seller will select the title agent and will pay for the owner's title policy, search, examination and related charges or ☐ Buyer will select the title agent and pay for the owner's title policy, search, examination and related charges or ☐ Buyer will select the title agent and Seller will pay for the owner's title policy, search, examination and related charges.
☐ (2) Seller will provide an abstract as specified in Paragraph 8(a)(2) as title evidence. ☐ Seller ☐ Buyer will pay for the owner's title policy and select the title agent. Seller will pay fees for title searches prior to closing, including tax search and lien search fees, and Buyer will pay fees for title searches after closing (if any), title examination fees and closing fees.

(d) Prorations: The following items will be made current and prorated as of the day before Closing Date: real estate taxes, interest, bonds, assessments, leases and other Property expenses and revenues. If taxes and assessments for the current year cannot be determined, the previous year's rates will be used with adjustment for any exemptions. **PROPERTY TAX DISCLOSURE SUMMARY: BUYER SHOULD NOT RELY ON THE SELLER'S CURRENT PROPERTY TAXES AS THE AMOUNT OF PROPERTY TAXES THAT BUYER MAY BE OBLIGATED TO PAY IN THE YEAR SUBSEQUENT TO PURCHASE. A CHANGE OF OWNERSHIP OR PROPERTY IMPROVEMENTS TRIGGERS REASSESSMENTS OF THE PROPERTY THAT COULD RESULT IN HIGHER PROPERTY TAXES. IF YOU HAVE ANY QUESTIONS CONCERNING VALUATION, CONTACT THE COUNTY PROPERTY APPRAISER'S OFFICE FOR FURTHER INFORMATION.**

(e) Special Assessment by Public Body: Regarding special assessments imposed by a public body, Seller will pay (i) the full amount of liens that are certified, confirmed and ratified before closing and (ii) the amount of the last estimate of the assessment

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If an improvement is substantially completed as of Effective Date but has not resulted in a lien before closing, and Buyer will pay all other amounts. If special assessments may be paid in installments ☐ Buyer ☐ Seller (if left blank, Buyer) shall pay installments due after closing. If Seller is checked, Seller will pay the assessment in full prior to or at the time of closing. Public body does not include a Homeowner Association or Condominium Association.

(f) Tax Withholding: If Seller is a "foreign person" as defined by FIRPTA, Section 1445 of the Internal Revenue Code requires Buyer to withhold 10% of the amount realized by the Seller on the transfer and remit the withheld amount to the Internal Revenue Service (IRS) unless an exemption applies. The primary exemptions are (1) Seller provides Buyer with an affidavit that Seller is not a "foreign person", (2) Seller provides Buyer with a Withholding Certificate providing for reduced or eliminated withholding, or (3) the gross sales price is $300,000 or less, Buyer is an individual who purchases the Property to use as a residence, and Buyer or a member of Buyer's family has definite plans to reside at the Property for at least 50% of the number of days the Property is in use during each of the first two 12 month periods after transfer. The IRS requires Buyer and Seller to have a U.S. federal taxpayer identification number ("TIN"). Buyer and Seller agree to execute and deliver as directed any instrument, affidavit or statement reasonably necessary to comply with FIRPTA requirements including applying for a TIN within 3 days from Effective Date and delivering their respective TIN or Social Security numbers to the Closing Agent. If Seller applies for a withholding certificate but the application is still pending as of closing, Buyer will place the 10% tax in escrow at Seller's expense to be disbursed in accordance with the final determination of the IRS, provided Seller so requests and gives Buyer notice of the pending application in accordance with Section 1445. If Buyer does not pay sufficient cash at closing to meet the withholding requirement, Seller will deliver to Buyer at closing the additional cash necessary to satisfy the requirement. Buyer will timely disburse the funds to the IRS and provide Seller with copies of the tax forms and receipts.

(g) 1031 Exchange: If either Seller or Buyer wishes to enter into a like-kind exchange (either simultaneously with closing or after) under Section 1031 of the Internal Revenue Code ("Exchange"), the other party will cooperate in all reasonable respects to effectuate the Exchange including executing documents; provided, however, that the cooperating party will incur no liability or cost related to the Exchange and that the closing shall not be contingent upon, extended or delayed by the Exchange.

PROPERTY CONDITION

6. LAND USE: Seller will deliver the Property to Buyer at the time agreed in its present "as is" condition, with conditions resulting from Buyer's Inspections and casualty damage, if any, excepted. Seller will maintain the landscaping and grounds in a comparable condition and will not engage in or permit any activity that would materially alter the Property's condition without the Buyer's prior written consent.

(a) Flood Zone: Buyer is advised to verify by survey, with the lender and with appropriate government agencies which flood zone the Property is in, whether flood insurance is required and what restrictions apply to improving the Property and rebuilding in the event of casualty.

(b) Government Regulation: Buyer is advised that changes in government regulations and levels of service which affect Buyer's intended use of the Property will not be grounds for canceling this Contract if the Feasibility Study Period has expired or if Buyer has checked choice (c)(2) below.

(c) Inspections: *(check (1) or (2) below)*

☒ **(1) Feasibility Study:** Buyer will, at Buyer's expense and within 30 days from Effective Date ("Feasibility Study Period"), determine whether the Property is suitable, in Buyer's sole and absolute discretion, for residential use. During the Feasibility Study Period, Buyer may conduct a Phase I environmental assessment and any other tests, analyses, surveys and investigations ("Inspections") that Buyer deems necessary to determine to Buyer's satisfaction the Property's engineering, architectural and environmental properties; zoning and zoning restrictions; subdivision statutes; soil and grade; availability of access to public roads, water, and other utilities; consistency with local, state and regional growth management plans; availability of permits, government approvals, and licenses; and other Inspections that Buyer deems appropriate to determine the Property's suitability for the Buyer's intended use. If the Property must be rezoned, Buyer will obtain the rezoning from the appropriate government agencies. Seller will sign all documents Buyer is required to file in connection with development or rezoning approvals.

Seller gives Buyer, its agents, contractors and assigns, the right to enter the Property at any time during the Feasibility Study Period for the purpose of conducting Inspections; provided, however, that Buyer, its agents, contractors and assigns enter the Property and conduct Inspections at their own risk. Buyer will indemnify and hold Seller harmless from losses, damages, costs, claims and expenses of any nature, including attorneys' fees, expenses and liability incurred in application for rezoning or related proceedings, and from liability to any person, arising from the conduct of any and all Inspections or any work authorized by Buyer. Buyer will not engage in any activity that could result in a construction lien being filed against the Property without Seller's prior written consent. If this transaction does not close, Buyer will, at Buyer's expense, (1) repair all damages to the Property resulting from the Inspections and return the Property to the condition it was in prior to conduct of the Inspections, and (2) release to Seller all reports and other work generated as a result of the Inspections.

Buyer will deliver written notice to Seller prior to the expiration of the Feasibility Study Period of Buyer's determination of whether or not the Property is acceptable. Buyer's failure to comply with this notice requirement will constitute acceptance of the Property as suitable for Buyer's intended use in its "as is" condition. If the Property is unacceptable to Buyer and written notice of this fact is timely delivered to Seller, this Contract will be deemed terminated as of the day after the Feasibility Study period ends and Buyer's deposit(s) will be returned after Escrow Agent receives proper authorization from all interested parties.

☐ **(2) No Feasibility Study:** Buyer is satisfied that the Property is suitable for Buyer's purposes, including being satisfied that either public sewerage and water are available to the Property or the Property will be approved for the

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installation of a well and/or private sewerage disposal system and that existing zoning and other pertinent regulations and restrictions, such as subdivision or deed restrictions, concurrency, growth management and environmental conditions, are acceptable to Buyer. This Contract is not contingent on Buyer conducting any further investigations.

(d) **Subdivided Lands:** If this Contract is for the purchase of subdivided lands, defined by Florida Law as "(a) Any contiguous land which is divided or is proposed to be divided for the purpose of disposition into 50 or more lots, parcels, units, or interests; or (b) Any land, whether contiguous or not, which is divided or proposed to be divided into 50 or more lots, parcels, units, or interests which are offered as a part of a common promotional plan.", Buyer may cancel this Contract for any reason whatsoever for a period of 7 business days from the date on which Buyer executes this Contract. If Buyer elects to cancel within the period provided, all funds or other property paid by Buyer will be refunded without penalty or obligation within 20 days of the receipt of the notice of cancellation by the developer.

7. RISK OF LOSS; EMINENT DOMAIN: If any portion of the Property is materially damaged by casualty before closing, or Seller negotiates with a governmental authority to transfer all or part of the Property in lieu of eminent domain proceedings, or if an eminent domain proceeding is initiated, Seller will promptly inform Buyer. Either party may cancel this Contract by written notice to the other within 10 days from Buyer's receipt of Seller's notification, failing which Buyer will close in accordance with this Contract and receive all payments made by the government authority or insurance company, if any.

TITLE

8. TITLE: Seller will convey marketable title to the Property by statutory warranty deed or trustee, personal representative or guardian deed as appropriate to Seller's status.

(a) **Title Evidence:** Title evidence will show legal access to the Property and marketable title of record in Seller in accordance with current title standards adopted by the Florida Bar, subject only to the following title exceptions, none of which prevent Buyer's intended use of the Property as residential: covenants, easements and restrictions of record; matters of plat; existing zoning and government regulations; oil, gas and mineral rights of record if there is no right of entry; current taxes; mortgages that Buyer will assume; and encumbrances that Seller will discharge at or before closing. Seller will deliver to Buyer Seller's choice of one of the following types of title evidence, which must be generally accepted in the county where the Property is located (specify in Paragraph 5(c) the selected type).

(1) A title insurance commitment issued by a Florida-licensed title insurer in the amount of the purchase price and subject only to title exceptions set forth in this Contract and delivered no later than 2 days before Closing Date.

(2) An existing abstract of title from a reputable and existing abstract firm (if firm is not existing, then abstract must be certified as correct by an existing firm) purporting to be an accurate synopsis of the instruments affecting title to the Property recorded in the public records of the county where the Property is located and certified to Effective Date. However if such an abstract is not available to Seller, then a prior owner's title policy acceptable to the proposed insurer as a base for reissuance of coverage. Seller will pay for copies of all policy exceptions and an update in a format acceptable to Buyer's closing agent from the policy effective date and certified to Buyer or Buyer's closing agent, together with copies of all documents recited in the prior policy and in the update. If a prior policy is not available to Seller then (1) above will be the title evidence. Title evidence will be delivered no later than 10 days before Closing Date.

(b) **Title Examination:** Buyer will examine the title evidence and deliver written notice to Seller, within 5 days from receipt of title evidence but no later than Closing Date, of any defects that make the title unmarketable. Seller will have 30 days from receipt of Buyer's notice of defects ("Curative Period") to cure the defects at Seller's expense. If Seller cures the defects within the Curative Period, Seller will deliver written notice to Buyer and the parties will close the transaction on Closing Date or within 10 days from Buyer's receipt of Seller's notice if Closing Date has passed. If Seller is unable to cure the defects within the Curative Period, Seller will deliver written notice to Buyer and Buyer will, within 10 days from receipt of Seller's notice, either cancel this Contract or accept title with existing defects and close the transaction.

(c) **Survey:** Buyer may, prior to Closing Date and at Buyer's expense, have the Property surveyed and deliver written notice to Seller, within 5 days from receipt of survey but no later than 5 days prior to closing, of any encroachments on the Property, encroachments by the Property's improvements on other lands or deed restriction or zoning violations. Any such encroachment or violation will be treated in the same manner as a title defect and Buyer's and Seller's obligations will be determined in accordance with subparagraph (b) above.

(d) **Coastal Construction Control Line:** If any part of the Property lies seaward of the coastal construction control line as defined in Section 161.053 of the Florida Statutes, Seller shall provide Buyer with an affidavit or survey as required by law delineating the line's location on the Property, unless Buyer waives this requirement in writing. The Property being purchased may be subject to coastal erosion and to federal, state, or local regulations that govern coastal property, including delineation of the coastal construction control line, rigid coastal protection structures, beach nourishment, and the protection of marine turtles. Additional information can be obtained from the Florida Department of Environmental Protection, including whether there are significant erosion conditions associated with the shoreline of the Property being purchased.

☐ Buyer waives the right to receive a CCCL affidavit or survey.

MISCELLANEOUS

9. EFFECTIVE DATE; TIME; FORCE MAJEURE:

(a) **Effective Date:** The "Effective Date" of this Contract is the date on which the last of the parties initials or signs and delivers final offer or counteroffer. **Time is of the essence for all provisions of this Contract.**

(b) **Time:** All time periods expressed as days will be computed in business days (a "business day" is every calendar day except Saturday, Sunday and national legal holidays). If any deadline falls on a Saturday, Sunday or national legal

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holiday, performance will be due the next business day. All time periods will end at 5:00 p.m. local time (meaning in the county where the Property is located) of the appropriate day.
(c) Force Majeure: Buyer or Seller shall not be required to perform any obligation under this Contract or be liable to each other for damages so long as the performance or non-performance of the obligation is delayed, caused or prevented by an act of God or force majeure. An "act of God" or "force majeure" is defined as hurricanes, earthquakes, floods, fire, unusual transportation delays, wars, insurrections and any other cause not reasonably within the control of the Buyer or Seller and which by the exercise of due diligence the non-performing party is unable in whole or in part to prevent or overcome. All time periods, including Closing Date, will be extended (not to exceed 30 days) for the period that the force majeure or act of God is in place. In the event that such "act of God" or "force majeure" event continues beyond the 30 days in this sub-paragraph, either party may cancel the Contract by delivering written notice to the other and Buyer's deposit shall be refunded.

10. NOTICES: All notices shall be in writing and will be delivered to the parties and Broker by mail, personal delivery or electronic media. Buyer's failure to deliver timely written notice to Seller, when such notice is required by this Contract, regarding any contingencies will render that contingency null and void and the Contract will be construed as if the contingency did not exist. Any notice, document or item delivered to or received by an attorney or licensee (including a transaction broker) representing a party will be as effective as if delivered to or by that party.

11. COMPLETE AGREEMENT: This Contract is the entire agreement between Buyer and Seller. Except for brokerage agreements, no prior or present agreements will bind Buyer, Seller or Broker unless incorporated into this Contract. Modifications of this Contract will not be binding unless in writing, signed or initialed and delivered by the party to be bound. This Contract, signatures, initials, documents referenced in this Contract, counterparts and written modifications communicated electronically or on paper will be acceptable for all purposes, including delivery, and will be binding. Handwritten or typewritten terms inserted in or attached to this Contract prevail over preprinted terms. If any provision of this Contract is or becomes invalid or unenforceable, all remaining provisions will continue to be fully effective. Buyer and Seller will use diligence and good faith in performing all obligations under this Contract. This Contract will not be recorded in any public records.

12. ASSIGNABILITY; PERSONS BOUND: Buyer may not assign this Contract without Seller's written consent. The terms "Buyer," "Seller," and "Broker" may be singular or plural. This Contract is binding on the heirs, administrators, executors, personal representatives and assigns (if permitted) of Buyer, Seller and Broker.

DEFAULT AND DISPUTE RESOLUTION

13. DEFAULT: (a) Seller Default: If for any reason other than failure of Seller to make Seller's title marketable after diligent effort, Seller fails, refuses or neglects to perform this Contract, Buyer may choose to receive a return of Buyer's deposit without ~~waiving the right to seek damages or to seek specific performance as per Paragraph 14. Seller will also be liable to Broker for the full amount of the brokerage fee.~~ (b) Buyer Default: If Buyer fails to perform this Contract within the time specified, including timely payment of all deposits, Seller may choose to retain and collect all deposits paid and agreed to be paid as liquidated damages ~~or to seek specific performance as per Paragraph 14; and Broker will, upon demand, receive 50% of all deposits paid and agreed to be paid (to be split equally among Brokers) up to the full amount of the brokerage fee.~~

14. DISPUTE RESOLUTION: This Contract will be construed under Florida law. All controversies, claims, and other matters in question arising out of or relating to this transaction or this Contract or its breach will be settled as follows:
(a) Disputes concerning entitlement to deposits made and agreed to be made: Buyer and Seller will have 30 days from the date conflicting demands are made to attempt to resolve the dispute through mediation. If that fails, Escrow Agent will submit the dispute, if so required by Florida law, to Escrow Agent's choice of arbitration, a Florida court or the Florida Real Estate Commission ("FREC"). Buyer and Seller will be bound by any resulting award, judgment or order. A broker's obligation under Chapter 475, FS and the FREC rules to timely notify the FREC of an escrow dispute and timely resolve the escrow dispute through mediation, arbitration, interpleader, or an escrow disbursement order, if the broker so chooses, applies only to brokers and does not apply to title companies, attorneys or other escrow companies.
(b) All other disputes: Buyer and Seller will have 30 days from the date a dispute arises between them to attempt to resolve the matter through mediation, failing which the parties will resolve the dispute through neutral binding arbitration in the county where the Property is located. The arbitrator may not alter the Contract terms or award any remedy not provided for in this Contract. The award will be based on the greater weight of the evidence and will state findings of fact and the contractual authority on which it is based. If the parties agree to use discovery, it will be in accordance with the Florida Rules of Civil Procedure and the arbitrator will resolve all discovery-related disputes. Any disputes with a real estate licensee named in Paragraph 17 will be submitted to arbitration only if the licensee's broker consents in writing to become a party to the proceeding. This clause will survive closing.
(c) Mediation and Arbitration; Expenses: "Mediation" is a process in which parties attempt to resolve a dispute by submitting it to an impartial mediator who facilitates the resolution of the dispute but who is not empowered to impose a settlement on the parties. Mediation will be in accordance with the rules of the American Arbitration Association ("AAA") or other mediator agreed on by the parties. The parties will equally divide the mediation fee, if any. "Arbitration" is a process in which the parties resolve a dispute by a hearing before a neutral person who decides the matter and whose decision is binding on the parties. Arbitration will be in accordance with the rules of the AAA or other arbitrator agreed on by the parties. Each party to any arbitration will pay its own fees, costs and expenses, including attorneys' fees, and will equally split the arbitrators' fees and administrative fees of arbitration. In a civil action to enforce an arbitration award, the prevailing party to the arbitration shall be entitled to recover from the nonprevailing party reasonable attorneys' fees, costs and expenses.

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ESCROW AGENT AND BROKER

15. ESCROW AGENT: Buyer and Seller authorize Escrow Agent to receive, deposit and hold funds and other items in escrow and, subject to clearance, disburse them upon proper authorization and in accordance with Florida law and the terms of this Contract, including disbursing brokerage fees. The parties agree that Escrow Agent will not be liable to any person for misdelivery of escrowed items to Buyer or Seller, unless the misdelivery is due to Escrow Agent's willful breach of this Contract or gross negligence. If Escrow Agent interpleads the subject matter of the escrow, Escrow Agent will pay the filing fees and costs from the deposit and will recover reasonable attorneys' fees and costs to be paid from the escrowed funds or equivalent and charged and awarded as court costs in favor of the prevailing party. All claims against Escrow Agent will be arbitrated, so long as Escrow Agent consents to arbitrate.

16. PROFESSIONAL ADVICE; BROKER LIABILITY: Broker advises Buyer and Seller to verify all facts and representations that are important to them and to consult an appropriate professional for legal advice (for example, interpreting contracts, determining the effect of laws on the Property and transaction, status of title, foreign investor reporting requirements, the effect of property lying partially or totally seaward of the Coastal Construction Control Line, etc.) and for tax, property condition, environmental and other specialized advice. Buyer acknowledges that Broker does not reside in the Property and that all representations (oral, written or otherwise) by Broker are based on Seller representations or public records. Buyer agrees to rely solely on Seller, professional inspectors and governmental agencies for verification of the Property condition and facts that materially affect Property value. Buyer and Seller respectively will pay all costs and expenses, including reasonable attorneys' fees at all levels, incurred by Broker and Broker's officers, directors, agents and employees in connection with or arising from Buyer's or Seller's misstatement or failure to perform contractual obligations. Buyer and Seller hold harmless and release Broker and Broker's officers, directors, agents and employees from all liability for loss or damage based on (1) Buyer's or Seller's misstatement or failure to perform contractual obligations; (2) Broker's performance, at Buyer's and/or Seller's request, of any task beyond the scope of services regulated by Chapter 475, F.S., as amended, including Broker's referral, recommendation or retention of any vendor; (3) products or services provided by any vendor; and (4) expenses incurred by any vendor. Buyer and Seller each assume full responsibility for selecting and compensating their respective vendors. This paragraph will not relieve Broker of statutory obligations. For purposes of this paragraph, Broker will be treated as a party to this Contract. This paragraph will survive closing.

17. BROKERS: The licensee(s) and brokerage(s) named below are collectively referred to as "Broker." Instruction to Closing Agent: Seller and Buyer direct closing agent to disburse at closing the full amount of the brokerage fees as specified in separate brokerage agreements with the parties and cooperative agreements between the brokers, except to the extent Broker has retained such fees from the escrowed funds. In the absence of such brokerage agreements, closing agent will disburse brokerage fees as indicated below. This paragraph will not be used to modify any MLS or other offer of compensation made by Seller or listing broker to cooperating brokers.

N/A	N/A
Selling Sales Associate/License No. N/A	*Selling Firm/Brokerage Fee: ($ or % of Purchase Price)*
Patricia Haas	Morris Gregory Haas, LLC
Listing Sales Associate/License No. BK3210471	*Listing Firm/Brokerage fee: ($ or % of Purchase Price)* 5% of Purchase Price

ADDITIONAL TERMS

18. ADDITIONAL TERMS: See Exhibit "B"

Buyer (MG) (____) and Seller (____) (____) acknowledge receipt of a copy of this page, which is Page 6 of 7 Pages.

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376 **This is intended to be a legally binding contract. If not fully understood, seek the advice of an attorney prior to signing.**

377 **OFFER AND ACCEPTANCE**

378 (Check if applicable: ☐ Buyer received a written real property disclosure statement from Seller before making this Offer.)
379 Buyer offers to purchase the Property on the above terms and conditions. Unless this Contract is signed by Seller and a
380 copy delivered to Buyer no later than _____ ☐ a.m. ☐ p.m. on _____, _____, this offer will be
381 revoked and Buyer's deposit refunded subject to clearance of funds.

382 **COUNTER OFFER/ REJECTION**

383 ☐ Seller counters Buyer's offer (to accept the counter offer, Buyer must sign or initial the counter offered terms and deliver a
384 copy of the acceptance to Seller. Unless otherwise stated, the time for acceptance of any counteroffers shall be 2 days from
385 the date the counter is delivered. ☐ Seller rejects Buyer's offer.

386 Date: 7/4/13 Buyer: M Campbell
387 Print name: MICHELLE M. CAMPBELL AS VICE PRESIDENT

388 Date: _____ Buyer: _____
389 Phone: _____ Print name: _____
390 Fax: _____ Address: _____
391 E-mail: _____ _____

392 Date: _____ Seller: _____
393 Print name: _____

394 Date: _____ Seller: _____
395 Phone: _____ Print name: _____
396 Fax: _____ Address: _____
397 E-mail: _____ _____

398 **Effective Date:** _____ **(The date on which the last party signed or initialed and delivered the final offer or counteroffer.)**

399 Buyer (MC) (____) and Seller (____) (____) acknowledge receipt of a copy of this page, which is Page 7 of 7 Pages.

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EXHIBIT "A"

LEGAL DESCRIPTIONS:

The Northwest quarter (NW ¼) of the Northeast quarter (NE ¼) of the Northwest quarter (NW ¼), Section 18, Township 28 South, Range 16 East, LESS rights-of-way for road purposes in Pinellas County, Florida.

AND

The Southwest quarter (SW ¼) of the Northeast quarter (NE ¼) of the Northwest quarter (NW ¼), Section 18, Township 28 South, Range 16 East, Pinellas County, Florida.

MC

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EXHIBIT "B"

ADDITIONAL TERMS

The "Effective Date" of this Contract is the date upon which this Contract is approved by the Pinellas County School Board which shall be on or before August 1, 2013. This Contract is subject to approval of the School Board of Pinellas County (the "School Board") at a publicly noticed meeting. Once this Contract has been approved by the School Board, the School Board's Superintendent will have the authority to agree to non-monetary amendments to this Contract, including but not limited to, the extension of the Feasibility Study Period and/or Closing Date. The Deposit set forth in Section 2(a) shall be non-refundable as of the Effective Date. The Closing shall occur ten (10) days after the expiration of the Feasibility Study Period.

The title agent will be Somers Title Company, 1290 Court Street, Clearwater, Florida 33756, Attn: Mikell St. Germain. The Closing shall occur in Pinellas County.

Buyer and Seller shall each be responsible for its own legal fees.

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Vacant Land Contract

PARTIES AND DESCRIPTION OF PROPERTY

1. SALE AND PURCHASE: School Board of Pinellas County, Florida ("Seller")
and Coastal Bay Properties LLC & Frank Burkett ("Buyer")
agree to sell and buy on the terms and conditions specified below the property ("Property") described as:
Address: 0 Fisher Road, Palm Harbor, Pinellas County, FL 34683
Legal Description: NW 1/4 OF NE 1/4 OF NW 1/4 LESS RD R/W ON W CONT 10.18AC(C); SW 1/4 OF NE 1/4 OF NW 1/4 LESS RD R/W ON W CONT 10.24AC(C). Pinellas County Property Appraiser Parcel IDs 18-28-16-00000-210-0200; 18-28-16-00000-210-0300 totaling 20.42 acres MOL
including all improvements and the following additional property: _____

PRICE AND FINANCING

2. PURCHASE PRICE: $ $3,250,000 payable by **Buyer** in U.S. funds as follows:

(a) $ $25,000 Deposit received (checks are subject to clearance) on _____, _____ by _____ (Signature) for delivery to Somers Title Company (Name of Company) ("Escrow Agent")
(Address of Escrow Agent) 1290 Court Street, Clearwater, FL 33756
(Phone # of Escrow Agent) 727-441-1088 (P); 727 449-1359 (F)

(b) $ $50,000 Additional deposit to be delivered to Escrow Agent by _____, _____ or 60 days from Effective Date (10 days if left blank).

(c) 0 Total financing (see Paragraph 3 below) (express as a dollar amount or percentage)

(d) $ $0 Other: _____

(e) $ $3,175,000 Balance to close (not including **Buyer's** closing costs, prepaid items and prorations). All funds paid at closing must be paid by locally drawn cashier's check, official check or wired funds.

☐ (f) (complete only if purchase price will be determined based on a per unit cost instead of a fixed price) The unit used to determine the purchase price is ☐ lot ☐ acre ☐ square foot ☐ other (specify: _____) prorating areas of less than a full unit. The purchase price will be $_____ per unit based on a calculation of total area of the Property as certified to **Buyer** and **Seller** by a Florida-licensed surveyor in accordance with Paragraph **8(c)** of this Contract. The following rights of way and other areas will be excluded from the calculation: _____

3. CASH/FINANCING: (Check as applicable) ☒ **(a) Buyer** will pay cash for the Property with no financing contingency.
☐ **(b)** This Contract is contingent on **Buyer** qualifying and obtaining the commitment(s) or approval(s) specified below (the "Financing") within _____ days from Effective Date (if left blank then Closing Date or 30 days from Effective Date, whichever occurs first) (the "Financing Period"). **Buyer** will apply for Financing within _____ days from Effective Date (5 days if left blank) and will timely provide any and all credit, employment, financial and other information required by the lender. If **Buyer**, after using diligence and good faith, cannot obtain the Financing within the Financing Period, either party may cancel this Contract and **Buyer's** deposit(s) will be returned after Escrow Agent receives proper authorization from all interested parties.
☐ **(1) New Financing: Buyer** will secure a commitment for new third party financing for $_____ or _____% of the purchase price at the prevailing interest rate and loan costs based on Buyer's creditworthiness. **Buyer** will keep **Seller** and Broker fully informed of the loan application status and progress and authorizes the lender or mortgage broker to disclose all such information to **Seller** and Broker.
☐ **(2) Seller Financing: Buyer** will execute a ☐ first ☐ second purchase money note and mortgage to **Seller** in the amount of $_____, bearing annual interest at _____% and payable as follows: _____
The mortgage, note, and any security agreement will be in a form acceptable to **Seller** and will follow forms generally accepted in the county where the Property is located; will provide for a late payment fee and acceleration at the mortgagee's

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option if **Buyer** defaults; will give **Buyer** the right to prepay without penalty all or part of the principal at any time(s) with interest only to date of payment; will be due on conveyance or sale; will provide for release of contiguous parcels, if applicable; and will require **Buyer** to keep liability insurance on the Property, with **Seller** as additional named insured. **Buyer** authorizes **Seller** to obtain credit, employment and other necessary information to determine creditworthiness for the financing. **Seller** will, within 10 days from Effective Date, give **Buyer** written notice of whether or not **Seller** will make the loan.

☐ **(3) Mortgage Assumption: Buyer** will take title subject to and assume and pay existing first mortgage to _____

_____

LN#_____ in the approximate amount of $_____ currently payable at $_____ per month including principal, interest, ☐ taxes and insurance and having a ☐ fixed ☐ other (describe) _____

_____

interest rate of _____% which ☐ will ☐ will not escalate upon assumption. Any variance in the mortgage will be adjusted in the balance due at closing with no adjustment to purchase price. **Buyer** will purchase **Seller's** escrow account dollar for dollar. If the lender disapproves **Buyer**, or the interest rate upon transfer exceeds _____% or the assumption/transfer fee exceeds $_____, either party may elect to pay the excess, failing which this agreement will terminate and **Buyer's** deposit(s) will be returned.

CLOSING

4. CLOSING DATE; OCCUPANCY: This Contract will be closed and the deed and possession delivered on See Line 340, See Lin ("Closing Date"). Unless the Closing Date is specifically extended by the **Buyer** and **Seller** or by any other provision in this Contract, the Closing Date shall prevail over all other time periods including, but not limited to, financing and feasibility study periods. If on Closing Date insurance underwriting is suspended, **Buyer** may postpone closing up to 5 days after the insurance suspension is lifted. If this transaction does not close for any reason, **Buyer** will immediately return all **Seller**-provided title evidence, surveys, association documents and other items.

5. CLOSING PROCEDURE; COSTS: Closing will take place in the county where the Property is located and may be conducted by mail or electronic means. If title insurance insures **Buyer** for title defects arising between the title binder effective date and recording of **Buyer's** deed, closing agent will disburse at closing the net sale proceeds to **Seller** (in local cashier's checks if **Seller** requests in writing at least 5 days prior to closing) and brokerage fees to Broker as per Paragraph 17. In addition to other expenses provided in this Contract, **Seller** and **Buyer** will pay the costs indicated below.

(a) Seller Costs:

~~Taxes on the deed~~ JSB 7/3/13

Recording fees for documents needed to cure title

Title evidence (if applicable under Paragraph 8)

Other: _____

(b) Buyer Costs:

Taxes and recording fees on notes and mortgages

Recording fees on the deed and financing statements

Loan expenses

Lender's title policy at the simultaneous issue rate

Inspections

Survey and sketch

Insurance

Other: Taxes on the deed

(c) Title Evidence and Insurance: Check (1) or (2):

☒ (1) The title evidence will be a Paragraph 8(a)(1) owner's title insurance commitment. ☒ **Seller** will select the title agent and will pay for the owner's title policy, search, examination and related charges or ☐ **Buyer** will select the title agent and pay for the owner's title policy, search, examination and related charges or ☐ **Buyer** will select the title agent and **Seller** will pay for the owner's title policy, search, examination and related charges.

☐ **(2) Seller** will provide an abstract as specified in Paragraph **8(a)(2)** as title evidence. ☐ **Seller** ☐ **Buyer** will pay for the owner's title policy and select the title agent. **Seller** will pay fees for title searches prior to closing, including tax search and lien search fees, and **Buyer** will pay fees for title searches after closing (if any), title examination fees and closing fees.

(d) Prorations: The following items will be made current and prorated as of the day before Closing Date: real estate taxes, interest, bonds, assessments, leases and other Property expenses and revenues. If taxes and assessments for the current year cannot be determined, the previous year's rates will be used with adjustment for any exemptions. **PROPERTY TAX DISCLOSURE SUMMARY: BUYER** SHOULD NOT RELY ON THE **SELLER'S** CURRENT PROPERTY TAXES AS THE AMOUNT OF PROPERTY TAXES THAT **BUYER** MAY BE OBLIGATED TO PAY IN THE YEAR SUBSEQUENT TO PURCHASE. A CHANGE OF OWNERSHIP OR PROPERTY IMPROVEMENTS TRIGGERS REASSESSMENTS OF THE PROPERTY THAT COULD RESULT IN HIGHER PROPERTY TAXES. IF YOU HAVE ANY QUESTIONS CONCERNING VALUATION, CONTACT THE COUNTY PROPERTY APPRAISER'S OFFICE FOR FURTHER INFORMATION.

(e) Special Assessment by Public Body: Regarding special assessments imposed by a public body, **Seller** will pay (i) the full amount of liens that are certified, confirmed and ratified before closing and (ii) the amount of the last estimate of the assessment

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if an improvement is substantially completed as of Effective Date but has not resulted in a lien before closing, and **Buyer** will pay all other amounts. If special assessments may be paid in installments ☐ **Buyer** ☐ **Seller** (if left blank, **Buyer**) shall pay installments due after closing. If **Seller** is checked, **Seller** will pay the assessment in full prior to or at the time of closing. Public body does not include a Homeowner Association or Condominium Association.

(f) Tax Withholding: If **Seller** is a "foreign person" as defined by FIRPTA, Section 1445 of the Internal Revenue Code requires **Buyer** to withhold 10% of the amount realized by the **Seller** on the transfer and remit the withheld amount to the Internal Revenue Service (IRS) unless an exemption applies. The primary exemptions are (1) **Seller** provides **Buyer** with an affidavit that **Seller** is not a "foreign person", (2) **Seller** provides **Buyer** with a Withholding Certificate providing for reduced or eliminated withholding, or (3) the gross sales price is $300,000 or less, **Buyer** is an individual who purchases the Property to use as a residence, and **Buyer** or a member of **Buyer's** family has definite plans to reside at the Property for at least 50% of the number of days the Property is in use during each of the first two 12 month periods after transfer. The IRS requires **Buyer** and **Seller** to have a U.S. federal taxpayer identification number ("TIN"). **Buyer** and **Seller** agree to execute and deliver as directed any instrument, affidavit or statement reasonably necessary to comply with FIRPTA requirements including applying for a TIN within 3 days from Effective Date and delivering their respective TIN or Social Security numbers to the Closing Agent. If **Seller** applies for a withholding certificate but the application is still pending as of closing, **Buyer** will place the 10% tax in escrow at **Seller's** expense to be disbursed in accordance with the final determination of the IRS, provided **Seller** so requests and gives **Buyer** notice of the pending application in accordance with Section 1445. If **Buyer** does not pay sufficient cash at closing to meet the withholding requirement, **Seller** will deliver to **Buyer** at closing the additional cash necessary to satisfy the requirement. **Buyer** will timely disburse the funds to the IRS and provide **Seller** with copies of the tax forms and receipts.

(g) 1031 Exchange: If either **Seller** or **Buyer** wishes to enter into a like-kind exchange (either simultaneously with closing or after) under Section 1031 of the Internal Revenue Code ("Exchange"), the other party will cooperate in all reasonable respects to effectuate the Exchange including executing documents; provided, however, that the cooperating party will incur no liability or cost related to the Exchange and that the closing shall not be contingent upon, extended or delayed by the Exchange.

PROPERTY CONDITION

6. LAND USE: **Seller** will deliver the Property to **Buyer** at the time agreed in its present "as is" condition, with conditions resulting from **Buyer's** Inspections and casualty damage, if any, excepted. **Seller** will maintain the landscaping and grounds in a comparable condition and will not engage in or permit any activity that would materially alter the Property's condition without the **Buyer's** prior written consent.

(a) Flood Zone: **Buyer** is advised to verify by survey, with the lender and with appropriate government agencies which flood zone the Property is in, whether flood insurance is required and what restrictions apply to improving the Property and rebuilding in the event of casualty.

(b) Government Regulation: **Buyer** is advised that changes in government regulations and levels of service which affect **Buyer's** intended use of the Property will not be grounds for canceling this Contract if the Feasibility Study Period has expired or if **Buyer** has checked choice (c)(2) below.

(c) Inspections: *(check (1) or (2) below)*

☒ **(1) Feasibility Study: Buyer** will, at **Buyer's** expense and within 60 days from Effective Date ("Feasibility Study Period"), determine whether the Property is suitable, in **Buyer's** sole and absolute discretion, for residential construction use. During the Feasibility Study Period, **Buyer** may conduct a Phase I environmental assessment and any other tests, analyses, surveys and investigations ("Inspections") that **Buyer** deems necessary to determine to **Buyer's** satisfaction the Property's engineering, architectural and environmental properties; zoning and zoning restrictions; subdivision statutes; soil and grade; availability of access to public roads, water, and other utilities; consistency with local, state and regional growth management plans; availability of permits, government approvals, and licenses; and other Inspections that **Buyer** deems appropriate to determine the Property's suitability for the **Buyer's** intended use. If the Property must be rezoned, **Buyer** will obtain the rezoning from the appropriate government agencies. **Seller** will sign all documents **Buyer** is required to file in connection with development or rezoning approvals.

Seller gives **Buyer,** its agents, contractors and assigns, the right to enter the Property at any time during the Feasibility Study Period for the purpose of conducting Inspections; provided, however, that **Buyer,** its agents, contractors and assigns enter the Property and conduct Inspections at their own risk. **Buyer** will indemnify and hold **Seller** harmless from losses, damages, costs, claims and expenses of any nature, including attorneys' fees, expenses and liability incurred in application for rezoning or related proceedings, and from liability to any person, arising from the conduct of any and all Inspections or any work authorized by **Buyer. Buyer** will not engage in any activity that could result in a construction lien being filed against the Property without **Seller's** prior written consent. If this transaction does not close, **Buyer** will, at **Buyer's** expense, (1) repair all damages to the Property resulting from the Inspections and return the Property to the condition it was in prior to conduct of the Inspections, and (2) release to **Seller** all reports and other work generated as a result of the Inspections.

Buyer will deliver written notice to **Seller** prior to the expiration of the Feasibility Study Period of **Buyer's** determination of whether or not the Property is acceptable. **Buyer's** failure to comply with this notice requirement will constitute acceptance of the Property as suitable for **Buyer's** intended use in its "as is" condition. If the Property is unacceptable to **Buyer** and written notice of this fact is timely delivered to **Seller**, this Contract will be deemed terminated as of the day after the Feasibility Study period ends and **Buyer's** deposit(s) will be returned after Escrow Agent receives proper authorization from all interested parties.

☐ **(2) No Feasibility Study: Buyer** is satisfied that the Property is suitable for **Buyer's** purposes, including being satisfied that either public sewerage and water are available to the Property or the Property will be approved for the

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installation of a well and/or private sewerage disposal system and that existing zoning and other pertinent regulations and restrictions, such as subdivision or deed restrictions, concurrency, growth management and environmental conditions, are acceptable to **Buyer.** This Contract is not contingent on **Buyer** conducting any further investigations.

(d) Subdivided Lands: If this Contract is for the purchase of subdivided lands, defined by Florida Law as "(a) Any contiguous land which is divided or is proposed to be divided for the purpose of disposition into 50 or more lots, parcels, units, or interests; or (b) Any land, whether contiguous or not, which is divided or proposed to be divided into 50 or more lots, parcels, units, or interests which are offered as a part of a common promotional plan.", **Buyer** may cancel this Contract for any reason whatsoever for a period of 7 business days from the date on which **Buyer** executes this Contract. If **Buyer** elects to cancel within the period provided, all funds or other property paid by **Buyer** will be refunded without penalty or obligation within 20 days of the receipt of the notice of cancellation by the developer.

7. RISK OF LOSS; EMINENT DOMAIN: If any portion of the Property is materially damaged by casualty before closing, or **Seller** negotiates with a governmental authority to transfer all or part of the Property in lieu of eminent domain proceedings, or if an eminent domain proceeding is initiated, **Seller** will promptly inform **Buyer.** Either party may cancel this Contract by written notice to the other within 10 days from **Buyer's** receipt of **Seller's** notification, failing which **Buyer** will close in accordance with this Contract and receive all payments made by the government authority or insurance company, if any.

TITLE

8. TITLE: Seller will convey marketable title to the Property by statutory warranty deed or trustee, personal representative or guardian deed as appropriate to **Seller's** status.

(a) Title Evidence: Title evidence will show legal access to the Property and marketable title of record in **Seller** in accordance with current title standards adopted by the Florida Bar, subject only to the following title exceptions, none of which prevent **Buyer's** intended use of the Property as a residential community: covenants, easements and restrictions of record; matters of plat; existing zoning and government regulations; oil, gas and mineral rights of record if there is no right of entry; current taxes; mortgages that **Buyer** will assume; and encumbrances that **Seller** will discharge at or before closing. **Seller** will deliver to **Buyer Seller's** choice of one of the following types of title evidence, which must be generally accepted in the county where the Property is located (specify in Paragraph **5(c)** the selected type). **Seller** will use option (1) in Palm Beach County and option (2) in Miami-Dade County.

(1) A title insurance commitment issued by a Florida-licensed title insurer in the amount of the purchase price and subject only to title exceptions set forth in this Contract and delivered no later than 2 days before Closing Date.

(2) An existing abstract of title from a reputable and existing abstract firm (if firm is not existing, then abstract must be certified as correct by an existing firm) purporting to be an accurate synopsis of the instruments affecting title to the Property recorded in the public records of the county where the Property is located and certified to Effective Date. However if such an abstract is not available to **Seller,** then a **prior owner's title policy** acceptable to the proposed insurer as a base for reissuance of coverage. **Seller** will pay for copies of all policy exceptions and an update in a format acceptable to **Buyer's** closing agent from the policy effective date and certified to **Buyer** or **Buyer's** closing agent, together with copies of all documents recited in the prior policy and in the update. If a prior policy is not available to **Seller** then (1) above will be the title evidence. Title evidence will be delivered no later than 10 days before Closing Date.

(b) Title Examination: Buyer will examine the title evidence and deliver written notice to **Seller,** within 5 days from receipt of title evidence but no later than Closing Date, of any defects that make the title unmarketable. **Seller** will have 30 days from receipt of **Buyer's** notice of defects ("Curative Period") to cure the defects at **Seller's** expense. If **Seller** cures the defects within the Curative Period, **Seller** will deliver written notice to **Buyer** and the parties will close the transaction on Closing Date or within 10 days from **Buyer's** receipt of **Seller's** notice if Closing Date has passed. If **Seller** is unable to cure the defects within the Curative Period, **Seller** will deliver written notice to **Buyer** and **Buyer** will, within10 days from receipt of **Seller's** notice, either cancel this Contract or accept title with existing defects and close the transaction.

(c) Survey: Buyer may, prior to Closing Date and at **Buyer's** expense, have the Property surveyed and deliver written notice to **Seller,** within 5 days from receipt of survey but no later than 5 days prior to closing, of any encroachments on the Property, encroachments by the Property's improvements on other lands or deed restriction or zoning violations. Any such encroachment or violation will be treated in the same manner as a title defect and **Buyer's** and **Seller's** obligations will be determined in accordance with subparagraph **(b)** above.

(d) Coastal Construction Control Line: If any part of the Property lies seaward of the coastal construction control line as defined in Section 161.053 of the Florida Statutes, **Seller** shall provide **Buyer** with an affidavit or survey as required by law delineating the line's location on the Property, unless **Buyer** waives this requirement in writing. The Property being purchased may be subject to coastal erosion and to federal, state, or local regulations that govern coastal property, including delineation of the coastal construction control line, rigid coastal protection structures, beach nourishment, and the protection of marine turtles. Additional information can be obtained from the Florida Department of Environmental Protection, including whether there are significant erosion conditions associated with the shoreline of the Property being purchased.

☐ **Buyer** waives the right to receive a CCCL affidavit or survey.

MISCELLANEOUS

9. EFFECTIVE DATE; TIME; FORCE MAJEURE:

(a) **Effective Date:** The "Effective Date" of this Contract is the date on which the last of the parties initials or signs and delivers final offer or counteroffer. **Time is of the essence for all provisions of this Contract.**

(b) Time: All time periods expressed as days will be computed in business days (a "business day" is every calendar day except Saturday, Sunday and national legal holidays). If any deadline falls on a Saturday, Sunday or national legal

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holiday, performance will be due the next business day. All time periods will end at 5:00 p.m. local time (meaning in the county where the Property is located) of the appropriate day.

(c) Force Majeure: Buyer or **Seller** shall not be required to perform any obligation under this Contract or be liable to each other for damages so long as the performance or non-performance of the obligation is delayed, caused or prevented by an act of God or force majeure. An "act of God" or "force majeure" is defined as hurricanes, earthquakes, floods, fire, unusual transportation delays, wars, insurrections and any other cause not reasonably within the control of the **Buyer** or **Seller** and which by the exercise of due diligence the non-performing party is unable in whole or in part to prevent or overcome. All time periods, including Closing Date, will be extended (not to exceed 30 days) for the period that the force majeure or act of God is in place. In the event that such "act of God" or "force majeure" event continues beyond the 30 days in this sub-paragraph, either party may cancel the Contract by delivering written notice to the other and **Buyer's** deposit shall be refunded.

10. NOTICES: All notices shall be in writing and will be delivered to the parties and Broker by mail, personal delivery or electronic media. **Buyer's failure to deliver timely written notice to Seller, when such notice is required by this Contract, regarding any contingencies will render that contingency null and void and the Contract will be construed as if the contingency did not exist. Any notice, document or item delivered to or received by an attorney or licensee (including a transaction broker) representing a party will be as effective as if delivered to or by that party.**

11. COMPLETE AGREEMENT: This Contract is the entire agreement between **Buyer** and **Seller. Except for brokerage agreements, no prior or present agreements will bind Buyer, Seller or Broker unless incorporated into this Contract.** Modifications of this Contract will not be binding unless in writing, signed or initialed and delivered by the party to be bound. This Contract, signatures, initials, documents referenced in this Contract, counterparts and written modifications communicated electronically or on paper will be acceptable for all purposes, including delivery, and will be binding. Handwritten or typewritten terms inserted in or attached to this Contract prevail over preprinted terms. If any provision of this Contract is or becomes invalid or unenforceable, all remaining provisions will continue to be fully effective. **Buyer** and **Seller** will use diligence and good faith in performing all obligations under this Contract. This Contract will not be recorded in any public records.

12. ASSIGNABILITY; PERSONS BOUND: Buyer may **not** assign this Contract without **Seller's** written consent. The terms "**Buyer**," " **Seller**," and "Broker" may be singular or plural. This Contract is binding on the heirs, administrators, executors, personal representatives and assigns (if permitted) of **Buyer, Seller** and Broker.

DEFAULT AND DISPUTE RESOLUTION

13. DEFAULT: (a) Seller Default: If for any reason other than failure of **Seller** to make **Seller's** title marketable after diligent effort, **Seller** fails, refuses or neglects to perform this Contract, **Buyer** may choose to receive a return of **Buyer's** deposit ~~without waiving the right to seek damages as to seek specific performance as per Paragraph 14. Seller will also be liable to Broker for the full amount of the brokerage fee~~. **(b) Buyer Default:** If **Buyer** fails to perform this Contract within the time specified, including timely payment of all deposits, **Seller** may choose to retain and collect all deposits paid and agreed to be paid as liquidated damages, ~~or to seek specific performance as per Paragraph 14; and Broker will, upon demand, receive 50% of all deposits paid and agreed to be paid (to be split equally among Brokers) up to the full amount of the brokerage fee.~~

14. DISPUTE RESOLUTION: This Contract will be construed under Florida law. All controversies, claims, and other matters in question arising out of or relating to this transaction or this Contract or its breach will be settled as follows:

(a) Disputes concerning entitlement to deposits made and agreed to be made: Buyer and **Seller** will have 30 days from the date conflicting demands are made to attempt to resolve the dispute through **mediation.** If that fails, Escrow Agent will submit the dispute, if so required by Florida law, to Escrow Agent's choice of arbitration, a Florida court or the Florida Real Estate Commission ("FREC"). **Buyer** and **Seller** will be bound by any resulting award, judgment or order. A broker's obligation under Chapter 475, FS and the FREC rules to timely notify the FREC of an escrow dispute and timely resolve the escrow dispute through mediation, arbitration, interpleader, or an escrow disbursement order, if the broker so chooses, applies only to brokers and does not apply to title companies, attorneys or other escrow companies.

(b) All other disputes: Buyer and **Seller** will have 30 days from the date a dispute arises between them to attempt to resolve the matter through mediation, failing which the parties will resolve the dispute through neutral binding **arbitration** in the county where the Property is located. The arbitrator may not alter the Contract terms or award any remedy not provided for in this Contract. The award will be based on the greater weight of the evidence and will state findings of fact and the contractual authority on which it is based. If the parties agree to use discovery, it will be in accordance with the Florida Rules of Civil Procedure and the arbitrator will resolve all discovery-related disputes. Any disputes with a real estate licensee named in Paragraph 17 will be submitted to arbitration only if the licensee's broker consents in writing to become a party to the proceeding. This clause will survive closing.

(c) Mediation and Arbitration; Expenses: "Mediation" is a process in which parties attempt to resolve a dispute by submitting it to an impartial mediator who facilitates the resolution of the dispute but who is not empowered to impose a settlement on the parties. Mediation will be in accordance with the rules of the American Arbitration Association ("AAA") or other mediator agreed on by the parties. The parties will equally divide the mediation fee, if any. "Arbitration" is a process in which the parties resolve a dispute by a hearing before a neutral person who decides the matter and whose decision is binding on the parties. Arbitration will be in accordance with the rules of the AAA or other arbitrator agreed on by the parties. Each party to any arbitration will pay its own fees, costs and expenses, including attorneys' fees, and will equally split the arbitrators' fees and administrative fees of arbitration. In a civil action to enforce an arbitration award, the prevailing party to the arbitration shall be entitled to recover from the nonprevailing party reasonable attorneys' fees, costs and expenses.

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ESCROW AGENT AND BROKER

15. ESCROW AGENT: **Buyer** and **Seller** authorize Escrow Agent to receive, deposit and hold funds and other items in escrow and, subject to clearance, disburse them upon proper authorization and in accordance with Florida law and the terms of this Contract, including disbursing brokerage fees. The parties agree that Escrow Agent will not be liable to any person for misdelivery of escrowed items to **Buyer** or **Seller**, unless the misdelivery is due to Escrow Agent's willful breach of this Contract or gross negligence. If Escrow Agent interpleads the subject matter of the escrow, Escrow Agent will pay the filing fees and costs from the deposit and will recover reasonable attorneys' fees and costs to be paid from the escrowed funds or equivalent and charged and awarded as court costs in favor of the prevailing party. All claims against Escrow Agent will be arbitrated, so long as Escrow Agent consents to arbitrate.

16. PROFESSIONAL ADVICE; BROKER LIABILITY: Broker advises **Buyer** and **Seller** to verify all facts and representations that are important to them and to consult an appropriate professional for legal advice (for example, interpreting contracts, determining the effect of laws on the Property and transaction, status of title, foreign investor reporting requirements, the effect of property lying partially or totally seaward of the Coastal Construction Control Line, etc.) and for tax, property condition, environmental and other specialized advice. **Buyer** acknowledges that Broker does not reside in the Property and that all representations (oral, written or otherwise) by Broker are based on **Seller** representations or public records. **Buyer agrees to rely solely on Seller, professional inspectors and governmental agencies for verification of the Property condition and facts that materially affect Property value. Buyer** and **Seller** respectively will pay all costs and expenses, including reasonable attorneys' fees at all levels, incurred by Broker and Broker's officers, directors, agents and employees in connection with or arising from **Buyer's** or **Seller's** misstatement or failure to perform contractual obligations. **Buyer** and **Seller** hold harmless and release Broker and Broker's officers, directors, agents and employees from all liability for loss or damage based on **(1) Buyer's** or **Seller's** misstatement or failure to perform contractual obligations; **(2)** Broker's performance, at **Buyer's** and/or **Seller's** request, of any task beyond the scope of services regulated by Chapter 475, F.S., as amended, including Broker's referral, recommendation or retention of any vendor; **(3)** products or services provided by any vendor; and **(4)** expenses incurred by any vendor. **Buyer** and **Seller** each assume full responsibility for selecting and compensating their respective vendors. This paragraph will not relieve Broker of statutory obligations. For purposes of this paragraph, Broker will be treated as a party to this Contract. This paragraph will survive closing.

17. BROKERS: The licensee(s) and brokerage(s) named below are collectively referred to as "Broker." **Instruction to Closing Agent: Seller** and **Buyer** direct closing agent to disburse at closing the full amount of the brokerage fees as specified in separate brokerage agreements with the parties and cooperative agreements between the brokers, except to the extent Broker has retained such fees from the escrowed funds. In the absence of such brokerage agreements, closing agent will disburse brokerage fees as indicated below. This paragraph will not be used to modify any MLS or other offer of compensation made by **Seller** or listing broker to cooperating brokers.

_____	Coastal Bay Realty LLC
Selling Sales Associate/License No. _____	*Selling Firm/Brokerage Fee: ($ or % of Purchase Price)* 3.5%
_____	Morris Gregory Haas, LLC
Listing Sales Associate/License No. BK3210471	*Listing Firm/Brokerage fee: ($ or % of Purchase Price)* 3.5%

ADDITIONAL TERMS

18. ADDITIONAL TERMS: Seller to deliver and assign any and all entitlements, intellectual rights, privileges, licenses, approvals, development plans & drawings, and all improvements associated with this Property and its assets.

Buyer to close on this Property sixty (60) days after completion of the Feasibility Period.

The Effective Date shall be the date upon which the Contract is approved by the Pinellas County School Board.

This Contract is subject to the approval of the School Board of Pinellas County at a publicly noticed meeting. Once the Contract has been approved by the School Board, the Superintendent will have the authority to agree to non-monetary changes to the Contract, including, but not limited to, extension of the Inspection Period or Closing Date.

Seller's Address
School Board of Pinellas County, Florida
Attention: School Board Attorney's Office
P.O. Box 2942, Largo, FL 33779-2942

Buyer's Address
Mr. Frank Burkett
989 Georgia Avenue, Palm Harbor, FL 34683

Buyer (FB) (____) and **Seller** (____) (____) acknowledge receipt of a copy of this page, which is Page 6 of 7 Pages.

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7/3/13

Serial#: 051184-000137-2443078

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Attachment: PurchaseContract Back up offer 7 30 13 (4084 : Contract/Back-Up Contract - Sale of Fisher Road Site)

Title Company
Somers Title Insurance- Attention Mikell St. Germain
1290 Court Street, Clearwater, FL 33756
P: (727) 441-1088; F: (727) 449-1359

This is intended to be a legally binding contract. If not fully understood, seek the advice of an attorney prior to signing.

OFFER AND ACCEPTANCE

(**Check if applicable:** ☐ **Buyer** received a written real property disclosure statement from **Seller** before making this Offer.) **Buyer** offers to purchase the Property on the above terms and conditions. Unless this Contract is signed by **Seller** and a copy delivered to **Buyer** no later than _____ ☐ a.m. ☐ p.m. on _____, _____, this offer will be revoked and **Buyer's** deposit refunded subject to clearance of funds.

COUNTER OFFER/ REJECTION

☐ **Seller** counters **Buyer's** offer (to accept the counter offer, **Buyer** must sign or initial the counter offered terms and deliver a copy of the acceptance to **Seller**. Unless otherwise stated, the time for acceptance of any counteroffers shall be 2 days from the date the counter is delivered. ☐ **Seller** rejects **Buyer's** offer.

Date: 7/3/13 **Buyer:** Frank S. Burkett
Print name: Frank S. Burkett

Date: _____ **Buyer:** _____
Phone: _____ Print name: _____
Fax: _____ Address: _____
E-mail: _____

Date: _____ **Seller:** _____
Print name: _____

Date: _____ **Seller** : _____
Phone: _____ Print name: _____
Fax: _____ Address: _____
E-mail: _____

Effective Date: _____ **(The date on which the last party signed or initialed and delivered the final offer or counteroffer.)**

Buyer (FSB) (____) and **Seller** (____) (____) acknowledge receipt of a copy of this page, which is Page 7 of 7 Pages.

The Florida Association of REALTORS and local Board/Association of REALTORS make no representation as to the legal validity or adequacy of any provision of this form in any specific transaction. This standardized form should not be used in complex transactions or with extensive riders or additions. This form is available for use by the entire real estate industry and is not intended to identify the user as a REALTOR. REALTOR is a registered collective membership mark that may be used only by real estate licensees who are members of the National Association of REALTORS and who subscribe to its Code of Ethics.
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7/3/13

Approved As To Form:
Thomas J. Wallace
School Board Attorneys Office

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Attachment: PurchaseContract Back up offer 7 30 13 (4084 : Contract/Back-Up Contract - Sale of Fisher Road Site)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4085)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Enter Into a Contract With Historic Euclid School, LLC for the Sale of the Euclid Center in the Amount of $500,000

BACKGROUND:
On April 19, 2011, the School Board gave permission for the sale of the Euclid Center, a two acre parcel of land and building located at 1090 10th Street North, St. Petersburg, Florida. At the September 25, 2012 School Board meeting the School Board gave approval to designate the Euclid Center unnecessary for educational purposes and released it for sale. The School Board approved a purchase contract at the January 15, 2013 board meeting that did not go to closing which put the property back on the market.

STRATEGIC DIRECTION: Managing Productive Systems

ALTERNATIVES:
1. Approve the sale of the Euclid Center to Historic Euclid School, LLC and authorize the School Board Attorney to close the transaction.
2. Do not approve the sale of the property.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
The selling of the site will eliminate ongoing maintenance expenses, potential demolition cost and liability exposure. It is in the best interest of the public to sell this unused property and use the proceeds to support on-going educational efforts of the school board.

IMPACT STATEMENT:
The sale of this property will result in a one-time income of $500,000 minus closing cost.

DATA SOURCE:
David Koperski, School Board Attorney
Debbie Forster, Real Estate Analyst
Pat Haas, Real Estate Agent

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Euclid Center Contract (PDF)

THIS FORM HAS BEEN APPROVED BY THE FLORIDA ASSOCIATION OF REALTORS® AND THE FLORIDA BAR

"As Is" Contract For Sale And Purchase "As Is"

PARTIES: SCHOOL BOARD OF PINELLAS COUNTY ("Seller"), and HISTORIC EUCLID SCHOOL, LLC ("Buyer"), hereby agree that Seller shall sell and Buyer shall buy the following described Real Property and Personal Property (collectively "Property") pursuant to the terms and conditions of this Contract for Sale and Purchase and any riders and addenda ("Contract"):

I. DESCRIPTION:

(a) Legal description of the Real Property located in Pinellas County, Florida: Lots 1 through 15 inclusive, Block B, Bartlett Court, Plat Book 5, Page 51, with Vacated 15 foot alley.

(b) Street address, city, zip, of the Property: 1090 10th Street North, St. Petersburg, FL 33705

(c) Personal Property includes existing range(s), refrigerator(s), dishwasher(s), ceiling fan(s), light fixture(s), and window treatment(s) unless specifically excluded below.

Other items included are: _____

Items of Personal Property (and leased items, if any) excluded are: _____

II. PURCHASE PRICE (U.S. currency) ..... $ 500,000.00

PAYMENT:

(a) Deposit held in escrow by Somers Title Company ("Escrow Agent") in the amount of (checks subject to clearance) $ _____

Escrow Agent's address: 1290 Court Street, Clearwater, FL 33756 Attention: Mikell St. Germain Phone: (727) 441-1088

(b) escrow deposit to be made to Escrow Agent within 5 days after Effective Date in the amount of ..... $ 10,000.00

(c) Financing in the amount of ("Loan Amount") see Paragraph IV below ..... $ _____

(d) Other ..... $ _____

(e) Balance to close by cash, wire transfer or LOCALLY DRAWN cashier's or official bank check(s), subject to adjustments or prorations ..... $ 490,000.00

III. TIME FOR ACCEPTANCE OF OFFER AND COUNTEROFFERS; EFFECTIVE DATE:

(a) If this offer is not executed by and delivered to all parties OR FACT OF EXECUTION communicated in writing between the parties on or before UPON SCHOOL BOARD APPROVAL, the deposit(s) will, at Buyer's option, be returned and this offer withdrawn. **Unless otherwise stated, the time for acceptance of any counteroffers shall be 2 days from the date the counteroffer is delivered.**

(b) The date of Contract ("Effective Date") will be the date when the last one of the Buyer and Seller has signed or initialed this offer or the final counteroffer, if such date is not otherwise set forth in this Contract, then the "Effective Date" shall be the date determined above for acceptance of this offer or, if applicable, the final counteroffer.

IV. FINANCING:

☒ (a) This is a cash transaction with no contingencies for financing. ALL CASH SALE.

☐ (b) This Contract is contingent on Buyer obtaining written loan commitment which confirms underwriting loan approval for a loan to purchase the Property ("Loan Approval") within _____ days (if blank, then 30 days) after Effective Date ("Loan Approval Date") for (CHECK ONLY ONE): ☐ a fixed; ☐ an adjustable; or ☐ a fixed or adjustable rate loan, in the Loan Amount (See Paragraph II.(c)) at an initial interest rate not to exceed _____%, and for a term of _____ years. Buyer will make application within _____ days (if blank, then 5 days) after Effective Date.

BUYER: Buyer shall use reasonable diligence to: obtain Loan Approval; **notify Seller in writing of receipt of Loan Approval by Loan Approval Date**; satisfy terms of the Loan Approval; and close the loan. Loan Approval which requires a condition related to the sale of other property shall not be deemed Loan Approval for purposes of this subparagraph. Buyer shall pay all loan expenses. Buyer authorizes the mortgage broker(s) and lender(s) to disclose information regarding the conditions, status, and progress of loan application and Loan Approval to Seller, Seller's attorney, real estate licensee(s), and Closing Agent.

SELLER: If Buyer does not deliver to Seller written notice of Loan Approval by Loan Approval Date, Seller may thereafter cancel this Contract by delivering written notice ("Seller's Cancellation Notice") to Buyer, but not later than seven (7) days prior to Closing. Seller's Cancellation Notice shall notify Buyer that Buyer has three (3) days to deliver to Seller written notice waiving this Financing contingency, or the Contract shall be cancelled.

DEPOSIT(S) (for purposes of this Financing Paragraph IV(b) only): If Buyer has used reasonable diligence but does not obtain Loan Approval by Loan Approval Date, and thereafter either party elects to cancel this Contract, the deposit(s) shall be returned to Buyer. If Buyer obtains Loan Approval or waives this Financing contingency, and thereafter the Contract does not close, then the deposit(s) shall be paid to Seller; provided however, if the failure to close is due to: (i) Seller's failure or refusal to close or Seller otherwise fails to meet the terms of the Contract, or (ii) Buyer's lender fails to receive and approve an appraisal of the Property in an amount sufficient to meet the terms of the Loan Approval, then the deposit(s) shall be returned to Buyer.

☐ (c) Assumption of existing mortgage (see rider for terms); or

☐ (d) Purchase money note and mortgage to Seller (see "As Is" Standards B and K and riders; addenda; or special clauses for terms).

V. TITLE EVIDENCE: At least 10 days (if blank, then 5 days) before Closing a title insurance commitment with legible copies of instruments listed as exceptions attached thereto ("Title Commitment") and, after Closing, an owner's policy of title insurance (see Standard A for terms) shall be obtained by:

(CHECK ONLY ONE): ☒ (1) Seller, at Seller's expense and delivered to Buyer or Buyer's attorney; or

☐ (2) Buyer at Buyer's expense.

(CHECK HERE): ☐ if an abstract of title is to be furnished instead of title insurance, and attach rider for terms.

VI. CLOSING DATE: This transaction shall be closed and the closing documents delivered on ☒ SEE BELOW ("Closing"), unless modified by other provisions of this Contract. In the event of extreme weather or other conditions or events constituting "force majeure", Closing will be extended a reasonable time until: (i) restoration of utilities and other services essential to Closing, and (ii) availability of Hazard, Wind, Flood, or Homeowners' insurance. If such conditions continue more than _____ days (if blank, then 14 days) beyond Closing Date, then either party may cancel this Contract.

Attachment: Euclid Center Contract (4085 : Contract W/ Historic Euclid School/ Sale of Euclid Center)

VII. RESTRICTIONS; EASEMENTS; LIMITATIONS: Seller shall convey marketable title subject to: comprehensive land use plans, zoning, restrictions, prohibitions and other requirements imposed by governmental authority; restrictions and matters appearing on the plat or otherwise common to the subdivision; outstanding oil, gas and mineral rights of record without right of entry; unplatted public utility easements of record (located contiguous to real property lines and not more than 10 feet in width as to the rear or front lines and 7 1/2 feet in width as to the side lines); taxes for year of Closing and subsequent years; and assumed mortgages and purchase money mortgages, if any (if additional items, see addendum); provided, that there exists at Closing no violation of the foregoing and none prevent use of the Property for multi-family purpose(s).

VIII. OCCUPANCY: Seller shall deliver occupancy of Property to Buyer at time of Closing unless otherwise stated herein. If Property is intended to be rented or occupied beyond Closing, the fact and terms thereof and the tenant(s) or occupants shall be disclosed pursuant to "AS IS" Standard F. If occupancy is to be delivered before Closing, Buyer assumes all risks of loss to Property from date of occupancy, shall be responsible and liable for maintenance from that date, and shall be deemed to have accepted Property in its existing condition as of time of taking occupancy.

IX. TYPEWRITTEN OR HANDWRITTEN PROVISIONS: Typewritten or handwritten provisions, riders and addenda shall control all printed provisions of this Contract in conflict with them.

X. ASSIGNABILITY: (CHECK ONLY ONE): Buyer ☐ may assign and thereby be released from any further liability under this Contract; ☐ may assign but not be released from liability under this Contract; or ☒ may not assign this Contract.

XI. DISCLOSURES:

(a) The Property may be subject to unpaid special assessment lien(s) imposed by a public body ("public body" does not include a Condominium or Homeowners' Association). Such lien(s), if any, whether certified, confirmed and ratified, pending, or payable in installments, as of Closing, shall be paid as follows: ☒ **by Seller at closing** ☐ **by Buyer (if left blank, then Seller at Closing).** If the amount of any assessment to be paid by Seller has not been finally determined as of Closing, Seller shall be charged at Closing an amount equal to the last estimate or assessment for the improvement by the public body.

(b) Radon is a naturally occurring radioactive gas that when accumulated in a building in sufficient quantities may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in Florida. Additional information regarding radon or radon testing may be obtained from your County Public Health unit.

(c) Mold is naturally occurring and may cause health risks or damage to property. If Buyer is concerned or desires additional information regarding mold, Buyer should contact an appropriate professional.

(d) Buyer acknowledges receipt of the Florida Energy-Efficiency Rating Information Brochure required by Section 553.996, F.S.

(e) If the Real Property includes pre-1978 residential housing, then a lead-based paint rider is mandatory.

(f) If Seller is a "foreign person" as defined by the Foreign Investment in Real Property Tax Act, the parties shall comply with that Act.

(g) **BUYER SHOULD NOT EXECUTE THIS CONTRACT UNTIL BUYER HAS RECEIVED AND READ THE HOMEOWNERS' ASSOCIATION/COMMUNITY DISCLOSURE.**

(h) PROPERTY TAX DISCLOSURE SUMMARY: BUYER SHOULD NOT RELY ON THE SELLER'S CURRENT PROPERTY TAXES AS THE AMOUNT OF PROPERTY TAXES THAT THE BUYER MAY BE OBLIGATED TO PAY IN THE YEAR SUBSEQUENT TO PURCHASE. A CHANGE OF OWNERSHIP OR PROPERTY IMPROVEMENTS TRIGGERS REASSESSMENTS OF THE PROPERTY THAT COULD RESULT IN HIGHER PROPERTY TAXES. IF YOU HAVE ANY QUESTIONS CONCERNING VALUATION, CONTACT THE COUNTY PROPERTY APPRAISER'S OFFICE FOR INFORMATION.

XII. MAXIMUM REPAIR COSTS: DELETED

XIII. HOME WARRANTY: ☐ Seller ☐ Buyer ☒ N/A will pay for a home warranty plan issued by _____ at a cost not to exceed $_____.

XIV. INSPECTION PERIOD AND RIGHT TO CANCEL: ***(a) Buyer shall have 60 days from Effective Date ("Inspection Period") within which to have such inspections of the Property performed as Buyer shall desire and utilities service shall be made available by the Seller during the Inspection Period; (b) Buyer shall be responsible for prompt payment for such inspections and repair of damage to and restoration of the Property resulting from such inspections and this provision (b) shall survive termination of this Contract; and (c) if Buyer determines, in Buyer's sole discretion, that the Property is not acceptable to Buyer, Buyer may cancel this Contract by delivering facsimile or written notice of such election to Seller prior to the expiration of the Inspection Period. If Buyer timely cancels this Contract, the deposit(s) paid shall be immediately returned to Buyer; thereupon, Buyer and Seller shall be released of all further obligations under this Contract, except as provided in this Paragraph XIV. Unless Buyer exercises the right to cancel granted herein, Buyer accepts the Property in its present physical condition, subject to any violation of governmental, building, environmental, and safety codes, restrictions or requirements and shall be responsible for any and all repairs and improvements required by Buyer's lender.***

XV. RIDERS; ADDENDA; SPECIAL CLAUSES: CHECK those riders which are applicable AND are attached to and made part of this Contract:
☐ CONDOMINIUM ☐ VA/FHA ☐ HOMEOWNERS' ASSN. ☐ LEAD-BASED PAINT ☐ COASTAL CONSTRUCTION CONTROL LINE
☐ INSULATION ☐ EVIDENCE OF TITLE (SOUTH FLORIDA CONTRACTS) ☐ Other Comprehensive Rider Provisions ☐ Addenda
Special Clause(s): The closing date shall be 30 days after the expiration of the Inspection Period.
The effective date of the contract shall be the date upon which the contract is approved by the Pinellas County School Board.
Buyer shall form a new entity, Historic Euclid School, LLC, in which to take title.
BUYER SHALL ACCEPT THE PROPERTY WITH EXISTING ENCROACHMENTS.
This contract is subject to approval of the School Board of Pinellas County at a publicly noticed meeting. Once the Contract has been approved by the School Board, the Superintendant shall have the authority to agree to non-monetary changes to the Contract, including, but not limited to, extension of Inspection Period or Closing Date.

XVI. "AS IS" STANDARDS FOR REAL ESTATE TRANSACTIONS ("AS IS" Standards): Buyer and Seller acknowledge receipt of a copy of "AS IS" Standards A through Z on the reverse side or attached, which are incorporated as part of this Contract.

Attachment: Euclid Center Contract (4085 : Contract W/ Historic Euclid School/ Sale of Euclid Center)

THIS IS INTENDED TO BE A LEGALLY BINDING CONTRACT. IF NOT FULLY UNDERSTOOD, SEEK THE ADVICE OF AN ATTORNEY PRIOR TO SIGNING.

THIS "AS IS" FORM HAS BEEN APPROVED BY THE FLORIDA ASSOCIATION OF REALTORS® AND THE FLORIDA BAR. Approval does not constitute an opinion that any of the terms and conditions in this Contract should be accepted by the parties in a particular transaction. Terms and conditions should be negotiated based upon the respective interests, objectives and bargaining positions of all interested persons.

AN ASTERISK(*) FOLLOWING A LINE NUMBER IN THE MARGIN INDICATES THE LINE CONTAINS A BLANK TO BE COMPLETED.

(BUYER) HAMILTON H. JONES	(DATE) 6-2013	(SELLER)	(DATE)	
(BUYER)	(DATE)	(SELLER)	(DATE)	

Buyers' address for purposes of notice: 45 Davis Blvd., Tampa, FL 33606 (813) 259-9898 Phone

Sellers' address for purposes of notice: School Board Attny P.O. Box 2942, Largo, FL 3379-2942 Phone

BROKERS: The brokers (including cooperating brokers, if any) named below are the only brokers entitled to compensation in connection with this Contract.

Name: John Drinkard - Drinkard & Co.	Morris Gregory Haas, LLC Licensed Real Estate
Cooperating Brokers, if any	Listing Broker

Approved As To Form:

School Board Attorneys Office

Attachment: Euclid Center Contract (4085 : Contract W/ Historic Euclid School/ Sale of Euclid Center)

"AS IS" STANDARDS FOR REAL ESTATE TRANSACTIONS

A. TITLE INSURANCE: The Title Commitment shall be issued by a Florida licensed title insurer agreeing to issue Buyer, upon recording of the deed to Buyer, an owner's policy of title insurance in the amount of the purchase price, insuring Buyer's marketable title to the Real Property, subject only to matters contained in Paragraph VII and those to be discharged by Seller at or before Closing. Marketable title shall be determined according to applicable Title Standards adopted by authority of The Florida Bar and in accordance with law. Buyer shall have 5 days from date of receiving the Title Commitment to examine it, and if title is found defective, notify Seller in writing specifying defect(s) which render title unmarketable. Seller shall have 30 days from receipt of notice to remove the defects, failing which Buyer shall, within 5 days after expiration of the 30 day period, deliver written notice to Seller either: (1) extending the time for a reasonable period not to exceed 120 days within which Seller shall use diligent effort to remove the defects; or (2) requesting a refund of deposit(s) paid which shall be returned to Buyer. If Buyer fails to so notify Seller, Buyer shall be deemed to have accepted the title as it then is. Seller shall, if title is found unmarketable, use diligent effort to correct defect(s) within the time provided. If, after diligent effort, Seller is unable to timely correct the defects, Buyer shall either waive the defects, or receive a refund of deposit(s), thereby releasing Buyer and Seller from all further obligations under this Contract. If Seller is to provide the Title Commitment and it is delivered to Buyer less than 5 days prior to Closing, Buyer may extend Closing so that Buyer shall have up to 5 days from date of receipt to examine same in accordance with this "AS IS" Standard.

B. PURCHASE MONEY MORTGAGE; SECURITY AGREEMENT TO SELLER: A purchase money mortgage and mortgage note to Seller shall provide for a 30 day grace period in the event of default if a first mortgage and a 15 day grace period if a second or lesser mortgage; shall provide for right of prepayment in whole or in part without penalty; shall permit acceleration in event of transfer of the Real Property; shall require all prior liens and encumbrances to be kept in good standing; shall forbid modifications of, or future advances under, prior mortgage(s); shall require Buyer to maintain policies of insurance containing a standard mortgagee clause covering all improvements located on the Real Property against fire and all perils included within the term "extended coverage endorsements" and such other risks and perils as Seller may reasonably require, in an amount equal to their highest insurable value; and the mortgage, note and security agreement shall be otherwise in form and content required by Seller, but Seller may only require clauses and coverage customarily found in mortgages, mortgage notes and security agreements generally utilized by savings and loan institutions or state or national banks located in the county wherein the Real Property is located. All Personal Property and leases being conveyed or assigned will, at Seller's option, be subject to the lien of a security agreement evidenced by recorded or filed financing statements or certificates of title. If a balloon mortgage, the final payment will exceed the periodic payments thereon.

C. SURVEY: Buyer, at Buyer's expense, within time allowed to deliver evidence of title and to examine same, may have the Real Property surveyed and certified by a registered Florida surveyor.

D. WOOD DESTROYING ORGANISMS: DELETED

E. INGRESS AND EGRESS: Seller warrants and represents that there is ingress and egress to the Real Property sufficient for its intended use as described in Paragraph VII hereof and title to the Real Property is insurable in accordance with "AS IS" Standard A without exception for lack of legal right of access.

F. LEASES: Seller shall at least 10 days before Closing, furnish to Buyer copies of all written leases and estoppel letters from each tenant specifying the nature and duration of the tenant's occupancy, rental rates, advanced rent and security deposits paid by tenant. If Seller is unable to obtain such letter from each tenant, the same information shall be furnished by Seller to Buyer within that time period in the form of a Seller's affidavit, and Buyer may thereafter contact tenant to confirm such information. If the terms of the leases differ materially from Seller's representations, Buyer may terminate this Contract by delivering written notice to Seller at least 5 days prior to Closing. Seller shall, at Closing, deliver and assign all original leases to Buyer.

G. LIENS: Seller shall furnish to Buyer at time of Closing an affidavit attesting to the absence, unless otherwise provided for herein, of any financing statement, claims of lien or potential lienors known to Seller and further attesting that there have been no improvements or repairs to the Real Property for 90 days immediately preceding date of Closing. If the Real Property has been improved or repaired within that time, Seller shall deliver releases or waivers of construction liens executed by all general contractors, subcontractors, suppliers and materialmen in addition to Seller's lien affidavit setting forth the names of all such general contractors, subcontractors, suppliers and materialmen, further affirming that all charges for improvements or repairs which could serve as a basis for a construction lien or a claim for damages have been paid or will be paid at the Closing of this Contract.

H. PLACE OF CLOSING: Closing shall be held in the county wherein the Real Property is located at the office of the attorney or other closing agent ("Closing Agent") designated by the party paying for title insurance, or, if no title insurance, designated by Seller.

I. TIME: Calendar days shall be used in computing time periods except periods of less than six (6) days, in which event Saturdays, Sundays and state or national legal holidays shall be excluded. Any time periods provided for herein which shall end on a Saturday, Sunday, or a legal holiday shall extend to 5:00 p.m. of the next business day. **Time is of the essence in this Contract.**

J. CLOSING DOCUMENTS: Seller shall furnish the deed, bill of sale, certificate of title, construction lien affidavit, owner's possession affidavit, assignments of leases, tenant and mortgagee estoppel letters and corrective instruments. Buyer shall furnish mortgage, mortgage note, security agreement and financing statements.

K. EXPENSES: Documentary stamps on the deed and recording of corrective instruments shall be paid by Seller. All costs of Buyer's loan (whether obtained from Seller or third party), including, but not limited to, documentary stamps and intangible tax on the purchase money mortgage and any mortgage assumed, mortgagee title insurance commitment with related fees, and recording of purchase money mortgage, deed and financing statements shall be paid by Buyer. Unless otherwise provided by law or rider to this Contract, charges for related closing services, title search, and closing fees (including preparation of closing statement), shall be paid by the party responsible for furnishing the title evidence in accordance with Paragraph V.

L. PRORATIONS; CREDITS: Taxes, assessments, rent, interest, insurance and other expenses of the Property shall be prorated through the day before Closing. Buyer shall have the option of taking over existing policies of insurance, if assumable, in which event premiums shall be prorated. Cash at Closing shall be increased or decreased as may be required by prorations to be made through day prior to Closing, or occupancy, if occupancy occurs before Closing. Advance rent and security deposits will be credited to Buyer. Escrow deposits held by mortgagee will be credited to Seller. Taxes shall be prorated based on the current year's tax with due allowance made for maximum allowable discount, homestead and other exemptions. If Closing occurs at a date when the current year's millage is not fixed and current year's assessment is available, taxes will be prorated based upon such assessment and prior year's millage. If current year's assessment is not available, then taxes will be prorated on prior year's tax. If there are completed improvements on the Real Property by January 1st of year of Closing, which improvements were not in existence on January 1st of prior year, then taxes shall be prorated based upon prior year's millage and at an equitable assessment to be agreed upon between the parties; failing which, request shall be made to the County Property Appraiser for an informal assessment taking into account available exemptions. A tax proration based on an estimate shall, at request of either party, be readjusted upon receipt of current year's tax bill.

M. (RESERVED - purposely left blank)

N. INSPECTION AND REPAIR: DELETED

O. RISK OF LOSS: If, after the Effective Date, the Property is damaged by fire or other casualty ("Casualty Loss") before Closing and cost of restoration (which shall include the cost of pruning or removing damaged trees) does not exceed 1.5% of the Purchase Price, cost of restoration shall be an obligation of Seller and Closing shall proceed pursuant to the terms of this Contract, and if restoration is not completed as of Closing, restoration costs will be escrowed at Closing. If the cost of restoration exceeds 1.5% of the Purchase Price, Buyer shall either take the Property as is, together with the 1.5% or receive a refund of deposit(s) thereby releasing Buyer and Seller from all further obligations under this Contract. Seller's sole obligation with respect to tree damage by casualty or other natural occurrence shall be the cost of pruning or removal.

P. CLOSING PROCEDURE: The deed shall be recorded upon clearance of funds. If the title agent insures adverse matters pursuant to Section 627.7841, F.S., as amended, the escrow and closing procedure required by this "AS IS" Standard shall be waived. Unless waived as set forth above the following

Attachment: Euclid Center Contract (4085 : Contract W/ Historic Euclid School/ Sale of Euclid Center)

closing procedures shall apply: (1) all closing proceeds shall be held in escrow by the Closing Agent for a period of not more than 5 days after Closing; (2) if Seller's title is rendered unmarketable, through no fault of Buyer, Buyer shall, within the 5 day period, notify Seller in writing of the defect and Seller shall have 30 days from date of receipt of such notification to cure the defect; (3) if Seller fails to timely cure the defect, all deposits and closing funds shall, upon written demand by Buyer and within 5 days after demand, be returned to Buyer and, simultaneously with such repayment, Buyer shall return the Personal Property, vacate the Real Property and reconvey the Property to Seller by special warranty deed and bill of sale; and (4) if Buyer fails to make timely demand for refund, Buyer shall take title as is, waiving all rights against Seller as to any intervening defect except as may be available to Buyer by virtue of warranties contained in the deed or bill of sale.

Q. ESCROW: Any Closing Agent or escrow agent (collectively "Agent") receiving funds or equivalent is authorized and agrees by acceptance of them to deposit them promptly, hold same in escrow and, subject to clearance, disburse them in accordance with terms and conditions of this Contract. Failure of funds to clear shall not excuse Buyer's performance. If in doubt as to Agent's duties or liabilities under the provisions of this Contract, Agent may, at Agent's option, continue to hold the subject matter of the escrow until the parties hereto agree to its disbursement or until a judgment of a court of competent jurisdiction shall determine the rights of the parties, or Agent may deposit same with the clerk of the circuit court having jurisdiction of the dispute. An attorney who represents a party and also acts as Agent may represent such party in such action. Upon notifying all parties concerned of such action, all liability on the part of Agent shall fully terminate, except to the extent of accounting for any items previously delivered out of escrow. If a licensed real estate broker, Agent will comply with provisions of Chapter 475, F.S., as amended. Any suit between Buyer and Seller wherein Agent is made a party because of acting as Agent hereunder, or in any suit wherein Agent interpleads the subject matter of the escrow, Agent shall recover reasonable attorney's fees and costs incurred with these amounts to be paid from and out of the escrowed funds or equivalent and charged and awarded as court costs in favor of the prevailing party. The Agent shall not be liable to any party or person for misdelivery to Buyer or Seller of items subject to the escrow, unless such misdelivery is due to willful breach of the provisions of this Contract or gross negligence of Agent.

~~**R. ATTORNEY'S FEES; COSTS:** In any litigation, including breach, enforcement or interpretation, arising out of this Contract, the prevailing party in such litigation, which, for purposes of this "AS IS" Standard, shall include Seller, Buyer and any brokers acting in agency or nonagency relationships authorized by Chapter 475, F.S., as amended, shall be entitled to recover from the non-prevailing party reasonable attorney's fees, costs and expenses.~~

S. FAILURE OF PERFORMANCE: If Buyer fails to perform this Contract within the time specified, including payment of all deposits, the deposit(s) paid by Buyer and deposit(s) agreed to be paid, may be recovered and retained by and for the account of Seller as agreed upon liquidated damages, consideration for the execution of this Contract and in full settlement of any claims; whereupon, Buyer and Seller shall be relieved of all obligations under this Contract; ~~or Seller, at Seller's option, may proceed in equity to enforce Seller's rights under this Contract~~. If for any reason other than failure of Seller to make Seller's title marketable after diligent effort, Seller fails, neglects or refuses to perform this Contract, Buyer may seek specific performance or elect to receive the return of Buyer's deposit(s) without thereby waiving any action for damages resulting from Seller's breach.

T. CONTRACT NOT RECORDABLE; PERSONS BOUND; NOTICE; COPIES: Neither this Contract nor any notice of it shall be recorded in any public records. This Contract shall bind and inure to the benefit of the parties and their successors in interest. Whenever the context permits, singular shall include plural and one gender shall include all. Notice and delivery given by or to the attorney or broker representing any party shall be as effective as if given by or to that party. All notices must be in writing and may be made by mail, personal delivery or electronic media. A legible facsimile or electronic (including "pdf") copy of this Contract and any signatures hereon shall be considered for all purposes as an original.

U. CONVEYANCE: Seller shall convey marketable title to the Real Property by statutory warranty, trustee's, personal representative's, or guardian's deed, as appropriate to the status of Seller, subject only to matters contained in Paragraph VII and those otherwise accepted by Buyer. Personal Property shall, at the request of Buyer, be transferred by an absolute bill of sale with warranty of title, subject only to such matters as may be otherwise provided for herein.

V. OTHER AGREEMENTS: No prior or present agreements or representations shall be binding upon Buyer or Seller unless included in this Contract. No modification to or change in this Contract shall be valid or binding upon the parties unless in writing and executed by the parties intended to be bound by it.

W. SELLER DISCLOSURE: (1) There are no facts known to Seller materially affecting the value of the Property which are not readily observable by Buyer or which have not been disclosed to Buyer; ***(2) Seller extends and intends no warranty and makes no representation of any type, either express or implied, as to the physical condition or history of the Property; (3) Seller has received no written or verbal notice from any governmental entity or agency as to a currently uncorrected building, environmental or safety code violation; (4) Seller has no knowledge of any repairs or improvements made to the Property without compliance with governmental regulation which have not been disclosed to Buyer.***

X. PROPERTY MAINTENANCE; PROPERTY ACCESS; ASSIGNMENT OF CONTRACTS AND WARRANTIES: Seller shall maintain the Property, including, but not limited to lawn, shrubbery, and pool in the condition existing as of Effective Date, ordinary wear and tear and Casualty Loss excepted. Seller shall, upon reasonable notice, provide utilities service and access to the Property for appraisal and inspections, including a walk-through prior to Closing, to confirm that all items of Personal Property are on the Real Property and that the Property has been maintained as required by this "AS IS" Standard. Seller will assign all assignable repair and treatment contracts and warranties to Buyer at Closing.

Y. 1031 EXCHANGE: If either Seller or Buyer wish to enter into a like-kind exchange (either simultaneous with Closing or deferred) with respect to the Property under Section 1031 of the Internal Revenue Code ("Exchange"), the other party shall cooperate in all reasonable respects to effectuate the Exchange, including the execution of documents; provided (1) the cooperating party shall incur no liability or expense related to the Exchange and (2) the Closing shall not be contingent upon, nor extended or delayed by, such Exchange.

Z. BUYER WAIVER OF CLAIMS: ***Buyer waives any claims against Seller and, to the extent permitted by law, against any real estate licensee involved in the negotiation of the Contract, for any defects or other damage that may exist at Closing of the Contract and be subsequently discovered by the Buyer or anyone claiming by, through, under or against the Buyer.***

Attachment: Euclid Center Contract (4085 : Contract W/ Historic Euclid School/ Sale of Euclid Center)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4086)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Supplemental Survey for Pinellas County Schools Property, Southeast Corner Fisher Road and County Road 39, Florida Inventory of School Houses (FISH) Parcel Number 167

BACKGROUND:
The educational plant survey for Pinellas County was completed in June 2010, and included facilities lists for elementary, middle and high schools, as well as for exceptional education centers, vocational-technical centers, and the adult education facility using the *State Requirements for Educational Facilities (SREF)* as a guide. Fisher Road, parcel 167 as property only was not included in the educational plant survey. Pinellas County Schools acquired Fisher Road containing approximately twenty-one (21) acres in 1990. This parcel is located at the corner of Fisher Road and County Road 39, and has no educational buildings on the site. In order to remove this parcel from FISH upon sale of property, the supplemental survey allows the parcel to be associated with Pinellas County Schools Administration Building (Facility 140), for submission to Florida Department of Education (FLDOE). Approval of the supplemental survey recommendation affords the statutory required authorization but is not a mandate or directive to execute the recommendation.

STRATEGIC DIRECTION: Community Relations

ALTERNATIVES:
1. Approve the supplemental survey.
2. Do not approve the supplemental survey.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
This supplemental survey, if approved by the FLDOE, will benefit Pinellas County Schools by authorizing sale of the property. District staff has determined this parcel to be unnecessary for educational purposes.

IMPACT STATEMENT:
The approval of this supplemental survey request has no direct financial impact.

DATA SOURCE:
Franklin G. Frail, Educational Specifications Specialist
Debbie Forster, Real Estate Analyst

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Fisher Road Supplemental Survey (PDF)

EDUCATIONAL PLANT FIVE YEAR SURVEY REPORT

District:	Survey:	Status:
52-PINELLAS COUNTY SCHOOL DISTRICT	Survey: 4 - Version: 10	Active Pending

District Name: PINELLAS COUNTY SCHOOL DISTRICT

Survey: Number 4 - Version 10

Facility Name: PINELLAS COUNTY SCHOOL ADMINISTRATION BUILDING

Address: 301 4TH STREET SW, LARGO

	Existing	Recommended
Capital Outlay Classification	6 - ANCILLARY RECOMMENDED FOR CONTINUED USE	6 - ANCILLARY RECOMMENDED FOR CONTINUED USE
Facility Use	COUNTY ADMINISTRATION	COUNTY ADMINISTRATION
Low Grade	COUNTY ADMINISTRATION	COUNTY ADMINISTRATION
High Grade	COUNTY ADMINISTRATION	COUNTY ADMINISTRATION
Comments		

	Existing	Student Stations Added/Reduced(+ or -)	Recommended
Perm. Stations	0	0	0
Reloc. Stations	0	0	0
Mod. Stations	0	0	0
Total Stations	0	0	0
Utilization Factor	0%		0%
School Capacity	0		0
COFTE Student Membership	0		0
Survey Annotation	Parcel Number 167, Southeast corner of Fisher Road and County Road 39, is a vacant parcel in FISH and is not associated with any facility. School Board of Pinellas County intends to sell this approxmate twenty-one acres of vacant property. The disrict acquired the parcel in 1990.		

New Site Cost	Site Expansion	Site Development	Site Improvement	Remodeling Cost	Renovation Cost	New Construction Cost
$0	$0	$0	$0	$0	$0	$0
			Estimated Total Project Cost		$0	

PINELLAS COUNTY SCHOOL ADMINISTRATION BUILDING	Parcel	Building	Description	Total NSF	Change In Station Count	Calculated Cost	Cost Per NSF	Cost Per Station

Attachment: Fisher Road Supplemental Survey (4086 : Supplemental Survey - Fisher Road/County Road 39)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

pcs PINELLAS COUNTY SCHOOLS

SCHEDULED

REQUEST FOR APPROVAL (ID # 4087)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of "Room Condition Change Building Replacement/Raze" (RCC - BRR) Form and Permission to Raze Permanent Buildings at Largo Central Elementary and Largo Senior High

BACKGROUND:
November 27, 2007, Florida Department of Education (FLDOE), Office of Educational Facilities (OEF) informed district facility planners of the new standardized process to receive information needed to review requests for room condition changes in the Florida Inventory of School Houses (FISH) and requests to replace and/or raze a building or buildings. Effective January 1, 2008, all requests for room condition changes or building replacement/razing must contain the information listed on OEF form, RCC - BRR.

March 4, 2008, the RCC - BRR form was revised by including an exception for a small building, on a school site, that is less than 750 net square feet and debt free; clarifying and rearranging the items under C.1, Rationale; and revising the five standard questions in part C.2.ii of the Procedures and Processes Instructions.

Previously submitted to the board and to FLDOE on March 10, 2009:
Largo Central Elementary: Parcel 56 / Buildings 1, 2 and 4 (Building 4 was not addressed in the 2010 analysis by FLDOE).
Largo Senior High: Parcel 57 / Buildings 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14 and 19
Parcel 174 / Buildings 1 and 2

Requesting approval by the board and FLDOE on July 30, 2013:
Largo Central Elementary: Parcel 56 / Buildings 3, 5 and re-submitting Building 4
Largo Senior High: Parcel 57 / Buildings 13, 16, 17 and 18

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve and execute RCC - BRR form and permission to raze buildings.
2. Do not approve the RCC - BRR form and permission to raze buildings.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
By approving, certifying and submitting the attached form RCC - BRR, to FLDOE, OEF, Pinellas County School Board (PCSB) will comply with requirements for standardized procedures,

processes and forms as established by OEF. Buildings at Largo Central Elementary and Largo Senior High are being recommended to discontinue use for educational purposes and for demolition to build a replacement high school.

IMPACT STATEMENT:
Approval and execution of the attached OEF RCC - BRR form has no direct financial impact. Costs associated with this request will be reflected in future plan submittals for the project.

DATA SOURCE:
David Koperski, School Board Attorney
Franklin G. Frail, Educational Specifications Specialist

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- DOE OEF Form RCC-BRR 7-30-13 - Legal (PDF)

Office of Educational Facilities
Florida Department of Education

Room Condition Change
Building Replacement/Raze

District/~~Community College~~: 52 — Contact Person: Franklin G. Frail

Pinellas County Schools — Phone (727) 547-7274

Facility/Campus Name: Largo Central Elementary, Largo High — FISH Number (school districts only): 52 and 53

Building Number(s): Largo Central: 3, 4 & 5; Largo High: 13, 16, 17 & 18 — Parcel/Site Number(s): 56 and 57

This Proposed Project will:

- ☐ Change the condition of permanent rooms from satisfactory to unsatisfactory (if yes, go to Section I and complete certification in Section III). (Not applicable to community colleges)
- ☐ Change the condition of permanent rooms from unsatisfactory to satisfactory (if yes, go to Section I and complete certification in Section III). (Not applicable to community colleges)
- X Raze permanent building(s) (if yes, go to Section II and complete certification in Section III).
- X Replace permanent building(s) (if yes, go to Section II and complete certification in Section III).

Major Capital Outlay Funding Source(s) – Original Building Millage/Local Two-Mill Property Tax

Major Capital Outlay Funding Source(s) – Replacement Building District Capital Outlay School Tax

This form is not required for razing a single, freestanding structure that is less than 750 NSF and is debt free, or multiple small structures on a single campus whose total area is less than 750 NSF and are debt free. This form must be completed for any structure 750 NSF or greater and any structure, regardless of size, that is not debt free.

A. DISTRICT/COMMUNITY COLLEGE CERTIFICATION

The district/community college must submit this certification document, completed and signed by the appropriate school officials, along with all required or necessary supporting documentation pertaining to the proposed project.

The Pinellas County District School Board/ ~~Community College Board~~ hereby certifies that:

I. CONDITION CHANGE: (Not applicable to community colleges)

1. All room condition changes are consistent with State Requirements for Educational Facilities (SREF) standards and the Florida Fire Prevention Code (FFPC) requirements for the condition of space.

II. RAZE/REPLACE PERMANENT BUILDING(S):

1. All fund sources have been researched and no current indebtedness or outstanding debt exists for the building(s) that will be razed and/or replaced. **True and correct.**
2. Funding Source(s):
   a. Original Building: **Millage/Local Two-Mill Property Taxes**

Attachment: DOE OEF Form RCC-BRR 7-30-13 - Legal (4087 : RCC-BRR/Raze Permission -Bldgs. Largo Central/Largo High)

b. If Replaced: District Capital Outlay School Tax

3. Voters of the district have approved local bonding for the project: No
   a. Date of voter approval: Not Applicable
4. Imminent danger exists for the building(s) that will be razed and/or replaced.

III. CERTIFICATION SIGNATURES:

Carol J. Cook
Chairperson,
School Board of Pinellas County

Date

Michael A. Grego, Ed.D.
Superintendent
Pinellas County Schools

Date

Edward J. Ural
Director, Facilities Planning, Design and Construction
Pinellas County Schools

Date

Approved as to form:

David Koperski
School Board Attorney

6-6-13
Date

NOTE: Certification is required by the Superintendent and Director of Facilities Planning, Design and Construction for room condition changes. Certification is required by the Superintendent and Board Chair to raze or replace permanent buildings.

Submit signed form and supporting documents to:
Office of Educational Facilities, Room 1054
Florida Department of Education
325 West Gaines Street
Tallahassee, Florida 32399-0400

Attachment: DOE OEF Form RCC-BRR 7-30-13 - Legal (4087 : RCC-BRR/Raze Permission -Bldgs. Largo Central/Largo High)

Procedures and Processes Instructions:

B. CONDITION CHANGE (Not applicable to community colleges)
1. RATIONALE (provide the following information, as appropriate, to justify changing the condition of spaces):
i. In order to change the space condition from satisfactory to unsatisfactory the district must certify that the space is no longer physically safe or suitable for occupancy:
1. Unsatisfactory space is typically designated as such due to compromising effects on the structural integrity, safety, or excessive physical deterioration of a building.
2. Typically, space condition should be the same, either satisfactory or unsatisfactory, for all rooms in a permanent building.
3. Space that has been determined to be unsatisfactory should not be occupied.
4. Application of a facility replacement formula, such as the Castaldi generalized formula for modernization or other similar facilities study, does not necessarily mean that the condition of the identified spaces is unsatisfactory. The condition code cannot be changed simply due to the results of a planned replacement unless the integrity of the space meets the criteria identified to classify the space as unsatisfactory.
ii. In order to change the space condition from unsatisfactory to satisfactory the district must certify that the space has been successfully reconditioned to meet all applicable regulations regarding occupancy requirements.

2. OEF Review:
i. Site visit by OEF staff, when necessary.
ii. Concur with district rationale, data, and analyses:
1. Building(s) approved as unsatisfactory; OEF will make the room condition code changes in FISH.
2. Building(s) approved as satisfactory; OEF will make the room condition code changes in FISH.
iii. Disagree with district rationale, data, and analyses:
1. Building(s) not approved as unsatisfactory.
2. Building(s) not approved as satisfactory.

3. OEF Notify District of Findings and Decision:
i. OEF staff will analyze the district's data along with all supporting documentation, coordinate any further reviews with the district, make a final decision regarding the proposed room condition changes, and provide a timely response either approving or disapproving the proposed room condition changes.

C. RAZE/REPLACE PERMANENT BUILDING(S)
1. RATIONALE (provide the following information, as appropriate, to justify razing/replacing permanent buildings):
i. Detailed explanation of need for the proposed project, and the expected benefit to the district/community college.
ii. General scope of the proposed project.
iii. Building age and year of construction.
iv. Existing capacity of building(s), include the number of student stations, classrooms, and other instructional spaces.
v. Current number of students housed and the projected number of students to be housed in the affected building(s).
vi. What alternatives have been considered besides razing/replacement and why are the alternatives not feasible?
vii. Current educational plant survey recommendations and capacity.
viii. School board/community college board approval of concept of razing/replacing permanent buildings.
ix. Building condition/engineer study (optional).
x. Impact if the proposed project is not approved.

Attachment: DOE OEF Form RCC-BRR 7-30-13 - Legal (4087 : RCC-BRR/Raze Permission -Bldgs. Largo Central/Largo High)

xi. Other relevant data; identify any major systems (include date, if applicable) that have been replaced or upgraded, e.g., electrical, HVAC, fire alarm, roof, plumbing, drainage, etc. Provide a general scope of work for any previous remodeling, renovation, and year completed.

2. COST ANALYSIS (Building by Building):
   i. Castaldi Analysis (or other cost analysis formula to support the proposed project).
   ii. The following five questions must be addressed:
      1. How many years will modernization extend the useful life of the modernized building(s)?
      2. Does the existing building(s) lend itself to improvement, alteration, remodeling, and expansion? If no, explain why not
      3. Explain how a modernized and a replacement building(s) fits into a well-conceived long-range plan of the district/community college.
      4. What is the percentage derived by dividing the cost for modernization by the cost for a replacement building(s)?
      5. A committee of district officials and independent citizens from outside the school attendance zone has determined that the replacement of the building(s) is financially justified and not other alternative is feasible? (Not applicable to community colleges)
   iii. Detailed scope of work for modernization of the existing building(s).
   iv. FISH building plan and/or schematic drawings of the existing building with FISH room numbers.

3. OEF Review:
   i. Site visit by OEF staff, when necessary.
   ii. Educational adequacy review.
   iii. Concur with district/community college rationale, data, and analyses:
      1. Recommend replacement of building(s).
      2. Recommend razing building(s).
   iv. Disagree with district/community college rationale, data, and analyses:
      1. Building(s) not approved to be replaced.
      2. Building(s) not approved to be razed.

4. OEF Notify District/Community College of Findings and Decision:
   i. OEF staff will analyze the district's/community college's data along with all supporting documentation, coordinate any further reviews with the district, make a final decision regarding the disposition of the proposed project, and provide a timely response either approving or disapproving the proposed request.

Attachment: DOE OEF Form RCC-BRR 7-30-13 - Legal (4087 : RCC-BRR/Raze Permission -Bldgs. Largo Central/Largo High)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4089)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No. 1 to Agreement With Robert P. Resch, III, Architect for Architectural and Contract Administration Services in Connection With Heating, Ventilation, and Air Conditioning (HVAC) System Replacement in the Amount of $5,845, Resulting in a Total Project Architect/Engineer (PA/E) fee of $333,573 at Bauder Elementary School, Project No. 9042

BACKGROUND:
On November 13, 2012, the board approved a PA/E agreement with Robert P. Resch, III, Architect for the HVAC renovation, lighting and ceiling replacement; emergency generator replacement; upgrade of electrical branch circuits; additional site and building exterior lighting; electrical main distribution panel replacement, and cabinet replacement at Bauder Elementary School in the amount of $327,728.

Amendment No.1 increases the scope of the project at Bauder Elementary School by including a hard soffit for visual separation of media center and circulation areas, and interior room alterations in the administration area, head plant operator (HPO) office, and mechanical room areas. This results in an additional estimated construction cost of $71,270 and increases the PA/E fee in the amount of $5,845. Negotiations were held with the PA/E regarding this change. This increases the total project cost to $3,709,176. A copy of the amendment to agreement is attached.

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve the amendment.
2. Do not approve the amendment.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Approval of the amendment to agreement is necessary to obtain the desired additional services.

IMPACT STATEMENT:

Construction Cost (Construction Manager)	$0	
Construction Cost Sub-Total		$0
Project Architect/Engineering Design Cost (PA/E)	$327,728	
Amendment No. 1 to PA/E Agreement	5,845	
PA/E Sub-Total		$333,573

Administrative/Planning Costs (Miscellaneous)	$0	
Miscellaneous Sub-Total		$0
Furniture, Equipment and Technology (FE & T)	$0	
FE & T Sub-Total		$0
Total Project Cost to Date		$333,573
The source of this funding is District Capital Outlay School Tax.		

DATA SOURCE:
David Koperski, School Board Attorney
Joe Maceda, Financial Reporting Analyst
Douglas Schoel, P.E., Mechanical Engineer
Robert P. Resch, III, Architect

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Bauder El AMENDMENT (PDF)

AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, **Amendment No. 1**, made and entered into this **30th day of July, 2013,** by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and Robert P. Resch, III, Architect**,** hereinafter referred to as the "Project Architect/Engineer," or the PA/E:

WITNESSETH:

WHEREAS, on November 13, 2012, the Board and the PA/E entered into an Agreement ("Agreement") which provided for the PA/E to furnish architectural and engineering services for the design and preparation of contract documents and administrative services for the construction of Heating, Ventilation, and Air Conditioning (HVAC) system replacement; ceiling, lighting and ceiling grid replacement; emergency generator replacement; upgrade of electrical branch circuits; additional site and building exterior lighting; electrical main distribution panel replacement and cabinet replacement and additional services identified herein for **Bauder Elementary, Project No. 9042** hereinafter referred to as the "Project;" and

WHEREAS, it has been determined to **add a hard soffit for visual separation of media center and circulation areas; and interior room alterations in the administration area, head plant operator (HPO) office, and mechanical room areas**; and

WHEREAS, it is stipulated in the Agreement that the parties can amend the Agreement; and

WHEREAS, the original Agreement established an estimated construction cost of **$3,637,906.** This Amendment increases the estimated construction cost to **$3,709,176** and

WHEREAS, the Board hereby accepts the Superintendent's recommendation to change the Scope of the Project by increasing the fee of the PA/E for services to be performed pursuant to this Amended Agreement;

NOW, THEREFORE, the Board and the PA/E agree, for the consideration hereinafter set forth, the PA/E shall provide all normal architectural and engineering services for

Attachment: Bauder El AMENDMENT (4089 : Amend. 1 to Agree. - Rbt. Resch/Bauder Elementary)

the work described herein. This work shall include all supporting design and administrative services necessary to complement the overall design of the Project for the following scope items: **a hard soffit for visual separation of media center and circulation areas and interior room alterations in the administration area, HPO office and mechanical room areas.**

This additional work shall conform to the Florida Building Code, PA/E Handbook, and the project Educational Specifications.

The PA/E shall endeavor to furnish the services of this Amendment in a timely manner so the additional work can be completed with the balance of the project, and so the work of this Amendment may be bid at the same time as the rest of the project.

For this work the PA/E shall be paid a **total of $5,845** payable in accordance with the payment schedule for Basic Services in the original PA/E Agreement.

All terms and conditions of the original Agreement dated November 13, 2012 except as specifically modified herein, shall remain in full force and effect.

Balance of page left intentionally blank

Attachment: Bauder El AMENDMENT (4089 : Amend. 1 to Agree. - Rbt. Resch/Bauder Elementary)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Carol J. Cook, Chairperson

Attest:_____
Michael A. Grego, Ed.D.
Superintendent

Robert P. Resch, III, Architect
647 Douglas Ave.
Dunedin, FL 34698

By: _____

Title: _____

_____
print or type name

Approved as to Form:

_____
School Board Attorney

Rev. 05/23/08

Attachment: Bauder El AMENDMENT (4089 : Amend. 1 to Agree. - Rbt. Resch/Bauder Elementary)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4090)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No. 1 to Agreement With Biltmore Construction Co., Inc. for an Additional Construction Allocation of $63,131 Resulting in a Guaranteed Maximum Price (GMP) of $1,052,306 in Connection With the Sanitary Sewer Repairs and Replacement for the Entire Campus at Clearwater High School, Project No. 9113

BACKGROUND:
On February 26, 2013, the board approved an agreement with Biltmore Construction Co., Inc. to furnish Construction Management (CM) services. This includes pre-construction, construction phase services and an initial construction allocation for remodeling and renovations in the amount of $989,175.

Amendment No. 1 to Agreement provides an additional construction allocation for the CM to provide contracts for the primary sub-contractors and to purchase materials and equipment in the amount of $63,131, resulting in a GMP of $1,052,306. A copy of the amendment to agreement is attached.

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve the amendment.
2 Do not approve the amendment.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Approval of the amendment to agreement is necessary to continue with construction.

IMPACT STATEMENT:

Construction Cost (Construction Manager)	$989,175	
Amendment No. 1 to CM Agreement	63,131	
Construction Cost (GMP) Sub-Total		$1,052,306
Project Architect/Engineering Design Cost (PA/E)	$89,995	
PA/E Sub-Total		$89,995
Administrative Fees (Miscellaneous)	$6,734	
Miscellaneous Sub-Total		$6,734

Furniture, Equipment and Technology (FE & T)	$0	
FE & T Sub-Total		$0
Total Project Cost to Date		$1,149,035
The source of this funding is District Capital Outlay School Tax.		

DATA SOURCE:
David Koperski, School Board Attorney
Joe Maceda, Financial Reporting Analyst
David R. Gilson, Technical Projects Coordinator
Duane Milford, EMK Consultants of Florida,Inc.
Ed Parker, Biltmore Construction Co., Inc.

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Clearwater HS GMP Amendment 1 to AGREEMENT (PDF)

CONSTRUCTION MANAGEMENT
AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, **Amendment No. 1**, made and entered into this **30th day of July, 2013,** by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and **Biltmore Construction Co., Inc**., hereinafter referred to as the "Construction Management Firm," or the "CM;"

WITNESSETH:

WHEREAS, on February 26, 2013, the Board and the CM Firm entered into an Agreement which provided for the CM Firm to furnish preconstruction and construction phase services for **Sanitary Sewer Repairs and Replacement for Entire Campus at Clearwater High School, Project No. 9113**, hereinafter referred to as the "Project;" in the amount of **$989,175;** and

WHEREAS, it is stipulated in the February 26, 2013, Agreement that the parties can amend the Agreement; and

WHEREAS, the CM has requested an additional construction allocation of **$63,131** to provide contracts with the subcontractors and to purchase materials and equipment resulting in a GMP for the project including the Master Project Schedule pursuant to paragraph 7.1 of the CM Agreement, in the amount of **$1,052,306**; and

WHEREAS, the Board hereby accepts the Superintendent's recommendation to increasing the fee of the CM for services to be performed pursuant to this amended agreement; and

NOW, THEREFORE, the Board and the CM agree as follows:

A. The above recitals are true and correct and are incorporated herein as part of this Amendment to Agreement.

B. The CM shall provide construction services required to complete the the project in accordance with the GMP submitted by the CM dated

Attachment: Clearwater HS GMP Amendment 1 to AGREEMENT (4090 : Amend. 1 to Agree. - Biltmore Construction/Clearwater High)

June 20, 2013, on the site set forth in the plans and specification prepared by:

EMK Consultants of Florida, Inc.

7815 N. Dale Mabry Hwy., Suite 200

Tampa, Florida 33614

Except as specifically modified herein, all terms and conditions of the Agreement dated February 26, 2013, shall remain in full force and effect.

Balance of page left intentionally blank

Attachment: Clearwater HS GMP Amendment 1 to AGREEMENT (4090 : Amend. 1 to Agree. - Biltmore Construction/Clearwater High)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Carol J. Cook, Chairperson

Attest:_____
Michael A. Grego, Ed.D.
Superintendent

Biltmore Construction Co., Inc.
1055 Ponce de Leon Blvd.
Belleair, Florida 33566

By: _____

Title: _____

_____
print or type name

Approved as to Form:

Heather J. Wallace
School Board Attorney

Rev. 05/08

Attachment: Clearwater HS GMP Amendment 1 to AGREEMENT (4090 : Amend. 1 to Agree. - Biltmore Construction/Clearwater High)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4091)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No. 1 to Agreement With Ajax Building Corporation for a Reduction of $215,538 Resulting in a Guaranteed Maximum Price (GMP) of $737,386 in Connection With the Sewer Replacement and Restroom Renovation at Oakhurst Elementary School, Project No. 9084

BACKGROUND:
On March 12, 2013, the board approved an agreement with Ajax Building Corporation, to furnish Construction Management (CM) services. This includes pre-construction, construction phase services and an initial construction allocation for remodeling and renovations in the amount of $952,924.

Amendment No. 1 to Agreement reduces the original construction allocation allowing the CM to reconcile the partial GMP which was over estimated by $215,538**,** resulting in a GMP of $737,386. A copy of the amendment to agreement is attached.

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve the amendment.
2 Do not approve the amendment.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Approval of the amendment to agreement is necessary to continue with construction.

IMPACT STATEMENT:

Construction Cost (CM Fees & Initial Allocation)	$952,924	
Amendment No. 1 to CM Agreement	(215,538)	
Construction Cost (GMP) Sub-Total		$737,386
Project Architect/Engineering Design Cost (PA/E)	$87,254	
PA/E Sub-Total		$87,254
Administrative Fees (Miscellaneous)	$0	
Miscellaneous Sub-Total		$0
Furniture, Equipment and Technology (FE & T)	$0	
FE & T Sub-Total		$0

Total Project Cost to Date		$824,640
The source of this funding is District Capital Outlay School Tax.		

DATA SOURCE:
David Koperski, School Board Attorney
Joe Maceda, Financial Reporting Analyst
David R. Gilson, Technical Projects Coordinator
John Cutler Kelly, Fleischman and Garcia Architects and Planners, AIA., P.A.
William P. Byrne, Ajax Building Corporation

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Oakhurst GMP Amendment 1 to AGREEMENT 7.01 (PDF)

CONSTRUCTION MANAGEMENT
AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, **Amendment No. 1**, made and entered into this **30th day of July, 2013,** by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and **Ajax Building Corporation**, hereinafter referred to as the "Construction Management Firm," or the "CM;"

WITNESSETH:

WHEREAS, on March 12, 2013, the Board and the CM Firm entered into an Agreement which provided for the CM Firm to furnish preconstruction and construction phase services for **Sewer Replacement and Restroom Renovation for the Entire Campus at Oakhurst Elementary School, Project No. 9084**, hereinafter referred to as the "Project;" in the amount of **$952,924;** and

WHEREAS, it is stipulated in the March 12, 2013 Agreement that the parties can amend the Agreement; and

WHEREAS, the CM has requested a reduction of **$215,538** to the construction allocation allowing the CM to reconcile the partial GMP which was over estimated. This results in a GMP for the project, including the Master Project Schedule pursuant to paragraph 7.1 of the CM Agreement, in the amount of **$737,386**; and

WHEREAS, the Board hereby accepts the Superintendent's recommendation to decreasing the fee of the CM for services to be performed pursuant to this amended agreement; and

NOW, THEREFORE, the Board and the CM agree as follows:

A. The above recitals are true and correct and are incorporated herein as part of this Amendment to Agreement.

B. The CM shall provide construction services required to complete the the project in accordance with the GMP submitted by the CM dated

Attachment: Oakhurst GMP Amendment 1 to AGREEMENT 7.01 (4091 : Amend. 1 to Agree. - Ajax Building Corp./Oakhurst Elementary)

June 20, 2013, on the site set forth in the plans and specification prepared by:

Fleischman and Garcia Architects and Planners, AIA. P.A

195 4th Avenue North

Safety Harbor, FL 34695

Except as specifically modified herein, all terms and conditions of the Agreement dated March 12, 2013, shall remain in full force and effect.

Balance of page left intentionally blank

Attachment: Oakhurst GMP Amendment 1 to AGREEMENT 7.01 (4091 : Amend. 1 to Agree. - Ajax Building Corp./Oakhurst Elementary)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Carol J. Cook, Chairperson

Attest:_____
Michael A. Grego, Ed.D.
Superintendent

Ajax Building Corporation
109 Commerce Boulevard
Oldsmar, FL 34677

By: _____

Title: _____

_____
print or type name

Approved as to Form:

Kathy J. Wallace
School Board Attorney

Rev. 05/08

Attachment: Oakhurst GMP Amendment 1 to AGREEMENT 7.01 (4091 : Amend. 1 to Agree. - Ajax Building Corp./Oakhurst Elementary)

Pinellas County Schools

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

SCHEDULED

REQUEST FOR APPROVAL (ID # 4092)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No.1 to Agreement With Architect Larry LaDelfa, P.A., for Architectural and Contract Administration Services in Connection With Roof, Window, Door Replacement and Painting in the Amount of $63,550 at Osceola High School, Project No. 9049

BACKGROUND:
On November 13, 2012, the board approved the Project Architect/Engineer (PA/E) agreement with Architect Larry LaDelfa, P.A., for the architectural services in the amount of $252,000. The agreement for architectural services with Architect Larry LaDelfa, P. A., was based on a percentage of the Guaranteed Maximum Price (GMP) provided by the Construction Manager (CM) for the project.

On May 7, 2013, the board approved a GMP of $4,328,479 requiring an adjustment to the PA/E agreement.

Amendment No. 1 increases the PA/E fee in the amount of $63,550. A final adjustment to the Agreement will be made when the project is reconciled at the time of final completion. A copy of the amendment to agreement is attached.

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Approval of the agreement is necessary to proceed with the design at Osceola High School.

IMPACT STATEMENT:

Construction Cost (Construction Manager)	$2,080,207	
Amendment No. 1 to CM Agreement	500,000	
Amendment No. 2 to CM Agreement	1,748,272	
Construction Cost (GMP) Sub-Total		$4,328,479
Project Architect/Engineering Design Cost (PA/E)	$252,000	

Amendment No. 1 to PA/E Agreement	63,550	
PA/E Sub-Total		$315,550
Administrative Fees (Miscellaneous)	$0	
Miscellaneous Sub-Total		$0
Furniture, Equipment and Technology (FE & T)	$0	
FE & T Sub-Total		$0
Total Project Cost to Date		$4,644,029
The source of this funding is District Capital Outlay School Tax.		

DATA SOURCE:
David Koperski, School Board Attorney
Joe Maceda, Financial Reporting Analyst
Doug Pollei, Senior Construction Coordinator
Larry LaDelfa, Architect Larry LaDelfa, P.A.

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Osceola HS PAE Amendment 1 to AGREEMENT 7.8 (PDF)

AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, **Amendment No. 1**, made and entered into this **30th day of July, 2013,** by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and **Architect Larry LaDelfa, P.A.** hereinafter referred to as the "Project Architect/Engineer," or the PA/E:

WITNESSETH:

WHEREAS, on November 13, 2012, the Board and the PA/E entered into an Agreement ("Agreement") which provided for the PA/E to furnish architectural and engineering services for the design and preparation of contract documents and administrative services for the replacement of the **roof, windows, and doors of Building 1, replace the roofs of Buildings 8-11, renumber the FISH numbers for the campus excluding Building 1, and repaint existing painted surfaces on site except striping of parking lot, Osceola High School, Project No. 9049** hereinafter referred to as the "Project;" and

WHEREAS, it is stipulated in the Agreement that the parties can amend the Agreement; and

WHEREAS, the Board hereby accepts the Superintendent's recommendation to change the Scope of the Project by increasing the fee of the PA/E for services to be performed pursuant to this Amended Agreement;

NOW, THEREFORE, the Board and the PA/E agree, to partially reconcile the total architectural fee based on the original PA/E Agreement dated November 13, 2012, for a fee of 8.0% of the GMP for the project. The estimated GMP for the project is **$4,328,479** which equates out to an estimated architectural basic services fee of **$346,278**. This partial reconciliation adds **$63,550** to the original basic services fee of **$232,000.** The remaining balance of the architectural fee shall be reconciled when the final cost of construction has been established.

Attachment: Osceola HS PAE Amendment 1 to AGREEMENT 7.8 (4092 : Amend. 1 to Agree. - Larry LaDelfa/Osceola High)

For this reconciliation the PA/E shall be paid an additional **$63,550**, payable as a separate line item in the current payment schedule for Basic Services based on the percentage of work completed as in the original PA/E Agreement.

All terms and conditions of the original Agreement dated November 13, 2012, except as specifically modified herein shall remain in full force and effect.

Balance of page left intentionally blank

Attachment: Osceola HS PAE Amendment 1 to AGREEMENT 7.8 (4092 : Amend. 1 to Agree. - Larry LaDelfa/Osceola High)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Carol J. Cook, Chairperson

Attest:_____
Michael A. Grego, Ed.D.
Superintendent

Architect Larry LaDelfa
790 4th Ave. South
St. Petersburg, FL 33701

By: _____

Title: _____

_____
print or type name

Approved as to Form:

Heather J. Wallace
School Board Attorney

Attachment: Osceola HS PAE Amendment 1 to AGREEMENT 7.8 (4092 : Amend. 1 to Agree. - Larry LaDelfa/Osceola High)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4093)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No. 1 to Agreement With Ajax Building Corporation for an Additional Construction Allocation of $360,893 Resulting in a Guaranteed Maximum Price (GMP) of $918,845 in Connection With the Sewer Replacement and Restroom Renovation at Ponce de Leon Elementary School, Project No. 9089

BACKGROUND:
On March 12, 2013, the board approved an agreement with Ajax Building Corporation to furnish Construction Management (CM) services. This includes pre-construction, construction phase services and an initial construction allocation for remodeling and renovations in the amount of $557,952.

Amendment No. 1 to Agreement provides an additional construction allocation for the CM to provide contracts for the primary sub-contractors and to purchase materials and equipment in the amount of $360,893, resulting in a GMP of $918,845. A copy of the amendment to agreement is attached.

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve the amendment.
2 Do not approve the amendment.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Approval of the amendment to agreement is necessary to continue with construction.

IMPACT STATEMENT:

Construction Cost (CM Fees & Initial Allocation)	$557,952	
Amendment No. 1 to CM Agreement	360,893	
Construction Cost (GMP) Sub-Total		$918,845
Project Architect/Engineering Design Cost (PA/E)	$87,031	
PA/E Sub-Total		$87,031
Administrative Fees (Miscellaneous)	$0	
Miscellaneous Sub-Total		$0

Furniture, Equipment and Technology (FE & T)	$0	
FE & T Sub-Total		$0
Total Project Cost to Date		$1,005,876
The source of this funding is District Capital Outlay School Tax.		

DATA SOURCE:
David Koperski, School Board Attorney
Joe Maceda, Financial Reporting Analyst
David R. Gilson, Technical Projects Coordinator
John Cutler Kelly, Fleischman and Garcia Architects and Planners, AIA., P.A.
William P. Byrne, Ajax Building Corporation

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Ponce de Leon El GMP Amendment 1 to AGREEMENT(PDF)

Attachment: Ponce de Leon El GMP Amendment 1 to AGREEMENT (4093 : Amend. 1 to Agree. Ajax Building Corp/Ponce De Leon Elementary)

CONSTRUCTION MANAGEMENT
AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, **Amendment No. 1**, made and entered into this **30th day of July, 2013,** by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and **Ajax Building Corporation**, hereinafter referred to as the "Construction Management Firm," or the "CM;"

WITNESSETH:

WHEREAS, on March 12, 2013, the Board and the CM Firm entered into an Agreement which provided for the CM Firm to furnish preconstruction and construction phase services for **Sewer Replacement and Restroom Renovation for the Entire Campus at Ponce de Leon Elementary School, Project No. 9089**, hereinafter referred to as the "Project;" in the amount of **$557,952;** and

WHEREAS, it is stipulated in the March 12, 2013 Agreement that the parties can amend the Agreement; and

WHEREAS, the CM has requested an additional construction allocation of **$360,893** to provide contracts with the subcontractors and to purchase materials and equipment resulting in a GMP for the project including the Master Project Schedule pursuant to paragraph 7.1 of the CM Agreement, in the amount of **$918,845**; and

WHEREAS, the Board hereby accepts the Superintendent's recommendation to increasing the fee of the CM for services to be performed pursuant to this amended agreement; and

NOW, THEREFORE, the Board and the CM agree as follows:

A. The above recitals are true and correct and are incorporated herein as part of this Amendment to Agreement.

B. The CM shall provide construction services required to complete the the project in accordance with the GMP submitted by the CM dated

June 20, 2013 on the site set forth in the plans and specification prepared by:

Fleischman and Garcia Architects and Planners, AIA., P.A.

195 4th Avenue North

Safety Harbor, FL 34695

Except as specifically modified herein, all terms and conditions of the Agreement dated March 12, 2013, shall remain in full force and effect.

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Attachment: Ponce de Leon El GMP Amendment 1 to AGREEMENT (4093 : Amend. 1 to Agree. Ajax Building Corp/Ponce De Leon Elementary)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Carol J. Cook, Chairperson

Attest:_____
Michael A. Grego, Ed.D.
Superintendent

Ajax Building Corporation
109 Commerce Boulevard
Oldsmar, FL 34677

By: _____

Title: _____

_____
print or type name

Approved as to Form:

_____
School Board Attorney

Rev. 05/08

Attachment: Ponce de Leon El GMP Amendment 1 to AGREEMENT (4093 : Amend. 1 to Agree. Ajax Building Corp/Ponce De Leon Elementary)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4094)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No. 1 to Agreement With Biltmore Construction Co., Inc. for an Additional Construction Allocation of $90,998 Resulting in a Guaranteed Maximum Price (GMP) of $610,828 in Connection With the Sanitary Sewer Repairs and Replacement for the Entire Campus at Tyrone Middle School, Project No. 9097

BACKGROUND:
On February 26, 2013, the board approved an agreement with Biltmore Construction Co., Inc. to furnish Construction Management (CM) services. This includes pre-construction, construction phase services and an initial construction allocation for remodeling and renovations in the amount of $519,830.

Amendment No. 1 to Agreement provides an additional construction allocation for the CM to provide contracts for the primary sub-contractors and to purchase materials and equipment in the amount of $90,998, resulting in a GMP of $610,828. A copy of the amendment to agreement is attached.

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve the amendment.
2 Do not approve the amendment.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Approval of the amendment to agreement is necessary to continue with construction.

IMPACT STATEMENT:

Construction Cost (Construction Manager)	$519,830	
Amendment No. 1 to CM Agreement	90,998	
Construction Cost (GMP) Sub-Total		$610,828
Project Architect/Engineering Design Cost (PA/E)	$62,195	
PA/E Sub-Total		$62,195
Administrative Fees (Miscellaneous)	$0	
Miscellaneous Sub-Total		$0
Furniture, Equipment and Technology (FE & T)	$0	

FE & T Sub-Total		$0
Total Project Cost to Date		$673,023
The source of this funding is District Capital Outlay School Tax.		

DATA SOURCE:
David Koperski, School Board Attorney
Joe Maceda, Financial Reporting Analyst
David R. Gilson, Technical Projects Coordinator
Duane Milford, EMK Consultants of Florida, Inc.
Ed Parker, Biltmore Construction Co., Inc.

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Tyrone EL GMP Amendment 1 to AGREEMENT (PDF)

CONSTRUCTION MANAGEMENT
AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, **Amendment No. 1**, made and entered into this **30th day of July, 2013,** by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and **Biltmore Construction Co., Inc**., hereinafter referred to as the "Construction Management Firm," or the "CM;"

WITNESSETH:

WHEREAS, on February 26, 2013, the Board and the CM Firm entered into an Agreement which provided for the CM Firm to furnish preconstruction and construction phase services for **Sanitary Sewer Repairs and Replacement for Entire Campus at Tyrone Middle School, Project No. 9097**, hereinafter referred to as the "Project;" in the amount of **$519,830;** and

WHEREAS, it is stipulated in the February 26, 2013, Agreement that the parties can amend the Agreement; and

WHEREAS, the CM has requested an additional construction allocation of **$90,998** to provide contracts with the subcontractors and to purchase materials and equipment resulting in a GMP for the project including the Master Project Schedule pursuant to paragraph 7.1 of the CM Agreement, in the amount of **$610,828**; and

WHEREAS, the Board hereby accepts the Superintendent's recommendation to increasing the fee of the CM for services to be performed pursuant to this amended agreement; and

NOW, THEREFORE, the Board and the CM agree as follows:

A. The above recitals are true and correct and are incorporated herein as part of this Amendment to Agreement.

B. The CM shall provide construction services required to complete the the project in accordance with the GMP submitted by the CM dated

Attachment: Tyrone EL GMP Amendment 1 to AGREEMENT (4094 : Amend. 1 to Agree. - Biltmore Construction/Tyrone Middle)

June 20, 2013, on the site set forth in the plans and specification prepared by:

EMK Consultants of Florida, Inc.

7815 N. Dale Mabry Hwy., Suite 200

Tampa, Florida 33614

Except as specifically modified herein, all terms and conditions of the Agreement dated February 26, 2013, shall remain in full force and effect.

Balance of page left intentionally blank

Attachment: Tyrone EL GMP Amendment 1 to AGREEMENT (4094 : Amend. 1 to Agree. - Biltmore Construction/Tyrone Middle)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Carol J. Cook, Chairperson

Attest:_____
Michael A. Grego, Ed.D.
Superintendent

Biltmore Construction Co., Inc.
1055 Ponce de Leon Blvd.
Belleair, Florida 33566

By: _____

Title: _____

_____
print or type name

Approved as to Form:

Heather J. Wallace
School Board Attorney

Rev. 05/08

Attachment: Tyrone EL GMP Amendment 1 to AGREEMENT (4094 : Amend. 1 to Agree. - Biltmore Construction/Tyrone Middle)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4095)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No. 2 to Agreement With Cutler Associates, Inc. for an Additional Construction Allocation of $1,232,492 Resulting in a Guaranteed Maximum Price (GMP) of $6,482,492 in Connection With Renovations to Selected Heating, Ventilation and Air Conditioning (HVAC), Electrical Distribution, Lighting, and Roofing Systems at pTEC Clearwater Campus, Project No. 9025

BACKGROUND:
On January 29, 2013, the board approved an agreement with Cutler Associates, Inc. to furnish Construction Management (CM) services. This includes pre-construction and construction phase services for renovations to selected HVAC, electrical distribution, lighting, and roofing systems in the amount of $1,500,000. The estimated GMP for the project is $6,500.000.

On June 11, 2013, Amendment No. 1 to Agreement provided a second construction allocation for the CM to provide contracts for the primary sub-contractors and to purchase materials and equipment in the amount of $3,750,000.

Amendment No. 2 to Agreement provides an additional construction allocation for the CM in the amount of $1,232,492, resulting in a GMP of $6,482,492. A copy of the amendment to agreement is attached.

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve the amendment.
2. Do not approve the amendment.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Approval of the amendment to agreement is necessary to continue with construction.

IMPACT STATEMENT:

Construction Cost (Construction Manager)	$1,500,000	
Amendment No. 1 to CM Agreement	3,750,000	
Amendment No. 2 to CM Agreement	1,232,492	
Construction Cost (GMP) Sub-Total		$6,482,492
Direct Purchase of Materials (DPO's) - Square D	$133,610	

DPO Sub-Total		$133,610
Project Architect/Engineering Design Cost (PA/E)	$373,476	
Amendment No. 1 to PAE Agreement	11,110	
Amendment No. 2 to PAE Agreement	8,635	
PA/E Sub-Total		$393,221
Administrative/Planning Costs (Miscellaneous)	$30,100	
Miscellaneous Sub-Total		$30,100
Furniture, Equipment and Technology (FE & T)	$0	
FE & T Sub-Total		$0
Estimated Total Project Cost to Date		$7,039,423
The source of this funding is District Capital Outlay School Tax.		

DATA SOURCE:
David Koperski, School Board Attorney
Joe Maceda, Financial Reporting Analyst
Richard Gauvey, Senior Construction Coordinator
Rick Lentz, Cutler Associates, Inc.
Nelson Griffin, Griffin Design and Associates, P.A.

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- pTEC Clw CM Amendment 2 to AGREEMENT (PDF)

CONSTRUCTION MANAGEMENT
AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, **Amendment No. 2**, made and entered into this **30th day of July, 2013,** by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and **Cutler Associates, Inc.**, hereinafter referred to as the "Construction Management Firm," or the "CM;"

WITNESSETH:

WHEREAS, on January 29, 2013, the Board and the CM Firm entered into an Agreement which provided for the CM Firm to furnish preconstruction and construction phase services for **renovations to selected heating, ventilation and air conditioning (HVAC), electrical distribution, lighting, and roofing systems for pTEC Clearwater Campus, Project No. 9025**, hereinafter referred to as the "Project;" in the amount of **$1,500,000**; and

WHEREAS, it is stipulated in the January 29, 2013 Agreement that the parties can amend the Agreement; and

WHEREAS, on June 11, 2013, the Board approved Amendment No. 1 with the CM for an additional construction allocation of **$3,750,000** to provide contracts with the subcontractors and to purchase materials and equipment for a total of $5,250,000.

WHEREAS, the CM has requested an additional construction allocation of $1,232,492 resulting in a GMP for the project including the Master Project Schedule pursuant to paragraph 7.1 of the CM Agreement, in the amount of **$6,482,492**; and

WHEREAS, the Board hereby accepts the Superintendent's recommendation to increasing the fee of the CM for services to be performed pursuant to this amended agreement; and.

NOW, THEREFORE, the Board and the CM agree as follows:

A. The above recitals are true and correct and are incorporated herein as part of this Amendment to Agreement.

Attachment: pTEC Clw CM Amendment 2 to AGREEMENT (4095 : Amend. 2 to Agree. - Cutler Associates/PTEC Clearwater)

B. The CM shall provide construction services required to complete the project in accordance with the GMP submitted by the CM dated June 17, 2013, on the site set forth in the plans and specification prepared by:

Griffin Design Associates, P.A.

906 Drew Street

Clearwater, FL 33755

Except as specifically modified herein, all terms and conditions of the Agreement dated January 29, 2013, shall remain in full force and effect.

Balance of page left intentionally blank

Attachment: pTEC Clw CM Amendment 2 to AGREEMENT (4095 : Amend. 2 to Agree. - Cutler Associates/PTEC Clearwater)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By:_____
Carol J. Cook, Chairperson

Attest:_____
Michael A. Grego, Ed.D.
Superintendent

Cutler Associates, Inc.
8918 Brittany Way
Tampa, FL 33619

By: _____

Title: _____

_____
print or type name

Approved as to Form:

_____
School Board Attorney

Attachment: pTEC Clw CM Amendment 2 to AGREEMENT (4095 : Amend. 2 to Agree. - Cutler Associates/PTEC Clearwater)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4096)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Amendment No. 2 to Agreement With Walbridge Aldinger Company for an Additional Construction Allocation in Connection With the Remodeling and Renovations for the Pre-School Children's Center in the Amount of $1,955,315, Resulting in a Guaranteed Maximum Price (GMP) of $3,125,315 at pTEC St. Petersburg Campus, Project No. 4507

BACKGROUND:
On March 12, 2013, the board approved an Agreement with Walbridge Aldinger Company to furnish Construction Management (CM) services. This includes pre-construction, construction phase services and an initial construction allocation for remodeling and renovations for the Pre-School Children's Center at pTEC St. Petersburg Campus in the amount of $733,261.

On June 11, 2013, Amendment No. 1 to the Agreement was approved providing an additional construction allocation for the CM to provide contracts for the primary sub-contractors and to purchase materials and equipment in the amount of $436,739.

Amendment No.2 to Agreement provides the additional amount required for renovations and remodeling for the Pre-School Children's Center at pTEC St. Petersburg and the additional scope of relocating the nursing and commercial driving programs. This amendment adds $1,955,315 to the previous construction allocation resulting in a GMP of $3,125,315. A copy of the amendment is attached.

STRATEGIC DIRECTION: Safe Learning Environment

ALTERNATIVES:
1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATION:
Alternative No. 1 is recommended.

RATIONALE:
Approval of the agreement is necessary to proceed with the CM services.

IMPACT STATEMENT:

Construction Cost (Construction Manager)	$733,261	
Amendment No. 1 to CM Agreement	436,739	
Amendment No. 2 to Cm Agreement	1,955,315	
Construction Cost (GMP) Sub-Total		$3,125,315

Project Architect/Engineering Design Cost (PA/E)	$147,870	
Amendment No. 1 to PA/E Agreement	12,000	
PA/E Sub-Total		$159,870
Administrative/Planning Costs (Miscellaneous)	$2,375	
Miscellaneous Sub-Total		$2,375
Furniture, Equipment and Technology (FE & T)	$0	
FE & T Sub-Total		$0
Estimated Total Project Cost to Date		$3,287,560
The source of this funding is District Capital Outlay School Tax and Sale of Property.		

DATA SOURCE:
David Koperski, School Board Attorney
Joe Maceda, Financial Reporting Analyst
Doug Pollei, Senior Construction Coordinator
Paul Renker, Renker Eich Parks Architects
Nelson Etienne, Walbridge Aldinger Company

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- pTEC St. Pete CM Amendment 2 to AGREEMENT (PDF)

CONSTRUCTION MANAGEMENT
AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT, **Amendment No. 2**, made and entered into this **30th day of July, 2013,** by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board," and **Walbridge Aldinger Company**, hereinafter referred to as the "Construction Management Firm," or the "CM;"

WITNESSETH:

WHEREAS, on March 12, 2013, the Board and the CM Firm entered into an Agreement ("Agreement") which provided for the CM Firm for pre-construction services, compensation for construction services and procurement of direct purchase of materials/equipment for the **Pre-School Children's Center** at **pTEC St. Petersburg Campus, Project No. 4507**, hereinafter referred to as the "Project," in the amount of **$733,261;** and

WHEREAS, it is stiplulated in the March 12, 2013 Agreement that the parties can amend the Agreement; and

WHEREAS, on June 11, 2013 the Board approved an additional construction allocation in the amount of **$436,739** in order to contract with site, plumbing, mechanical, electrical and other key subcontractors resulting in a partial Guaranteed Maximum Price (GMP) in the amount of **$1,170,000;**

WHEREAS, the CM has requested an additional construction allocation of **$1,955,315**, resulting in a GMP for the project including the Master Project Schedule pursuant to paragraph 7.1 of the CM Agreement, in the amount of **$3,125,315**;

NOW, THEREFORE, the Board and the CM agree as follows:

A. The above recitals are true and correct and are incorporated herein as part of this Amendment to Agreement.

B. The CM shall provide construction services required to complete the project in all details in accordance with the partial GMP submitted by the

Attachment: pTEC St. Pete CM Amendment 2 to AGREEMENT (4096 : Amend. 2 to Agree. - Walbridge Aldinger/PTEC St. Petersburg)

CM on June 24, 2013 on the site set forth in the plans and specification prepared by:

Renker Eich Parks Architects

1609 Dr. Martin Luther King, Jr.Street North, Suite B

St. Petersburg, Florida 33704

Except as specifically modified herein, all terms and conditions of the Agreement dated March 12, 2013, shall remain in full force and effect.

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Attachment: pTEC St. Pete CM Amendment 2 to AGREEMENT (4096 : Amend. 2 to Agree. - Walbridge Aldinger/PTEC St. Petersburg)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Carol J. Cook, Chairperson

Attest: _____
Michael A. Grego, Ed.D.
Superintendent

Walbridge Aldinger Company
9942 Currie Davis Drive, Suite H
Tampa, FL 33619

By: _____

Title: _____

_____
print or type name

Approved as to Form:
Heather J Wallace
School Board Attorney

Rev. 05/08

Attachment: pTEC St. Pete CM Amendment 2 to AGREEMENT (4096 : Amend. 2 to Agree. - Walbridge Aldinger/PTEC St. Petersburg)

07/30/13 05:30 PM
Regular School Board Meeting
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Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4097)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Request Approval of Selling the District's Surplus and Obsolete Equipment on the PublicSurplus.com Internet Auction Site

BACKGROUND:
Periodically the District disposes of surplus property. Working surplus property has been posted for 45 days on a forum on the district's intranet. Schools and departments have the opportunity to obtain this surplus property prior to disposal at public auction. Proceeds from the online auctions have exceeded the amount received from previous live auctions.

STRATEGIC DIRECTION: Managing Productive Systems

ALTERNATIVES:
1. Approve selling the district's surplus and obsolete equipment.
2. Do not approve selling the district's surplus and obsolete equipment.

RECOMMENDATION:
Alternative No.1 is recommended.

RATIONALE:
To remove surplus and obsolete equipment from the district's inventory.

IMPACT STATEMENT:
The surplus and obsolete property that is sold at auction will generate revenue for the district. This will require no commitment of funds by the school board.

DATA SOURCE:
Karen Coffey, Executive Director, Budget & Resource Allocation
Norman Kelton, Assistant Superintendent, Technology & Information Services
Joe Zihala, Warehouse Coordinator
Art Dunham, Director, Food Service

SUBMITTED BY:
Michael Bessette, Associate Superintendent, Operational Services

ATTACHMENTS:

- Warehouse Auction Items 7-30-13 (PDF)

Pinellas County Schools Surplus Property Sold at publicsurplus.com

028-1610	Milk Cooler	027-9274	Double Heated Cabinet
006-6537	Glidden Pressure Washer	004-6378	Ammco Elect Potter's Wheel
029-8952	Panasonic VCR	029-8949	Panasonic VCR
029-8951	Panasonic VCR	024-8160	Media Workstation
024-8186	Media Workstation	024-8191	Media Workstation
024-8190	Media Workstation	024-8163	Media Workstation
024-8195	Media Workstation	014-6907	Ammco Tire Changer
033-1017	Pallet Truck	003-6220	Mobile Brake Shop
035-8178	1993 Nissan	022-8950	Golf Cart, Red EZGO 2
027-1358	On-Car Brake-Lathe	019-8004	Ford Flatbed
008-9654	Cabinet Mobile Heat	001-9988	Warmer
021-1801	Mobile Food Warmer	009-6731	Hot Food Cabinet
026-2207	Crescor Proofer	001-0861	Heated Food Cabinet
001-0092	Heated Food Cabinet	002-2510	Heated Food Cabinet
023-2943	Platform Scale	034-7767	Salad Dryer/Spinner
035-3164	Panasonic Projector	027-9277	Traulson Refrigerator
035-7720	Washer/Dryer Combo	034-2910	Milk Cooler
027-9278	Traulson Double Heated Cabinet	031-3957	Projector
031-3983	Projector	031-3987	Projector
028-6010	Apple Laptop	030-9311	Mobile Presenter
033-6643	Dell Laptop – D510	033-6644	Dell Laptop – D510
033-8698	Dell Laptop – D810	033-8700	Dell Laptop – D820
034-4386	Dell Laptop – D820	034-4388	Dell Laptop – D820
034-7040	Dell Laptop – D420	013-0802	Kodak Projector
019-5797	Drafting Table w/Drawer	036-1690	Dell Server
036-1707	Dell Server	038-9563	Dell Server
036-1732	Dell Server	036-1727	Dell Server
031-0032	Dell Server	031-6564	Dell Server
036-1719	Dell Server	031-0016	Dell Server
031-0030	Dell Server	031-0008	Dell Server
030-9990	Dell Server	027-9479	Dell Server
027-9452	Dell Server	027-9473	Dell Server
027-9501	Dell Server	027-9455	Dell Server
032-2193	Dell Server	030-9958	Dell Server
030-8328	Dell Server	030-3959	Dell Server
030-9959	Dell Server	030-8330	Dell Server
032-1874	Dell Server	033-2764	Dell Dual Controller
034-8521	Google Mini Server	033-2763	Dell Dual Controller
033-2767	Dell Server	023-8953	Tech Ed Module
026-2332	Folding Machine	036-1743	Dell Server

Attachment: Warehouse Auction Items 7-30-13 (4097 : Selling District's Surplus/Obsolete Equip. - Internet Auction)

07/30/13 05:30 PM

Regular School Board Meeting

301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4074)

Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes

ATTACHMENTS:

- Bids 7-30-13 (PDF)

PURCHASING AGENDA SUMMARY

July 30, 2013

(School Board Meeting Date)

Key to Bid Categories: **CAN** = Bid Cancellation, **CB** = Co-op Bid, CT = Contract Termination, **DN** = Direct Negotiation, **ER =** Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-968-306	Cooler Freezer Replacement	ER/ LRB	N/A	Walter Pownall Service Center Pem Nelmida	0371/0680	3000/3038	LEMA Construction & Developers, Inc.	199,448.00	199,448.00	***Rationale:*** This project must be completed by August 1, 2013, in order to comply with Food Services FDA regulations. A purchase order was issued prior to School Board approval by authority of School Board Policy 6320.
13-295-267	Elevator Maintenance	LRB	1 yr.	County Wide Rodger Williams	Various	Various	Mowrey Elevator Company	200,000.00	200,000.00 (estimate)	
13-968-277	Non-Slip Floor Coating	LRB	N/A	PTEC Clearwater Wayne LaFleur	0371/4541	3000/3038	Floor Coatings, ETC., Inc.	99,000.00	99,000.00	
13-785-297	Promotional Enterprise Lab	LRB	N/A	Dixie Hollins H/S Patricia Clay	0373/1031 0420/5720	3299/3376 A446	Applied Academic Labs	49,899.00	49,899.00	

Key to Fund Sources:

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

XX: Referendum Funds

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Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA SUMMARY

July 30, 2013

(School Board Meeting Date)

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14-725-002-PB	Instant Messaging & Notification System	PB	1 yr.	County Wide, Norm Kelton	0100/5140	2906/6115	Reliance Communications, LLC.	158,997.00	158,997.00 (estimate)	***Rationale:*** Piggy backing Lake County Schools Bid #3366DB.
13-968-326-PB	Irrigation System Design, Install & Repair	PB	1 yr.	County Wide Mike Guild	Various	Various	Nite Owl Irrigation, Inc.	100,000.00	100,000.00 (estimate)	***Rationale:*** Piggy-backing City of St Petersburg IFB#6972
13-968-324-RN	Resurfacing, Resealing & Restriping	RN	1 yr.	County Wide, Rodger Williams	Various	Various	Asphalt Coating Service, Inc.	1,000,000.00	1,000,000.00 (estimate)	
13-285-187-RN	Electrical Supplies	RN	1 yr.	Maintenance Dept. Mike Rossignol	0100/5370		CED Raybro Electric Supplies Electric Supply of Tampa, Inc. HD Supply Power Solutions, LTD Mayer Electric Supply Co., Inc. Rexel Consolidated	Unknown	870,000.00 (estimate)	

**Key to Fund Sources:*

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

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XX: Referendum Funds

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July 30, 2013

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13-405-185-RN	Petroleum Lubricants & Anti-Freeze	RN	1 yr.	Vehicle Maintenance Dept. Wade Hutchins	0100/5900		Palmdale Oil Company, Inc.	120,000.00	120,000.00 (estimate)	
13-840-332-RN	TV Studio – HD	RN	1 yr.	ITV Broadcast Maintenance Corinne McManning	Various	Various	Encore Broadcast Solutions	95,603.50	95,603.50 (estimate)	***Rationale:*** The provisions of the original bid board approved on July 26, 2011 allows for additional HD TV Studios to be purchased as funding permits.
13-670-190-RN	Irrigation Supplies	RN	1 yr.	Maintenance Dept. Rodger D. Williams	0100/5370		Central Pump & Supply, Inc. Rite-Flo Supply, Inc.	Unknown	75,000.00 (estimate)	
13-191-189-RN	Swimming Pool Chemicals	RN	1 yr	County Wide Bill Robinson	Various	Various	American Chemical & Building Maintenance Supply Florida Chemical Laboratories	Unknown	65,000.00 (estimate)	

Key to Fund Sources:

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

XX: Referendum Funds

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Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA SUMMARY

July 30, 2013

(School Board Meeting Date)

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13-060-184-RN	Transmissions, Allison Rebuilt	RN	1 yr.	Vehicle Maintenance Dept. Wade Hutchins	0100/5900		TransDiesel of Lakeland, Inc.	55,000.00	55,000.00 (estimate)	
13-170-325-RN	Marker & Tack Boards	RN	1 yr.	County Wide, Bill Robinson	Various	Various	Florida Chalkboard Company, Inc.	50,000.00	50,000.00 (estimate)	
13-045-307-RN	Appliances, Consumer Grade	RN	1 yr.	County Wide Susan Goldman	0373/5690	3299/3376	Famous Tate Interline Brands Inc. d/b/a AmSan Jersey Jim Towers Appliances & Electronics	Unknown	32,000.00 (estimate)	
13-428-265-RN	Kindergarten Equipment	RN	1 yr.	County Wide Gail Ramsdell	0320/5630	3173	Community Playthings Kaplan Early Learning Company Lakeshore Learning Materials Learningground, Inc. Nasco School Specialty, Inc. Wood Etc. Corp.	Unknown	25,000.00 (estimate)	

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00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

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Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA SUMMARY

July 30, 2013

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13-391-331-SC	Commodity Food Delivery & Storage Services	SC	1 yr.	Food Service Dept. Art Dunham	0410/5470	9502	Adams Cold Storage, LLC	20,000.00	20,000.00 (estimate)	***Rationale:*** Piggy-Backing Florida Department of Agriculture and Consumer Services Bid #016810.
13-205-320-SS	Sole Source Copyrighted Software and Training Services	SS	N/A	Instructional Materials Dept. Gary Klesius	0100/5620	1120/4700	Cambium Learning Inc./Voyager	540,232.00	540,232.00	***Rationale:*** This vendor holds the copyrights and distribution rights for this software and training services.
13-936-329-SS	Sole Source HVAC Service Agreement	SS	1 yr.	Bay Point E/S Bayside H/S Belleair E/S Belcher E/S Bernice Johnson Student Service Ctr. Boca Ciega H/S	0100/0161 0100/0251 0100/0371 0100/0321 0100/0680 0100/0431	2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003	Trane Comapny	465,000.00	465,000.00	***Rationale:*** This vendor is the only factory authorized service center for Trane Air Conditioning products in Pinellas County.

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Attachment: Bids 7-30-13 (4074 : Bids)

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13-936-329-SS	Sole Source HVAC Service Agreement			Campbell Park E/S	0100/0481	2901/6003				
				Clearwater Fundamental M/S	0100/0731	2901/6003				
				Curlew Creek E/S	0100/0851	2901/6003				
				Dixie Hollins H/S	0100/1031	2901/6003				
				Dunedin E/S	0100/1071	2901/6003				
				Dunedin Highland M/S	0100/1091	2901/6003				
				East Lake H/S	0100/6181	2901/6003				
				Gibbs H/S	0100/1531	2901/6003				
				Gulfport E/S	0100/1691	2901/6003				
				Highpoint E/S	0100/1811	2901/6003				
				Lake St. George E/S	0100/6281	2901/6003				
				Largo M/S	0100/0141	2901/6003				
				Lealman E/S	0100/2141	2901/6003				
				Lealman Intermediate	0100/2151	2901/6003				
				Leila Davis E/S	0100/0991	2901/6003				
				New Heights E/S	0100/4591	2901/6003				
				Nina Harris ESE Center	0100/2581	2901/6003				
				Northeast H/S	0100/2641	2901/6003				
				Oak Grove M/S	0100/2861	2901/6003				

**Key to Fund Sources:*

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

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Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA SUMMARY

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-936-329-SS	Sole Source HVAC Service Agreement			Oldsmar Service Ctr.	0100/2960	2901/6003				
				Palm Harbor University H/S	0100/4681	2901/6003				
				Paul B. Stephens ESE Center	0100/0681	2901/6003				
				Largo Administration Bldg.	0100/0040	2901/6003				
				Pinellas Secondary	0100/2821	2901/6003				
				Safety Harbor E/S	0100/3731	2901/6003				
				Safety Harbor M/S	0100/3741	2901/6003				
				Sandy Lane E/S	0100/3871	2901/6003				
				Seminole M/S	0100/3931	2901/6003				
				Shore Acres E/S	0100/4021	2901/6003				
				Skycrest E/S	0100/4121	2901/6003				
				St. Petersburg H/S	0100/3781	2901/6003				
				Starkey E/S	0100/4331	2901/6003				
				Sunset Hills E/S	0100/4381	2901/6003				
				Sutherland E/S	0100/6271	2901/6003				
				Tarpon Springs E/S	0100/4491	2901/6003				
				Tarpon Springs H/S	0100/4521	2901/6003				

**Key to Fund Sources:*

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XX: Referendum Funds

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10.48.a

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA SUMMARY

July 30, 2013

(School Board Meeting Date)

Key to Bid Categories: **CAN** = Bid Cancellation, **CB** = Co-op Bid, CT = Contract Termination, **DN** = Direct Negotiation, **ER =** Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-936-329-SS	Sole Source HVAC Service Agreement			Walsingham E/S Woodlawn E/S Bob Sprecher	0100/4701 0100/4931	2901/6003 2901/6003				
13-936-328-SS	Sole Source HVAC Service Agreement	SS	1 yr.	Bardmoor E/S Baypoint M/S Clearwater H/S Dunedin H/S Eisenhower E/S John Hopkins M/S Largo H/S Leila Davis E/S Morgan Fitzgerald M/S Northeast H/S Oakhurst E/S Osceola M/S Palm Harbor M/S Pinellas Central E/S Pinellas Park M/S Sandy Lane E/S Seminole H/S St. Petersburg H/S	0100/0131 0100/0171 0100/0711 0100/1081 0100/1131 0100/4061 0100/2081 0100/0991 0100/1281 0100/2641 0100/2921 0100/3041 0100/3191 0100/3361 0100/3411 0100/3871 0100/3921 0100/3781	2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003	McQuay International	351,976.00	351,976.00	***Rationale:*** This vendor is the only factory authorized service center for McQuay Air Conditioning products for Pinellas County.

**Key to Fund Sources:*

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

XX: Referendum Funds

3013agensum.doc)

Packet Pg. 564

10.48.a

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA SUMMARY

July 30, 2013

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-936-328-SS	Sole Source HVAC Service Agreement			Tarpon Springs H/S	0100/4521	2901/6003				
				Tarpon Springs M/S	0100/4581	2901/6003				
				Walsingham E/S	0100/4701	2901/6003				
				Brooker Creek E/S	0100/0441	2901/6003				
				Fairmount Park E/S	0100/1211	2901/6003				
				Lakewood E/S	0100/2021	2901/6003				
				Lynch E/S	0100/1421	2901/6003				
				McMullen Booth E/S	0100/2301	2901/6003				
				Perkins E/S	0100/1471	2901/6003				
				James Sanderlin E/S	0100/3761	2901/6003				
				John Sexton E/.S	0100/1261	2901/6003				
				Bear Creek E/S	0100/0271	2901/6003				
				Lakewood H/S	0100/2031	2901/6003				
				Largo Central E/S	0100/2061	2901/6003				
				Ponce De Leon E/S	0100/3461	2901/6003				
				Ridgecrest E/S	0100/3511	2901/6003				
				Tyrone M/S	0100/4611	2901/6003				
				Bay Vista E/S	0100/0231	2901/6003				
				Anona E/S	0100/0051	2901/6003				
				Blanton E/S	0100/0391	2901/6003				

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Packet Pg. 565

10.48.a

Attachment: Bids 7-30-13 (4074 : Bids)

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July 30, 2013

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-936-328-SS	Sole Source HVAC Service Agreement			PTEC Clearwater Bob Sprecher	0100/4541	2901/6003				
13-936-327-SS	Sole Source HVAC Service Agreement	SS	1 yr.	Azalea E/S Bay Vista E/S Belleair E/S Calvin Hunsinger ESE Carwise M/S Clearwater H/S Clearwater Intermediate Countryside H/S Curlew Creek E/S Dixie Hollins H/S Dunedin H/S East Lake H/S Forest Lakes E/S Frontier E/S Garrison-Jones E/S Hamilton Disston ESE Highland Lakes E/S	0100/0111 0100/0231 0100/0371 0100/1801 0100/0531 0100/0711 0100/3341 0100/0751 0100/0851 0100/1031 0100/1081 0100/6181 0100/1331 0100/1341 0100/1481 0100/0981 0100/1781	2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003 2901/6003	Carrier Florida	317,698.88	317,698.88	***Rationale:*** This vendor is the only authorized factory service center for Carrier Air Conditioning products in Pinellas County.

**Key to Fund Sources:*

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

XX: Referendum Funds

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Packet Pg. 566

10.48.a

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA SUMMARY

July 30, 2013

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-936-327-SS	Sole Source HVAC Service Agreement			Douglas Jamerson E/S	0100/1821	2901/6003				
				Lakewood H/S	0100/2031	2901/6003				
				Melrose E/S	0100/2371	2901/6003				
				Northeast H/S	0100/2641	2901/6003				
				Oldsmar E/S	0100/2961	2901/6003				
				Ozona Service Ctr	0100/3071	2901/6003				
				Ozona E/S	0100/3071	2901/6003				
				Pasadena Fundamental E/S	0100/3281	2901/6003				
				Pinellas Park M/S	0100/3411	2901/6003				
				PTEC Clearwater	0100/4541	2901/6003				
				PTEC St. Petersburg	0100/3801	2901/6003				
				Ridgecrest E/S	0100/3511	2901/6003				
				Safety Harbor E/S	0100/3731	2901/6003				
				Sawgrass Lake E/S	0100/3751	2901/6003				
				Seminole M/S	0100/3931	2901/6003				
				St. Petersburg H/S	0100/3781	2901/6003				
				Sutherland E/S	0100/6271	2901/6003				
				Tarpon Springs Fundamental E/S	0100/4661	2901/6003				

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Packet Pg. 567

10.48.a

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA SUMMARY

July 30, 2013

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-936-327-SS	Sole Source HVAC Service Agreement			Tyrone M/S	0100/4611	2901/6003				
				Westgate E/S	0100/4771	2901/6003				
				Walter Pownall Service Ctr.	0100/0450	2901/6003				
				Lynch E/S	0100/1421	2901/6003				
				Bob Sprecher						
13-936-330-SS	Sole Source HVAC Service Agreement	SS	1 yr.	Azalea M/S	0100/01110	2901/6003	Johnson Controls	266,518.00	266,518.00	***Rationale:*** This vendor is the only factory authorized service center for Johnson Controls and York Air Conditioning products for the West Coast of Florida..
				Bauder E/S	0100/0151	2901/6003				
				Countryside H/S	0100/0751	2901/6003				
				Cypress Woods E/S	0100/6261	2901/6003				
				Eisenhower E/S	0100/1131	2901/6003				
				Fuguitt E/S	0100/1361	2901/6003				
				Maximo E/S	0100/2281	2901/6003				
				Meadowlawn M/S	0100/2321	2901/6003				
				Pinellas Park H/S	0100/3421	2901/6003				
				PTEC Clearwater	0100/4541	2901/6003				
				PTEC St. Petersburg	0100/3801	2901/6003				
				RL Sanders ESE Center	0100/3231	2901/6003				
				Seminole H/S	0100/3921	2901/6003				

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ey to Categorical Sources:

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Attachment: Bids 7-30-13 (4074 : Bids)

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-936-330-SS	Sole Source HVAC Service Agreement			Thurgood Marshall Fundamental M/S	0100/4631	2901/6003				
				Clearwater Fundamental M/S	0100/0731	2901/6003				
				Osceola H/S	0100/3031	2901/6003				
				Walter Pownall Service Center	0100/0450	2901/6003				
				Curtis Fundamental E/S	0100/3131	2901/6003				
				Marjorie K Rawlings E/S	0100/4351	2901/6003				
				Northwest E/S	0100/2791	2901/6003				
				Starkey E/S	0100/4331	2901/6003				
				Oakhurst E/S	0100/2921	2901/6003				
				Skyview E/S	0100/4171	2901/6003				
				Plumb E/S	0100/3431	2901/6003				
				Mildred Helms E/S	0100/2431	2901/6003				
				McMullen Booth E/S	0100/2301	2901/6003				
				Bardmoor E/S	0100/0131	2901/6003				
				Gulfport E/S	0100/1691	2901/6003				
				Largo H/S	0100/2081	2901/6003				
				Southern Oaks E/S	0100/6251	2901/6003				

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Packet Pg. 569

10.48.a

Attachment: Bids 7-30-13 (4074 : Bids)

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-936-330-SS	Sole Source HVAC Service Agreement			Curlew Creek E/S Bob Sprecher	0100/0851	2901/6003				
13-480-336-SS	Sole Source Copyrighted Training and Materials	SS	N/A	County Wide Gail Ramsdell	0100/5630 0100/5630 0100/5630	9903/4487 1915 1916	Scholastic Education	242,250.00	242,250.00	***Rationale:*** This vendor holds the copyrights and distribution rights for training and materials.
13-480-322-SS	Sole Source Copyrighted Reading Materials	SS	N/A	Instructional Materials Dept. Gary Klesius	0100/5620	1120/4700	Houghton Mifflin Harcourt	232,446.06	232,446.06	***Rationale:*** This vendor holds the copyrights and distribution rights for these reading materials.

*Key to Fund Sources:

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ey to Categorical Sources:

XX: Referendum Funds

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Attachment: Bids 7-30-13 (4074 : Bids)

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PURCHASING AGENDA SUMMARY

July 30, 2013

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
13-205-333-SS	Sole Source Video Equipment and Installation	SS	1 yr.	County Wide Corinne McManning	Various	Various	Encore Broadcast Solutions	150,000.00	150,000.00 (maximum estimate)	***Rationale:*** This is the only vendor on the west coast of Florida that can provide installation, support, and training on Newtek equipment.
13-205-323-SS	Sole Source Copyrighted On-Line Software and Materials	SS	N/A	6-12 Mathematics Dept. Rose Mack	0100/5620	1120/4700	Agile Mind Educational	138,000.00	138,000.00	***Rationale:*** This vendor holds the copyrights and distribution rights for this software and materials.
13-205-299-SS	Sole Source Software Site License	SS	1 yr.	County Wide, Norm Kelton	0100/5140	2906/4149	Filemaker Inc.	131,775.76	131,775.76	***Rationale:*** The vendor is the developer and sole source distributor of this software.

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00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

ey to Categorical Sources:

XX: Referendum Funds

3013agensum.doc)

Packet Pg. 571

10.48.a

Attachment: Bids 7-30-13 (4074 : Bids)

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July 30, 2013

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BID NUMBER	*BID TITLE*	*BID CAT.*	*BID TERM*	*DESTINATION / REQUESTER*	**FUND/ CC*	***PROJECT /SUBPROJ*	*RECOMMENDED VENDOR*	*TOTAL $ by VENDOR*	*TOTAL $ of BID*	*COMMENTS*
14-205-001-SS	Sole Source Software	SS	1 yr.	County Wide Judy Vigue	0100/6030	2644/4446	Shmoop University, Inc.	72,000.00	72,000.00	***Rationale:*** This vendor holds the copyrights and distribution rights to these online test preparation courses.
13-480-321-SS	Sole Source Copyrighted Spanish Reading Materials	SS	N/A	Instructional Materials Dept. Gary Klesius	0100/5620	1120/4700	Houghton Mifflin Harcourt	64,105.80	64,105.80	***Rationale:*** This vendor holds the copyrights and distribution rights for these Spanish reading materials.
13-205-337-SS	Sole Source Software Technical Support	SS	1 yr.	County Wide, Norm Kelton	0100/5140 0100/5280	2150 2601/5506	Houghton Mifflin Harcourt	62,590.00	62,590.00	***Rationale:*** This vendor holds the copyrights and distribution rights to this software and training.

**Key to Fund Sources:*

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ey to Categorical Sources:

XX: Referendum Funds

3013agensum.doc)

Packet Pg. 572

10.48.a

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-968-306 ***Bid Title:*** Cooler/Freezer Replacement

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☒ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 199,448.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

This project must be completed by August 1, 2013, in order to comply with Food Services FDA regulations. A purchase order was issued prior to School Board approval by authority of School Board Policy 6320.

☐ ***Reason for Submittal to Board Under Separate Cover:***

Bidders Solicited: 385 **Bids Received:** 2 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Walter Pownall Service Center
Title: Director, Purchasing Department

Requested By: Edward Ural ***Buyer:*** Christine Roney
Title: Director, Facilities, Planning, Design & Construction

Recommended award by vendor as follows:

LEMA CONSTRUCTION& DEVELOPERS, INC.

Provide labor and materials to install a cooler/freezer production room as per plans and specifications by Plisko Architecture, P.A. AIA.

(13-306tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-295-267 ***Bid Title:*** Elevator Maintenance

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 8/1/13 thru 7/31/14 ☐ N/A - One Time Purchase

Contract Value: **$** 200,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
2	6-months	1 - year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 11 **Bids Received:** 2 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenenace Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

(13-267pr003tab.doc)

MOWREY ELEVATOR COMPANY

Furnish all materials, labor, tools, equipment, and supervision necessary to provide **preventative maintenance (PM)** and emergency repair service to 110 elevators located throughout the district on a ***monthly schedule***. New elevators still under the warranty period will be added after warranty period ends.

The brands of elevators to be serviced are:

- American
- Century
- Thyssen Krupp
- General
- Otis
- Schindler
- Dover
- Garravanta
- Miami
- Montgomery
- U.S. Elevator
- Others as Unknown (district elevators known to have no nomenclature to distinguish the manufacturer).

The cost of preventative maintenance for above elevators will be $72,200.00/year.
The cost of other unanticipated repairs is estimated to be $127,800.00/year.

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-968-277 ***Bid Title:*** Non-Slip Floor Coating

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 99,000.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 392 **Bids Received:** 2 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** PTEC-Clearwater
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows:

FLOOR COATINGS ETC., INC.

Provide labor and materials to remove all floor coatings and tile, repair any damaged areas and recoat the floor using materials specified by the district's Maintenance Department.

(13-277tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-785-297 ***Bid Title:*** Promotional Enterprise Lab

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☒ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 49,899.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: 670 **Bids Received:** 1 **Late Bids**: 0 **Rejected Bids**: 0 ☐ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Dixie Hollins High School
Title: Director, Purchasing Department

Requested By: Patricia Clay ***Buyer:*** Susan Oehler
Title: Business Technologies, Marketing & Diversified Education Specialist

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

APPLIED ACADEMIC LABS:

Provide and deliver equipment and related items to create a complete educational lab for a Promotional Enterprise Program for Dixie Hollins High School. Lab will consist of the following:

1 each	Digital Garment Printer, includes metal stand, Graffix Pro Studio T-Shirt Design software, (4) ink cartridges: C-M-Y-K, GT3 cap cleaning maintenance kit, Brother Model GT-341		$19,999.00
1 each	"Touchdown" Platen System, includes T-base and all 10 platen inserts		900.00
2 each	Embroidery Machine, includes adjustable height metal stand, cap attachment hoop tech clamp w/6x5 window, embroidery starter kit, Brother Model PR650e	@ 7,995.00	15,990.00
1 each	Cutting Plotter, includes standard accessories plus weeding tool, transfer tape and scraper, Graphtec Model CE6000-40		1,295.00
1 each	Heat Press, includes stand (caddy), youth platen, upper and lower covers, protector sheets and heat position devices, Stahls' Hotronix Fusion		2,250.00
1 each	Digital Mug Press, Knight Model DK3		795.00
1 each	Embroidery Hooping System, includes HoopMaster station, freestyle arm, portable base, pocket alignment guide, t-square, demo video, (4) fixtures, HoopMaster by Midwest Products		595.00
1 each	Sublimation System, includes Ricoh Aficio SG3110DN inkjet printer, full set (C-M-Y-K) Sawgrass Sublijet-R sublimation inks, one pack (100 sheets) of 8.5x11 sublimation paper, Ethernet card, package by Johnson Plastics		795.00
1 each	Embroidery Software, ApS-Ethos Artisan Digitizing Software with Dakota Collectibles 5000 Stock Designs		1,295.00
1 lot	Supplies for above equipment: 12 rolls – Sign Vinyl, 5 yds/roll, multiple colors 12 rolls – Heat Applied Film, 5 yds/roll, multiple colors 150 each – T-Shirts, white, 100% cotton 45 each – Polo Shirts, white, 100% cotton 25 each – Ball Caps, white, 100% cotton 35 each – Mousepads 35 each – Mugs, white, 11 oz. 1 each – DTG Pre-Treat Solution, 2-liter		1,685.00
1 lot	Lesson Plans, per specifications		2,500.00
1 each	Teacher Web/Phone Support, for one year		No Charge
1 each	Delivery, Installation, Training, per specifications		1,800.00
		TOTAL COST:	**$49,899.00**

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No:	14-725-002-PB	***Bid Title:***	Instant Messaging & Notification System

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☒ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 7/1/13 thru 6/30/14 ☐ N/A - One Time Purchase

Contract Value: **$** 158,997.00 (estimate based on fluctuating student enrollment)

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
		6-months	- year	

**** Rationale/Reason***

Piggy-backing Lake County Schools Bid #3366DB.

☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: ___ **Bids Received:** ___ **Late Bids**: ___ **Rejected Bids**: ___ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Norman Kelton ***Buyer:*** Mark Shuman, CPPO, CPPB
Title: Asst. Superintendent, Technology and Information Systems

Recommended award by vendor as follows:

RELIANCE COMMUNICATIONS, INC.

Subscription to *SchoolMessenger* parent/staff notification system with an annual license fee of $1.56/student.

(14-002pr784tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No:	13-968-326-PB	***Bid Title:***	Irrigation System Design, Install & Repairs

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☒ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 8/1/13 thru 7/31/14 ☐ N/A - One Time Purchase

Contract Value: **$** 100,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
1	6-months	1 - year	

**** Rationale/Reason***

Piggybacking the City of St. Petersburg IFB # 6972.

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids**: __ **Rejected Bids**: __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

(13-326pr843tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

NITE OWL IRRIGATION (V-16927)

The work shall consist of furnishing all materials, labor, tools, equipment, and supervision to provide irrigation repairs, and services, county wide.

Description	Unit Price
Foreman, Normal Daytime Hours	22.00
Foreman, After Hours, Evenings	33.00
Worker, Normal Daytime Hours	12.00
Worker, After Hours, Evenings	18.00
Electrician, Normal Daytime Hours	45.00
Electrician, After Hours, Evenings	67.50
Design Services	35.00
Directional Drilling – 2 in sleeve	9.00
Directional Drilling – 4 in sleeve	12.00

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-968-324-RN ***Bid Title:*** Resurfacing, Resealing, & Restriping

Original Bid No: 11-968-308

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 7/27/13 thru 7/26/14 ☐ N/A - One Time Purchase

Contract Value: **$** 1,000,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** __ **Rejected Bids:** __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

(13-324pr441tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

ASPHALT COATING SERVICE, INC. (V-180)

Provide labor, materials and equipment for resurfacing, resealing, restriping and repairing of existing paved surfaces at various locations, county wide, on an as needed basis, per specifications.

		Unit Cost
A. Sealing		
1.	Sealing	$ 0.153 /sq. ft.
2.	Crack Sealing	$ 1.11/lin. ft.
B. Asphalt		
1.	Leveling	$129.54/ton
2.	Overlay 1" minimum compacted PCIII	$ 7.62/sq. yd
3.	Skin Patches	$ 3.28/sq. ft.
4.	Saw Cut with 6" full depth asphalt patch	$ 10.09/sq. ft.
C. Striping		
1.	Lay-out	$ 0.99/lin. ft.
2.	Stalls	$ 3.06/ea.
3.	4" striping	$ 0.13/lin. ft.
4.	Directional arrows	$ 8.71/ea.
5.	24" stencil (various)	$ 32.76/ea.
6.	12" Stencil (various)	$ 13.11/ea.
7.	6" Stencil (various)	$ 15.55/ea.
8.	Stop Bars	$ 20.62/ea.
9.	Cross Walks (24')	$ 31.04/ea.
10.	Handicap Stalls	$ 25.85/ea.
11.	Drivers Ed. Range - layout & stripe restripe (3,000 lin.ft.)	$ 4352.22/lump sum
12.	Concrete Car Bumper installation	$ 25.91 ea.
D. Testing		
1.	Proctor/Density	$ 319.35/test
2.	Slurry Samples	$ 319.35/test
E. Miscellaneous		
1.	Cleaning	$0.46/sq. ft.
2.	Demolition - asphalt removal - 1"	$1.29/sq. yd.
3.	Base Material (compacted - 6 ")	$18.18/sq. yd.
a.	Limerock	$21.29/sq. yd.
b.	Shell	$21.29/sq. yd.
c.	Soil - Cement 300 p.s.i.	$72.54/sq. yd.
d.	Reclaimed Concrete (crushed)	$18.18/sq. yd.
e.	Reclaimed Asphalt Pavement (millings)	$ 18.18/sq. ft.
4.	Herbicide	$ 3.28/sq. ft.
5.	Speed Bumps (asphalt)	$ 6.48/lin. ft.
6.	Speed Table (asphalt)	$ 132.68/lin. ft.

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-285-187-RN ***Bid Title:*** Electrical Supplies

Original Bid No: 11-285-205

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 8/21/13 thru 8/20/14 ☐ N/A - One Time Purchase

Contract Value: **$** 870,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☒ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** __ **Rejected Bids:** __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Maintenance Department
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Nick Sparta
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

(13-187pr061tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

Provide and deliver Electric Supplies per the awarded discounts to be deducted from the **third column** pricing as found in the **Tra-Ser SX Electrical** web-based system of the Trade Services Company. As stated in the bid each awarded vendor is to pay for one subscription to **Tra-Ser SX** for Pinellas District use, as a condition of their award.

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 1 - Conduit & Accessories

Section	Description	Brand Bid	Discount
A	Heavy Wall Conduit, 10 ft. length	As Shown on Tra-Ser	90%
B	Galvanized Rigid, 10 ft. length	As Shown on Tra-Ser	75%
C	Galvanized Rigid, PVC Coated, 10 ft. length	As Shown on Tra-Ser	90%
D	Aluminum Rigid Conduit, 10 ft. length	As Shown on Tra-Ser	55%
E	EMT (Electric Metallic Tubing), 10 ft. length	As Shown on Tra-Ser	63%
F	Flexible Conduit Metallic, 100 ft. roll	Electri-Flex	60%
G	Flexible Non-Metallic Conduit, 100 ft. roll	Carlon	75%
H	Liquid-tight Conduit, 100 ft. roll	Electri-Flex	80%
I	Schedule 40 PVC, 10 ft. length	Carlon	60%

Category 2 - Raceways & Accessories

Section	Description	Brand Bid	Discount
A	Wire/Plug Strips, Surface Raceways & Tele/Power Poles, and all accessories, **Wiremold only**	Wiremold	28%
B	Wire/Plug Strips, Surface Raceways & Tele/Power Poles, All other manufacturers	Hubbell, Mono-Systems	45%
C	All other sections including boxes, fittings, and other accessories	Wiremold	20%

ELECTRIC SUPPLY OF TAMPA, INC. (V-736)

Category 3 - Conduit Fittings & Accessories

Section	Description	Brand Bid	Discount
A	PVC Conduit Fittings and Boxes	Carlon	80%
B	Conduit Bodies	Killark	68%
C	Junction Boxes	Cantex	73%
D	Conduit Clamps, Straps, Expansion Couplings	Arlington	80%
E	Steel Elbows, Couplings, Nipples	Bridgeport, T & B	72%
F	Rigid Conduit Fittings	Conduit Pipe Products	54%
G	Steel Rigid Conduit Fittings	BP	80%
H	Aluminum Conduit Fittings	T & B	59%
I	EMT (Electric Metallic Tubing) Fittings	BP	77.6%
J	BX-Romex, S.E.C., Liquid-tight, Flex Fittings	Bridgeport	80.5%
L	Cast Boxes and FD Boxes	T & B	74%
M	Metal Outlet Boxes, all Covers & Bar Hangers, P Rings	T & B	82%
N	Channel, Strut & Fittings, Straps, **Kindorf, Unistrut only**	Kindorf	73%
O	Cable Tray and Accessories	Cablofil	20%
P	K.O. Seals, Reducing Washers, Reducing Bushings	Mulberry, Arlington	53%

Note: Section K was deleted by bid addendum #3.

Attachment: Bids 7-30-13 (4074 : Bids)

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 4 - Wire, Cord & Cable

Section	Description	Brand Bid	Discount
A	Copper Building Wire, THHN/THWN, 500 ft. spool	As Shown on Tra-Ser	70%
B	MC Armored Cable, Aluminum Copper Stranded Conductors, 250 ft. roll	As Shown on Tra-Ser	50%
C	Cord and Cable, 500 ft. roll	As Shown on Tra-Ser	60%
D	Bare Copper Wire, 100 ft. spool	As Shown on Tra-Ser	65%
E	Service Drop Cable – Aluminum, 500 ft.	As Shown on Tra-Ser	79%
F	Misc. Small Wire – Copper Fixture Wire/Thermostat Wire	As Shown on Tra-Ser	85%
G	All Other Sections, i.e. Communications Cable	Carol, Belden	60%

ELECTRIC SUPPLY OF TAMPA, INC. (V-736)

Category 5 - Lighting/Lamps

Section	Description	Brand Bid	Discount
A	Incandescent Lamps	Sylvania	83.1%
B	High Intensity Discharge Lamps	Sylvania	81.7%
C	Miniature and Specialty Lamps	Sylvania	75.3%
D	Fluorescent Lamps	Sylvania	78.9%
E	Tungsten Halogen, Quartz, MR Type	Sylvania	82.4%
F	LED Lamps	Sylvania	77.5%
G	Induction Lamps	Sylvania	79%

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 5A - General Electric (GE) Lighting/Lamps

Section	Description	Brand Bid	Discount
A	Fluorescent Lamps,	General Electric	85%
B	Electronic Fluorescent Ballasts and Accessories	General Electric	86%

Category 6 - Emergency Lighting

Section	Description	Brand Bid	Discount
A	Emergency/Exit Lighting and Accessories	Dual-Lite	47%

Attachment: Bids 7-30-13 (4074 : Bids)

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 7 - Indoor Lighting Fixtures

Section	Description	Brand Bid	Discount
A	Indoor Fluorescent Fixtures & Accessories, 1 x 4 recessed for clean room, with matching G.E. lamps and ballasts only.	Lithonia	62%
B	Indoor Fluorescent Fixtures & Accessories, 2 x 4 recessed whipped & lamped with matching G.E. lamps and ballasts only.	Lithonia	62%
C	Indoor Fluorescent Fixtures & Accessories, 2 x 2 recessed whipped & lamped with matching G.E. lamps and ballasts only.	Lithonia	62%
D	Indoor Recessed LED Fixtures & Accessories G.E., Phillips, Sylvania	All Brands Shown	50%
E	Indoor Recessed Fluorescent Fixtures & Accessories G.E., Phillips, Sylvania	All Brands Shown	50%
F	Track Lighting Fixtures & Accessories	Lithonia	40%
G	Indoor High Intensity Discharge Fixtures & Accessories Lithonia, Cooper/Metalux	All Brands Shown	40%
H	Indoor Tungsten Halogen, Quartz Fixtures & Accessories G.E., Phillips, Sylvania, RAB	All Brands Shown	40%
J	Indoor LED Fixtures & Accessories G.E., Phillips, Sylvania, RAB	All Brands Shown	80%
K	Indoor Induction Fixtures & Accessories G.E., Phillips, Sylvania, RAB	As Brands Shown	80%

Note: Section I was deleted by bid addendum #3. Sections H, J, K fixtures must include only G.E., Phillips, or Sylvania lamps supplied with the fixtures.

Category 8 – Outdoor Lighting Fixtures

Section	Description	Brand Bid	Discount
A	Outdoor Flood Lights, heavy duty Fixtures & Accessories G.E., Phillips, Sylvania, RAB, Lithonia, Cooper/Metalux	All Brands Shown	40%
B	Outdoor HID Flood Fixtures & Accessories G.E., Phillips, Sylvania, RAB, Lithonia, Cooper/Metalux	All Brands Shown	40%
C	Outdoor LED Flood Fixtures & Accessories G.E., Phillips, Sylvania, RAB, Lithonia, Cooper/Metalux	All Brands Shown	40%
D	Outdoor Induction Flood Fixtures G.E., Phillips, Sylvania, RAB, Lithonia, Cooper/Metalux	All Brands Shown	70%
E	Concrete Lighting Poles, Standards & Accessories	Utility Structures	85%
F	Aluminum Lighting Poles, Standards & Accessories	Hubbell Lighting	75%

HD SUPPLY POWER SOLUTIONS LTD. (V-31106)

Note: The company name was changed from HD Supply, Electrical.

Category 9 – Lighting Fixtures, Kenall

Section	Description	Brand Bid	Discount
A	Kenall Fixtures and Accessories **Only**	Kenall	55%

Attachment: Bids 7-30-13 (4074 : Bids)

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 10 – Ballasts

Section	Description	Brand Bid	Discount
A	Magnetic Fluorescent Ballasts and Accessories	G.E.	90%
B	HID Ballasts and Accessories	G.E.	86%
C	LED Ballasts and Accessories	G.E.	85%
D	Induction Ballasts and Accessories	G.E.	90%
E	Sign Ballasts and Accessories	G.E.	75%
F	All other Sections	G.E., Advance	81%

ELECTRIC SUPPLY OF TAMPA, INC. (V-736)

Category 10A – Occupancy Sensors & Controls

Section	Description	Brand Bid	Discount
A	Occupancy Sensors, Controls, and Accessories, Wattstopper **Only**	Wattstopper	41.3%
B	Occupancy Sensors, Controls, and Accessories, All other Manufacturers	Pass & Seymour	45.2%

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 11 – Distribution Equipment, G.E.

Section	Description	Brand Bid	Discount
A	Safety Switches	G.E. Distribution	65%
B	Circuit Breakers, Enclosures & Accessories	G.E. Distribution	70%
C	Panelboards & Switchboards	G.E. Distribution	75%
D	Meter Sockets & Metering Equipment	G.E. Distribution	55%
E	Enclosures, Wireway & Trough	G.E. Distribution	90%
F	Busway & Underfloor	G.E. Distribution	90%
G	Transformers, Conditioners, Filters & Accessories	G.E. Distribution	60%
H	All other Sections	G.E. Distribution	50%

Category 12 – Distribution Equipment, Eaton/Cutler Hammer

Section	Description	Brand Bid	Discount
A	Safety Switches	Eaton/Cutler Hammer	65%
B	Circuit Breakers, Enclosures & Accessories	Eaton/Cutler Hammer	70%
C	Panelboards & Switchboards	Eaton/Cutler Hammer	75%

Attachment: Bids 7-30-13 (4074 : Bids)

D	Meter Sockets & Metering Equipment	Eaton/Cutler Hammer	55%
E	Enclosures, Wireway & Trough	Eaton/Cutler Hammer	90%
F	Busway & Underfloor	Eaton/Cutler Hammer	90%
G	Transformers, Conditioners, Filters & Accessories	Eaton/Cutler Hammer	52%
H	All other Sections	Eaton/Cutler Hammer	50%

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 13 – Distribution Equipment, Murray Electrical Products

Section	Description	Brand Bid	Discount
A	Safety Switches	Murray	65%
B	Circuit Breakers, Enclosures & Accessories	Murray	70%
C	Panelboards & Switchboards	Murray	75%
D	Meter Sockets & Metering Equipment	Murray	50%
E	Enclosures, Wireway & Trough	Murray	90%
F	Busway & Underfloor	Murray	90%
G	Transformers, Conditioners, Filters & Accessories	Murray	90%
H	All other Sections	Murray	50%

Category 14 – Distribution Equipment, Siemens/ITE

Section	Description	Brand Bid	Discount
A	Safety Switches	Siemens/ITE	65%
B	Circuit Breakers, Enclosures & Accessories	Siemens/ITE	60%
C	Panelboards & Switchboards	Siemens/ITE	75%
D	Meter Sockets & Metering Equipment	Siemens/ITE	50%
E	Enclosures, Wireway & Trough	Siemens/ITE	90%
F	Busway & Underfloor	Siemens/ITE	90%
G	Transformers, Conditioners, Filters & Accessories	Siemens/ITE	60%
H	All other Sections	Siemens/ITE	50%

Category 15 – Controls, Murray Electrical Products

Section	Description	Brand Bid	Discount
A	Contactors	Murray	40%
B	Drives and Accessories	Murray	80%
C	Starters	Murray	40%
D	Motor Starter Protectors	Murray	40%
E	Motor Load and Control Switches	Murray	40%
F	Motor Control Centers and Accessories	Murray	55%
G	Thermal Overload Heater Elements	Murray	40%
H	Contactor and Starter Renewal Parts	Murray	40%
I	Contactor and Starter Accessories	Murray	40%
J	Relays and Accessories	Murray	40%
K	Push Buttons, Pilot Lights, Selector Switches and Accessories	Murray	60%
L	Control and Pendant Stations and Accessories	Murray	85%
M	Electro-mechanical Time Switches	Murray	85%
N	Electronic Time Switches	Murray	85%
O	Mechanical Time Switches	Murray	85%
P	Pneumatic Time Switches	Murray	85%

Attachment: Bids 7-30-13 (4074 : Bids)

Q	Definite Purpose Time Switches	Murray	85%
R	Time Switch Accessories	Murray	85%
S	Pressure Switches	Murray	85%
T	Vacuum Switches	Murray	85%
U	Pressure and Vacuum Switch Accessories	Murray	85%
V	All other Sections	Murray	85%

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 16 – Controls, Eaton/Cutler Hammer

Section	Description	Brand Bid	Discount
A	Contactors	Eaton/Cutler Hammer	40%
B	Drives and Accessories	Eaton/Cutler Hammer	50%
C	Starters	Eaton/Cutler Hammer	40%
D	Motor Starter Protectors	Eaton/Cutler Hammer	40%
E	Motor Load and Control Switches	Eaton/Cutler Hammer	40%
F	Motor Control Centers and Accessories	Eaton/Cutler Hammer	40%
G	Thermal Overload Heater Elements	Eaton/Cutler Hammer	40%
H	Contactor and Starter Renewal Parts	Eaton/Cutler Hammer	40%
I	Contactor and Starter Accessories	Eaton/Cutler Hammer	40%
J	Relays and Accessories	Eaton/Cutler Hammer	40%
K	Push Buttons, Pilot Lights, Selector Switches and Accessories	Eaton/Cutler Hammer	50%
L	Control and Pendant Stations and Accessories	Eaton/Cutler Hammer	50%
M	Electro-mechanical Time Switches	Eaton/Cutler Hammer	85%
N	Electronic Time Switches	Eaton/Cutler Hammer	85%
O	Mechanical Time Switches	Eaton/Cutler Hammer	85%
P	Pneumatic Time Switches	Eaton/Cutler Hammer	85%
Q	Definite Purpose Time Switches	Eaton/Cutler Hammer	85%
R	Time Switch Accessories	Eaton/Cutler Hammer	85%
S	Pressure Switches	Eaton/Cutler Hammer	85%
T	Vacuum Switches	Eaton/Cutler Hammer	85%
U	Pressure and Vacuum Switch Accessories	Eaton/Cutler Hammer	85%
V	All other Sections	Eaton/Cutler Hammer	40%

Category 17 – Controls, Siemens/ITE

Section	Description	Brand Bid	Discount
A	Contactors	Siemens/ITE	40%
B	Drives and Accessories	Siemens/ITE	70%
C	Starters	Siemens/ITE	40%
D	Motor Starter Protectors	Siemens/ITE	40%
E	Motor Load and Control Switches	Siemens/ITE	40%
F	Motor Control Centers and Accessories	Siemens/ITE	40%
G	Thermal Overload Heater Elements	Siemens/ITE	40%
H	Contactor and Starter Renewal Parts	Siemens/ITE	40%
I	Contactor and Starter Accessories	Siemens/ITE	40%
J	Relays and Accessories	Siemens/ITE	40%
K	Push Buttons, Pilot Lights, Selector Switches and Accessories	Siemens/ITE	50%
L	Control and Pendant Stations and Accessories	Siemens/ITE	85%
M	Electro-mechanical Time Switches	Siemens/ITE	85%
N	Electronic Time Switches	Siemens/ITE	85%
O	Mechanical Time Switches	Siemens/ITE	85%

Attachment: Bids 7-30-13 (4074 : Bids)

P	Pneumatic Time Switches	Siemens/ITE	85%
Q	Definite Purpose Time Switches	Siemens/ITE	85%
R	Time Switch Accessories	Siemens/ITE	85%
S	Pressure Switches	Siemens/ITE	85%
T	Vacuum Switches	Siemens/ITE	85%
U	Pressure and Vacuum Switch Accessories	Siemens/ITE	85%
V	All other Sections	Siemens/ITE	40%

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 18 – Controls, G.E.

Section	Description	Brand Bid	Discount
A	Contactors	G.E.	40%
B	Drives and Accessories	G.E.	50%
C	Starters	G.E.	40%
D	Motor Starter Protectors	G.E.	40%
E	Motor Load and Control Switches	G.E.	40%
F	Motor Control Centers and Accessories	G.E.	40%
G	Thermal Overload Heater Elements	G.E.	40%
H	Contactor and Starter Renewal Parts	G.E.	40%
I	Contactor and Starter Accessories	G.E.	40%
J	Relays and Accessories	G.E.	40%
K	Push Buttons, Pilot Lights, Selector Switches and Accessories	G.E.	50%
L	Control and Pendant Stations and Accessories	G.E.	85%
M	Electro-mechanical Time Switches	G.E.	85%
N	Electronic Time Switches	G.E.	85%
O	Mechanical Time Switches	G.E.	85%
P	Pneumatic Time Switches	G.E.	85%
Q	Definite Purpose Time Switches	G.E.	85%
R	Time Switch Accessories	G.E.	85%
S	Pressure Switches	G.E.	85%
T	Vacuum Switches	G.E.	85%
U	Pressure and Vacuum Switch Accessories	G.E.	85%
V	All other Sections	G.E.	40%

Category 19 – Wiring Devices

All devices to be Back and Side Wired, Heavy-Duty (Spec Grade) only

Section	Description	Brand Bid	Discount
A	General Purpose Switches	Hubbell	70%
B	Receptacles and Surge Protectors	Hubbell	55%
B1	GFI Receptacles	Hubbell	60%
B2	Surge Protection Receptacles, without audible alarm, **Cooper #5350BLSBLU20A125VTVSS only**	Cooper	65%
C	Plugs, Connectors, Inlets, Outlets, Lamp Holders	Hubbell	60%
D	Wall Plates and Covers, **Stainless Steel only**	Hubbell	60%
E	Pin and Sleeve Devices	Hubbell	50%
F	Combination Devices	Hubbell	85%
G	Dimmer Switches and Systems	Lutron	35%
H	Motion Sensing Devices	Hubbell	50%
I	Miscellaneous Wiring Devices	Hubbell	50%

Attachment: Bids 7-30-13 (4074 : Bids)

J	Harsh Environment Wiring Devices	Hubbell	40%
K	Low Voltage Wiring Devices	G.E.	60%
L	Miniature and Appliance Wiring Devices	Hubbell	85%
M	Central Control Devices and Systems	Lutron	95%
N	All other Sections	Hubbell	40%

ELECTRIC SUPPLY OF TAMPA, INC. (V-736)

Category 20 – Line Construction Materials

Section	Description	Brand Bid	Discount
A	Residential (Portable Classroom) Lightning Arrestors	Ditek	45.4%
B	Entrance Caps and Service Mast Accessories	Bridgeport	75.2%
C	Racks, Brackets, Insulators	Hubbell	26.2%
D	Ground Rods and Grounding Systems, grounding pigtails, ground bars, grounding clamps	Erico, T & B, Blackburn	35.5%
E	Pole Line and Distribution Hardware	Hubbell	40.1%
F	Guy Wire	Bekaert	89%
H	Wood Utility Poles, 10” Butt x 30 ft. CCA	Cox	65%
I	All other Sections	T & B	85%

Note: Section G was deleted. Bidder submitted Eaton for Distribution Equipment (which is separately awarded in Category 12).

CED RAYBRO ELECTRIC SUPPLIES (V-3492)

Category 21 – Builders Products

Section	Description	Brand Bid	Discount
A	Kitchen Fans and Range Hoods	S & P	35%
B	Chimes and Doorbell Buttons	Carlon	69%
C	Signal Transformers and Accessories	Morris	44%
D	All other Sections	Various Items	35%

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 22 – Miscellaneous

Section	Description	Brand Bid	Discount
A	Distribution Fuses,	Little Fuse	75%
B	Small Demission Fuses,	Little Fuse	70%
C	Fuse Holders and Fuse Blocks	Little Fuse	80%
D	Power Blocks and Distribution Power Blocks	Little Fuse	90%
E	Clips, Reducers and Rejecters	Little Fuse	90%
F	Bells, Sirens, Horns, Buzzers, Strobes	Federal Signal	25%
G	Solderless Connectors, Small	Burndy	55%
H	Solderless Connectors, Large	Burndy	55%
I	Splicing and Terminating Kits	3M	50%
J	Fixture Connectors	Ideal Products	40%
K	Wire Nuts	Ideal Products	50%
L	Markers	3M	50%
M	Electrical Tape	3M	20%
N	Insulating Material	3M	60%
O	Terminal Blocks and Accessories	Ideal Products	60%
P	Fastening Hardware	Peco Fasteners	80%

Attachment: Bids 7-30-13 (4074 : Bids)

Q	Retractable Cable Reels	Daniel Woodhead	50%
R	Industrial and Commercial Fans	Emerson	70%
S	Fan Speed Switches and Controls	Emerson	40%
T	Motors	G.E.	70%
U	Wire Pulling Lube, Duct Seal	Burndy	60%
V	All other Sections	Erico	20%

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

Category 23 – Time Switches & Photo Cells

Section	Description	Brand Bid	Discount
A	Electro-mechanical Time Switches	Intermatic	45%
B	Electronic Time Switches	Intermatic	45%
C	Mechanical Time Switches	Intermatic	80%
D	Time Switch Accessories	Intermatic	80%
E	All other Manufacturers	Tork, Paragon	30%

Category 24 – Additional Manufacturer Brands

This category was awarded by individual section to the factory authorized distributor offering the highest discount for the brand listed:

ELECTRIC SUPPLY OF TAMPA, INC. (V-736)

MAYER ELECTRIC SUPPLY CO. INC. (V-2799)

REXEL CONSOLIDATED (V-15257)

Section	Description	PCSB TERMS Vendor Number	Discount
A	**Allen-Bradley**, Control & Distribution Products	V-15257	10%
B	**Crouse-Hinds**, Control & Distribution Products	V-2799	40%
C	**Furnas**, Control & Distribution Products	V-2799	41%
E	**Madison**	V-2799	30%
F	**Panduit**	V-2799	45%
G	**McGill**	V-736	70%
H	**Rib/Relay** #5LE37, #5LE36, RIBMUIS	V-736	32%

Note: Rexel did not renew Section D for the Greenlee brand.

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-405-185-RN ***Bid Title:*** Petroleum Lubricants & Anti-Freeze

Original Bid No: 12-405-007

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 9/26/13 thru 9/25/14 ☐ N/A - One Time Purchase

Contract Value: $120,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term 6-months	☐ Length of Each Term - year	☒ None

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** ___ **Rejected Bids:** ___ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Vehicle Maintenance Department
Title: Director, Purchasing Department

Requested By: Wade Hutchins ***Buyer:*** Nick Sparta
Title: Supervisor, Vehicle Maintenance Department

Recommended award by vendor as follows: (*see attached)*

(13-185pr045tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

Provide and deliver Petroleum Lubricants and Anti-Freeze**,** county wide, on an as needed basis in accordance with bid specifications. Prices are firm for the contract period. No drum deposits are required.

PALMDALE OIL COMPANY INC. (V-30705)

Category I-Lubricants

Description	TERMS Item Number	Drum Exchange	Unit of Measure	Unit Price
Motor Oil, 15W/40, CJ4/SM **Total Rubia TIR 7900**	40541992	N/A	Gallon	$8.15
Motor Oil, 30W, CF-2, CF, SL, SJ **Xcel Super Duty**	40553592	N/A	Quart	2.38
Motor Oil, 40W, CF-2, CF, SL, SJ **Total Rubia 5**	40553593	N/A	Quart	2.69
Motor Oil, 15W/40, CJ4/SM **Total Rubia TIR 7900**	40553591	N/A	Quart	2.96
Motor Oil, 5W/20 **Amalie Imperial Turbo**	40553596	N/A	Quart	2.60
Grease, Multi-purpose, EP2, 3% minimum Moly, GC-LB, **Total Multis Complex HV Moly**	40541994	N/A	400 lb. Drum	882.62
Grease, Wheel Bearing, EP2, GC-LB **Total Multis Complex ET2**	40541996	N/A	400 lb. Drum	837.04
Hydraulic Oil, AW-46 **Total Azolla ZS Plus**	40541998	Exchange	55-Gallon Drum	393.99
Automatic Transmission Fluid, **Total Fluid NA H3**	40541993	Exchange	55-Gallon Drum	454.68
Automatic Transmission Fluid, **BP Autran Syn 295**	40553701	Exchange	55-Gallon Drum	1,467.16
Gear Lubricant, EP, Multi-purpose, **Amalie Hypoid GL-5**	40541995	N/A	55-Gallon Drum	$517.92

Category II-Anti-Freeze

Description	TERMS Item Number	Drum Exchange	Unit of Measure	Unit Price
Extended Life w/Nitrate, 50/50 mix **Kost DefendAL Heavy Duty**	40541988	Exchange	55-Gallon Drum	$396.55
Extended Life, Dex Cool, 50/50 mix **Kost DefendAL Global HD**	40541989	Exchange	55-Gallon Drum	346.27
Winter/Summer Coolant, 100% **Kost DefendAL Universal**	40541991	Exchange	55-Gallon Drum	$297.99

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-840-332-RN ***Bid Title:*** TV Studio - HD

Original Bid No: 12-840-353

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☒ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 7/24/13 thru 7/23/14 ☐ N/A - One Time Purchase

Contract Value: **$** 95,603.50

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

The provisions of the original bid board approved on July 26, 2011 allows for additional HD TV Studios to be purchased as funding permits.

☐ ***Reason for Submittal to Board Under Separate Cover:***

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Bidders Solicited: ___ **Bids Received:** ___ **Late Bids**: __ **Rejected Bids**: __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Corinne McManning ***Buyer:*** Jaime Haney
Title: ITV Broadcast Maintenance Specialist

Recommended award by vendor as follows: (*see attached)*

ENCORE BROADCAST SOLUTIONS V-7108

Provide and install HD TV Studios on an as needed basis per unit prices listed below.

(13-332pr783tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

BID ITEM #	DESCRIPTION	QTY.	BRAND & MODEL BID	UNIT PRICE	TOTAL
1	**Video Camera**, **Panasonic AG-AC90**	6 each	Panasonic/AG-AC90	$3,485.00	$20,910.00
2	**Tripod**, suitable for use with Item No. 1, complete with fluid head and capability of supporting a teleprompter.	3 each	Bogen/504HD,547BK	660.00	1,980.00
3	**Teleprompter System**, 15" color screen, accept 1024x768 resolution via 15 pin VGA type connector, with windows compatible software.	3 each	Prompter People/kit-ED Flex 15	1,375.00	4,125.00
4	**Video Cassette Recorder**, HDD/Blue Ray	1 each	JVC/SR-HD1250US	959.00	959.00
5	**NewTek Tricaster , TCXD855**	1 each	NewTek TCXD855	29,495.00	29,495.00
6	**CD Player /ipod Docking Station,**	1 each	Teac/CD2001	406.00	406.00
7	**Audio Mixer**, 16-channel.	1 each	Mackie/1642-VLZ3	779.00	779.00
8	**Headset**, stereo, for Item No. 9.	1 each	JVC/HA-RX500	21.00	21.00
9	**Intercom System**, 7-station, comprised of the following: **(7) Headsets**, single muff. **(5) Belt Packs**, single channel. BP-9000M **(2) Master Belt Packs** BP-9000R's	1	Anchor Audio Pro/570	4,350.00	4,350.00
10	**Monitor**, 23", color VGA LED Widescreen LCD Monitor	2 each	ViewSonic/VX2450	200.00	400.00
11	**LCD Panel Rack Mounted,** Four (4) 3.5" rack mounted LCD monitors camera preview. High Resolution, 640 X 480 pixels, , tilt adjustment while mounted in rack.	1 each	Marshall /V-R44DP-HSD1	3,149.00	3,149.00
12	**Microphone**, lavaliere type.	7 each	Shure/MX183	237.00	1,659.00
13	**Microphone**, handheld type	4 each	Shure/SM-58XLR	279.00	1,116.00

Attachment: Bids 7-30-13 (4074 : Bids)

BID ITEM #	DESCRIPTION	QTY.	BRAND & MODEL BID	UNIT PRICE	TOTAL
14	**Audio Snake,** 50', 10 XLR connectors stage box to fan.	1 each	Rapco/Horizon 50s16	264.00	264.00
15	**Cable XLR Microphone**, 25-foot.	11 each	Shure/C25J	20.00	220.00
16	**Lighting, MSL155/120 DIM** Single lamp mini profile with wide egg crate, and gel frame	8 each	KW2/MSL155/120 DIM	866.25	6,930.00
17	**Lighting MSL255/120 DIM** Duel lamp mini profile with wide egg crate, and gel frame	10 each	KW2/MSL255/120 DIM	1,006.25	10,062.50
18	**Mount, Light Fixture,** for Item No. 16 & 17.	18 each	Light Source/ MAB	11.00	198.00
19	**Safety Cable,** for Item No. 21.	18 each	Light Source/ SC	6.00	108.00
20	**Lighting Dimmers** 20 AMP Shoebox truss mount dimmer	5 each	Dove/408SU	641.00	3,205.00
21	**Lighting Controller** 12 channel memory lighting control console	1 each	Dove/Q512M	803.00	803.00
22	**UPS Battery Backup,** Surge Protector and Battery Backup	1 each	APC/Smart 750UR	455.00	455.00
23	**Assorted Cables, labeling and CAD Drawing**		Encore Broadcast	1,609.00	1,609.00
24	**Training** Nine hours onsite training		Encore Broadcast	1,000.00	1,000.00
25	**Labor Cost** to install including all cabling and wire tubing or any needed installation accessories to accomplish a professional look and feel.		Installation	1,400.00	1,400.00
				TOTAL	$95,603.50

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-670-190-RN ***Bid Title:*** Irrigation Supplies

Original Bid No: 11-670-338

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 9/24/13 thru 9/23/14 ☐ N/A - One Time Purchase

Contract Value: **$** 75,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☒ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term 6-months	☐ Length of Each Term - year	☒ None

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** __ **Rejected Bids:** __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Maintenance Department
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Nick Sparta
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

(13-090pr047tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

Provide and deliver Irrigation Products countywide on an as needed basis with firm unit pricing and discounts from the manufacturers' list price book, CD, or online pricing for the contract period. **For price verification, a copy of the appropriate pricelist page(s) may be provided for the requisitioned items in lieu of the complete price book or CD pricelist.**

CENTRAL PUMP & SUPPLY, INC. (V-29533)

Category 1: Hunter® Sprinkler Heads

Terms Item Number	Description	Unit Price
67069755	#I-40-04-SS 1" Ultra, stainless riser	$40.48ea.
67069757	#I-25-04-SS Ultra, stainless riser	27.70 ea.
67069714	#I-20-04-SS ¾" stainless riser	12.40 ea.
Manufacturer Bid: per Category; Balance of Line Discount from Manufacturer: 45%		

Category 2: Valve Boxes

Terms Item Number	Description	Unit Price
67069715	16 x 10 x 12 w/lid	$11.42ea.
67069731	10" round w/lid	5.27 ea.
Manufacturer Bid: Hydro Rain; Balance of Line Discount from Manufacturer: 50%		

Category 5: Irritrol® Electric Valves

Terms Item Number	Description	Unit Price
67069756	#205TF 1" Irritrol Valve	$13.40 ea.
67069716	#100-2FC 2" Globe/Angle Valve	90.97 ea.
67069717	#100-3FC 3" Globe/Angle Valve	158.29 ea.
67069745	#100-1.5FC Valve Control	60.82ea.
67069742	#R81124VACG Solenoid	7.35 ea.
Manufacturer Bid: per Category; Balance of Line Discount from Manufacturer: 45%		

Category 7: Poly Risers/Nipples

Terms Item Number	Description	Unit Price
67069919	Cut-off Nipple, ¾" x 6"	$0.353 ea.
67069920	Cut-off Nipple, ½" x 6"	.185ea.
67069930	Extender Riser, ¾"	.257 ea.
67069935	Close Nipple ¾"	.124 ea.
67069936	Close Nipple ½"	.083 ea.
	Nipple Adapter, ½ MP x ¾ MP	.113ea.
Manufacturer Bid: Rusco; Balance of Line Discount from Manufacturer 50%		

Attachment: Bids 7-30-13 (4074 : Bids)

RITE-FLO SUPPLY, INC. (V-1904)

Category 3: Pipe Cement

Terms Item Number	Description	Unit Price
67069805	Purple Primer #968 (Pint size)	$5.46 ea.
67069807	Wet-R-Dry #725 Cement (Pint size)	5.76ea.
Manufacturer Bid: IPS Weld-On; Balance of Line Discount from Manufacturer: 40%		

Category 4: Irrigation Wire

Terms Item Number	Description	Unit Price
67069760	Red, solid single strand, 16/1, 24V, 500 ft./roll	$39.47/roll
67069761	White, solid single strand, 16/1, 24V, 500 ft./roll	39.47/roll
67069768	King Caps, water-proof small wire connectors	.333 ea.
67069769	King Caps, water-proof large wire connectors	.404 ea.
67068140	Spears #DS300 Connector Wire Sealer	10.43 ea.
67068141	Spears DS100 Dry Splice Connectors with crimp, 25 pcs./bag	25.11/bag
Manufacturer Bid: Regency, King, Spears; Balance of Line Discount from Manufacturer: 40%		

Category 6: Rainbird®

Terms Item Number	Description	Unit Price
67069723	#1802 2” Pop-Up Spray Heads	$1.81 ea.
67069724	#1804 4” Pop-Up Spray Heads	1.09 ea.
67069725	15H-1/2 Spray Nozzle	.62 ea.
67069726	15TQ-3/4 Spray Nozzle	.62 ea.
67069727	15F-Full Spray Nozzle	.62ea.
67069728	15Q-1/4 Spray Nozzle	.62 ea.
67077511	15CST Spray Nozzle	.62 ea.
67077512	15EST Spray Nozzle	.62 ea.
67077513	#200 PEBS 2” Scrubber Valve	109.36 ea.
67069746	#RB20953202 Scrubber Solenoid	19.52ea.
Manufacturer Bid: per Category; Balance of Line Discount from Manufacturer: 40%		

Attachment: Bids 7-30-13 (4074 : Bids)

RITE-FLO SUPPLY, INC. (V-1904)

Category 8: PVC Pressure Pipe (Schedule 40)

Terms Item Number	Description	Unit Price
67069505	½" x 20 ft. long w/ belled end	$4.168 ea. (20.84/Cft.)
67069506	¾" x 20 ft. long w/belled end	5.742 ea. (28.71/Cft.)
67069507	1" x 20 ft. long w/belled end	8.294 ea. (41.47/Cft.)
67069508	1-1/4" x 20 ft. long w/belled end	10.816 ea. (54.08/Cft.)
67069509	1-1/2" x 20 ft. long w/belled end	13.188 ea. (65.94/Cft.)
67069510	2" x 20 ft. long w/belled end	17.94 ea. (89.70/Cft.)
67069518	2-1/2" x 20 ft. long w/belled end	28.71 ea. (143.55/Cft.)
Manufacturer Bid: Silverline; Balance of Line Discount from Manufacturer: N/A		

Category 9: PVC Pressure Fittings (Schedule 40)

Terms Item Number	Description	Unit Price
67069847	Male Adapter ½"	$0.113ea.
67069854	Male Adapter ¾"	.125 ea.
67069862	Male Adapter 1"	.226ea.
67069882	Male Adapter 1-1/2"	.369 ea.
67069846	Female Adapter ½"	.141 ea.
67069852	Female Adapter ¾"	.179 ea.
67069851	Coupling S x S ¾"	.113 ea.
67069861	Coupling S x S 1"	.199 ea.
67069700	Coupling S x S 2-1/2"	.991 ea.
67069872	Adapter MP x Slip 1-1/4"	.275 ea.
Manufacturer Bid: Lasco ; Balance of Line Discount from Manufacturer 74%		

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-191-189-RN ***Bid Title:*** Swimming Pool Chemicals

Original Bid No: 11-191-337

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 9/24/13 thru 9/23/14 ☐ N/A - One Time Purchase

Contract Value: **$** 65,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** __ **Rejected Bids:** __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Nick Sparta
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

(13-189pr186tab.doc)

Attachment: Bids 7-30-13 (4074 : Bids)

Provide and deliver Swimming Pool Chemicals on an as needed basis, county wide, with firm pricing for the contract period.

AMERICAN CHEMICAL & BUILDING MAINTENANCE SUPPLY (V-109)

TERMS Item Number	Description & Vendor Part Number	Unit of Measure	Unit Price
19100002	Calcium Hypochlorite, Granular, 100 lbs.	Drum	$151.38
19100020	Cyanuric Acid, Granular, 100 lbs.	Drum	100.08
19100006	Diatomaceous Earth, 25 lbs.	Bag	9.89
19100024	Diatomaceous Earth, 50 lbs.	Bag	18.97
19100011	Sodium Bicarbonate, 50 lbs.	Bag	14.30
19100012	Sodium Hypochlorite, 10%, 15 gallons	Drum	19.20
19100019	Sodium Hypochlorite, 10%, 55 gallons	Drum	70.61
19100023	Water Test Kit, Taylor #2006	Each	42.04

Note: Vendor is to provide drums to designated sites as needed, with mobile re-filling of the drums on site.

FLORIDA CHEMICAL LABORATORIES (V-828)

TERMS Item Number	Description & Vendor Part Number	Unit of Measure	Unit Price
19100005	Cyanuric Acid, Granular, 25 lbs.	Pail	$43.70
19100022	Sulfuric Acid, 38%, (4) 1 gallons/case	Gallon	9.85
19100017	Tri-Chlor 90% tablets, 50 lbs.	Drum	92.00

Note: Florida Chemical Laboratories was unable to renew the **Tri-Sodium Phosphate** item. If needed, this product will be purchased competitively on the open market.

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-060-184-RN ***Bid Title:*** Transmissions, Allison

Original Bid No: 12-060-321

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 9/13/13 thru 9/12/14 ☐ N/A - One Time Purchase

Contract Value: $55,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
1	6-months	1 - year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** ___ **Rejected Bids:** ___ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Vehicle Maintenance Department
Title: Director, Purchasing Department

Requested By: Wade Hutchins ***Buyer:*** Nick Sparta
Title: Supervisor, Vehicle Maintenance Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

Provide and deliver rebuilt Allison® Transmissions as needed, as an **Allison® authorized** warranty repair facility, per bid specifications.

TRANSDIESEL OF LAKELAND (V-24411)

Transmissions with (New) Genuine Allison® Torque Converters

ALLISON® PART NUMBER	TERMS ITEM NUMBER	UNIT PRICE
545 23043084	06020203	$754.81
545 29514623	06020206	$1,362.72
545 E004647	06020204	$1,362.72
E001182	06020197	$1,160.08
2000 series E004496	06020201	$2,223.91
2500 series E010501	06097092	$2,223.91
2500 PTS series	06097093	$2,223.91
3000 PTS series	06097094	$835.87

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-170-325-RN ***Bid Title:*** Marker and Tack Boards

Original Bid No: 11-170-299

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 7/26/13 thru 7/25/14 ☐ N/A - One Time Purchase

Contract Value: **$** 50,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

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☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** __ **Rejected Bids:** __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

FLORIDA CHALKBOARD COMPANY, INC. (V-6264)

Provide and deliver or provide, deliver and install chalk, marker and tack boards on an as needed basis, per specifications. Figures below represent firm unit pricing for the contract period specified.

Unit Price Tackboards	<100 square feet		101-500 square feet		>501 square feet	
Delivered	5.65	square foot	4.03	square foot	3.63	square foot
Delivered and Installed	7.00	square foot	5.23	square foot	4.73	square foot
Unit Price Adjustable Tackboards	<100 square feet		106.901-500 square feet		>501 square feet	
Delivered	7.60	square foot	5.70	square foot	5.25	square foot
Delivered and Installed	8.95	square foot	6.90	square foot	6.35	square foot
Unit Price Chalk/Markerboards	<100 square feet		101-500 square feet		>501 square feet	
Delivered	8.45	square foot	6.37	square foot	5.80	square foot
Delivered and Installed	9.80	square foot	7.57	square foot	6.90	square foot
Unit Price Adjustable Chalk/Markerboards	<100 square feet		101-500 square feet		>501 square feet	
Delivered	9.55	square foot	7.10	square foot	6.60	square foot
Delivered and Installed	10.90	square foot	8.30	square foot	7.70	square foot
Unit Price Markerboard Skins	<100 square feet		101-500 square feet		>501 square feet	
Delivered and Installed	8.80	square foot	6.80	square foot	5.95	square foot

DELIVERED AND INSTALLED PRICING FOR ACCESSORIES

	Unit Price Delivered	Unit Price Installed
Wall Standard Ends	11.00 each	17.00 each
Wall Standard Intermediate	17.00 each	23.00 each
2" Display Rail with Colored Cork Insert and End Stops	2.50 /lin. Ft.	4.00 /lin. ft.
Flag Holder, Aluminum	3.50 each	4.00 each
Combination Map/Paper Holder, Aluminum	1.90 /pair	2.40 pair

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-045-307-RN ***Bid Title:*** Appliances, Consumer Grade

Original Bid No: 13-045-014

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 9/1/13 thru 8/31/14 ☐ N/A - One Time Purchase

Contract Value: **$** 32,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
1	6-months	1 - year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** __ **Rejected Bids:** __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Susan Goldman ***Buyer:*** Susan Oehler
Title: Family & Consumer Sciences Specialist

Recommended award by vendor as follows: *(see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

(13-307pr340tab.doc)

DESCRIPTION	BRAND & MODEL	TERMS ITEM #	UNIT PRICE DELIVERED	UNIT PRICE INSTALLED*	RECOMMENDED VENDOR
Dishwasher, Built in, commercial grade, color white.	Frigidaire FGHD2455LW Maytag MDB7749SAW	04500001 0450001I	N/A N/A	N/A 692.17	Not Renewed Jersey Jim Towers Appliances and Electronics
Dryer, Electric, 7.0 cubic foot drum capacity, 15 drying cycles, reversible door, color white, **cord included.**	Maytag MEDC200XW	04500011 0450011I	469.19	469.19	Famous Tate Famous Tate
Freezer, Upright, frost-free, 17 cubic foot, color white	Frigidaire FFU17M7HW	04500013 0450013I	539.82	539.82	Famous Tate Famous Tate
Microwave Oven, 1.4 cubic foot capacity, 1100 watt cooking power, color white	Frigidaire FFCE1439LW	04500006 0450006I	133.69	143.78	Jersey Jim Towers Appliances and Electronics Jersey Jim Towers Appliances and Electronics
Range, Electric, 30-inch free standing, smooth top, self cleaning, color white, **cord included**.	Frigidaire FGEF3055MW	04500002 0450002I	718.41	718.41	Famous Tate Famous Tate
Range, Electric, w/front dials, 30-inch slide-in, self cleaning, color white, **cord included**.	Frigidaire FGES3045KW	04500004 0450004I	1,071.56	1,071.56	Famous Tate Famous Tate
Range Exhaust System, overhead, 30", with light, color white.	Frigidaire F30WC19ES Braun 883011	04500007 0450007I	N/A N/A	N/A 398.56	Not Renewed Jersey Jim Towers Appliances and Electronics
Refrigerator, 20.5 cubic foot, top-mount freezer, frost-free, color white.	Frigidaire FFTR2126LW	04500008 0450008I	580.18	580.18	Famous Tate Famous Tate
Refrigerator Icemaker, for above refrigerator	Frigidaire IM115	04500019 0450019I	38.34	38.34	Famous Tate Famous Tate

DESCRIPTION	BRAND & MODEL	TERMS ITEM #	UNIT PRICE DELIVERED	UNIT PRICE INSTALLED*	RECOMMENDED VENDOR
Refrigerator, Mini, 4.4 cubic foot, separate freezer section, color white	Danby DAR440W	04500014 0450014I	177.58	 187.67	Jersey Jim Towers Appliances and Electronics Jersey Jim Towers Appliances and Electronics
Washing Machine, 3.3 cubic foot capacity, 8 wash cycles, 4 wash/rinse water temp.combinations, color white.	Maytag MVWC200XW Maytag MVWC200XW	04500010 0450010I	484.32 N/A	N/A 499.46	Interline Brands d/b/a/Amsan Famous Tate
Washer/Dryer Combination Unit, dryer stacked over washer, color white, **cord included.**	Whirlpool WET3300XQ GE GTUP270EMWW	04500020 0450020I	872.79 N/A	N/A 1,256.21	Interline Brands d/b/a AmSan Famous Tate
Dishwasher, Stainless Steel, undercounter commercial model, cleans 37 racks per hour	Meiko FV 40.2	04500021 0450021I	N/A	 N/A	Rejected: No acceptable bid received
Microwave Oven, Stainless Steel, 2.2 cu. ft. capacity, 1100 watts cooking power	Frigidaire FFCE2278LS	04500022 0450022I	187.67	 187.67	Famous Tate Famous Tate
Range, Electric, Stainless Steel, 30” free standing, smooth ceramic cook top, **includes cord**	Maytag MER8880AS Frigidaire FPEF3081KF	04500023 0450023I	965.11	N/A 1,000.93	Interline Brands d/b/a/ Amsan Famous Tate
Range Exhaust System, Stainless Steel, 30” overhead, with light	Braun 883004	04500024 0450024I	327.93	 428.83	Jersey Jim Towers Appliances and Electronics Jersey Jim Towers Appliances and Electronics

* Installation includes vendor bringing equipment into designated room, pulling out old unit and moving it to a location within the facility specified by the head plant operator, putting new unit into place, plugging in and making sure unit is ready for use, removing any packaging or debris. Installation of exhaust systems also includes connection to existing wiring by licensed electrician.

Packet Pg. 611

Attachment: Bids 7-30-13 (4074 : Bids)

10.48.a

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No: 13-428-265-RN ***Bid Title:*** Kindergarten Equipment

Original Bid No: 11-428-331/13-428-013

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☐ State Contract per 6A-1.012 (5)
☒ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 8/1/13 thru 7/31/14 ☐ N/A - One Time Purchase

Contract Value: **$** 25,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☐ Length of Each Term	☒ None
	6-months	- year	

**** Rationale/Reason***

____

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids:** __ **Rejected Bids:** __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Gail Ramsdell ***Buyer:*** Susan Oehler
Title: Coordinator, Early Childhood Education

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

ITEM DESCRIPTION	TERMS ITEM #	BRAND & MODEL BID	UNIT PRICE	T/C CODES	RECOMMENDED VENDOR	BUYER CODE
ART CENTER, SPACE SAVER, MOBILE Double sided easel, write & wipe surface, built-in drying rack with 6 shelves below, includes 4 easel clips, 2 plastic trays, 4 locking casters.	42830083	Lakeshore #EE365	$189.05	KIN, CONT	**Lakeshore Learning Materials V#1296**	003
BIG BOOK HOLDER 21"Hx30"Wx13"D, wood veneer with clear finish, casters, removable compartment dividers.	42830084	Childcraft #204973	$105.40	KIN, CONT	**School Specialty, Inc. V#1987**	003
BLOCKS, HOLLOW 8 pieces in 3 shapes (2 squares, 2 ramps, 4 short boards), all joints fastened with screws, edges rounded, solid maple, protected by tough, clear finish.	42830085	Community Playthings #B060	$188.26	KIN, CONT	**Community Playthings V#2645**	003
BLOCKS, HOLLOW, MINI Nursery set, 38 pieces in 4 shapes (20 squares, 8 doubles, 6 quads, 4 ramps), made of solid maple & protected by non-toxic wood preservative, all joinings fastened with screws.	42830034	Community Playthings #B410	$720.76	KIN, CONT	**Community Playthings V#2645**	003
BLOCKS, UNIT 108 pieces, 22 shapes, made of hardwood, rounded edges, sanded.	42830013	Educational Concepts #94510 (LR722)	N/A	KIN, CONT	**Not Renewed**	003
BOOK ORGANIZER, MOBILE 13" x 25-1/2" x 45-1/4", four sections on top and four sections on bottom, rolling casters, mounted label holders, birch hardwood, dado joint construction with clear finish.	42830029	Lakeshore #JJ676	$312.55	KIN, CONT	**Lakeshore Learning Materials V#1296**	003
CHEST OF DRAWERS 24"H X 18" W X 12"D, hardwood plywood with non-removable drawers, clear non-toxic gloss finish.	42830061	Wood Etc. #R0137	$159.00	KIN, CONT	**Wood Etc. Corp. V#20038**	003
CRIB, DOLL 12-1/2"W X 20-1/2"L X 8-1/2"H, fits dolls up to 18" long, hardwood with smooth, rounded edges, clear finish.	42830086	Wood Etc. #R0077	$45.00	KIN, CONT	**Wood Etc. Corp. V#20038**	003
CUBBIE, PAPER, 12-TRAY 24"W X 15"D X 36"H, with 12 clear trays, caster mounted, constructed of 5/8" birch ply-wood, rounded edges, clear finish, kick plate.	42830045	Jonti-Craft #06130JC	N/A	KIN, CONT	**Not Renewed**	003

Attachment: Bids 7-30-13 (4074 : Bids)

ITEM DESCRIPTION	TERMS ITEM #	BRAND & MODEL BID	UNIT PRICE	T/C CODES	RECOMMENDED VENDOR	BUYER CODE
DISPLAY & STORAGE UNIT, BIG BOOK, W/ MAGNETIC DRY ERASE FRONT 23-5/8"W X 16-1/4"D X 24"H, birch construction, six horizontal storage shelves with book display that raises and locks into position, integrated ball bearing casters, two storage tubs, fully assembled, non-toxic lacquer finish.	42830031	Lakeshore #JJ987	$208.05	KIN, CONT	**Lakeshore Learning Materials V#1296**	003
HIGH CHAIR, DOLL 24"H with 20" height tray, side handholds, hardwood with protective finish.	42830064	Kaplan #85674	$41.11	KIN, CONT	**Kaplan Early Learning Co. V#1246**	003
LISTENING CENTER For (4) students, consists of (4) headphones that plug into a mini stereo jackbox with individual volume controls and silver plated contacts that prevent crackling sounds, headphones feature adjustable headband, noise reducing ear cups, rugged plastic construction.	42830033	Lakeshore #GG820	$170.05	KIN, CONT	**Lakeshore Learning Materials V#1296**	003
ORGANIZER, CLASSROOM 20 removable folder partitions and cubby trays for 20 students, caster mounted with brackets, 48"W X 15"D X 42"H with 20 clear trays, 5/8" birch plywood, kick plates & rounded corners, clear finish.	42830066	Learningground #10032	$404.58	KIN, CONT	**Learningground, Inc. V#26701**	003
PUZZLE RACK 16"H x 14"W x 13"D, birch plywood, removable shelves, holds 10 puzzles, clear finish.	42830087	Wood Etc. #R0390	$46.31	KIN, CONT	**Wood Etc. Corp. V#20038**	003
REFRIGERATOR 36"H X 18"W X 14"D, full length piano hinges, hardwood plywood for casings, melamine doors, clear finish, fully assembled, rounded edges, full length divider separates refrigerator and freezer sections, graphics on door simulate ice and water dispenser..	42830047	Wood Etc. #R0129	N/A	KIN, CONT	**Not Renewed**	003
ROCKER, ADULT Hardwood, 24"W x 34"Dx 48"H, deep contour-shaped slat seat with beveled edges, seat height 19", fully assembled except for runners	42830088	Kaplan #39995	$127.13	KIN, CONT	**Kaplan Early Learning Co. V#1246**	003
ROCKER, CHILD'S SCHOOL Hardwood, 19-1/2"W x 23"D x 30"H, seat height 12", slat seat with beveled edges, non-toxic lacquer finish.	42830014	Kaplan #2820	$65.81	KIN, CONT	**Kaplan Early Learning Co. V#1246**	003
ROLLER RACER 18-3/4"W X 25-1/2"L X 7-1/2"H, propels by moving handlebars side to side, polyurethane non-marring wheels, sealed bearings.	42830015	Childcraft #008714	$61.10	KIN, CONT	**School Specialty, Inc. V#1987**	003

Attachment: Bids 7-30-13 (4074 : Bids)

ITEM DESCRIPTION	TERMS ITEM #	BRAND & MODEL BID	UNIT PRICE	T/C CODES	RECOMMENDED VENDOR	BUYER CODE
SEAT SACKS FOR CHAIRS Fit 14" plastic chairs, made of heavy duty canvas, has pockets on back for books and materials.	42830073	Nasco #EL10155J	$4.29	KIN, CONT	**Nasco V#1559**	003
SINK 21"W x 14"D x 27"H, full length piano hinges, hardwood plywood for casings, melamine doors, clear finish, rounded edges, tap and faucet mounted on backsplash, sink pan removable, fully assembled.	42830048	Wood Etc. #R0128	N/A	KIN, CONT	**Not Renewed**	003
STORAGE UNIT, 12-OPENING 22"H X 42"W X 15"D, 7-ply maple exteriors, 11-ply 1/2" birch dado grooved and inset upright partitions, casters, 12 storage tubs (5" X 10". X 14").	42830040	Wood Etc. #R0016M-T	$247.99	KIN, CONT	**Wood Etc. Corp. V#20038**	003
STORAGE UNIT, 2-SHELF 48"L x 14-1/4"W x 30-5/8"H, (3) compartments, oak construction, rounded corners, durable, clear finish, fully assembled.	42830028	Childcraft #204138	$131.50	KIN, CONT	**School Specialty, Inc. V#1987**	003
STORAGE UNIT, CUBICLE, 10-COMPARTMENT 48"L X 15"D X 30"H overall, 2 cabinets, each with 2 shelves containing a total of 5 compart-ments for each cabinet, connected together with a piano hinge so they can close to provide hide-away storage or open to 96" long. Cabinets to be made of birch panels, rounded corners, with locking casters.	42830075	Childcraft #204426	$258.91	KIN, CONT	**School Specialty, Inc. V#1987**	003
STORAGE UNIT, TOY, 3-TIER 48"W X 42"H X 15"D, 5/8" birch plywood, rounded edges, 3 shelves, 7 compartments, durable finish, casters.	42830043	Wood Design #WD14200	N/A	KIN, CONT	**Not Renewed**	003
STOVE 21"W x 14"D x 27"H, full length piano hinges, hardwood plywood for casings, melamine doors, clear finish, 4 simulated burners, oven with window, interior shelf, 5 on/off plastic knobs.	42830049	Wood Etc. #R0127	N/A	KIN, CONT	**Not Renewed**	003
TABLE AND CHAIRS SET Solid wood circular table with butcher block top, table is 28" diameter X 21"H, two natural hardwood "captain"chairs with 12" seat height.	42830082	Lakeshore #HD865	$189.05	KIN, CONT	**Lakeshore Learning Materials V#1296**	003

Attachment: Bids 7-30-13 (4074 : Bids)

ITEM DESCRIPTION	TERMS ITEM #	BRAND & MODEL BID	UNIT PRICE	T/C CODES	RECOMMENDED VENDOR	BUYER CODE
TABLE, SAND AND WATER, WITH LID 46"W x 20"D x 24"H, birch construction with clear, non-toxic finish, 6" deep plastic liner tray, drain plug, lid, casters on two legs for easy drainage.	42830089	Wood Etc. #R603	$224.00	KIN, CONT	**Wood Etc. Corp. V#20038**	003
TRICYCLE 14" to seat, 26" handlebar, front wheel diameter 13", 10-year parts replacement, 1" steel tubing frame, sealed ball bearings and over-steer protection contained within steering column.	42830022	Community Playthings #R213	$208.07	KIN, CONT	**Community Playthings V#2645**	003

DISCOUNT FROM CATALOG PRICE

In addition to the firm priced items listed on the previous pages, the following discounts may be taken off any item contained in the listed vendors' catalogs.

VENDOR NAME	*CATALOG NAME*	*DISCOUNT OFFERED*
COMMUNITY PLAYTHINGS	Community Playthings	0%
KAPLAN EARLY LEARING CO.	Kaplan Early Childhood Education	17% Free shipping on orders over $100.00. Excludes bid items, playground equipment, lofts, computers, sale items, coupons, gift certificates
LAKESHORE LEARNING MATERIALS	Lakeshore Learning Materials Catalog & Lakeshore Elementary Catalog	5% Free shipping. Excludes already discounted items
LEARNINGGROUND, INC.	Learningground (www.learningground.com)	10% Excludes special sales, clearance items
NASCO	Nasco Early Learning	15% Minimum order $50.00. Free shipping except for items with a "Z" or "KM" prefix or truck logo
SCHOOL SPECIALTY, INC.	Childcraft	12% Supplies, 30% Equipment
WOOD ETC. CORP.	Childs Play/Wood Etc. Corp.	25%

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid No:	13-391-331-SC	***Bid Title:***	Commodity Food Delivery & Storage Services

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

☐ Lowest Responsive Bid ☐ Request for Proposal ☐ Reject Bids ☐ Piggy-Back Bid per 6A-1.012 (6) ☐ Sale of Property
☐ Revised Award * ☐ Highest Point Score ☐ Re-Award (partial/whole) * ☒ State Contract per 6A-1.012 (5)
☐ Renewal of Contract ☐ Contract/Bid Termination * ☐ Contract Extension * Term: ____ ☐ Co-Op Bid
☐ Professional Services per FS 287.055 ☐ Direct Negotiation per 6A-1.012 (14) ☐ Emergency Ratification *

Contract Period: 7/01/13 thru 6/30/14 ☐ N/A - One Time Purchase

Contract Value: **$** 20,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☒ Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	☐ Length of Each Term	☒ Length of Each Term	☐ None
1	6-months	1 - year	

**** Rationale/Reason***

Piggy-Backing Florida Department of Agriculture and Consumer Services Bid #016810.

☐ ***Reason for Submittal to Board Under Separate Cover:***

____

Bidders Solicited: ___ **Bids Received:** ___ **Late Bids**: __ **Rejected Bids**: __ ☒ **N/A - Bids Not Required**

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Food Service Department
Title: Director, Purchasing Department

Requested By: Art Duham ***Buyer:*** Jena Grage
Title: Director, Food Service Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

(13-331pr849tab.doc)

ADAMS COLD STORAGE, LLC
COMMECIAL DISTRIBUTORS FEE SCHEDULE
July 1, 2013 – JUNE 30, 2014
REGION 3: BREVARD, CITRUS, HARDEE, HERNANDO, HIGHLANDS, HILLSBOROUGH, INDIAN RIVER, LAKE, MANATEE, OKEECHOBEE, ORANGE, OSCEOLA, PASCO, PINELLAS, POLK, SEMINOLE & SUMTER

ADAMS COLD STORAGE, LLC (V-28985)

Delivery to RA operated or contracted warehouse

Weekly per case…….$2.80
Bi-weekly per case…….$2.72
Monthly per case…….$2.70

Delivery Food Preparation Sites

Weekly per case…….$2.80
Bi-weekly per case…….$2.72
Monthly per case…….$2.70

Lump Sum Delivery

Per case……...$2.53

Pickup by the Recipient Agency

Per case……...$1.08

Other Charges

Storage charges after 60 days per case – no more than 25% of issue fee.
Minimum delivery is 20 cases/units.
Deliveries of less than 20 cases will be charged the 20 case fee.

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-205-320-SS	***Bid File Title:***	Sole Source Copyrighted Software and Training Services

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 540,232.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor holds the copyrights and distribution rights for this software and training services.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Instructional Materials Department

Title: Director, Purchasing Department

Requested By: Gary Klesius ***Buyer:*** Frieda Juran

Title: Specialist, Instructional Materials Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

CAMBIUM LEARNING INC./VOYAGER

Student Math Packs Annual Packages- 2013-1014

Each student Math pack provides all the materials needed for one student including: eight Student Edition Module Booklets, student assignments, and one Vmath live school year license. (Teacher accesses to VPORT, Vmath live, and Vmath online product training is included with renewal purchases of Vmath Student Math pack for ongoing years of a Vmath implementation.

QTY	DESCRIPITON	ITEM#	UNIT PRICE	TOTAL
	Student Math Packs			
1800 each	Vmath Level G Student Math Pack	189843	79.00	142,200.00
1800 each	Vmath Level H Student Math Pack	189860	79.00	142,200.00
1600 each	Vmath Level I Student Math Pack	189894	79.00	126,432.00
	Shipping and handling			16,432.00
	Total for products			**427,232.00**
	Vmath Technology			
21 each	Vmath Live Volume Sit License (Minimum of 15)	291549		63,000.00
	Training and Support: Launch training is 1 day (6 instructional hours) with a maximum of 40 participants. Support days, which include a menu of services can be purchased and customized to support the district/school throughout the implementation.			
2 each	Vmath 3-8 Launch Training	257711	2,500.00	5,000.00
30 each	Vmath 3-8 Support Days	257738	1,500.00	45,000.00
	Subtotal for Training Support			50,000.00
	Total for Products Technology, Training and Support			**$540,232.00**

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-936-329-SS	***Bid File Title:***	Sole Source HVAC Service Agreement

Contract Period: 08/12/13 thru 08/11/14 ☐ N/A - One Time Purchase

Contract Value: **$** 465,000.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor is the only authorized factory service center for Trane Air Conditioning products in Pinellas County..

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

TRANE COMPANY (V-2319)

Provide full service OEM maintenance service agreements to include labor and parts, emergency and routine repairs and upgrades on an as needed basis. Agreements also include annual preventative maintenance inspections on chillers.

CENTRIFUGAL CHILLERS

Name of Facility & Number of Chillers	Annual Total
Bay Point Elementary School (2 chillers)	10,000.00
Dixie Hollins High School (3 chillers, semi annual inspection and lubrication, and tracer summit)	15,000.00
Eastlake High School (3 chillers)	15,000.00
Gibbs High School (3 chillers)	15,000.00
Northeast High School (1 chiller)	5,000.00
Palm Harbor University High School (4 chillers and tracer summit)	20,000.00
Largo Administration Bldg. (3 chillers)	15,000.00
TOTAL:	**$ 95,000.00**

ROTARY SCREW CHILLERS

Name of Facility & Number of Chillers	Annual Total
Bayside High School (3 chillers)	15,000.00
Boca Ciega High School (1 chiller)	5,000.00
Campbell Park Elementary School (2 chillers)	10,000.00
Clearwater Fundamental High School (1 chiller)	2500.00
Dunedin Elementary School (3 chillers)	15,000.00
Dunedin Highland Middle School (3 chillers)	15,000.00
Gulfport Elementary School (2 chillers)	10,000.00
High Point Elementary School (3 chillers)	15,000.00
Lake St. George Elementary School (2 chillers)	10,000.00
Largo Middle School (2 chillers)	10,000.00
Lealman Elementary School (2 chillers)	10,000.00
Lealman Intermediate (3 chillers)	15,000.00
Leila Davis Elementary School (1 chiller)	5,000.00
Nina Harris Exceptional Student Center (2 chillers)	10,000.00
Oak Grove Middle School (3 chillers)	15,000.00
Paul B. Stephens Exceptional Student Center (2 chillers)	10,000.00
Pinellas Secondary School (Alt. High) (3 chillers)	15,000.00
Safety Harbor Middle School (3 chillers)	20,000.00
Shore Acres Elementary (3 chillers)	15,000.00
Skycrest Elementary School (3 chiller)	12,500.00
Starkey Elementary School (2 chillers)	10,000.00
St. Petersburg High School (2 chillers)	10,000.00
Sunset Hills Elementary School (2 chillers)	10,000.00
Suntherland Elementary School (1 chiller)	5,000.00
Tarpon Springs Elementary School (3 chillers)	15,000.00
Walsingham Elementary School (1 chillers)	5,000.00
Woodlawn Elementary School (3 chillers)	15,000.00
TOTAL:	**$ 300,000.00**

Attachment: Bids 7-30-13 (4074 : Bids)

AIR COOLED CHILLERS

Name of Facility & Number of Chillers	Annual Total
➢ Belleair Elementary School (1 chiller)	5,000.00
➢ Belcher Elementary School (1 chiller)	5,000.00
➢ Bernice Johnson Student Services (2 chiller)	10,000.00
➢ Curlew Creek Elementary School (1 chiller)	5,000.00
➢ New Heights Elementary School (3 chillers)	15,000.00
➢ Oldsmar Service Center (1 chiller)	5,000.00
➢ Safety Harbor Elementary School (3 chillers)	15,000.00
➢ Sandy Lane Elementary School (1 chiller)	5,000.00
➢ Seminole Middle School (1 chiller)	5,000.00
TOTAL	**$70,000.00**
GRAND TOTAL	**$ 465,000.00**

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-936-328-SS	***Bid File Title:***	Sole Source HVAC Service Agreement

Contract Period: 08/12/13 thru 08/11/14 ☐ N/A - One Time Purchase

Contract Value: **$** 351,976.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor is the only authorized factory service center for McQuay Air Conditioning products in Pinellas County..

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

MCQUAY INTERNATIONAL (V-4363)

Provide full service OEM maintenance service agreements to include labor and parts, emergency and routine repairs and upgrades on an as needed basis. Agreements also include annual preventative maintenance inspections on chillers.

CENTRIFUGAL CHILLERS

Name of Facility & Number of Chillers	Annual Total
Bardmoor Elementary School (1 chiller)	$6,270.00
Baypoint Middle School (1 chiller)	6,270.00
Clearwater High School (1 chiller)	6,270.00
Dunedin High School (2 chillers)	12,540.00
Eisenhower Elementary School (1 chiller)	6,270.00
John Hopkins Middle School (2 chillers)	12,540.00
Largo High School (2 chillers)	12,540.00
Leila Davis Elementary School (1 chiller)	6,270.00
Morgan Fitzgerald Middle School (1 chiller)	6,270.00
Northeast High School (2 chillers)	12,540.00
Oakhurst Elementary School (1 chiller)	6,270.00
Osceola Middle School (1 chiller)	6,270.00
Palm Harbor Middle School (1 chiller)	6,270.00
Pinellas Central Elementary School (1 chiller)	6,270.00
Pinellas Park Middle School (1 chiller)	6,270.00
Sandy Lane Elementary School (1 chiller)	6,270.00
Seminole High School (2 chillers)	12,540.00
St. Petersburg High School (1 chiller)	6,664.00
Tarpon Springs High School (1 chiller)	6,270.00
Walsingham Elementary School (1 chiller)	6,270.00
Tarpon Spring Middle School (1 chiller)	6,270.00
TOTAL:	**$163,416.00**

AIR COOLED SCREW CHILLERS

Name of Facility & Number of Chillers	Annual Total
Brooker Creek Elementary School (2 chillers)	$ 12,540.00
Fairmount Park Elementary School (2 chillers)	12,540.00
Lynch Elementary School (1 chiller)	6,270.00
John Hopkins Middle School (1 chiller)	6,270.00
James Sanderlin Elementary School (2 chillers)	12,540.00
John Sexton Elementary School (2 chillers)	12,540.00
Lakewood Elementary School (2 chillers)	12,540.00
McMullen Booth Elementary School (2 chillers)	12,540.00
Perkins Elementary School (2 chillers)	12,540.00
Palm Harbor Middle School (1 chiller)	6,270.00
TOTAL:	**106,591.00**

Attachment: Bids 7-30-13 (4074 : Bids)

RECIPROCATING AIR COOLED CHILLERS

Name of Facility & Number of Chillers	Annual Total
➢ Bear Creek Elementary School (1 chiller)	$ 6,270.00
➢ Lakewood High School (2 chillers)	12,540.00
➢ Largo High School (1 chiller)	6,270.00
➢ Ponce de Leon Elementary School (2 chillers)	12,540.00
➢ Ridgecrest Elementary School (1 chiller)	6,270.00
TOTAL:	**44,349.00**

RECIPROCATING WATER COOLED CHILLERS

Name of Facility & Number of Chillers	Annual Total
➢ Tyrone Middle School (2 chillers)	12,540.00
TOTAL:	**$12,540.00**

SCROLL AIR COOLED CHILLERS

Name of Facility & Number of Chillers	Annual Total
➢ Bay Vista Fundamental (1 chiller)	$ 6,270.00
➢ Blanton Elementary School (1 chiller)	6,270.00
➢ Anona Elementary School (1chiller)	6,270.00
➢ PTEC Clearwater (1 chiller)	6,270.00
TOTAL:	**25,080.00**
GRAND TOTAL:	**$ 351,976.00**

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-936-327-SS	***Bid File Title:***	Sole Source HVAC Service Agreement

Contract Period: 08/12/13 thru 08/11/14 ☐ N/A - One Time Purchase

Contract Value: **$** 317,698.88

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor is the only authorized factory service center for Carrier air conditioning products in Pinellas County..

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

CARRIER FLORIDA (V-2612)

Provide full service OEM maintenance service agreements to include labor and parts, emergency and routine repairs and upgrades on an as needed basis. Agreements also include annual preventative inspections on chillers.

RECIPROCATING AIR COOLED CHILLERS

Name of Facility & Number of Chillers	Annual Total
Azalea Elementary School (1 chiller)	$5,303.13
Bay Vista Elementary School (2 chillers)	10,606.26
Belleair Elementary School (1 chiller)	5,303.13
Calvin Hunsinger ESE School(1 chiller)	5,303.13
Carwise Middle School (2 chillers)	10,606.26
Clearwater High School (1 chiller)	5,303.13
Clearwater Intermediate School (1 chiller)	5,303.13
Countryside High School (1chiller)	5,303.13
Curlew Creek Elementary School (1 chiller)	5,303.13
Dixie Hollins High School (2 chiller)	10,606.26
Dunedin High School (1 chiller)	5,303.13
Eastlake High School (1 chiller)	5,303.13
Forest Lakes Elementary School (2 chillers)	10,606.26
Frontier Elementary School (2 chillers)	10,606.26
Garrison Jones Elementary School (2 chillers)	10,606.26
Hamilton Disston ESE School (1 chiller)	5,303.13
Highland Lakes Elementary School (2 chillers)	10,606.26
Douglas Jamerson Elementary School (2 chillers)	10,606.26
Lakewood High School (3 chillers)	15,909.39
Melrose Elementary School (1 chiller)	5,303.13
Northeast High School (3 chillers)	15,909.39
Oldsmar Elementary School (3 chillers)	15,909.39
Ozona Service Center (1 chiller)	5,303.13
Ozona Elementary School (2chillers)	10,606.26
Pasadena Elementary School (1 chiller)	5,303.13
Pinellas Park Middle School (1 chiller)	5,303.13
PTEC Clearwater (1 chiller)	5,303.13
PTEC St. Petersburg (3 chillers)	15,909.39
Ridgecrest Elementary School (1 chiller)	5,303.13
Safety Harbor Elementary School (1 chiller)	5,303.13
Sawgrass Lake Elementary School (2 chillers)	10,606.26
Seminole Middle School (2 chiller)	10,606.26
St. Petersburg High School (1 chiller)	5,303.13
Sutherland Elementary School (2 chillers)	10,606.26
Tarpon Springs Fundamental (1 chiller)	5,303.13
Tyrone Middle School (1 chiller)	5,303.13
Westgate Elementary School (2 chillers)	10,606.26
WPSC Mobile Unit (1 chiller)	5,303.13
SUB-TOTAL	**$ 312,884.68**
CHILLERS UNDER PM ONLY	
Lynch Elementary School (1 chiller)	$2,407.10
PTEC Clearwater (1 chiller)	2,407.10
SUB-TOTAL	**4,814.20**
GRAND TOTAL:	**$317,698.88**

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No: 13-936-330-SS

Bid File Title: Sole Source HVAC Service Agreements

Contract Period: 08/12/13 thru 08/11/14 ☐ N/A - One Time Purchase

Contract Value: **$** 266,518.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor is the only factory authorized service center for Johnson Controls and York Air Conditioning products for the West Coast of Florida.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett ***Buyer:*** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

JOHNSON CONTROLS, INC. (V-1219)

Provide full service OEM maintenance service agreements to include labor and parts, emergency and routine repairs and upgrades on an as needed basis. Agreements also include annual preventative maintenance inspections on chillers.

Name of Facility & Number of Chillers	Annual Total
Azalea Middle School (3 chillers)	$16,545.00
Bardmoor Elementary School (1 chiller)	2,138.00
Bauder Elementary School (1 chiller)	5,515.00
Countryside High School (2 chillers)	11,030.00
Curtis Fundamental Elementary School (2 chillers)	11,030.00
Curlew Creek Elementary School (1 chiller)	2,138.00
Cypress Woods Elementary School (2 chillers)	11,030.00
Eisenhower Elementary School (1 chiller)	5,515.00
Fuguitt Elementary School (2 chillers)	11,030.00
Fuguitt Elementary School (1 chillers)	2,138.00
Gulfport Elementary School (1 chiller)	2,138.00
Osceola High School (3 chillers)	16,545.00
Largo High School (1chiller)	5,515.00
Clearwater Fundamental Middle School (1 chiller)	5,515.00
Maximo Elementary School (2 chillers)	11,030.00
McMullen Booth Elementary School (1 chiller)	2,138.00
Meadowlawn Middle School (3 chillers)	16,545.00
Mildred Helms Elementary School (1 chiller)	2,138.00
Northwest Elementary School (2 chillers)	11,030.00
Oakhurst Elementary School (1 chiller)	5,515.00
Pinellas Park High School (2 chillers)	11,030.00
Plumb Elementary School (2 chillers)	11,030.00
PTEC Clearwater (1 chiller)	5,515.00
PTEC St. Petersburg (2 chillers)	11,030.00
Rawlings Elementary School (2 chillers)	11,030.00
Sanders ESE Center (2 chillers)	11,030.00
Seminole High School (1 chiller)	5,515.00
Southern Oaks Elementary School (2 chillers)	11,030.00
Skyview Elementary School (1 chiller)	5,515.00
Walter Pownall Service Center (2 chiller)	11,030.00
Starkey Elementary School (1 chiller)	5,515.00
Thurgood Marshall Middle School (2 chillers)	11,030.00
GRAND TOTAL	**$266,518.00**

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-480-336-SS	***Bid File Title:***	Sole Source Copyrighted Training and Materials

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 242,250.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor holds the copyrights and distribution rights for training and materials.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Gail Ramsdell ***Buyer:*** Frieda Juran
Title: Coordinator, Early Childhood Development Department

Recommended award by vendor as follows: (*see attached)*

SCHOLASTIC EDUCATION

QTY	DESCRIPTION	ISBN#	UNIT PRICE	TOTAL
85 each	Big Day for PreK English Edition	525124	2,850.00	242,250.00
			TOTAL	**$242,250.00**

Note:
Big Day for Full Day Implementation Training (up to 20 participants, 7 hours) at no charge, plus 4 Big Day for PreK English Edition

Attachment: Bids 7-30-13 (4074 : Bids)

LIST OF SCHOOLS

ELEMENTARY SCHOOLS

Azalea Elementary School
Bardmoor Elementary School
Bauder Elementary School
Bear Creek Elementary School
Belcher Elementary School
Belleair Elementary School
Blanton Elementary School
Brooker Creek Elementary School
Campbell Park Elementary School
Curlew Creek Elementary School
Cypress Woods Elementary School
Douglas L. James Elementary School
Dunedin Elementary School
Eisenhower Elementary School
Frontier Elementary School
Fuguitt Elementary School
Garrison-Jones Elementary School
Gulfport Elementary School
High Point Elementary School
James B. Sanderlin IB World School (K-8)
John M. Sexton Elementary School
Lake St. George Elementary School
Lealman Elementary School
Leila G. Davis Elementary School
Lynch Elementary School
Marjorie Rawlings Elementary School
Maximo Elementary School
McMullen-Booth Elementary School
Melrose Elementary School
Mildred Helms Elementary School
Mount Vernon Elementary School
New Heights Elementary School
Northwest Elementary School
Oakhurst Elementary School
Oldsmar Elementary School
Ozona Elementary School
Perkins Elementary School
Pinellas Central Elementary School
Plumb Elementary School
Ponce de Leon Elementary School
Safety Harbor Elementary School
San Jose Elementary School
Sandy Lane Elementary School
Sawgrass Lake Elementary School
Seminole Elementary School
Seventy-Fourth St. Elementary School
Shore Acres Elementary School
Skyview Elementary School
Southern Oak Elementary School
Starkey Elementary School
Sunset Hills Elementary School
Sutherland Elementary School
Tarpon Springs Elementary School
Walsingham Elementary School
Woodlawn Elementary School
Hamilton Disston School
Nina Harris School

HIGH SCHOOLS

Countryside High School
East Lake High School
Pinellas Secondary (Early Childhood Warehouse)

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-480-322-SS	***Bid File Title:***	Sole Source Copyrighted Reading Books and Materials

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 232,446.06

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor holds the copyrights and distribution rights for these reading materials.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Instructional Materials Department

Title: Director, Purchasing Department

Requested By: Gary Klesius ***Buyer:*** Frieda Juran

Title: Specialist, Instructional Materials Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

HOUGHTON MIFFLIN HARCOURT

On Our Way to English

QTY	DESCRIPTION	ISBN#	UNIT PRICE	TOTAL
	GRADE 1			
31 each	On Our Way to English Complete Package (Rigby)	9780547283302	2,499.42	77,482.02
	GRADE 2			
31 each	On Our Way to English Complete Package (Rigby)	978054728333	2,499.42	77,482.02
	Grade 3			
31 each	On Our Way to English Complete Package (Rigby)	9780547283371	2,499.42	77,482.02
			TOTAL	$232.446.06 shipping included

Note:
Educational customers are billed at whole sale price.

Total Value of Proposal	**$269,937.36**
Total Complimentary	**37,491.30**

These are for "Our Way English Reading Books and Materials" for Grade 1 thru 3.

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-205-333-SS	***Bid File Title:***	Sole Source Video Equipment and Installation

Contract Period: 8/10/13 thru 8/9/14 ☐ N/A - One Time Purchase

Contract Value: **$** 150,000.00

Contract Type: ☒ Estimated Dollar Amount ☐ Firm, Fixed Dollar Amount ☒ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This is the only vendor on the west coast of Florida that can provide installation, support, and training on Newtek equipment.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Bonnie Kelley ***Buyer:*** Jaime Haney
Title: P-K-12 Media Services Specialist

Recommended award by vendor as follows:

ENCORE BROADCAST SOLUTIONS: V-7108

ITEM	MANUFACTURER	MODEL	DESCRIPTION	COST
1	NewTek	TC40	4 input switcher w/ live sets	4,995.00
2	NewTek	TCXD455	4 input video switcher SDI w/ ProTek	19,495.00
3	NewTek	TC40CS	Control Surface for TC40	995.00
4	NewTek	TCXD855	8 input video switcher w/ live sets	29,495.00
5	NewTek	TCXD8000	8 input video switcher w/ live sets & multi-track Iso recording™ video recording	39,495.00
6	NewTek	LC-11	Control Surface for TC Studio & TC300	1,795.00
7	NewTek	Virtual Set Editor	Tricaster virtual set editor for HD virtual sets	695.00
8	NewTek	Speed Edit	Mix HD and SD on the same time line	295.00
9	NewTek	Live Text	Live text for external computer	495.00
10	NewTek	Live Set Pack	Live set pack 1 for SD models	395.00
11	Encore	Installation	Installation of Tricasters	700.00
12	Encore	Training/labeling/cabling	Training 1 day 8 hrs & labeling all wires & cables	1,500.00

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-205-323-SS	***Bid File Title:***	Sole Source Copyrighted On-Line Software and Materials

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 138,000.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor hold the copyrights and distribution rights for this on-line software and materials.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Twelve (12) Schools
Title: Director, Purchasing Department

Requested By: Rose Mack ***Buyer:*** Frieda Juran
Title: Specialist, 6-12 Mathematics Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

AGILE MIND EDUCATION

Alignment to Florida Next Generation Sunshine Standards, the Algebra EOC item specifications and Common Core State Standards

Agile Mind Intensified Algebra I is a comprehensive extended- period Algebra Intervention program for students who are in need of intervention support to succeed in algebra within one academic year. It equips educators with cohesive, integrated resources to enable them to help students in need to succeed.

Central to the program is the idea that struggling students need a powerful combination of additional time (Intensified Algebra I requires daily class periods of 80-90 minutes per day), a challenging curriculum, and cohesive targeted support and interventions. Intensified Algebra I is the core curriculum providing all instructional materials for daily classroom instruction and includes professional development services, embedded professional supports, assessments, classroom instruction tools, curriculum, and real-time reports on student progress.

Summary: 12 High Schools; 1695 students (school year 2013-2014)

QTY	DESCRIPTION	ISBN#	UNIT PRICE	TOTAL
1,695 students	On-line instructional materials individual access for each student. Consumable Student Activity Books (a two- volume set of consumable materials. Includes: Course materials, Teacher materials and Student materials. Also to include one (1) workbook for each ISBN#. Teacher licenses included with student licenses @ no charge.	978-0-9893412-5-7 -Volume I 978-0-9893412-6-4 –Volume 2	81.42	138,000.00
			TOTAL	**$138,000.00**

Twelve Schools participating in this program:

- Boca Ciega High School
- Gibbs High School
- Pinellas Park High School
- Calvin Hunsinger ESE School
- Lealman Intermediate School
- Clearwater High School
- Palm Harbor University High School
- Lakewood High School
- St. Petersburg High School
- Clearwater Intermediate School
- Dixie Hollins High School
- Northeast High School

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-205-299-SS`	***Bid File Title:***	Sole Source Software Site License

Contract Period: 7/1/13 thru 6/30/14 ☐ N/A - One Time Purchase

Contract Value: **$** 131,775.76

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

The vendor is the developer and sole distributor of this software..

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Pat Lusher ***Buyer:*** Jaime Haney
Title: Director, Academic Computing

Recommended award by vendor as follows:

FILEMAKER, INC. V-12107

Annual site license for Filemaker© database software.

Number of Seats	Unit Price	Total
7,193	$18.32	$131,775.76

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No: 14-205-001-SS ***Bid File Title:*** Sole Source Software

Contract Period: 8/13/13 thru 8/12/14 ☐ N/A - One Time Purchase

Contract Value: **$** 72,000.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor holds the copyrights and distribution rights to these online test preparation courses.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide High Schools

Title: Director, Purchasing Department

Requested By: Judith Vigue ***Buyer:*** Linda Balcombe

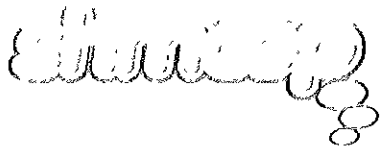
Title: Director, Advanced Studies and Academic Excellence

Recommended award by vendor as follows:

SHMOOP UNIVERSITY, INC.

Provide online test preparation courses to prepare students for standardized tests, including the ACT, AP, SAT, PSAT and EOC, at county wide high schools. Included are all teacher resources and 4 full days of teacher training.

Attachment: Bids 7-30-13 (4074 : Bids)



Shmoop University, Inc.
PO Box 0935
Los Altos, CA 94023-0935
Office: (650) 559-8008
Fax: (650) 559-8003

Customer (Enter Company's Full Name):

Pinellas County Schools

	Contact Information:	Billing Contact Information	Shipping Contact Info
Attn:	Judith Vigue		
Title:	Advanced Studies and Academic Excellence Director		
Address:	301 4th St. SW		
City, State, Zip:	Largo, FL 33770		
Phone:	(727) 588-6079		
Fax:			
Email:	towne-viguej@pcsb.org		
Purchase Order #:		Tax ID #:20-8941531	

Shmoop Site Licensing:

Products:	Duration:	Start Date:	End Date:	Fees:
AP, ACT, SAT, PSAT, EOC, and Teacher Resources	12 months	8/13/2013	8/12/2014	$72,000.00
			Total Licensing Fees:	

Shmoop Training & Other Services:

Service Description	Duration	Start Date	End Date	Fees
4 full days of training, can be split into 8 half days	1 school day each	TBD	TBD	No additional cost
			Total Service Fees:	$ 0

Total Fees Due:	**$72,000**

Customer Type: 1	Shmoop Representative: John Rocco

Attachment: Bids 7-30-13 (4074 : Bids)

Contract Terms and Conditions

1. Overview of Shmoop
   a Shmoop is a provider of online Test Preparation courses designed to help students prepare for standardized tests, including the ACT, APs, PSAT, and SAT. Shmoop holds exclusive worldwide ownership and copyright for its content and its delivery platform All review materials, practice exams, drills, and interactive interfaces contained in the Test Prep courses are exclusively produced and distributed by Shmoop. Shmoop offers one-of-a-kind online courses that blend rigorous content reviews, interactive drill questions, immediate student feedback, humor and pop culture references, and a points system that rewards student participation with prizes Shmoop has developed a professional development program including in-person training specifically to meet the needs of the Customer.
2. Terms of Payment
   a. Customer shall pay Shmoop within 30 days of the start of the program.
3 Term of Agreement
   a This agreement will become effective when signed by both parties Access to the Online Products Provided begins on the specified "Start Date" and will terminate on the specified "End Date".
4 Terms of Use
   a. The parties agree that this Contract and users of Shmoop services are subject to and incorporates by reference the terms and conditions of the Shmoop. License Agreement ("Agreement") located at the following uniform resource locator. http //www shmoop com/public/terms/ with the following two replacements
   b Section XIV Indemnification: The parties agree to be fully responsible for their own acts of negligence, or their respective agents acts of negligence when acting within the score of their employment, and agree to be liable for any damages proximately caused thereby, provided, however, the parties agree that users liability is subject to the monetary limitations and defenses imposed by Section 768 28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by user, nor should anything herein be construed as consent by user to be sued by any third party for any cause or matter arising out of or related to this Agreement.
   c Section XV, Governing Law. The first sentence should reference Florida state law instead of California

By signing this Contract, each party represents and warrants that (i) it has read and understands the applicable License Agreement that is incorporated by reference herein and agrees to be bound by its terms, and (ii) it has full power and authority to accept these Terms and Conditions

IN WITNESS WHEREOF, this Contract has been executed by persons duly authorized as of the date signed by Shmoop below ("Effective Date").

Shmoop University, Inc.	Customer:
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Approved As To Form:
School Board Attorneys Office

Attachment: Bids 7-30-13 (4074 : Bids)

About Shmoop

Leadership Team

Press

Advertising

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Legal

Privacy

Blog

Who Writes Shmoop

How We Cite Our Sources

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Contact Us

SHMOOP TERMS OF USE

As of August 27, 2010

Shmoop University, Inc. Terms of Use

I. Implied Agreement

Welcome to Shmoop! We know...reading the fine print isn't as fun as reading Shmoop's sparkling analysis about "Lucy in the Sky with Diamonds," but please read through these carefully.

The use of the Shmoop website and all Shmoop products constitute an implied agreement by you (User) with the Terms of Use (Terms) set forth in this document and elsewhere within Shmoop and its directly related domains or products (collectively, "Shmoop" or "Site") By using Shmoop, User accepts and agrees to be bound by the terms and provisions of these Terms

From time to time, Shmoop may update or revise these Terms of Use without notice to Users. Users should be advised of this and review these Terms on a regular basis

In addition, unless explicitly stated otherwise, all new Shmoop and Shmoop-related products, services, tools, enhancements, and modifications to Shmoop are subject to these Terms now and at any time in the future.

II. Shmoop's Services

Shmoop is an online provider of information, resources, guides, tools, and other related content about academic, social, and cultural topics. Shmoop provides features using and relating to its content, including, but not limited to, Shmoop Profiles, Shmoop Writing Lab, and Shmoop Opinions (collectively, all Shmoop content, resources, guides, products, tools, and features are called "Services")

Shmoop Premium Services are services which Users pay a fee to use, including but not limited to Shmoop's Test Prep content (e g , SAT Prep, PSAT Prep, AP Exam Prep), mobile device applications, electronic books (or "eBooks"), and Teacher's Edition content

The Shmoop website and all related Shmoop Services are provided by Shmoop University, Inc., a U S corporation

III. User Requirements

To use Shmoop services, User must have an electronic device, an internet connection, and sufficient bandwidth to access and/or download Shmoop content User is responsible for all costs associated with electronic equipment and internet connectivity Shmoop is not responsible for any problems, costs, or fees associated with equipment or connectivity.

User understands that the technical processing and transmission of Shmoop Services, including User-generated content, may involve (a) transmissions over various networks, and (b) changes to conform and adapt to technical requirements of connecting networks or devices

IV. Responsibilities of Use

User is wholly responsible for the use of Shmoop Services, including but not limited to communications with other Shmoop users. User acknowledges that all use of Shmoop is subject to applicable federal, state, and local laws

V. Registration and Access to Shmoop Services

Upon registration or creation of a user account and profile as a Shmoop user, User must provide personal information to Shmoop User affirms that the personal information provided about User is correct,

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accurate, and true as of the time of registration or creation of the user profile. User will update personal information on the Shmoop website on a regular basis

Certain tools, functions, and privileges of using the Shmoop website, as well as changes to User's personal Shmoop profile and account, will require an email address and password. User is responsible for safeguarding both the email address and password User agrees that Shmoop will not be held responsible, in any event, for misuse or unauthorized use of User's email address and password

Shmoop protects personally identifiable information as set forth in Shmoop's Privacy Policy ("Privacy Policy"). Before using Shmoop Services, Shmoop encourages Users to review the Privacy Policy, which explains our collection and use of personally identifiable information.

VI. User Conduct and License to Use Shmoop Services

A User's License to Use Shmoop Services

Shmoop grants User a personal, non-transferable, non-exclusive, revocable license to use Shmoop Services. If User subscribes to one of Shmoop's Premium Services, User acknowledges that his or her license to use the premium content, product, or service is granted for a one-year period, after which time the license will expire automatically, with or without notice to the User, except in the case of Shmoop Teacher's Edition content After a one-year period, licenses to Shmoop Teacher's Edition content will renew automatically, with or without notice to the User

User is prohibited from modifying, transmitting, publishing, participating in transfer of sale, creating derivative works, or in any way exploiting any content, resources, or tools included in Shmoop Services, in whole or in part

If User subscribes to Shmoop Premium Services, User acknowledges and agrees that User may not share his or her username and password with, or transfer his or her subscription to the Premium Service, to another individual or entity

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Except as otherwise expressly permitted in these Terms, User may not: (i) remove or alter any trademark, legends, symbols, labels, logos, copyright, or other proprietary notices on the Shmoop Services, or (ii) reverse engineer, decompile, reverse assemble or otherwise attempt to discover any source code, except as otherwise permitted by applicable law.

The Shmoop website and Shmoop-published materials and products constitute the sole interface through which User may access Shmoop Services User may not use Shmoop Services in any manner that could overburden, disable, damage, or otherwise impair the Shmoop Services (e.g., User may not access Services in an automated manner by use of "spiders", "robots" or otherwise), nor may User use Shmoop Services in any manner that could interfere with any other party's use and enjoyment of the Services User may not retrieve and store or archive in electronic form, or any other form, any material part of the databases underlying the Shmoop Services

Shmoop strictly prohibits all commercial and/or unauthorized use of Shmoop Services User acknowledges and agrees that User may not use or resell Shmoop Services for any commercial purpose, including, but not limited to, sending unsolicited commercial messages

Shmoop Services remain, at all times, the sole property of Shmoop or its third party licensors All rights in the Shmoop Services not expressly granted to User by Shmoop under the Terms are retained by Shmoop

B. Sole Discretion of Shmoop to Determine Appropriateness of Use

Shmoop has the sole right and discretion to determine whether User is operating within the terms of this agreement and other policies, rules, terms, and conditions Shmoop has a right to limit or terminate any User's access to Shmoop or other Shmoop services at Shmoop's discretion, for any reason, at any time,

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and without warning. In addition, Shmoop has a right to refuse service to any individual or entity at Shmoop's discretion, for any reason, at any time, and without warning.

C. General Practices Regarding Use and Storage

User agrees that Shmoop may establish general practices and limits concerning use of Shmoop Services, including, but not limited to length of time that discussions, notes (of all types), essay drafts, messages, posts to Shmoop Opinions, and other uploaded or user-generated content will be retained by Shmoop, maximum number of messages, notes, essay drafts, and postings available to User, and the maximum number of times, and duration or length of time, in which Shmoop Services will be available to User.

User agrees that Shmoop has no responsibility or liability for the deletion or failure to store any messages, communications, and user-generated content maintained or transmitted by the Shmoop Services. User acknowledges and accepts that Shmoop retains the right to deactivate or terminate User profiles or accounts at its discretion for reasons including, but not limited to, inactivity or inappropriate activity. User agrees that deactivation or termination of User's account includes any or all of the following (a) removal of access to all or part of the offerings within Shmoop or Shmoop Services, (b) deletion of User's password and all related information, files, and content associated with or inside of User's account (or any part thereof), and (c) barring of further use of all or part of the Shmoop Services User further acknowledges and accepts that Shmoop retains the right to modify or alter these practices from time to time

D. User-Generated Content (UGC)

Shmoop allows Users to post messages, comments, questions, and discussions, and otherwise make available information generated by the User (collectively, user-generated content or "UGC") Users may only submit UGC that has been created by User himself or herself, or that User has permission to submit and does not violate copyright, trademark, or any other rights of third parties

Shmoop is not responsible for, nor does it claim ownership of, any UGC that any User posts to the website through Shmoop Opinions, forums, message boards, blogs, or other features, or for any events resulting from UGC to the Site. However, by submitting UGC to Shmoop Services, User grants Shmoop, its subsidiaries, affiliates, successors, and assigns an irrevocable, perpetual, worldwide, royalty-free, fully-paid, non-exclusive, and sub-licensable license to use, copy, display, distribute, modify, adapt, publish, translate, publicly perform and publicly display the UGC (in whole or in part) and to incorporate the UGC into other works in any format or medium now or later known

User may NOT upload, post, submit, email, transmit, or otherwise make available UGC that.

(i) is unlawful, harmful, threatening, abusive, harassing, tortuous, defamatory, vulgar, obscene, libelous, invasive of another's privacy, hateful, or racially, ethnically, or otherwise objectionable,

(ii) contains falsehoods or misrepresentations that could damage Shmoop, its affiliates, or any third party;

(iii) harms minors in any way,

(iv) impersonates any person or identity, including, but not limited to, a Shmoop official, discussion leader, moderator, guide, or host, or falsely state or otherwise misrepresent User's affiliation with a person or entity, including but not limited to the use of identities or headers which misrepresent the original source,

(v) contains advertisements, solicitations of business, or spam, junk mail, chain letters, pyramid schemes, or other form of solicitation,

(vi) contains any content which infringes any patent, trademark, trade secret, copyright, or other proprietary rights of any party;

(vii) contains any content that User has no right to make available under any law or contractual or fiduciary relationship (such as proprietary and confidential information made available or known to User under a nondisclosure agreement or employment relationship),

(viii) spreads or transmits, or could spread or transmit, any worms, viruses or other harmful, disruptive, or destructive files, code, or programs designed to interrupt, destroy, or limit the functionality or usability of any computer software or hardware or telecommunications equipment,

(ix) collects or stores personal information about others or otherwise invade their privacy,

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(x) harasses, "stalks", or becomes a nuisance to others,

(xi) intentionally or unintentionally violates any applicable local, state, national, or international law, and/or

(xii) violates Shmoop's Terms of Use or Privacy Policy in any manner

Furthermore, User agrees not to use any Shmoop Services (through UGC or any other use or method whatsoever), to engage in any of the behaviors in sections D.(i)—D.(xii) above.

User acknowledges that Shmoop is not responsible for pre-screening UGC, and from time to time, inappropriate content may appear on the Site before Shmoop is able to remove it. User acknowledges that Shmoop has a right (but not an obligation) to pre-screen, refuse, or remove any posts on any subject any time, for any reason, at Shmoop's sole discretion and without warning.

User agrees that User must evaluate, and bear all risks associated with, the use of any UGC, including reliance on the accuracy, completeness, or usefulness of such UGC. In this regard, User acknowledges that User may not rely on any UGC created by Shmoop or submitted to Shmoop, including but not limited to, information in Shmoop Opinions, Shmoop Profiles, Shmoop Writing Lab, and all other tools, features, or elements of Shmoop and Shmoop Services. User agrees that following any links or references posted as UGC on the Shmoop website is done at User's own risk and that Shmoop is not responsible for other sites which are linked from the Shmoop website

E. User Feedback and Contributions

Shmoop appreciates User feedback on and ideas regarding Shmoop and Shmoop Services. User agrees that any feedback or suggestions, ideas, documents, and/or proposals (collectively, "Contributions") that User submits to Shmoop do not contain confidential information. Furthermore, User acknowledges and agrees that (i) Shmoop is under no obligation of confidentiality, express or implied, with respect to Contributions, (ii) Shmoop shall be entitled to use or disclose, at Shmoop's sole discretion, such Contributions for any purpose, using any method or media worldwide, (iii) Shmoop may have something similar to the Contributions already in development or under consideration, (iv) Contributions immediately become the property of Shmoop without any obligation of Shmoop to User, and (v) User is not entitled to any compensation or reimbursement of any kind from Shmoop under any circumstances.

F. Plagiarism

Shmoop will provide its content to websites and services that will track whether User has plagiarized any Shmoop content. Shmoop takes plagiarism extremely seriously and has a right to terminate use and to take legal action against any User who plagiarizes from the Site. Plagiarism is a serious offense and directly opposes the purpose of Shmoop, which is to assist in educating Users, and to promote a deep, rigorous, and enjoyable learning experience on topics covered by Shmoop. Shmoop content was not created to be a short-cut or opportunity to avoid class assignments, but rather as a supportive companion in the learning process

G Citing Shmoop

User must cite Shmoop if he or she uses the Site as a source for a paper, class project, publication, or any other use. The proper citation format for citing Shmoop is, by default, the citation convention appropriate for all websites. More detailed information on citing Shmoop can be found here.

VII. Modificationsto Services

Shmoop reserves the right, at any time, and for any reason, from time to time, to modify, suspend, or discontinue, temporarily or permanently, the Shmoop Services (or any part thereof) with or without notice. User acknowledges and agrees that Shmoop is not liable to User or any third party for such suspension, modification, or discontinuance

VIII. Advertisers or Third Party Vendors

Shmoop Services or web pages may include advertisements. User's correspondence or business dealings with, or participation in the promotions of, advertisers or third party vendors found on or through Shmoop Services, including payment and delivery of related goods or products, and any other terms, conditions, warranties, or representations associated with such dealings, are solely between User and

Attachment: Bids 7-30-13 (4074 : Bids)

such advertiser or third party vendor User's questions, complaints, or claims must be directed to the advertiser or third party vendor User agrees that Shmoop shall not be responsible or liable for any loss or damage of any sort incurred as the result of any such dealings or as a result of the presence of advertisers, third party vendors, or product reviews in Shmoop Services

IX. Links and Co-Branding

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Any individual, party, or entity that links to Shmoop Services must comply with all applicable laws and the following provisions. A site that links to Shmoop Services

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(v) should not use any Shmoop trademarks, logos, or trade names without express written permission from an authorized member of Shmoop, and

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X. Warranty Disclaimer

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Shmoop expressly disclaims all warranties, express and implied, including but not limited to

- Warranties that Shmoop products, software, or services, or level of quality of Shmoop's products, software, or services, will satisfy User's requirements or meet User's expectations,
- Warranties on the accuracy, reliability, legality, or completeness of the information within Shmoop or Shmoop Services,
- Warranties of title or warranties of merchantability, fitness for a particular purpose, or non-infringement,
- Warranties that any errors in the service will be corrected,

Attachment: Bids 7-30-13 (4074 : Bids)

- Warranties on the timeliness of download,
- Warranties on continuous, uninterrupted, secure, timely, useful, adequate, suitable, or error-free service on Shmoop or any other service of Shmoop University, Inc., and
- No information, oral or written, given to User by Shmoop University, Inc., shall be construed as a warranty not included here

As a result of the above, User agrees to exercise discretion, caution, and common sense when using Shmoop and Shmoop Services.

User agrees and acknowledges that User should not use Shmoop or Shmoop Services for emergency purposes or to seek or provide diagnosis or treatment of medical, psychological, or other problems or difficulties, or as a substitute for professional psychological, medical, legal, tax, investment, accounting, or other professional advice User further acknowledges that the entire risk for use of Shmoop Services is borne by User

XI. Limitation of Liability

In using Shmoop services, User agrees that Shmoop does not, in any event, endorse, and is not liable for, any misconduct, malfeasance, illegal activity, threatening activity, harassing activity, or any other harm against User by other users or third parties, including copyright infringements, arising from the use of our Site None of the licensors, contributors, sponsors, administrators, or anyone else associated with Shmoop or Shmoop Services in any way whatsoever can be responsible for the appearance of any inaccurate information contained in or linked from the Shmoop Services.

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XII. Copyright and Ownership

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XIV. Indemnification

User agrees to indemnify and hold Shmoop, its subsidiaries and affiliates, and their respective officers, directors, employees, and agents harmless from and against any and all liability, losses, claims, demands, damages, or costs of any kind, including reasonable attorneys' fees and litigation costs, arising from (i) User's UGC or other content that User posts, transmits, submits, writes, emails, uploads, shares, or otherwise makes available through Shmoop Services, (ii) User's use of, or reliance on, Shmoop Services, (iii) User's electronic or other connection to the Shmoop Services, (iv) User's violation of the

Attachment: Bids 7-30-13 (4074 : Bids)

Terms of Use, or (v) User's violation of any rights of any other party.

XV. Governing Law

The governing law in all Shmoop-related adjudications is California state law, without regard to its conflict of law provisions. In any legal proceeding between User and Shmoop, including, but not limited to, any and all claims or disputes (regardless of theory) arising out of or relating to Shmoop, use of Shmoop Services, or Shmoop's Terms, User agrees to arbitration with Shmoop in northern California

Shmoop makes no guarantees that its Services or other Shmoop material is appropriate for other locations For those Users using Shmoop outside of the U S , User is responsible for complying with any local laws in User's jurisdiction that might impact User's right to use the Services User represents that User has complied with any regulations or registration procedures required by applicable law to make the Shmoop Terms of Use enforceable Use of Shmoop in areas in which such use is illegal is prohibited

XVI. Severability

If any provision in these Terms of Use is held unenforceable or illegal by an adjudicatory body of competent jurisdiction, such provision shall be modified to the extent necessary to render it enforceable without altering its intent, or severed from the Terms should no modification be possible, and the other provisions of the Terms shall remain in full force and effect

XVII. Headings

The headings in these Terms of Use are applied for reference and convenience only, and shall have no meaning or substantive impact on the interpretation of the Terms of Use.

XVIII Entire Agreement

These Terms of Use supersede all prior discussions, writings and agreements and constitute the entire agreement between User and Shmoop.

XIX. Contact Information

If you have questions about these Terms of Use, please contact us at

Shmoop University, Inc

P.O. Box 0935

Los Altos, CA 94023-0935

(650) 488-7778 main

(650) 644-3384 fax

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Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-480-321-SS	***Bid File Title:***	Sole Source Copyrighted Spanish Reading Materials

Contract Period: thru ☒ N/A - One Time Purchase

Contract Value: **$** 64,105.80

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor holds the copyrights and distribution rights for these Spanish reading books and materials.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** Instructional Materials Department

Title: Director, Purchasing Department

Requested By: Gary Klesius ***Buyer:*** Frieda Juran

Title: Specialist, Instructional Materilas Department

Recommended award by vendor as follows: (*see attached)*

Attachment: Bids 7-30-13 (4074 : Bids)

HOUGHTON MIFFLIN HARCOURT

HMH Senderos Reading Adventures for Grades K thru 6 for students and Teacher's Resources.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
	Grade K		
3 each	Students: HMH Senderos Common Core Readers Notebook Consumable, Common Core Student Resources, Common Core Student Edition Textbooks, Teacher's: Common Core Teacher Edition Collections, Writing Handbooks, Teaching Reference, Teacher's Guide, Common Core Family Connections, Leveled Readers, Emerging Literacy Test, On-line Teacher Resource Kits, Destination Reading and various other educational materials	2,596.00	7,788.00
	Grade 1		
54 each	Students: HMH Senderos On-Line Common Core Complete On-Line Common Core Students Resources, Student Edition Textbooks, Write in Readers and various educational materials, Teacher's: HMH Excursions California Senderos books, Common Core Teacher Edition Collection, Leveled Readers, Sound Spelling Cards, Instructional Card Kit, Writing Handbooks, Family Connections and Decodable Reader Black Master, Progress Monitoring Assessments, Destination Reading and various other educational materials.	166.70	9,001.80
	Grade 2		
126 each	Students: HMH Senderos Common Core Complete Package, On-Line Common Core Students Resources, Student Edition Textbooks, Write in Readers and various educational materials. Teacher's: HMH Excursions California books, Teacher Edition Collection, Leveled Readers, Sound Spelling Cards, Instructional Card Kit, Writing Handbook, Family Connection Progress Monitoring Reading Assessment Common Core Diagnostic Reading Assessment, Literacy Flip Charts, Vocabulary Readers Strand and various other educational materials.	98.95	12,467.70

Attachment: Bids 7-30-13 (4074 : Bids)

	Grade 3		
126 each	Students: HMH Senderos On- Line Common Core Complete Package, Common Core Students Resources, Student Edition Textbooks, Write in Readers and various educational materials. Teacher's: HMH Jornadas Novels Book, Common Core Teacher Edition Collection, Instructional Card Kit, Common Core Writing Handbook, Teacher Guides, Family Connections, Reader's Notebook Consumable, Process Monitoring Assessments, Diagnostic Reading, Literacy Flip Charts Cards, Leveled Readers Strand, Vocabulary Strands and various other educational materials.	103.30	13,015.80
	Grade 4		
88 each	Students: HMH Senderos On-Line Common Core Complete Package, Common Core Student Resources, Student Edition Textbooks, Student Magazine Textbooks, Write in Readers and various educational materials. Teacher's: HMH Jornadas Novels Book, Common Core Teacher Edition Collection, Instructional Card Kit, Common Core Writing Handbook, Leveled Reader's Teacher Guides, Reader's Notebook, Vocabulary in Context Cards, Writing Handbook, Progress Monitoring Assessments, Destination Reading, Diagnostic Reading Assessment and various other educational materials.	71.55	6,296.40
	Grade 5		
88 each	Students: HMH Senderos Common Core Complete Package, Common Core Student Resources, Student Edition Textbooks, Student Magazine Textbooks, Write- in Readers and various educational materials. Teacher's: HMH Jornadas Novels Book, Common Core Teacher Edition Collection, Instructional Card Kit, Common Core Writing Handbook, Teacher Guides, Reader's Notebook, Vocabulary in Context Cards, Progress Monitoring Assessments, Literacy Flip Chart, Common Core Progress Monitoring Assessments, Diagnostic Reading Assessment and various other educational materials.	71.55	6,296.40

Attachment: Bids 7-30-13 (4074 : Bids)

	Grade 6		
44 each	Students: HMH Senderos Common Core Complete Package, Common Core Student Resources, Student Edition Textbooks, Student Magazine Textbooks, Write in Readers and various educational materials. Teacher's: HMH Jornadas Novels Book, Common Core Teacher Edition Collection, Teachers Guide, Language and Literacy, Vocabulary in Context Cards, Reader's Notebook, Family Connection, Write in Reader, Progress Monitoring Assessment, Diagnostic Reading Assessment, Literacy Flip Chart, Destination Reading and other various educational materials.	71.55	3,148.20
	Shipping and Handling		6,091.50
		TOTAL	**$64,105.80**

Note:
Educational customers are billed at whole sale price.

Total Value of Proposal	$499,589.95
Total Complimentary	435,484.15

Attachment: Bids 7-30-13 (4074 : Bids)

PURCHASING AGENDA ITEM for SOLE SOURCE COMMODITY and/or SERVICE

School Board of Pinellas County, Florida

School Board Meeting of: **July 30, 2013**

Bid File No:	13-205-337-SS	***Bid File Title:***	Sole Source Software Technical Support

Contract Period: 8/1/13 thru 7/31/14 ☐ N/A - One Time Purchase

Contract Value: **$** 62,590.00

Contract Type: ☐ Estimated Dollar Amount ☒ Firm, Fixed Dollar Amount ☐ Firm, Fixed Unit Prices ☐ Firm, Fixed Fees or Discounts

**** Rationale/Reason***

This vendor holds the copyrights and distribution rights to this software and training.

Submitted By: Linda M. Balcombe, CPPO, CPPB ***For:*** County Wide
Title: Director, Purchasing Department

Requested By: Norm Kelton ***Buyer:*** Jaime Haney
Title: Asst. Superintendent, Technology and Information Systems

Recommended award by vendor as follows:

HOUGHTON MIFFLIN HARCOURT, V-27285

Ongoing technical support for "Destination Success" for reading and math as follows:

ITEM DESCRIPTION	COST
• Tier 1 Technical Support for 95 Schools-One Year	$ 28,500.00
• Platinum 15 Day Professional Development	$ 28,990.00
• Technical Support – 1 Day	$ 5,100.00
GRAND TOTAL:	**$ 62,590.00**

Support Features:

- ✓ Toll free support & online consulting M-F, 8-5
- ✓ Website support 24 hrs/day, 7 days/week
- ✓ Free patches (not new releases)
- ✓ On-Site systems engineering when required
- ✓ Annual imports and data migration
- ✓ End of year cleanup and/or user grade promotion

Attachment: Bids 7-30-13 (4074 : Bids)

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4122)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 2340 – FIELD TRIPS AND OTHER DISTRICT-SPONSORED TRIPS (This is the first reading.)

BACKGROUND:
Pursuant to Chapter 120, Florida Statutes, an amendment to policy (rule) is being proposed regarding Policy 2340 – FIELD TRIPS AND OTHER DISTRICT-SPONSORED TRIPS. This is the first reading of the proposed amendment to policy. No economic impact is expected.

This is a change to the District Athletic Policy and Guidebook which is incorporated into this policy. Because the District is under and adheres to the rules of the Florida High School Athletic Association (FHSAA) rules and the FHSAA changed the specifications for uniforms and a tiebreaker, this change to policy aligns the District Athletic Policy and Guidebook with the new FHSAA changes.
Included as part of this agenda item are the proposed policy amendments which include portions of the policies that are being amended. Words ~~struck through~~ are deletions; words underlined are additions.

STRATEGIC DIRECTION/GOAL: Managing Productive Systems

ALTERNATIVES:
1. Approve the setting of a public hearing and authorize the advertisement of the public hearing to consider the proposed amendment to policy.
2. Modify the amendment, approve the setting of a public hearing, and authorize advertisement of the public hearing to consider the modified amendment to policy.
3. Do not approve the setting of a public hearing and authorization to advertise the public hearing to consider the proposed amendment to policy.

RECOMMENDATION:
Alternative 1 is recommended.

RATIONALE:
Prior to this change in the District's Athletic Policy and Guidebook, the schools through centralized athletics were allowed to supply one pair of game pants for football players. Now, under FHSAA rule change, schools may supply two pair of football game pants.

Prior to this change in the District's Athletic Guidebook, the schools followed a series of steps to break a tie between schools. Now, schools must follow the FHSAA tiebreaker method.

IMPACT STATEMENT:

Impact as to the District: If Alternative 1 is adopted, no economic impact is expected. Impact to the Public: If Alternative 1 is adopted, the School Board determines that a formal economic impact statement is not required pursuant to Section 120.54(2)(b) Florida Statutes.

DATA SOURCES:
Nickolas R. Grasso, Director, PreK-12 Physical Education, Driver Education, JROTC, and Extracurricular Activities
David Koperski, School Board Attorney - reviewed as to form and legality
Mary Beth Corace, Ph.D., Director, Strategic Planning and Policy

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Policy 2340 Field Trips and Other District-Sponsored Trips (PDF)

2340 - FIELD TRIPS AND OTHER DISTRICT-SPONSORED TRIPS

ATHLETIC POLICY AND GUIDEBOOK

The *Athletic Policy and Guidebook*, as amended ~~September 11, 2012~~[Date TBD], provides additional policies pertaining to athletics and is incorporated herein as a rule.

F.S. 1001.43

Adopted 12/9/09; Revised 7/27/10, 7/26/11, 6/12/12, 9/11/12, / /13

Page 46 of the *Athletic Policy and Guidebook*

Athletic Uniform Provisions

1) Cross Country and Track Uniforms: One standard uniform is purchased for used by both sports. This eliminates the need for two separate sets of uniforms.
2) Golf and Tennis Shirts: Centralized athletics will purchase game shirts for these teams.
3) Football:
   a) Helmet with colored face mask.
      - School may purchase striping and/or logo decal
   b) Game jerseys (home and away)
      - Centralized athletics will furnish a solid color jersey or a jersey with contrasting shoulder yoke and one-color screened numbers and the option of sleeve stripes, TV numbers, or logo (one of the three).
      - Game pants (~~one~~ two pairs)

Page 49 of the *Guidebook*

13) ~~Procedure to resolve ties involving three or more teams for the PCAC division title:~~Tie breaker between teams will be determined by the FHSAA method.
   ~~a) The team which had the best record against all the other teams involved in the tie shall be the first place team (head to head).~~
   ~~b) Record vs team with best record not involved in tie.~~
   ~~c) Record vs team with second best record not involved in tie.~~
   ~~d) Record vs team with third best record not involved in tie.~~
   ~~e) Record vs team with fourth best record not involved in tie.~~
   ~~f) Record vs team with fifth best record not involved in tie.~~
   ~~*If first place is still not determined:*~~
   ~~g) The team which had the best winning percentage against all teams in the division (tournament games should not count) shall be the first place team.~~
   ~~h) The team which had the best winning percentage against all teams in the conference (tournament teams should not count) shall be the first place team.~~
   ~~i) Blind draw for first place.~~

Approved as to form and legality:

David Kapustad

School Board Attorney

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4123)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 5517.01 – POLICY AGAINST BULLYING AND HARASSMENT (This is the first reading.)

BACKGROUND:
Pursuant to Chapter 120, Florida Statutes, an amendment to policy (rule) is being proposed regarding Policy 5517.01 – POLICY AGAINST BULLYING AND HARASSMENT. This is the first reading of the proposed amendment to policy. No economic impact is expected.

The policy is being amended to define "cyberbullying" and to include it as a bullying and harassment offense. The policy amendment includes in cyberbullying: email, Internet communications, instant messages, blogs, and impersonations of another person as the author of comments on webpages and blogs. Cyberbullying also includes distribution of postings or material that meets the definition of bullying by any electronic means that can be accessed by one or more persons.

Included as part of this agenda item are the proposed policy amendments which include portions of the policies that are being amended. Words ~~struck through~~ are deletions; words underlined are additions.

STRATEGIC DIRECTION/GOAL: Safe Learning Environment

ALTERNATIVES:
1. Approve the setting of a public hearing and authorize the advertisement of the public hearing to consider the proposed amendment to policy.
2. Modify the amendment, approve the setting of a public hearing, and authorize advertisement of the public hearing to consider the modified amendment to policy.
3. Do not approve the setting of a public hearing and authorization to advertise the public hearing to consider the proposed amendment to policy.

RECOMMENDATION:
Alternative 1 is recommended.

RATIONALE:
Cyberbullying is an offense both on and off school campuses. With the increased use of electronic devices regardless of ownership, cyberbulling is interfering with some students' ability to fully benefit from the learning and services of schools. Including cyberbullying as a bullying and harassment offense provides support to school staff to address the offense.

IMPACT STATEMENT:
Impact as to the District: If Alternative 1 is adopted, no economic impact is expected. Impact to the Public: If Alternative 1 is adopted, the School Board determines that a formal economic impact statement is not required pursuant to Section 120.54(2)(b) Florida Statutes.

DATA SOURCES:
Joan Reubens, Resource Teacher, Prevention Office
David Koperski, School Board Attorney - reviewed as to form and legality
Mary Beth Corace, Ph.D., Director, Strategic Planning and Policy

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Policy - 5517.01 Policy Against Bullying and Harassment (PDF)

5517.01 – POLICY AGAINST BULLYING AND HARASSMENT

Statement Prohibiting Bullying and Harassment

It is the policy of the School Board that all of its students, employees, and volunteers learn and work in an environment that is safe, secure, and free from harassment and bullying of any kind. The Board will not tolerate bullying and harassment of any type. Conduct that constitutes bullying and harassment, as defined herein, is prohibited. This policy shall be interpreted and applied consistently with all applicable State and Federal laws and the Board's collective bargaining agreements. Conduct that constitutes bullying, harassment, or discrimination, as defined herein and in F.S. 1006.147, is prohibited.

Definition of Bullying and Definition of Harassment

"Bullying" includes cyberbullying and means systematically and chronically inflicting physical hurt or psychological distress on one (1) or more students or employees and may involve but is not limited to:

A. teasing
B. social exclusion
C. threat
D. intimidation
E. stalking, including cyberstalking as defined herein
F. physical violence
G. theft
H. sexual, religious, or racial harassment
I. public or private humiliation
J. destruction of property

"Harassment" means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student or employee that:

A. places a student or employee in reasonable fear of harm to his/her person or damage to his/her property;
B. has the effect of substantially interfering with a student's educational performance, opportunities, or benefits;
C. has the effect of substantially disrupting the orderly operation of a school.

"Bullying" and **"harassment"** also encompasses:

A. Retaliation against a student or employee by another student or employee for asserting or alleging an act of bullying or harassment. Reporting an act of bullying or harassment that is not made in good faith is considered retaliation.
B. Perpetuation of conduct listed in the definition of bullying or harassment by an individual or group with intent to demean, dehumanize, embarrass, or cause emotional or physical harm to a student or school employee by:

1. incitement or coercion;
2. accessing or knowingly and willingly causing or providing access to data or computer software through a computer, computer system, or computer network within the scope of the District school system;
3. acting in a manner that has an effect substantially similar to the effect of bullying or harassment.

"Cyberbullying" means bullying through the use of technology or any electronic communication, which includes, but is not limited to, any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photoelectronic system, or photooptical system, including, but not limited to, electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person, or the knowing impersonation of another person as the author of posted content or messages, if the creation or impersonation creates any of the conditions enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in the definition of bullying.

"Cyberstalking" which is defined as engaging in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person, causing substantial emotional distress to that person and serving no legitimate purpose. (see F.S. 784.048(1)(d))

In addition, "bullying", "cyberstalking", and "harassment" (hereinafter referred to as "bullying"~~, as defined under *Definition of Bullying and Definition of Harassment* above,~~ for the purpose of this policy) also encompass, but are not limited to, unwanted harm towards a student or employee in regard to their real or perceived: sex, race, color, religion, national origin, age, disability (physical, mental, or educational), marital status, socio-economic background, ancestry, ethnicity, gender, gender identity or expression, linguistic preference, political beliefs, sexual orientation, or social/family background, or being viewed as different in its education programs or admissions to education programs and, therefore, prohibits bullying of any student or employee by any Board member, Board employee, consultant, contractor, agent, visitor, volunteer, student, or other person in the school or outside the school at school-sponsored events, on school buses, at a school bus stop, and at training facilities or training programs sponsored by the District. For acts of harassment against Federally identified protected categories, and acts of harassment, including sexual harassment, which do not meet the definition of bullying, refer to Board Policy **1362**, Policy **3362**, Policy **4362**, and Policy **5517**.

Description of the Type of Behavior Expected from Each Student and Employee

The Board expects students to conduct themselves as appropriate for their levels of development, maturity, and demonstrated capabilities, and expects students and employees to conduct themselves appropriately with a proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities, and the care of school facilities and equipment.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents/legal guardians, staff, and community members producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, including obeying and responding to those who hold lawful authority, as well as for District and community property on the part of students, staff, and community members. Since students learn by example, school administrators, faculty, staff, and volunteers will demonstrate appropriate behavior, treat others with civility and respect, and refuse to tolerate harassment or bullying.

The Board upholds that bullying of any student or employee is prohibited:

A. during any education program or activity conducted by a District school;

B. during any school-related or school-sponsored program or activity;

C. on a school bus or at a school bus stop; or

D. through the use of data or computer software that is accessed through a computer, computer system, or computer network within the scope of the District school system. "Within the scope of the District school system" means, regardless of ownership, any computer, computer system, or computer network that is physically located on school property or at a school-related or school-sponsored program or activity.

E. through the use of data or computer software that is accessed at a non-school-related location, activity, function, or program or through the use of technology or an electronic device that is not owned, leased, or used by a school district or school, if the bullying substantially interferes with or limits the victim's ability to participate in or benefit from the services, activities, or opportunities offered by a school or substantially disrupts the education process or orderly operation of a school. This paragraph does not require a school to staff or monitor any non-school-related activity, function, or program.

Student rights shall be as outlined in this policy and in the Code of Student Conduct. To positively reinforce good conduct, self-discipline, good citizenship, and academic success, the Superintendent shall continue and, as needed, expand the District's student recognition programs and publicly congratulate students exhibiting exemplary qualities in these areas.

Consequences for a Student or Employee who Commits an Act of Bullying or Harassment

Concluding whether a particular action or incident constitutes a violation of this policy requires a determination based on all of the facts and surrounding circumstances. The physical location or time of access of a computer-related incident cannot be raised as a defense in any disciplinary action. Consequences and appropriate remedial action for students who commit acts of bullying or harassment may range from positive behavioral interventions up to and including suspension or expulsion, as outlined in the Code of Student Conduct. Consequences and appropriate remedial action for an employee found to have committed an act of bullying or harassment may be disciplined in accordance with District policies, procedures, and agreements. Additionally, egregious acts of harassment by certified educators may result in a sanction against an educator's state issued certificate. (See State Board of Education Rule F.A.C. 6B-1.006, The Principles of Professional Conduct of the Education Profession in Florida.) Consequences and appropriate remedial action for a visitor or volunteer, found to have committed an act of bullying or harassment shall be determined by the school administrator after consideration of the nature and circumstances of the act, including reports to appropriate law enforcement officials.

Consequences for a Student or Employee who is Found to have Wrongfully and Intentionally Accused Another of an Act of Bullying or Harassment

Consequences and appropriate remedial action for a student found to have wrongfully and intentionally accused another as a means of bullying or harassment range from positive behavioral interventions up to and including suspension or expulsion, as outlined in the Code of Student Conduct. Consequences and appropriate remedial action for an employee found to have wrongfully and intentionally accused another as a means of bullying or harassment may be disciplined in accordance with District policies, procedures, and agreements. Consequences and appropriate remedial action for a visitor or volunteer, found to have wrongfully and intentionally accused another as a means of bullying or harassment shall be determined by the school administrator after consideration of the nature and circumstances of the act, including reports to appropriate law enforcement officials. Accusations made in good faith, even though

subsequently determined to be false, shall not be subject to discipline, consequences, or remedial action as called for by this section.

Reporting an Act of Bullying or Harassment, Including Provisions for Anonymous Reporting

At each school, the principal or the principal's designee is responsible for receiving complaints alleging violations of this policy. All school-based employees are required to report alleged violations of this policy to the principal or the principal's designee. Other employees are required to report alleged violations of this policy to their supervisor. All other members of the school community, including students, parents/legal guardians, volunteers, and visitors are encouraged to report any act that may be a violation of this policy anonymously or in-person to the principal or principal's designee.

The principal of each school in the District shall establish and prominently publicize to students, staff, volunteers, and parents/legal guardians, how a report of bullying may be filed either in-person or anonymously and how this report will be acted upon. The victim of bullying, anyone who witnessed the bullying, and anyone who has credible information that an act of bullying has taken place may file a report of bullying. An employee, school volunteer, student, parent/legal guardian or other persons who promptly reports in good faith an act of bullying or harassment to the appropriate official and who makes this report in compliance with the procedures set forth in District policy is immune from a cause of action for damages arising out of the reporting itself or any failure to remedy the reported incident. Submission of a good faith complaint or report of bullying or harassment will not affect the complainant or reporter's future employment, grades, learning or working environment, or work assignments.

Written and oral reports shall be considered official reports. Reports may be made anonymously, but formal disciplinary action may not be based solely on the basis of an anonymous report.

Investigation of Whether a Reported Act of Bullying or Harassment is Within the Scope of the District School System and, if not, Referral of such an Act to the Appropriate Jurisdiction

A principal or designee will assign a designee(s) who is trained in investigative procedures to initiate an investigation of whether an act of bullying or harassment is within the scope of the School District.

The trained designee(s) will provide a report on results of investigation with recommendations for the principal to make a determination if an act of bullying or harassment falls within the scope of the District and will act according to the following protocols:

A. If it is within the scope of the District, further investigation will commence in accordance with *Prompt Investigation of a Report of Bullying or Harassment and the Persons Responsible for the Investigation* below.

B. If it is outside scope of the District, and reasonably suspected to be a criminal act, refer to appropriate law enforcement, and inform parents/legal guardians of all students involved.

C. If it is outside scope of the District, and determined not a criminal act, inform parents/legal guardians of all students involved.

Prompt Investigation of a Report of Bullying or Harassment and the Persons Responsible for the Investigation

The investigation of a reported act of bullying or harassment is deemed to be a site-related activity and begins with a report of such an act.

At each school or site in the District, the procedures for investigating bullying and/or harassment include:

A. The principal/site administrator or designee selects a designee(s), employed by the School District, trained in investigative procedures to initiate the investigation. The designee(s) may not be the accused perpetrator (harasser or bully) or victim.

B. Each individual (victim, alleged perpetrator, and witnesses) will be interviewed separately and at no time will the alleged perpetrator and victim be interviewed together.

C. The investigator shall collect and evaluate the facts including, but not limited to:

1. description of incident including nature of the behavior; context in which the alleged incident occurred, etc.;
2. how often the conduct occurred;
3. whether there were past incidents or past continuing patterns of behavior;
4. the relationship between the parties involved;
5. the characteristics of parties involved (i.e., grade, age, etc.);
6. the identity of the perpetrator, including whether the perpetrator was in a position of power over the student allegedly subjected to bullying or harassment;
7. the number of alleged bullies/harassers;
8. the age(s) of the alleged bullies/harassers;
9. where the bullying and/or harassment occurred; and
10. whether the conduct adversely affected the student victim's education or educational environment or the employee victim's work environment.

D. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances and includes:

1. recommended remedial steps necessary to stop the bullying and/or harassing behavior;
2. a written final report to the principal/site administrator.

Where the victim is a student, according to the severity of the infraction, the principal or designee shall promptly notify the parent/legal guardian of the victim ~~via telephone or personal conference~~ of any actions being taken to protect the victim. The frequency of notification will depend on the severity of the bullying incident.

Where the victim is not a student, the principal's or designee's report will be made to the employee victim's supervisor and the same process described above will be followed if the alleged bullying or harassment was not alleged to occur at a school, but another District site.

The initial filing of incidents and completion of the investigative procedural steps shall be completed within ten (10) school days~~.~~, unless circumstances require a longer period, in which case it shall be completed within a reasonable time.

Determination of Disciplinary Sanctions or Consequences and Due Processes for a Person who Commits an Act of Bullying Under this Policy

Concluding whether a particular action or incident constitutes a violation of this policy requires a determination based on all of the facts and surrounding circumstances, followed by the determination of disciplinary sanctions appropriate to the perpetrator's position within the District.

Consequences and appropriate interventions for students who commit acts of bullying may range from positive behavioral interventions up to, but not limited to suspension, reassignment, or expulsion as outlined in the Student Code of Conduct.

Consequences and appropriate interventions for a school/District employee found to have committed an act of bullying will be instituted in accordance with Board policy. Additionally, egregious acts of bullying by certified educators may result in a sanction against an educator's State issued certificate (Rule F.A.C. 6B-1.006).

Consequences and appropriate intervention for a visitor or volunteer, found to have committed an act of bullying shall be determined by the school administrator after consideration of the nature and circumstances of the act, including reports to appropriate law enforcement officials.

These same actions will apply to persons, whether they be students, school employees, or visitors/volunteers/independent contractors, who are found to have made wrongful and intentional accusations of another as a means of bullying.

If a complaint of bullying or harassment is made by the alleged victim during or after the commencement of an investigation into employee or student misconduct, it shall not be a defense to the allegations of employee or student misconduct but may be considered as a mitigating factor under Board policy, if appropriate.

Providing Immediate Notification to the Parents/Legal Guardians of a Student Victim of Bullying or Harassment and the Parents/Legal Guardians of the Student Perpetrator of an Act of Bullying or Harassment as well as Notification to all Local Agencies Where Criminal Charges may be Pursued Against the Perpetrator

The principal, or designee, shall ~~by telephone and in writing by first-class mail,~~ report the occurrence of any incident of bullying as defined by this policy to the parent or legal guardian of all students involved on the same day an investigation of the incident has been initiated. Notification must be consistent with the student privacy rights under the applicable provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA).

~~If the bullying incident results in the perpetrator being charged with a crime, the principal, or designee, shall by telephone or in writing by first class mail, inform parents/legal guardian of the student victim(s) involved in the bullying incident about the Unsafe School Choice Option (No Child Left Behind, Title IX, Part E, Subpart 2, Section 9532) that states: "A student attending a persistently dangerous public elementary school or secondary school, as determined by the State in consultation with a representative sample of local educational agencies, or a student who becomes a victim of a violent criminal offense, as determined by State law, while in or on the grounds of a public elementary school or secondary school that the student attends, be allowed to attend a safe public elementary school or secondary school within the local educational agency, including a public charter school."~~

Once the investigation has been completed, appropriate local law enforcement agencies will be notified ~~by telephone and/or in writing~~ to determine whether to pursue criminal charges.

Referral of Victims and Perpetrators of Bullying or Harassment for Counseling

The Superintendent shall establish a procedure to refer victims and perpetrators of bullying or harassment for counseling, including a protocol for intervening when bullying or harassment is suspected or when a bullying incident is reported. The procedure shall include:

A. a process by which the teacher or parent/legal guardian may request informal consultation with

school staff (specialty staff, e.g., school counselor, school psychologist, etc.) to determine the severity of concern and appropriate steps to address the concern (the involved students' parents or legal guardian may be included);

B. a referral process to provide professional assistance or services that includes:

1. a process by which school personnel or parent/legal guardian may refer a student to the school intervention team (or equivalent school-based team with a problem-solving focus) for consideration of appropriate services; (Parent or legal guardian involvement is required at this point.)
2. if a formal discipline report or formal complaint is made, the principal or designee must refer the student(s) to the school intervention team for determination of counseling support and interventions; (Parent or legal guardian involvement is required at this point.)
3. referral of school personnel to the Employee Assistance Program;

C. a school-based component to address intervention and assistance as determined appropriate by the intervention team that includes:

1. counseling and support to address the needs of the victims of bullying or harassment;
2. interventions to address the behavior of the students who bully and harass others (e.g., empathy training, anger management);
3. intervention which includes assistance and support provided to parents/legal guardians, if deemed necessary or appropriate.

Providing Instruction to Students, Parents/Legal Guardians, Teachers, School Administrators, Counseling Staff, and School Volunteers on Identifying, Preventing, and Responding to Bullying or Harassment

The Board seeks to ensure that schools sustain healthy, positive, and safe learning environments for all students. It is important to change the social climate of the school and the social norms with regards to bullying. This requires the efforts of everyone in the school environment – teachers, administrators, counselors, school nurses other non-teaching staff (such as bus drivers, custodians, cafeteria workers, and/or school librarians), parents/legal guardians, and students.

Students, parents/legal guardians, teachers, school administrators, counseling staff, and school volunteers shall be given instruction at a minimum on an annual basis on the District's policy and regulations against bullying and harassment. The instruction shall include evidence-based methods of preventing bullying and harassment, as well as how to effectively identify and respond to bullying in schools.

Training

The School District will conduct training for students, parents, teachers, regional/District staff, school administrators, student support staff, counseling staff, bus drivers, School Resource Officers/Deputies, and school volunteers on identifying, preventing, and responding to bullying. At the beginning of each school year, the school principal/designee and/or appropriate regional/District administrator shall provide notice of this policy, as well as the process for reporting incidents, investigation, and appeal to students, school staff, parents, or other persons responsible for the welfare of a student through appropriate references in the Student Code of Conduct, the school website, and/or through other reasonable means.

Regularly Reporting to a Victim's Parents/Legal Guardians the Actions Taken to Protect the Victim

~~The principal or designee shall by telephone and/or in writing report the occurrence of any incident of bullying as defined by this policy to the parent or legal guardian of all students involved on the same day an investigation of the incident has been initiated.~~ According to the level of infraction, parents/legal guardians will be notified ~~by telephone and/or writing~~ of actions being taken to protect the child; the frequency of notification will depend on the seriousness of the bullying or harassment incident. Notification must be consistent with the student privacy rights under the applicable provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA).

Incident Reporting Requirements

The procedure for including incidents of bullying in the school's report of data concerning school safety and discipline data is required under F.S. 1006.09(6). The report must include each incident of bullying and the resulting consequences, including discipline, interventions, and referrals. In a separate section, the report must include each reported incident of bullying or harassment that does not meet the criteria of a prohibited act under this policy with recommendations regarding said incident.

The School District will utilize Florida's School Environmental Safety Incident Reporting (SESIR) Statewide Report on School Safety and Discipline Data, which includes bullying/harassment in its codes.

Discipline, referral data, investigations, interventions, and actions of discipline shall be recorded on the specified data system as with other infractions from the Code of Student Conduct.

Publication of the Policy, Including Publication in the Code of Student Conduct and in All Employee Handbooks

At the beginning of each school year, the Superintendent or designee shall, in writing, inform school staff, parents/legal guardians, or other persons responsible for the welfare of a student of the District's student safety and violence prevention policy. The Superintendent shall also make all contractors contracting with the District aware of this policy. This information shall be published in the Code of Student Conduct and all employee handbooks.

Each school principal shall develop an annual process for discussing the School District policy on bullying and harassment with students in a student assembly or other reasonable format. Reminders of the policy and bullying prevention messages such as posters and signs will be displayed around each school and on the District school buses.

F.S. 110.1221, 1001.32(2), 1001.41, 1001.42, 1001.43, 1002.20, 1006.13
F.S. 1006.147
Florida Department of Education Model Policy (June 2008)

Approved as to form and legality:

School Board Attorney

07/30/13 05:30 PM
Regular School Board Meeting
301 Fourth Street SW
Largo, FL 33770

Pinellas County Schools

SCHEDULED

REQUEST FOR APPROVAL (ID # 4124)

July 30, 2013

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 9210 – PARENT ORGANIZATIONS (This is the first reading.)

BACKGROUND:
Pursuant to Chapter 120, Florida Statutes, an amendment to policy (rule) is being proposed regarding Policy 9210 – PARENT ORGANIZATIONS. This is the first reading of the proposed amendment to policy. No economic impact is expected.

The Board authorizes principals to give written permission to Parent Teacher Association/Parent Teacher Student Association (PTAs/PTSAs) to use the school name and logo, mascot, or trademark as part of the PTAs or PTSAs name in fundraising or other activities. This amendment makes the following changes to policy: 1) the required use of the school's address as the primary address for all PTAs/PTSAs' bank accounts and statements; 2) the date that PTAs and PTSAs must obtain liability insurance from Risk Management from September 30th to October 15; and 3) the actions that must occur in the event that a PTAs/PTSAs right to use a school name, logo, or mascot is revoked.

Included as part of this agenda item are the proposed policy amendments which include portions of the policies that are being amended. Words ~~struck through~~ are deletions; words underlined are additions.

STRATEGIC DIRECTION/GOAL: Managing Productive Systems

ALTERNATIVES:
1. Approve the setting of a public hearing and authorize the advertisement of the public hearing to consider the proposed amendment to policy.
2. Modify the amendment, approve the setting of a public hearing, and authorize advertisement of the public hearing to consider the modified amendment to policy.
3. Do not approve the setting of a public hearing and authorization to advertise the public hearing to consider the proposed amendment to policy.

RECOMMENDATION:
Alternative 1 is recommended.

RATIONALE:
In order to provide a separation between the school and the PTA/PTSA with respect to finances, the PTA/PTSA bank accounts and bank statements must have the school's address as the primary address. Similarly, if a PTA/PTSA authorization to represent the school is revoked, the

Pinellas County Council of PTA/PTSA (PCCPTA/PTSA) must be notified within five working days in order to handle the property, records, and funds of the revoked PTA/PTSA.

IMPACT STATEMENT:
Impact as to the District: If Alternative 1 is adopted, no economic impact is expected. Impact to the Public: If Alternative 1 is adopted, the School Board determines that a formal economic impact statement is not required pursuant to Section 120.54(2)(b) Florida Statutes.

DATA SOURCES:
Mary Beth Corace, Ph.D., Director, Strategic Planning and Policy
David Koperski, School Board Attorney - reviewed as to form and legality

SUBMITTED BY:
Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

ATTACHMENTS:

- Policy 9210 Parent Organizations (PDF)

Attachment: Policy 9210 Parent Organizations (4124 : Amendment to Policy 9210 Parent Organizations)

9210 – PARENT ORGANIZATIONS

The School Board encourages people to form PTAs (Parent/Teacher Associations) and PTSAs (Parent/Teacher/Student Associations) to support individual schools.

The Board authorizes principals to give written permission to PTAs or PTSAs to use the name, logo, mascot, or trademark of their school as part of the PTAs or PTSAs name or in its fundraising or other activities. The principal will give written permission prior to the beginning of each school year.

All PTA/PTSA activities will be approved in advance by the Principal and be beneficial to students, volunteers, employees of the school, or the school and will not conflict with programs administered by the Board.

All officers of the PTA/PTSA will be registered volunteers with the Board and all members are encouraged to become registered volunteers.

The PTA/PTSA will provide the Principal with a copy of the following at the beginning of each school year:

A. annual budget

B. list of officers

C. list of check signers

D. annual report from the previous year

E. financial review from the previous year

F. copy of bylaws approved by Florida Parent Teacher Association, Inc. within the last three (3) years

G. proof of liability insurance either obtained through PCCPTA/PTSA or secured separately

H. final bank statement

There will be a clear delineation between the school and the PTA/PTSA with respect to financial controls.

A. Adequate, auditable records will be maintained at all times.

B. The fiscal reporting period will begin July 1st and end June 30th

C. The PTA/PTSA will use its own accounting procedures as set by National PTA, their own bookkeeping system and their own accounts.

D. Only elected officers may be authorized to sign checks drawn on the bank account of the PTA/PTSA.

E. A Board employee may also be a signor on the PTA/PTSA account as long as the employee is not an authorized signor on the school account.

F. Two (2) signatures are required on all PTA/PTSA checks. Persons authorized to sign may not be related or live in the same household.

G. The PTA/PTSA will secure its own Federal ID Number.

H. ~~Bank statements will be sent to the school's address~~All bank accounts and bank statements will have the school address as the primary address.

I. Copies of the bank statements and the treasurer's report shall be provided to the principal on a monthly basis. The bank statements must be reviewed by one member of the PTA/PTSA who is a non-signatory, who shall sign the statements as evidence of their review.

J. The PTA/PTSA will not use the Board's sales tax exemption number when paying with a PTA/PTSA check.

K. The PTA/PTSA will report any allegations of misappropriation or misuse of funds to PCCPTA/PTSA (Pinellas County Council PTA/PTSA) and the principal. The PCCPTA/PTSA and the principal will review financial records to determine if the allegations are supported. If the allegations are supported, they will be reported to law enforcement.

If the PTA/PTSA plans an activity requiring the assistance of any Board employee while the employee is not on duty (example: custodial, cafeteria), the PTA/PTSA will be responsible for all wages earned. The school secretary will notify the PTA/PTSA of the amount due and the check will be written to the District.

While on duty, Board employees may not handle money that is collected for a fund-raising activity of a PTA/PTSA at the school in which they are employed during normal working hours. Normal working hours also includes hours worked and paid by a supplement.

The principal may revoke the authorization to use the school's name, logo, mascot, or trademark if the principal determines that the PTA/PTSA has failed to comply with the terms of this policy. The principal will notify the PTA/PTSA in writing of the reason for the revocation. The PTA/PTSA may appeal the revocation in writing to the Regional Superintendent no later than five (5) business days from the date of the principal's letter.

The Regional Superintendent's decision may be appealed to the Superintendent in writing no later than five (5) business days after the decision. The Superintendent's decision shall be final.

In the event a PTA's/PTSA's authorization to use the school's name, logo, mascot, or trademark is revoked, the Pinellas County Council of PTA/PTSA (PCCPTA/PTSA) shall be notified. ~~PCCPTA/PTSA will disband the PTA/PTSA and a~~All property, records and funds of the local unit are to be turned over to PCCPTA within five (5) business days. PCCPTA will follow PTA policies and procedures regarding the handling of those items.

A PTA/PTSA is not an agent or representative of the school, the Board or of the school system and will not hold itself out as an agent or representative.

All PTAs/PTSAs must operate within liability insurance either obtained through PCCPTA/PTSA or secured separately. A list of PTAs/PTSAs securing insurance through PCCPTA/PTSA will be provided yearly by ~~September 30th~~October 15th to Risk Management, Real Estate and Concurrency Services and the Auditing & Property Records Departments. The Board assumes no liability for the actions of the PTAs/PTSAs or for the loss of their property.

The principal must verify the existence of the separate policy or that the PTA/PTSA is on the list provided to Risk Management.

Adopted 12/9/09; Revised 7/26/11; 3/20/12; / /13

Approved as to form and legality:

School Board Attorney